

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 8-1-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:
Appropriations Discussion

Requested Meeting Date: 8-7-12 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Appropriations Table

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Proposed 2013 Budgets for Appropriations and Dues

DATE: August 1, 2012

The County Board is familiar with the attached Appropriations and Dues Budget sheet. This year staff sent out a letter, sample attached, to each of the different organizations listed. To date we have not received all of the responses, but we feel we have enough to present to the County Board. There are three appropriations requests that raise to the level of concern, and deserve additional discussion. They are the Aitkin Airport, CARE, and the Ag Society.

For the Board's information we have attached a copy of the correspondence related to the three requests. Additionally, each of the agencies has been asked to attend the Board meeting to better explain the reason for the increase in their request.

If the County Board determines these appropriations are acceptable as attached, those "numbers" will be used for budgeting purposes. At this time the general fund budget is expected to be presented to the County Board on either August 14th or August 28th.

At Tuesday's Board meeting I will present in more detail the appropriations budget information. If you have questions prior to that time please contact me.

Aitkin County Budget Appropriations and Dues

	2009	2010	2011	2012	2013	Percent Increase	Approval Status	Other Agreement/ Statute
Dues								
North Counties Land Use Coordinating Board (10-921)	\$5,000	\$5,000	\$2,000	\$2,000	\$2,000	0.0%		
MN Rural Counties Caucus (MRCC) (01-44)			\$2,100	\$2,100	\$2,100	0.0%		
Associatiaon of MN Counties (AMC) (01-44)			\$9,150	\$9,198	\$9,198	0.0%		
Arrowhead Counties (01-44)			\$2,400					
Joint Powers								
East Central Regional Library (Dept 500)	\$225,552	\$225,552	\$226,163	\$227,837	Need			
Central MN Corrections (Fund 22) Dept 253	\$169,966	\$141,376	\$141,376	\$141,376	\$128,689	-9.0%		
Central MN Corrections (Fund 21), STS	\$43,422	\$43,823	\$76,914	to Sheriff	to Sheriff	to Sheriff		
Airport-McGregor (Dept 700)	\$13,900	\$13,900	\$13,900	\$13,900	\$13,900	0.0%		
Snake River Watershed (Dept 600)	\$10,079	\$10,079	\$10,079	\$10,079	\$10,079	0.0%		
Airport-Aitkin (Dept 700)	\$7,107	\$7,107	\$7,107	\$7,107	\$14,107	98.5%		
Mississippi Headwaters Board (Dept 44)	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	0.0%		
Appropriations								
Soil and Water (Dept 600)	\$104,045	\$104,045	\$98,034	\$98,034	Need			MS 103C
Committee on Aging (Dept 44)	\$26,725	\$26,725	See CARE	See CARE	See CARE	See CARE		X
C.A.R.E. (Dept 44)	\$0	\$0	\$35,925	\$35,900	\$37,900	5.6%		
ANGELS (Dept 44)				\$2,000				
Historical Society (Dept 500)	\$14,500	\$15,000	\$15,000	\$15,000	\$15,000	0.0%		MS 138.052
Historical Society Insurance (Dept 500)	\$2,476	\$2,555	\$2,555	\$2,555	\$2,555	0.0%		MS 138.052
Ag Society (Dept 600)	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	0.0%		MS 38.14
Ag Society Insurance (Dept 600)	\$5,075	\$5,075	\$5,075	\$5,075	\$5,075	0.0%		
HART (Dept 44)	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	0.0%		
Funded through HHS Budget								
North Ambulance-Aitkin (HHS)	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	0.0%		X
First Responders (HHS)	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	0.0%		
McGregor Area Ambulance (HHS)	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	0.0%		X
Kinship (HHS)	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	0.0%		
LSS/Senior Companion (HHS)	\$5,200	\$5,200	See CARE	See CARE	See CARE	See CARE		
RSVP (HHS)	\$4,000	\$4,000	See CARE	See CARE	See CARE	See CARE		
Hill City Meds 1 (HHS)	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	0.0%		X
Isle Ambulance (HHS)	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	0.0%		X
Levy Authority								
Arrowhead Regional Development Commission	\$40,834	\$46,578	taxing authority		\$47,193	taxing authority		

Sobriety Court

\$4,000 \$4,000

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
Patrick Wussow
217 Second Street N.W.
Aitkin, MN 56431
218-927-7276

June 20, 2012

Aitkin Airport Commission
Kathy Brophy
109 1st Ave NW
Aitkin, MN 56431

Aitkin County is establishing its 2013 budget. As an organization that received funds from Aitkin County in 2012, we are asking for your assistance.

