

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS July 24, 2012 – BOARD AGENDA

- 10:00 1) J. Mark Wedel, County Board Chairperson
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Board of Commissioners Meeting Procedure
 - D) Approval of Agenda
 - E) Citizens' Public Comment*
- 2) Consent Agenda
- A) Correspondence File July 10, 2012 – July 23, 2012
 - B) Approve 7/10/12 County Board Minutes
 - C) Approve Auditor Warrants – June Sales and Use Tax
 - D) Approve Resolution – 2013 Commissioner Salaries
 - E) Schedule Maven Perspectives Workshop – August 14, 2012 at Long Lake Conservation Center
 - F) Approve Resolution – Set Timber Auction Date
- 10:05 3) Mike Dangers, County Assessor
- A) Approve MCIS Strategic Planning Initiatives and Funding Request
 - B) Property Tax Programs for Disaster Relief
- 10:45 4) Ross Wagner, Economic Development & Forest Industry Coordinator
- A) Approve Aitkin County Tourism Grants
- 10:55 5) Patrick Wussow, County Administrator
- A) 2nd Quarter Revenues & Expenditures
 - B) Review County Attorney Opinion – Health & Human Services
 - C) Approve Proposed Long Lake Conservation Phone System
 - D) Flood Update
 - 1. Flood Related Damages – ATV Trails
 - 2. Flood Related Expenditures
 - 3. No Wake Zone Update
 - E) Discussion – Lake Improvement District
- 12:30 6) Board Discussion
- Mark Wedel – LMC, CMCC
 - Laurie Westerlund – AC Tourism, P&Z, CMCC, DAC, Mille Lacs Watershed, LLCC, HRA
 - Don Niemi – Lakes & Pines, ARDC
 - Brian Napstad – BSLA, LMA, EQB
 - Anne Marcotte – ACAT
- 1:30 7) Adjourn

* Comments from visitors must be informational in nature and not exceed five (5) minutes per person. The County Board cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

**** Please note: all times, except public advertised hearings, are approximate and subject to change without notice.**

AITKIN COUNTY BOARD

July 10, 2012

The Aitkin County Board of Commissioners met this 10th day of July, 2012 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve the July 10, 2012 agenda.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: July 3, 2012 – July 9, 2012; B) Approve County Board Minutes: July 3, 2012; C) Approve Resolution – Election Judges; D) Approve June Manual Warrants: General Fund \$106,728.82, Road & Bridge \$12,000.00, Health & Human Services \$2,372.11, State \$138,115.98, Forest Development \$25,206.57, Taxes & Penalties \$6,313.96, Long Lake Conservation Center \$1,588.29 for a total of \$292,325.73; E) Adopt Local 49 LLCC Contract Ratification; F) Approve After the Fact Sale of County Owned Property; G) Approve Resolution – Local Road Improvement Program Grant S.P. 01-603-12; H) Approve Resolution – MnDot Intersection Conflict Warning; I) Approve Teamsters Non-Licensed Essential Unit Memorandum of Agreement; J) Accept \$50 Donation to Aitkin County Sheriff's POSSE – Persian Gulf Support Group

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Election Judges:

BE IT RESOLVED, the Aitkin County Board of Commissioners appoints the following persons to serve as Election Judges for the Mail Balloting Precincts for the 2012 Primary and General Election:

Head Judges:

Kate LeClair
Elaine Hallbeck
Denise Lee
Sara Math
Roberta Elvecrog
Judith Blomberg

Election Judges:

Lucille Franzen
Jim Hicks
Debra Goble
Carla Emons
Jolene Gansen
Karen Ladd
Jacqueline Armstead
Paulette Anderson
Lori Tibbetts
Rich Courtemanche

CALL TO ORDER

**APPROVED
AGENDA**

**CONSENT
AGENDA**

**RESOLUTION
071012-071
ELECTION
JUDGES**

Verner Hixon
Nancy Eddy

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve after the fact sale of eight used pieces of culvert on MnBID auction site - \$1,744.50.

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Local Road Improvement Program Grant S.P. 01-603-12:

WHEREAS, the County of Aitkin has applied to the Commissioner of Transportation for a Grant from the Minnesota State Transportation Fund for construction of Local Road Improvement Project No. 01216, and

WHEREAS, the Commissioner of Transportation has given notice that funding for this local road improvement project is available, and

WHEREAS, the amount of the Grant has been determined to be \$375,000.

NOW, THEREFORE BE IT RESOLVED, that the County of Aitkin does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the road project, but not required.

NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Engineer is authorized to execute the Agreement and any amendments to the Agreement.

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – MnDOT Intersection Conflict Warning:

WHEREAS, the intersection of U.S. Hwy 169/Trunk Highway 210 and Aitkin County State-Aid Highway 12/Aitkin County Road 83 has been identified by the Minnesota Department of Transportation for installation of an Intersection Conflict Warning System, and

WHEREAS, the Minnesota Department of Transportation has proposed to enter into Agreement No. 01472 with Aitkin County to facilitate construction and operation of this system.

NOW, THEREFORE, BE IT RESOLVED, that Aitkin County enter into Mn/DOT Agreement No. 01472 with the State of Minnesota, Department of Transportation to provide electrical energy for the new Intersection Conflict Warning System at the intersection of U.S. Hwy 169/Trunk Highway 210 and Aitkin County State-Aid Highway 12/Aitkin County Road 83, under State Project No. 8816-1765 (T.H. 210), within Aitkin County.

BE IT FURTHER RESOLVED, that the Aitkin County Engineer is hereby authorized to execute this Agreement and amendments to the Agreement.

**RESOLUTION
071012-072
LOCAL ROAD
IMPROVEMENT
PROGRAM
GRANT
S.P. 01-603-12**

**RESOLUTION
071012-073
MnDOT
INTERSECTION
CONFLICT
WARNING**

Bobbie Danielson, Human Resources Manager recognized employees for their years of service.

**EMPLOYEE
RECOGNITION**

Scott Turner, Sheriff gave the Board an update on the flood situation, and Terry Neff, Environmental Services Director discussed debris removal with Heidi Kroening, Minnesota Pollution Control Agency, Mike Buetow, Buetow Trucking/Excavating, and the Board.

FLOODING

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried (4-1 Niemi), that the Aitkin County Board as the Animal Control Authority finds the evidence presented against the dog named "Tank" is sufficient. The Animal Control Authority therefore upholds the potentially dangerous dog designation.

**POTENTIALLY
DANGEROUS
DOG HEARING**

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Award Bid S.A.P. 01-632-04:

WHEREAS, S.A.P. 01-632-04 is a grading and aggregate base project on Aitkin County State-Aid Highway (CSAH) 32 from Aitkin CSAH 6 to Aitkin CSAH 31, and

**RESOLUTION
071012-074
AWARD BID
S.A.P. 01-632-04**

WHEREAS, sealed bids were opened for S.A.P. 01-632-04 at 2:00 pm on Friday, July 6, 2012, with a total of four bids received, and

WHEREAS, R. C. Habeck Excavating of Wahkon, MN was the lowest responsible bidder in the amount of \$1,304,309.24.

NOW THEREFORE, BE IT RESOLVED, that R. C. Habeck Excavating be awarded the contract for the grading and aggregate base on CSAH 32.

BE IT FURTHER RESOLVED, that the Chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve resolution – Award Bid C.P. 01-090-23:

WHEREAS, C.P. 01-090-23 is a project to construct the timber wall portion of the Aitkin Salt Storage Shed with materials supplied by Aitkin County, and

**RESOLUTION
071012-075
AWARD BID
C.P. 01-090-23**

WHEREAS, sealed bids were opened for C.P. 01-090-23 at 3:00 pm on Monday, June 26, 2012 with a total of four bids received, and

WHEREAS, Bailey Construction of Stillwater, Minnesota was the lowest responsible bidder in the amount of \$63,500.

NOW THEREFORE, BE IT RESOLVED, that Bailey Construction be awarded the contract for construction of C.P. 01-090-23.

BE IT FURTHER RESOLVED, that the Chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voting yes to approve Right of Way Plat No. 17, S.A.P. 01-612-014.

John Welle, County Engineer provided an update to the Board on flood related road damage.

Break: 10:45 a.m. to 10:55 a.m.

Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voting yes to approve ATV Corridor Access Permit Policy.

Patrick Wussow, County Administrator discussed the Slow-No Wake Zone issues on Aitkin County lakes with the Board. Residents from area lakes voiced their concerns.

