

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 8-22-2012

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item:

Expedited Advertising for S.P. 01-001-019, etc.

Requested Meeting Date: 8-28-12 Estimated Presentation Time: 5 minutes

Presenter: John Welle

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list)

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is:
- Expenditure line account # for this item is: 6262

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list)

Date: August 22, 2012

Regular Agenda Item:

Expedited Advertising for SP 001-601-019, etc (Federal Flood Damage Repair Project)

Summary:

As you are well aware, the flooding in June and July of this year caused significant damage to a number of our county state-aid highways and county roads. While much of the permanent repair work is being done with our own maintenance forces, there is a significant amount of work that will need to be done under contract by a private contractor. This work specifically involves replacing ten culverts that were either partially or completely washed out, placement of fourteen bituminous patches over the pipe replacements and in other areas where pavement settlement occurred, and restoration of road embankment slopes at three locations where the embankment material slid down the slope.

Most of this damage occurred on our major collector routes, which requires that we follow Federal Highway Administration procedures for the permanent repair and subsequent federal reimbursement of costs. Staff and myself have been working very hard to develop this construction plan complete with environmental reporting and permits and have now been authorized to proceed with advertising of the project. Note the estimated cost of the project is \$450,582.

Due to the limited construction season available, I am very concerned about being able to get the repair work completed this year. Advertising the project for three weeks, with bid opening ten days after the last advertisement, as dictated by statute for non-emergency situations, would result in a September 24th bid opening date. With bituminous hot mix plants typically ending seasonal operation by November 1st, there would simply not be enough time to get the work done.

I am therefore requesting that the Board authorize this project to proceed under an expedited advertisement for bids as allowed by Minnesota Statutes 375.21 and 375.22 (see attached). In lieu of the typical three-week advertisement with bids being opened ten days after the last advertisement, I propose to advertise for two weeks with bids being opened five days after the last advertisement. Bid advertisement dates would be August 29, 2012 and September 5, 2012, with bids opened at 2:00 pm on Monday, September 10, 2012.

I have reviewed this request with the County Attorney and he has verified that these statutes are applicable to our situation. I have also gained Federal Highway Administration approval for the expedited advertising period. I therefore request County Board authorization by the following resolution to proceed with the expedited advertising as stated herein.

Draft Resolution:

WHEREAS, S.P. 001-601-019, S.P. 001-603-013, S.P. 001-603-015, S.P. 001-603-017, S.P. 001-604-011, S.P. 001-606-016, S.P. 001-606-018, S.P. 001-612-015, S.P. 001-612-017, S.P. 001-614-013, S.P. 001-622-008, S.A.P. 001-030-0003, and C.P. 001-090-024 are projects to repair flood damage on various Aitkin County State-Aid Highways and County Roads, and

WHEREAS, Minnesota Statute 160.17 requires a three-week advertisement period for road construction projects, with sealed bids being opened ten days after the last published advertisement, and

WHEREAS, Minnesota Statutes 375.21 and 375.22 allows counties to enter into emergency road repair contracts without advertising for bids upon authorization by the County Board.

NOW THEREFORE, BE IT RESOLVED, that the Aitkin County Board hereby authorizes the aforementioned projects to be bid under a single contract with an expedited advertisement of two consecutive weeks, with bids being opened five days after the last published advertisement.