According to our records, your organization received appropriations in the amount of \$7,107 in 2012. The economy is lagging and negatively impacting our residents/landowners/taxpayers. The County Board does not want to add to that burden by raising taxes. The Board has indicated that organizations should expect their appropriations to be at the 2012 level or below.

We would like to request the following information:

- The amount of money you are requesting from Aitkin County and a budget of how the money will be used
- A narrative that includes the services you provide to the taxpayers of Aitkin County
- A list of who these services are rendered to and approximately how many people are served
- Three new pieces of information that the County Board believes is necessary:
 - What is your total annual operating budget?
 - What is your year end Fund balance (capital and operating or other)
 - Where else does your funding come from - i.e., grants etc.

Please send us a copy of your current Board members and your organization's appropriate contact information. Several times each year we are asked who is on your committee. This way we can add it to our web site information.

Please have this information back to me prior to July 27th.

If you have any questions, please feel free to call me at (218) 927-7276. Thank you for your time and attention to this matter.

Sincerely

Patrick Wussow
County Administrator

cc: Aitkin County Board of Commissioners
Kirk Peysar, County Auditor
Budget Correspondence



City of Aitkin

109 First Avenue NW • Aitkin, MN 56431
218/927-2527 • Fax 218/927-1834
www.ci.aitkin.mn.us

JUL 27 2012

July 26, 2012

Patrick Wussow
Aitkin County Administrator
217 2nd Street NW
Aitkin, MN 56431

Gary Tibbitts, Mayor
City of Aitkin
109 1st Avenue NW
Aitkin, MN 56431

RE: Aitkin Municipal Airport – 2013 Budget

Dear Patrick & Gary:

Please find enclosed a copy of the proposed 2013 Budget for the Aitkin Municipal Airport. The Airport Commission is attempting to hold down operating expenses; however, the Airport has been coming up short each year and we are attempting to close that gap. We also need to increase the fund balance (over time) so that we have at least ½ of the budgeted funds in reserves, per guidance from our auditor.

As previously reported, a situation has occurred the last few years that has impacted the Airport budget. We have an agreement with the State to reimburse the Airport for 2/3 of operating and maintenance expenses, not to exceed \$22,449. This amount is set by a calculation made by the State specific to our airport, length of runway, and various other factors. Every year we report to the State the specific expenses incurred, in accordance with their guidelines, and then they issue the reimbursement. However, in 2010, the State decided (unannounced) not to reimburse for insurance and fuel expenses. As you can see on line 287 of the enclosed spreadsheet, insurance averages about \$12,000 per year. Because of this decision by the State, our reimbursement amount was not the full \$22,449. In 2010, it was \$19,663 (\$2,786 less than expected) and in 2011 it was \$16,519 (\$5,930 less than expected). A similar shortfall is expected in 2012. Although these may seem like small amounts, they are huge losses to the Airport budget, with no means of making up that difference.

By way of history, 2006 was the first increase received from the County and the City since 1993. Below is a table showing the City and County levy portions since that time:

	pre 2006	2006	2007	2008	2009	2010	2011	2012
City	3250	3353	3450	3554	3554	3554	3554	3554
County	6500	6696	6900	7107	7107	7107	7107	7107

Another situation has recently greatly affected the Airport budget as well. Earlier this year, Congress passed the FAA Reauthorization Bill. This legislation changed the local match for the Federal Airport Improvement Program. The AIP provides grant-in-aid funding for planning, land acquisition, and capital improvement projects at Airports included in the National Plan of Integrated Airport Systems (NPIAS). The Aitkin Airport receives an appropriation of \$150,000 each year from this program. Prior to 2012, the local match was 5% -- or \$7,500. Now, beginning with 2012 projects, the local match is 10% -- or \$15,000.