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve resolution – Temporary Aitkin County Lakes Slow-No Wake Zone:

WHEREAS, due to extraordinary weather conditions, including excessive rainfall during June and July of 2012, record high water elevations prevail on all Aitkin County lakes, and

WHEREAS, wave action from wind and watercraft has and will exacerbate shoreline erosion and cause damage to real and personal property, and

WHEREAS, high-water levels coupled with increased wave action have led to the inundation of low-lying yards and structures, and

WHEREAS, in an effort to protect property and limit environmental damage to lakes from shoreline erosion where the County can and may exert some control, the County Board of Commissioners enacts this 10th day of July, 2012, the following Temporary Special Controls to Section 5 Regulations of the Watercraft Ordinance, and

WHEREAS, the following three tiers have been identified for lake restrictions:

- No Wake on Entire Lake - 18" and above the Ordinary High Water levels (OHW)
- 300' No Wake Zone - 12" to 18" above the Ordinary High Water levels (OHW)
- No restrictions with respect to wake - Up to 12" above the Ordinary High Water levels (OHW)

**RIGHT OF WAY
PLAT NO. 17**

**FLOOD
RELATED ROAD
DAMAGE**

BREAK

**ATV CORRIDOR
ACCESS PERMIT
POLICY**

**SLOW-NO WAKE
ZONES**

**RESOLUTION
071012-076
TEMPORARY
AITKIN COUNTY
LAKES SLOW-
NO WAKE ZONE**

NOW THEREFORE, BE IT RESOLVED, the following lakes shall have a slow-no wake zone on the entire lake:

Lake Name	Township
Fleming	Fleming
Gun	Fleming
Horseshoe	Shamrock
Minnewawa	Shamrock
Wilkins	Fleming
Farm Island	Farm Island
Ripple	Nordland
Waukenabo	Waukenabo

BE IT FURTHER RESOLVED, that no person shall operate a watercraft at greater than slow-no wake speed for a distance of 300' from the shoreline on the following lakes:

Lake Name	Township
Cedar	Farm Island
Clear	Glen
Dam	Glen
Diamond	Farm Island
Elm Island	Nordland
Esquagamah	Waukenabo
Hammal – (Bass)	Farm Island
Hanging Kettle	Farm Island
Hill Lake	Hill Lake
Jenkins	Fleming
Long	Glen
Ripple	Nordland
Round	Waukenabo
Section 10 (Wladimiraf)	Nordland
Section 12	Nordland
Sissabagamah	Nordland
Sunset	Farm Island
Thornton (Thorton)	Farm Island
Townline	Farm Island

- i. The Aitkin County Board authorizes the Aitkin County Administrator to add or remove lakes from the no-wake lists as data is gathered.
- ii. The up-to-date lists will be maintained at the County's official website.
- iii. This resolution does not affect Resolution #060112-052 as identified for Big Sandy Lake and the associated area.

- iv. Resolution #070312-069 is suspended.
- v. This resolution is in effect from July 10, 2012 through July 14, 2012.
- vi. There are no restrictions with respect to wake on any Aitkin County lakes not listed above, except as already provided by Minnesota Statutes and the Aitkin County Watercraft Ordinance.

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve resolution – Temporary Aitkin County Lakes Slow-No Wake Zone:

WHEREAS, due to extraordinary weather conditions, including excessive rainfall during June and July of 2012, record high water elevations prevail on all Aitkin County lakes, and

WHEREAS, wave action from wind and watercraft has and will exacerbate shoreline erosion and cause damage to real and personal property, and

WHEREAS, high-water levels coupled with increased wave action have led to the inundation of low-lying yards and structures, and

WHEREAS, in an effort to protect property and limit environmental damage to lakes from shoreline erosion where the County can and may exert some control, the County Board of Commissioners enacts this 10th day of July, 2012, the following Temporary Special Controls to Section 5 Regulations of the Watercraft Ordinance, and

WHEREAS, the following three tiers have been identified for lake restrictions:

- No Wake on Entire Lake - 18" and above the Ordinary High Water levels (OHW)
- 300' No Wake Zone - 12" to 18" above the Ordinary High Water levels (OHW)
- No restrictions with respect to wake - Up to 12" above the Ordinary High Water levels (OHW)

NOW THEREFORE, BE IT RESOLVED, the following lakes shall have a slow-no wake zone on the entire lake:

Lake Name	Township
Fleming	Fleming
Gun	Fleming
Horseshoe	Shamrock
Minnewawa	Shamrock
Wilkins	Fleming
Farm Island	Farm Island
Ripple	Nordland
Waukenabo	Waukenabo

**RESOLUTION
071012-077
TEMPORARY
AITKIN COUNTY
LAKES SLOW-
NO WAKE ZONE**

BE IT FURTHER RESOLVED, that no person shall operate a watercraft at greater than slow-no wake speed for a distance of 300' from the shoreline on the following lakes:

Lake Name	Township
Cedar	Farm Island
Clear	Glen
Dam	Glen
Diamond	Farm Island
Elm Island	Nordland
Esquagamah	Waukenabo
Hammal – (Bass)	Farm Island
Hanging Kettle	Farm Island
Hill Lake	Hill Lake
Jenkins	Fleming
Long	Glen
Ripple	Nordland
Round	Waukenabo
Section 10 (Wladimiraf)	Nordland
Section 12	Nordland
Sissabagamah	Nordland
Sunset	Farm Island
Thornton (Thorton)	Farm Island
Townline	Farm Island

- i. The Aitkin County Board authorizes the Aitkin County Administrator to add or remove lakes from the no-wake lists as data is gathered.
- ii. The up-to-date lists will be maintained at the County's official website.
- iii. This resolution does not affect Resolution #060112-052 as identified for Big Sandy Lake and the associated area.
- iv. Resolution #070312-069 is suspended.
- v. This resolution is in effect from July 15, 2012 through July 19, 2012.
- vi. There are no restrictions with respect to wake on any Aitkin County lakes not listed above, except as already provided by Minnesota Statutes and the Aitkin County Watercraft Ordinance.

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Temporary Aitkin County Lakes Slow-No Wake Zone:

WHEREAS, due to extraordinary weather conditions, including excessive rainfall during June and July of 2012, record high water elevations prevail on all Aitkin County lakes, and

**RESOLUTION
071012-078**

WHEREAS, wave action from wind and watercraft has and will exacerbate shoreline erosion and cause damage to real and personal property, and

WHEREAS, high-water levels coupled with increased wave action have led to the inundation of low-lying yards and structures, and

WHEREAS, in an effort to protect property and limit environmental damage to lakes from shoreline erosion where the County can and may exert some control, the County Board of Commissioners enacts this 10th day of July, 2012, the following Temporary Special Controls to Section 5 Regulations of the Watercraft Ordinance, and

WHEREAS, the following three tiers have been identified for lake restrictions:

- No Wake on Entire Lake - 18" and above the Ordinary High Water levels (OHW)
- 300' No Wake Zone - 12" to 18" above the Ordinary High Water levels (OHW)
- No restrictions with respect to wake - Up to 12" above the Ordinary High Water levels (OHW)

NOW THEREFORE, BE IT RESOLVED, the following lakes shall have a slow-no wake zone on the entire lake:

Lake Name	Township
Fleming	Fleming
Gun	Fleming
Horseshoe	Shamrock
Minnewawa	Shamrock
Wilkins	Fleming
Farm Island	Farm Island
Ripple	Nordland
Waukenabo	Waukenabo

BE IT FURTHER RESOLVED, that no person shall operate a watercraft at greater than slow-no wake speed for a distance of 300' from the shoreline on the following lakes:

Lake Name	Township
Cedar	Farm Island
Clear	Glen
Dam	Glen
Diamond	Farm Island
Elm Island	Nordland
Esquagamah	Waukenabo
Hammal – (Bass)	Farm Island
Hanging Kettle	Farm Island
Hill Lake	Hill Lake

AITKIN COUNTY BOARD

July 10, 2012

Jenkins	Fleming
Long	Glen
Ripple	Nordland
Round	Waukenabo
Section 10 (Wladimiraf)	Nordland
Section 12	Nordland
Sissabagamah	Nordland
Sunset	Farm Island
Thornton (Thorton)	Farm Island
Townline	Farm Island

- i. The Aitkin County Board authorizes the Aitkin County Administrator to add or remove lakes from the no-wake lists as data is gathered.
- ii. The up-to-date lists will be maintained at the County's official website.
- iii. This resolution does not affect Resolution #060112-052 as identified for Big Sandy Lake and the associated area.
- iv. Resolution #070312-069 is suspended.
- v. This resolution is in effect from July 20, 2012 through July 24, 2012.
- vi. There are no restrictions with respect to wake on any Aitkin County lakes not listed above, except as already provided by Minnesota Statutes and the Aitkin County Watercraft Ordinance.

Patrick Wussow, County Administrator discussed flood related expenditures with the Board.

**FLOOD
RELATED
EXPENDITURES**

Bobbie Danielson, Human Resources Manager presented Personnel Committee Recommendation to the Board.

**PERSONNEL
COMMITTEE**

Jim Ratz, County Attorney discussed the concerns and need to fill the full time position of Assistant County Attorney. This is a budgeted position that is open due to a resignation. Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-1 Westerlund), to authorize Human Resources to advertise and gather applications, but the decision to fill the position has been postponed until September.

