

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING AGENDA  
August 28, 2012**

- 9:00 A.M.**
- I. Call to Order**
  - II. Pledge of Allegiance**
  - III. Approval of Agenda**
  - IV. Review July 24, 2012 Health & Human Service Board Minutes**
  - V. Review Bills**
  - VI. General/Miscellaneous Information**
    - A. Economic and Workforce Program Trends – Michelle Ufford (45 mins)**
    - B. Zixport/ZixGateway Email Encryption – Tom Burke**
    - C. Budget Discussion – Tom Burke/Kathy Ryan**
    - D. PH Nuisance Abatement – Tom Burke**
    - E. Medica Disclosure of Ownership & Management Information & Exclusions Statement for Providers – Tom Burke**
  - VII. Administrative Reports:**
    - A. Caseload Update & Graph – Eileen Foss, Income Maintenance Supervisor**
    - B. Financial & Transportation Reports – Kathy Ryan, Fiscal Supervisor**
  - VIII. Joint Powers Board Reports:**
    - A. Tri-County Community Health Services Board (CHS) – Commissioner Westerlund / Tom Burke / Cynthia Bennett Minutes of the August 9<sup>th</sup> meeting & Fund Balance Policy**
  - IX. Committee Reports from Commissioners**
    - A. H&HS Advisory Committee - Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Vernon Awes & Roberta Elvecrog Minutes of the August 1<sup>st</sup> meeting.**
    - B. AEOA / NEMOJT Committee Updates – Commissioner Napstad**
    - C. CJI (Children’s Justice Initiative) – Commissioner Westerlund**
  - X. Adjournment: Next Meeting – September 25, 2012**

**The Statistical Reports for the second quarter of 2012  
for Income Maintenance, Social Services and Public Health are included in this packet.**