These changes have significantly affected the Airport's ability to operate at a break-even point. Reserves are dwindling, with only \$11,861 at the end of 2010, and a negative fund balance of \$66,039 at the end of 2011. *The negative fund balance is due to the outlay of funds that we have experienced in getting the current projects ready for a grant application.*

At this time, the Aitkin Airport Commission respectfully requests an increase in the City and County levy amounts as follows:

	<u>Current Amount</u>	<u>Requested Increase</u>	<u>Total Levy</u>
City of Aitkin	\$3,554	\$3,500	\$ 7,054
Aitkin County	\$7,107	\$7,000	\$14,107

These amounts, along with increases we have made to the Lot Lease Fees, will help to cover the increase in the local match for Federal projects and the decrease we have experienced in the State reimbursement as explained above. The split between the City and the County is based on the ownership of the Airport – Aitkin County is 2/3 owner, and the City of Aitkin is 1/3 owner.

The Aitkin Municipal Airport – Steve Kurtz Field is part of a vast network of air transportation facilities servicing the entire state. Some examples of air transportation that takes place locally are as follows:

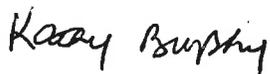
- (a) Recreational property owners use the Airport facilities for transportation to their lake properties;
- (b) The general aviation community is known to come up with friends, use the Airport courtesy car, and visit the restaurants, shops and hotels in town;
- (c) Local businesses are based at the Aitkin Airport (Radio Systems, Inc., Teemark, SARTEC) and use air transportation as part of their daily routine;

- (d) Hospital personnel use the Aitkin Airport for various purposes – the anesthesiologists are able to fly in for surgeries, North Air Care is able to stop at the Airport for fuel while their crew is preparing a patient for an emergency flight, Medevac helicopters are able to land at the Airport, purchase fuel, and continue their mission (helicopters are only equipped with short range fuel tanks);
- (e) The American Red Cross has used the Aitkin Airport to transport blood after a local blood drive event;
- (f) Utility companies use aircraft to patrol power lines and gas lines. Our Airport is a fuel stop on their route;
- (g) Pilot Dale Johnson has been participating in a program called “Angel Flights”; he flies critically ill patients to the Mayo Clinic or other large hospitals for treatment;
- (h) The DNR use aircraft for fire detection, land management, wildlife surveys, and search and rescue missions; they are able to refuel at the Aitkin Airport;
- (i) Local rice patty farmers hire crop dusting services; those airplanes utilize the Aitkin Airport;
- (j) The UPS service has used the Aitkin Airport when they have been unable to land at the Brainerd Airport in the past;
- (k) When a disaster such as a tornado, flood or major fire occurs, air service contributes to the relief effort in many ways -- damage assessments, medical evacuations, emergency supplies, and even media coverage are made more efficient by air service;
- (l) It is our understanding that Pamida would not have located in Aitkin if the community did not have a local airport;
- (m) To date, over 3,400 area 6th graders have participated in the Young Eagles program offered at the Aitkin Airport.

All of these things contribute greatly to the area – both economically and in providing a service to the community. Each of the items mentioned brings people to Aitkin, where they can then purchase fuel, shop, eat, and sleep at the local establishments. Aside from the economic benefits, the Airport serves the taxpayers’ needs for a higher quality of life in the same way that libraries and parks serve those needs.

Thank you for your consideration.