**ASSISTANT
COUNTY ATTY
POSITION**

Jim Ratz, County Attorney discussed the need to hire a private attorney to help with two large cases. Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting to authorize the County Attorney gather cost information and bring before the Board for approval at a later date.

PRIVATE ATTY

Break: 12:58 p.m. to 1:33 p.m.

BREAK

Kirk Peysar, Secretary/Treasurer Aitkin County Fair Board discussed the rescheduling of the 2012 Aitkin County Fair.

**COUNTY FAIR
RESCHEDULED**

AITKIN COUNTY BOARD

July 10, 2012

During the meeting the Board discussed: i) Historical Society, ii) Airport, iii) DAC, iv) All Veterans Memorial Dedication, v) Snake River, vi) ECRL Finance Mtg, vii) Chappy's

**BOARD
DISCUSSION**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 2:24 p.m. until Tuesday, July 24, 2012 at 10:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Patrick Wussow, County Administrator

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1	DEPT			Commissioners		
89991	Bremer Bank					
	01-001-000-0000-6625		40.38	Receipt Nbr 33377 06/04/2012		Office Equipment
	01-001-000-0000-6625		16.67	Warr Nbr 755 06/21/2012		Office Equipment
89991	Bremer Bank		57.05		2 Transactions	
1	DEPT Total:		57.05	Commissioners	1 Vendors	2 Transactions
40	DEPT			Auditor		
89991	Bremer Bank					
	01-040-021-0000-5840		6.95	Receipt Nbr 759 06/18/2012		Misc Receipts
89991	Bremer Bank		6.95		1 Transactions	
40	DEPT Total:		6.95	Auditor	1 Vendors	1 Transactions
42	DEPT			Treasurer		
89991	Bremer Bank					
	01-042-000-0000-5840		0.13	Receipt Nbr 2699 06/04/2012		Misc Receipts
	01-042-000-0000-5840		0.13	Receipt Nbr 2700 06/05/2012		Misc Receipts
	01-042-000-0000-5840		1.22	Receipt Nbr 2704 06/08/2012		Misc Receipts
	01-042-000-0000-5840		0.06	Receipt Nbr 2705 06/08/2012		Misc Receipts
	01-042-000-0000-5840		0.13	Receipt Nbr 2709 06/14/2012		Misc Receipts
	01-042-000-0000-5840		0.13	Receipt Nbr 2710 06/18/2012		Misc Receipts
89991	Bremer Bank		1.80		6 Transactions	
42	DEPT Total:		1.80	Treasurer	1 Vendors	6 Transactions
43	DEPT			Assessor		
89991	Bremer Bank					
	01-043-000-0000-5840		0.24	Receipt Nbr 687 06/12/2012		Misc Receipts
	01-043-000-0000-5840		0.23	Receipt Nbr 687 06/12/2012		Misc Receipts
	01-043-000-0000-5840		66.00	Receipt Nbr 687 06/12/2012		Misc Receipts
	01-043-000-0000-5840		0.30	Receipt Nbr 690 06/22/2012		Misc Receipts
	01-043-000-0000-5840		1.61	Receipt Nbr 690 06/22/2012		Misc Receipts
	01-043-000-0000-6405		3.63	Warr Nbr 749 06/07/2012		Office, Film & Computer Supplies
	01-043-000-0000-6405		6.53	Warr Nbr 749 06/07/2012		Office, Film & Computer Supplies
	01-043-000-0000-6405		2.06	Warr Nbr 749 06/07/2012		Office, Film & Computer Supplies
	01-043-000-0000-6405		4.81	Warr Nbr 749 06/07/2012		Office, Film & Computer Supplies