Sincerely,



Kathy Brophy
City Clerk / Airport Manager

Enclosure

	A	B	C	D	E	F	G	H	I	J
	Budget Item	2009 Actual	2010 Actual	2011 Actual	3-year Average	2011 Budget	2011 Revised	2012 Budget	2013 Proposed	Comments
272										
273	AIRPORT FUND (612)									
274	Operational Budget:									
275	Receipts:									
276	Interest Earnings	10	87	0	32	100	100	100	0	
277	State Grants & Aids	22,449	19,663	20,431	20,848	22,449	16,519	18,000	18,000	
278	T-Hangar Rent	9,575	10,520	8,570	9,555	9,720	9,720	9,720	9,720	
279	Lot Leases	10,102	9,223	9,123	9,483	9,778	9,778	9,564	9,881	<i>if increase is approved</i>
280	Fuel Sales	1,307	596	391	765	1,000	1,000	1,000	1,000	
281	Refunds & Reimbursements	1,119	2,240	2,600	1,986	0	0	0	0	
282	Total Receipts	44,562	42,329	41,115	42,669	43,047	37,117	38,384	38,601	
283										
284	Disbursements:									
285	Supplies	66	171	71	103	200	200	200	100	
286	Engineer	300	0	0	100	0	0	0	0	usually grant expense
287	Insurance	9,548	13,516	11,503	11,522	14,000	11,500	14,000	12,000	
288	Miscellaneous	433	0	312	248	0	0	0	0	
289	Licenses & Permits	425	425	65	305	425	125	425	425	
290	Training & Education	701	30	0	244	500	0	500	500	
291	Fuel/Lubricants	1,485	1,717	2,551	1,918	2,500	2,500	2,000	2,000	
292	Courtesy Car	686	267	59	337	0	0	0	100	
293	Repair/Maint Supply	5,363	4,216	1,135	3,571	4,000	3,000	4,000	4,000	
294	Professional Services	15,276	15,276	15,276	15,276	15,276	15,276	15,276	15,276	Maintenance Contract
295	Communication	567	566	548	560	600	600	600	600	
296	Utilities	4,148	4,309	5,432	4,630	5,000	5,000	5,000	5,500	
297	Heat	1,829	1,272	1,628	1,576	2,300	1,800	1,500	1,800	
298	Repair/Maint	3,507	170	1,174	1,617	2,000	1,500	2,000	2,000	Runway Upkeep
299	Repair/Maintenance Buildings	788	0	0	263	500	500	500	250	
300	Dues & Subscriptions	200	0	150	117	100	100	100	150	
301	Total Disbursements	45,322	41,935	39,904	42,387	47,401	42,101	46,101	44,701	
302										
303	Capital Improvement Project Budget									
304	Receipts									
305	Current Ad Valorem Taxes	3,518	3,225	3,519	3,421	3,554	3,331	3,554	7,054	Request Increase
306	County Levy	7,107	7,320	7,107	7,178	7,107	7,107	7,107	14,107	Request Increase
307	Other Grants	59,603	14,449	29,656	34,569	0	0	0	0	MN DOT/FAA for projects
308	Total Receipts	70,228	24,994	40,282	45,168	10,661	10,438	10,661	21,161	
309										
310	Disbursements	104,620	23,534	119,393	82,516	6,307	6,307	7,393	15,000	to match 150,000 appropriation at a 90/10 split
311										
312	AIRPORT FUND BALANCE	11,921	11,861	-66,039						

Ms. Beth Leaf
Aitkin Co. CARE, Inc.
P.O. Box 212
Aitkin, MN 56431



Mr. Patrick Wussow
Aitkin County Administration
217 Second Street NW
Aitkin, MN 56431

JUL 19 2012

July 19, 2012

Dear: Patrick

I would like to take this opportunity to thank you for the support that you have provided to Aitkin County CARE Inc. (CARE). Your continued support of services for our seniors and disabled adults is critical to the well-being of our community.

I welcome this opportunity to share with you how those funds have made an impact already, and to provide some additional insight into how our organization is planning to continue and improve services to Aitkin County.

Enclosed you will find a description of our services, budget information, program metrics, a short narrative and a request for funds in 2013.

Please contact me at 218-927-1383 or aitkincountycare@gmail.com if you have any questions.

Best Regards,

A handwritten signature in cursive script that reads "Beth Leaf".

Beth Leaf
Executive Director



Aitkin County CARE, Inc. (CARE)

CARE’s mission is to help enhance and promote the independence, dignity, value and well-being of older and disabled adults and those who care for them. Our vision is to be the leader in providing innovative and quality services to older and disabled adults.

Background

Over the past year, CARE has made significant strides to enhance the senior services provided in Aitkin County. Of course, much work is left to be done, and continued improvement is always a goal! Highlights in the first half of 2012 include:

- Providing chore and transportation services throughout all of Aitkin County. (127 hours of chore services and 364 one way rides)
- Adding a formal care consulting program for seniors w/individualized care plans. (38 sessions with 14 different clients)
- Providing 1640 hours of respite services to stressed caregivers
- Developing a stronger infrastructure and increased diversity of funding sources
- Creating community awareness as well as business and community partners

In 2011, CARE was awarded \$35,900 for:

- General operations
- Senior Companion Programming
- RSVP - Retired Senior Volunteer Programs (includes all Aitkin County volunteers, not just senior services)

In addition, \$2,000 was awarded for CARE and ANGELS of McGregor for chore and transportation start-up costs.

Program Metrics

Attached to this funding request, you will find the program metrics and goals that indicate the number of people served per program, and our performance through the 2nd quarter of 2012.

Financial Information

CARE’s total operating budget for 2012 is \$144,533. The 2013 budget has not yet been approved by the CARE board, however initial planning would indicate a slight increase in overall operational costs for expansion of services. While CARE does not have a separate fund balance, a 2011 year-end balance sheet has been included for your reference.



Also included for your reference, is a 2012 Profit and Loss Budget that categorizes the types of income received. The following organizations have provided grant or fee for service income:

- Aitkin County
- Arrowhead Area Agency on Aging as a part of the Title II Older Americans Act
- Arrowhead Economic Opportunity Agency
- Mille Lacs Energy Cooperative
- Minnesota Department of Human Services
- Otto Bremer Foundation
- USDA Commodity Supplemental Food Program

Funding Request for 2013

While we anticipate broadening the “reach” of our existing services to more remote areas of Aitkin County, we believe our infrastructure costs will remain relatively stable. We have however, seen a dramatic increase in the need for individualized care consulting services and the need for respite services. To date, we have already served the projected number of families for the entire year, and the number of respite hour is ahead of plan by 25%. These two services are critical in keeping seniors at home, and helping them to effectively function in our community.

To that end, CARE respectfully requests \$35,900 for general operations, and \$2,000 to be directed toward increased respite and caregiver services.

CARE is very grateful for the funding provided by Aitkin County over the past two years, and enjoys a great working relationship with the administrative staff, law enforcement, and Health and Human Services.

If you have any questions or need more information, please do not hesitate to call me at 218-927-1383. Thanks again for your partnership with Aitkin County CARE!



“Services Description – Attachment A”

Program	Description	Eligibility/Cost
Nutrition Assistance Program (NAPS)	Monthly distribution of non-perishable food box in Aitkin, McGregor, McGrath, Hill City, Jacobson	Seniors 60+ income eligible
Meals on Wheels	Hot meals served within one mile radius of the City of Aitkin	Homebound seniors 60+ or disabled; \$3.50 suggested donation
Frozen Meals	Frozen meals (and NAPS boxes) delivered every other week throughout Aitkin County	Homebound seniors 60+ or disabled; \$3.50 suggested donation
Respite Services	Trained respite workers provide in-home respite to caregivers; day, evening, week-end or overnights	Seniors 60+. Sliding fee scale. (AC/EW waiver program)
Care Consulting	Care planning and referral services for caregivers or care receivers	Caring for seniors 60+ or disabled, donation based on sliding fee scale and level of planning
Memory Loss Support Groups	Support and education for caregivers <ul style="list-style-type: none"> • 1st Wed. of the month at 1:00 pm. @ Aicota Rehab • 3rd Tues. of the month at 3:00 pm. @ McGregor DAC 	Open to all caregivers at no cost
ANGEL CARE – Chore and Transportation Services	Assistance with minor home maintenance, seasonal chores, transportation and friendly visits	Seniors 60+ or disabled adults. Sliding fee scale/suggested donation. (AC/EW waiver program)
Senior Companion Newspaper on Tape	Companionship and transportation services The Aitkin Age is read for people with visual disabilities	Seniors 60+ or disabled adults Seniors or disabled/no cost
Bone Builders	Exercise classes designed to strengthen and improve balance. Classes held Tues/Thurs 10:00 am. @ First Lutheran Church and 1:00 pm. @ Westside Church	No cost
Grand-Friends	Pen-pal relationship with Ripplestone Elementary students	No cost

CARE PROGRAM GOALS - 2012

Care For the Caregiver - Respite	Target	Results				Comments
		1Q	2Q	3Q	4Q	
# Caregivers Served	22 caregivers (current/total)	15/15	16/21			
Respite Hours	2200 hours	818	822			
Vol. Respite	245 hours	40	Not Avail.			
# Support Group Participants	38 caregivers served (current/cummulative)	11	14/17			
Counseling Hours (Family)	104 hours (current/cummulative)	24	47/71			
Outcomes	85% caregivers report increased ability to cope	100%	NA			2011 YE Survey
	85% of caregivers report support groups increased caregiving capability	100%	NA			2011 YE Survey
	85% report increased effectiveness/knowledge	100%	NA			2011 YE Survey