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	01-043-000-0000-6405		1.03	Warr Nbr 749 06/07/2012		Office, Film & Computer Supplies
	89991 Bremer Bank		86.44	10 Transactions		
43	DEPT Total:		86.44	Assessor	1 Vendors	10 Transactions
44	DEPT			Central Services		
	89991 Bremer Bank					
	01-044-000-0000-5840		3.44	Receipt Nbr 661 06/26/2012		Misc Receipts
	01-044-000-0000-5840		0.45	Receipt Nbr 662 06/28/2012		Misc Receipts
	89991 Bremer Bank		3.89	2 Transactions		
44	DEPT Total:		3.89	Central Services	1 Vendors	2 Transactions
49	DEPT			Information Technologies		
	89991 Bremer Bank					
	01-049-000-0000-5525		4.54	Receipt Nbr 532 06/06/2012		Label & Listing Sales
	01-049-000-0000-5525		3.44	Receipt Nbr 532 06/06/2012		Label & Listing Sales
	01-049-000-0000-5525		1.72	Receipt Nbr 533 06/11/2012		Label & Listing Sales
	01-049-000-0000-6402		0.28	Warr Nbr 749 06/07/2012		Computer Supplies & Software
	01-049-000-0000-6402		0.41	Warr Nbr 749 06/07/2012		Computer Supplies & Software
	01-049-000-0000-6402		0.62	Warr Nbr 749 06/07/2012		Computer Supplies & Software
	01-049-000-0000-6402		0.28	Warr Nbr 755 06/21/2012		Computer Supplies & Software
	01-049-000-0000-6402		0.41	Warr Nbr 755 06/21/2012		Computer Supplies & Software
	89991 Bremer Bank		10.32	8 Transactions		
49	DEPT Total:		10.32	Information Technologies	1 Vendors	8 Transactions
90	DEPT			Attorney		
	89991 Bremer Bank					
	01-090-000-0000-5840		0.64	Receipt Nbr 1097 06/07/2012		Misc Receipts
	01-090-000-0000-5840		1.93	Receipt Nbr 1101 06/19/2012		Misc Receipts
	01-090-000-0000-5840		1.93	Receipt Nbr 1102 06/22/2012		Misc Receipts
	89991 Bremer Bank		4.50	3 Transactions		
90	DEPT Total:		4.50	Attorney	1 Vendors	3 Transactions
100	DEPT			Recorder		
	89991 Bremer Bank					

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
01-100-000-0000-6311		120.22	June Sales tax on copies	Sales Tax
01-100-000-0000-6312		0.22-	June Sales tax adjustment	Sales Tax Adjustment
89991 Bremer Bank		120.00	2 Transactions	
100 DEPT Total:		120.00	Recorder	1 Vendors 2 Transactions
110 DEPT			Courthouse Maintenance	
89991 Bremer Bank				
01-110-000-0000-6422		6.33	Warr Nbr 40375 06/08/2012	Janitorial Supplies
89991 Bremer Bank		6.33	1 Transactions	
110 DEPT Total:		6.33	Courthouse Maintenance	1 Vendors 1 Transactions
120 DEPT			Service Officer	
89991 Bremer Bank				
01-120-000-0000-6405		3.29	Warr Nbr 755 06/21/2012	Office & Computer Supplies
01-120-000-0000-6405		2.08	Warr Nbr 755 06/21/2012	Office & Computer Supplies
89991 Bremer Bank		5.37	2 Transactions	
120 DEPT Total:		5.37	Service Officer	1 Vendors 2 Transactions
122 DEPT			Planning & Zoning	
89991 Bremer Bank				
01-122-000-0000-6405		33.45	Warr Nbr 755 06/21/2012	Office, Computer, Film, & Field Supplies
89991 Bremer Bank		33.45	1 Transactions	
122 DEPT Total:		33.45	Planning & Zoning	1 Vendors 1 Transactions
200 DEPT			Enforcement	
89991 Bremer Bank				
01-200-000-0000-6405		12.75	Warr Nbr 40410 06/08/2012	Office Supplies
89991 Bremer Bank		12.75	1 Transactions	
200 DEPT Total:		12.75	Enforcement	1 Vendors 1 Transactions
252 DEPT			Corrections	
89991 Bremer Bank				

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-252-000-0000-6405		Warr Nbr 749 06/07/2012		Office & Computer Supplies
	01-252-000-0000-6424		Warr Nbr 40659 06/22/2012		Inmate Supplies
	01-252-252-0000-5872		Receipt Nbr 1995 06/07/2012		Phone Card Prisoner Welfare(Taxable)
	01-252-252-0000-5872		Receipt Nbr 1997 06/07/2012		Phone Card Prisoner Welfare(Taxable)
	01-252-252-0000-5872		Receipt Nbr 2000 06/12/2012		Phone Card Prisoner Welfare(Taxable)
	01-252-252-0000-5872		Receipt Nbr 2006 06/29/2012		Phone Card Prisoner Welfare(Taxable)
	01-252-252-0000-5885		Receipt Nbr 1997 06/07/2012		Commissary Sales Taxable
	01-252-252-0000-5885		Receipt Nbr 2006 06/29/2012		Commissary Sales Taxable
89991	Bremer Bank		343.63	8 Transactions	
252	DEPT Total:		343.63	Corrections	1 Vendors 8 Transactions
253	DEPT			Aitkin Co Community Corrections	
89991	Bremer Bank				
	01-253-000-0000-6405		0.60	Warr Nbr 749 06/07/2012	Operating Supplies
	01-253-000-0000-6405		3.58	Warr Nbr 749 06/07/2012	Operating Supplies
89991	Bremer Bank		4.18	2 Transactions	
253	DEPT Total:		4.18	Aitkin Co Community Corrections	1 Vendors 2 Transactions
390	DEPT			Environmental Health (FBL)	
89991	Bremer Bank				
	01-390-000-0000-6405		2.74	Warr Nbr 755 06/21/2012	Office, Film, And Field Supplies
	01-390-000-0000-6405		3.78	Warr Nbr 40568 06/22/2012	Office, Film, And Field Supplies
89991	Bremer Bank		6.52	2 Transactions	
390	DEPT Total:		6.52	Environmental Health (FBL)	1 Vendors 2 Transactions
391	DEPT			Solid Waste	
89991	Bremer Bank				
	01-391-000-0000-6800		47.86	Warr Nbr 755 06/21/2012	Miscellaneous(Promotional)
89991	Bremer Bank		47.86	1 Transactions	
391	DEPT Total:		47.86	Solid Waste	1 Vendors 1 Transactions
520	DEPT			Parks	
89991	Bremer Bank				
	01-520-000-0000-5510		0.96	Receipt Nbr 897 06/06/2012	Co Parks Campground Fees

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
01-520-000-0000-5510		3.09	Receipt Nbr 898 06/06/2012	Co Parks Campground Fees
01-520-000-0000-5510		4.82	Receipt Nbr 899 06/07/2012	Co Parks Campground Fees
01-520-000-0000-5510		3.09	Receipt Nbr 899 06/07/2012	Co Parks Campground Fees
01-520-000-0000-5510		16.92	Receipt Nbr 899 06/07/2012	Co Parks Campground Fees
01-520-000-0000-5510		5.40	Receipt Nbr 899 06/07/2012	Co Parks Campground Fees
01-520-000-0000-5510		1.54	Receipt Nbr 899 06/07/2012	Co Parks Campground Fees
01-520-000-0000-5510		3.86	Receipt Nbr 900 06/07/2012	Co Parks Campground Fees
01-520-000-0000-5510		1.54	Receipt Nbr 900 06/07/2012	Co Parks Campground Fees
01-520-000-0000-5510		4.63	Receipt Nbr 900 06/07/2012	Co Parks Campground Fees
01-520-000-0000-5510		1.93	Receipt Nbr 902 06/13/2012	Co Parks Campground Fees
01-520-000-0000-5510		1.54	Receipt Nbr 903 06/13/2012	Co Parks Campground Fees
01-520-000-0000-5510		6.18	Receipt Nbr 904 06/13/2012	Co Parks Campground Fees
01-520-000-0000-5510		1.93	Receipt Nbr 905 06/13/2012	Co Parks Campground Fees
01-520-000-0000-5510		1.93	Receipt Nbr 906 06/18/2012	Co Parks Campground Fees
01-520-000-0000-5510		3.09	Receipt Nbr 907 06/18/2012	Co Parks Campground Fees
01-520-000-0000-5510		9.65	Receipt Nbr 908 06/26/2012	Co Parks Campground Fees
01-520-000-0000-5510		0.96	Receipt Nbr 909 06/28/2012	Co Parks Campground Fees
01-520-000-0000-5510		0.96	Receipt Nbr 909 06/28/2012	Co Parks Campground Fees
01-520-000-0000-5510		0.96	Receipt Nbr 910 06/28/2012	Co Parks Campground Fees
01-520-000-0000-6406		13.75	Warr Nbr 40372 06/08/2012	Field Supplies
01-520-000-0000-5510		14.00-	refund camping fees sales tax	Co Parks Campground Fees
89991 Bremer Bank		74.73	22 Transactions	
520 DEPT Total:		74.73	Parks	1 Vendors 22 Transactions
1 Fund Total:		825.77	General Fund	74 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			Undesignated		
	89991 Bremer Bank					
	03-000-000-0000-5855		1.93	Receipt Nbr 1036 06/01/2012		Charges-Individuals
	03-000-000-0000-5855		1.93	Receipt Nbr 621 06/06/2012		Charges-Individuals
	03-000-000-0000-5855		7.72	Receipt Nbr 621 06/06/2012		Charges-Individuals
	03-000-000-0000-5855		1.93	Receipt Nbr 1400 06/07/2012		Charges-Individuals
	03-000-000-0000-5855		1.93	Receipt Nbr 1401 06/07/2012		Charges-Individuals
	03-000-000-0000-5855		1.93	Receipt Nbr 1402 06/07/2012		Charges-Individuals
	03-000-000-0000-5855		1.93	Receipt Nbr 1403 06/13/2012		Charges-Individuals
	03-000-000-0000-5855		1.93	Receipt Nbr 1404 06/13/2012		Charges-Individuals
	03-000-000-0000-5855		1.93	Receipt Nbr 623 06/18/2012		Charges-Individuals
	03-000-000-0000-5855		3.44	Receipt Nbr 623 06/18/2012		Charges-Individuals
	03-000-000-0000-5855		7.72	Receipt Nbr 625 06/27/2012		Charges-Individuals
	03-000-000-0000-5855		6.88	Receipt Nbr 625 06/27/2012		Charges-Individuals
	89991 Bremer Bank		41.20	12 Transactions		
0	DEPT Total:		41.20	Undesignated	1 Vendors	12 Transactions
302	DEPT			R&B Engineering/Construction		
	89991 Bremer Bank					
	03-302-000-0000-6449		4.66	Warr Nbr 40588 06/22/2012		Rd/Br Engr. Supplies
	89991 Bremer Bank		4.66	1 Transactions		
302	DEPT Total:		4.66	R&B Engineering/Construction	1 Vendors	1 Transactions
303	DEPT			R&B Highway Maintenance		
	8410 Bremer Bank					
	03-303-000-0000-6513		1,207.08	June Diesel Tax		Motor Fuel & Lubricants
	8410 Bremer Bank		1,207.08	1 Transactions		
	89991 Bremer Bank					
	03-303-000-0000-6513		649.00	June sales tax		Motor Fuel & Lubricants
	89991 Bremer Bank		1,856.08	1 Transactions		
303	DEPT Total:		1,856.08	R&B Highway Maintenance	2 Vendors	2 Transactions
3	Fund Total:		1,901.94	Road & Bridge		15 Transactions