ANGEL CARE - Transportation & Chore	Target	Results (joint reporting with ANGELS)				Comments
		1Q	2Q	3Q	4Q	
# of Rides	325 one-way rides (Total/CARE/ANGELS)	117/8/109	247/40/207			
# of Trans. Clients	40 seniors	12	17			
# of Chore Hours	150 hours	27/8/19	100/53/47			
# of Chore Clients	30 seniors	28	16			
Outcomes	85% clients reporting satisfied with services	NA	NA			YE Survey
	85% report improved ability to live in independently	NA	NA			YE Survey
	85% of volunteers report connection with client	NA	NA			YE Survey

CARE Counseling IIIB	Target	Results (joint reporting with ANGELS)				Comments
		1Q	2Q	3Q	4Q	
Numbers Served	24 seniors (Total/CARE/ANGELS)	4/4/1	9/7/2			14 cumulative in 2Q
	144 units (Current/Cummulative)	12/12	26/38			
Outcomes	85% clients indicate ability to live in homes longer	NA	NA			Survey mid-year
	Clients received information to improve well-being	NA	NA			Survey mid-year

NAPS	Target	Results				Comments
		1Q	2Q	3Q	4Q	
Numbers Served	150 plus	195	190			Avg. # over period
Outcomes	Food provided in support of overall nutritional well-being					

Meals on Wheels		Results	2Q	3Q	4Q	Comments
Target		1Q				
Numbers Served	55 clients	45	48			
Outcomes	Nutritious meals provided in support of overall County and AEOA outcomes	2491	1991			Continued marketing needed due to "rolling" client list
Bone Builders						
Target		1Q	2Q	3Q	4Q	Comments
Numbers Served	35	36	46			
Outcomes	85% clients report improved strength and balance	NA	NA			Mid year survey
Senior Companion						
Target		1Q	2Q	3Q	4Q	Comments
Numbers Served	18	15	14			
Outcomes	Client satisfaction as reported by LSS annual survey	NA	NA			YE Survey
Newspaper on Tape						
Target		1Q	2Q	3Q	4Q	Comments
Numbers Served	5+	6	6			
Outcomes	Client connected to community					
Grand-Friends						
Target		1Q	2Q	3Q	4Q	Comments
Numbers Served	65	42	42			
Outcomes	Seniors report positive experience					Positive experiences reported
Community Outreach						
Target		1Q	2Q	3Q	4Q	Comments
Numbers Served	TBD - Joint events with Riverwood, ANGELS, faith community and other senior service providers					newspaper articles, MOB and Powerful Tools classes, KKIN, Commissioner's meeting, senior & community meetings, Christian Women's meeting, United Methodist, Flood relief
Outcomes	Collaborations/Partnerships form as a result of community involvement	Grade: A	Grade: A			ANGELS, Riverwood, SHIP collaborative projects, Joint Northland Grant Pending



Revised 7-2012

Board Members:

Renee Larson, Treasurer
329 4th Street SE
Aitkin, MN 56431

Alison Matalamaki, Vice President
850 2nd Street NW
Aitkin, MN 56431

William Pavlik - Member
17874 473rd Street
McGregor, MN 55760

Ihleen Williams - President
36987 US Hwy 169
Aitkin, MN 56431

JoLynn Kullhem - Member
49890 Great River Rd
Palisade, MN 56469

Cynthia Bennett, Ex-Officio
200 Ripple River Drive
Aitkin, MN 56431

Staff Members:

Beth Leaf, Executive Director
21917 532nd Lane
McGregor, MN 56431

Patricia Martin, Care Consultant
26 2nd Ave. SE
Aitkin, MN 56431

Betty Jacobs, Program Coordinator
37601 State Highway 18
Aitkin, MN 56431

9:56 AM
07/18/12
Accrual Basis

Aitkin County CARE, Inc.
Balance Sheet
As of December 31, 2011

	<u>Dec 31, 11</u>
ASSETS	
Current Assets	
Checking/Savings	
Bremer Bank	42,959.74
Total Checking/Savings	<u>42,959.74</u>
Total Current Assets	<u>42,959.74</u>
TOTAL ASSETS	<u><u>42,959.74</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payable to RSVP	2,000.00
Payroll Liabilities	2,751.81
Total Other Current Liabilities	<u>4,751.81</u>
Total Current Liabilities	<u>4,751.81</u>
Total Liabilities	4,751.81
Equity	
Opening Balance Equity	20,913.90
Net Income	17,294.03
Total Equity	<u>38,207.93</u>
TOTAL LIABILITIES & EQUITY	<u><u>42,959.74</u></u>

9:56 AM
07/18/12
Accrual Basis

Aitkin County CARE, Inc.
Profit & Loss Budget Overview
January through December 2012

	<u>Jan - Dec 12</u>
Ordinary Income/Expense	
Income	
Direct Public Grants	31,500.00
Government Grants	91,294.00
Other Types of Income	24.00
Program Income	<u>33,075.00</u>
Total Income	<u>155,893.00</u>
Gross Profit	155,893.00
Expense	
Business Expenses	655.00
Contract Services	1,020.00
Facilities and Equipment	7,770.00
Insurance	8,225.00
Operations	4,952.00
Other Types of Expenses	66.00
Payroll Expenses	93,336.00
Program Expense	26,124.00
Travel and Meetings	<u>2,385.00</u>
Total Expense	<u>144,533.00</u>
Net Ordinary Income	<u>11,360.00</u>
Net Income	<u><u>11,360.00</u></u>



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200 Ripple River Drive
Aitkin, MN 56431
218-927-3957 (cell)

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Betty Jacobs, Program Coordinator
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Aitkin, MN 56431

Aitkin County Ag Society

209 Second Street Northwest Room 202

Aitkin, Minnesota 56431

218.927.7354

JUL 31 2012

July 31, 2012

To: Board of Commissioners

From: Aitkin County Fair Board

Re: Fairgrounds Capital Projects

Monies from fairgrounds operations and the annual county appropriation are used for the repair and upgrade of the fairgrounds structures and systems. As you know this year's fair was canceled due to the flooding of the grounds, but the need to maintain and upgrade the facilities is now greater due to the age of structures. The following projects have been identified as priority items for the county fairgrounds over the next few years. We are making a request for funding consideration of these projects

New East entrance road	\$20,000
New horse barn	\$186,000, less donations of \$33,000
Commercial exhibit building repairs (floor replacement and repairs)	\$50,000
New 4-H exhibit building	\$75,000
Food stand pavilion	\$80,000
Drainage/ditching	unk
Camp Grounds Development Water/sewer	unk
Grandstand Inspection/flood damage assessment	\$4,000

Thank you for the past participation at the Fair and we are looking forward to many years to come.

Aitkin County Ag Society

209 Second Street Northwest Room 202

Aitkin, Minnesota 56431

218.927.7354

July 25, 2012

To: Aitkin County Board of Commissioners

From: Aitkin County Fair Board

Jim Bright, President

Kirk Peysar, Secretary/Treasurer

Sharon Dotzler

Rich Liljenquist

Kate LaClair

David Carlson

Mick Moriarity

Kevin Peterson

Becky Koch

Dennis Thompson

Vern Watters

Tiffany Gustin

Patti Zebro

Bob Nicko

Dave Berg

Re: 2013 Appropriation

The Aitkin County Fair Board has received an annual \$10,000 appropriation from the County Board. For 2013, the Aitkin County Fair Board is requesting no increase and therefore respectfully requests a \$10,000 appropriation.

Information as requested:

- Amount of money requested and a budget of how it will be used:
 - The \$10,000 appropriation represents 9% of the Fair Board's budgeted revenues.
 - While revenues are not dedicated to specific expenditures, the Fair Board considers the county appropriation to be a portion of the \$34,500 that is budgeted for capital improvements and maintenance to the fairgrounds, which are county-owned.
- Narrative of services provided to the taxpayers of Aitkin County:
 - The Fair Board meets monthly throughout the year to plan the annual county fair. This year, we celebrated our 122nd annual fair.
- Who we serve:
 - The event is attended by thousands of county residents as well as tourists from other areas. The fair provides entertainment for people of all ages.
- Annual operating budget:
 - Our total budget is \$111,368 (\$76,868 for operations and \$34,500 for capital). Please see the attached sheet for details.
- Fund balance:
 - Our fund balance was \$52,577.99 as of September 30, 2011, the end of our last fiscal year. Of that amount, \$12,000 represents funds that have been raised and

donated by individuals for the building of a new horse barn. The Fair Board has allocated an additional \$10,000 of this fund balance for the horse barn project. So, our unreserved fund balance is \$30,577.99, which represents 3.29 months of our annual budgeted expenditures or approximately 43% of what is budgeted to put on the fair each year.

- Other sources of funding:
 - Other revenues are collected through gate and grandstand admissions, parking fees, building rentals, advertising, and donations. This year, fair sponsorship opportunities were also offered to local organizations and businesses. Grants are also sought for various projects. This year, a \$7,368.42 grant was received from the County Fairs Arts Access and Cultural Heritage Fund for arts access, cultural heritage and ag education programs.

During 2012, the fair was canceled due to the impacts of flooding stemming from the June 20th thunder storms that hit our area. A midway only fair was held at the McGregor Airport on July 11 – 14. We thank the McGregor area residents, City of McGregor, and the McGregor Airport Commission for their support. Revenues (approx. \$70,000) ordinarily generated from fair activities (grandstand, parking, admissions, midway sales, booth rentals) were lost this year.

Thank you for your continued support of the Aitkin County Fair.

Aitkin County Ag Society

July 25, 2012

Income Sources:	Actual	Budget	Revised	Org. Budget	Budget
	FY 2010/2011	FY 2010/2011	After Flood FY 2011/2012	FY 2011/2012	FY 2012/2013
Operations:					
Gate Admin	\$ 10,867.78	\$ 16,000.00	\$ -	\$ 16,000.00	\$ 16,000.00
Grandstand	\$ 13,550.37	\$ 22,000.00	\$ -	\$ 22,000.00	\$ 22,000.00
Auto Parking	\$ 2,177.95	\$ 2,200.00	\$ -	\$ 2,200.00	\$ 2,200.00
Space Rentals	\$ 10,222.05	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00
Carnival Income	\$ 14,845.00	\$ 15,000.00	\$ 3,005.00	\$ 15,000.00	\$ 15,000.00
Advertising	\$ 4,987.00	\$ 4,500.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00
Grant	\$ 701.76	\$ -	\$ 7,368.00	\$ 7,368.00	\$ 7,368.00
Total:	\$ 57,351.91	\$ 69,700.00	\$ 14,373.00	\$ 77,068.00	\$ 77,068.00
Other Income:					
State Aid	\$ -	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00
County Approp	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Rents-Storage	\$ 13,276.14	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00
Membership Dues	\$ 355.00	\$ 350.00	\$ 20.00	\$ 350.00	\$ 350.00
Interest Income	\$ 568.26	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
Donations	\$ 3,980.06	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 6,000.00
Camping	\$ 106.78	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
Total:	\$ 28,286.24	\$ 34,300.00	\$ 27,970.00	\$ 34,300.00	\$ 34,300.00
Total Income:	\$ 85,638.15	\$ 104,000.00	\$ 42,343.00	\$ 111,368.00	\$ 111,368.00
Fair Operations:					
Premiums	\$ 8,823.25	\$ 8,500.00	\$ 4,000.00	\$ 8,500.00	\$ 8,500.00
Advertising & Promotions	\$ 1,977.06	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Entertainment/Grand Stand	\$ 19,932.20	\$ 23,000.00	\$ 2,000.00	\$ 23,000.00	\$ 23,000.00
Midway Commissions	\$ 10,574.81	\$ 10,000.00	\$ 2,000.00	\$ 10,000.00	\$ 10,000.00
Judging Fees & Travel	\$ 3,519.25	\$ 3,700.00	\$ 2,500.00	\$ 3,700.00	\$ 3,700.00
MFCF Conference	\$ 6,794.88	\$ 5,600.00	\$ 5,600.00	\$ 5,600.00	\$ 5,600.00
Police/Security	\$ -	\$ 500.00	\$ 250.00	\$ 500.00	\$ 500.00
Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
General Exp	\$ 13,059.58	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
Total:	\$ 64,681.03	\$ 71,300.00	\$ 36,350.00	\$ 71,300.00	\$ 71,300.00
Capital Expenses:					
Addns & Major Improvements	\$ 16,789.12	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00
Maint/Labor	\$ 7,581.64	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
Total:	\$ 24,370.76	\$ 34,500.00	\$ 34,500.00	\$ 34,500.00	\$ 34,500.00
Total Expenses:	\$ 89,051.79	\$ 105,800.00	\$ 70,850.00	\$ 105,800.00	\$ 105,800.00
Income/Expenses:	\$ (3,413.64)	\$ (1,800.00)	\$ (28,507.00)	\$ 5,568.00	\$ 5,568.00