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 7/19/12 2:23PM
 5 Health & Human Services

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
400 DEPT				
89991 Bremer Bank				
05-400-440-0410-6405		1.61	Warr Nbr 755 06/21/2012	Supplies-Computer/Office/Meeting
05-400-440-0410-6405		2.33	Warr Nbr 755 06/21/2012	Supplies-Computer/Office/Meeting
89991 Bremer Bank		3.94	2 Transactions	
400 DEPT Total:		3.94	Public Health Department	1 Vendors 2 Transactions
420 DEPT				
89991 Bremer Bank				
05-420-600-4800-6405		6.17	Warr Nbr 755 06/21/2012	Supplies-Computer/Office/Meeting
89991 Bremer Bank		6.17	1 Transactions	
420 DEPT Total:		6.17	Income Maintenance	1 Vendors 1 Transactions
430 DEPT				
89991 Bremer Bank				
05-430-700-4800-6405		21.63	Warr Nbr 749 06/07/2012	Supplies-Computer/Office/Meeting
05-430-700-4800-6405		8.17	Warr Nbr 755 06/21/2012	Supplies-Computer/Office/Meeting
05-430-740-3300-6020		2.86	Warr Nbr 755 06/21/2012	Other Family Community Support Service
05-430-740-3300-6020		0.75	Warr Nbr 755 06/21/2012	Other Family Community Support Service
89991 Bremer Bank		33.41	4 Transactions	
430 DEPT Total:		33.41	Social Services	1 Vendors 4 Transactions
5 Fund Total:		43.52	Health & Human Services	7 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			Undesignated		
4580	Mn Dept Of Finance					
	09-000-000-0000-2022		120.00	June Birth		Birth/Death Surcharges
	09-000-000-0000-2022		348.00	June Death		Birth/Death Surcharges
	09-000-000-0000-2024		90.00	June Childrens		St Share Of Birth Cert.-Children
	09-000-000-0000-2031		21.00	June Torrens		Real Estate Assurance (Was 5874 And 627
	09-000-000-0000-2031		3.00	June Tax Forfeit		Real Estate Assurance (Was 5874 And 627
	09-000-000-0000-2036		5,334.00	June State General Fund		Recording Surcharges (Was 5871 & 6281)
	09-000-000-0000-2036		300.00	June Leg.Surcharge		Recording Surcharges (Was 5871 & 6281)
4580	Mn Dept Of Finance		6,216.00		7 Transactions	
3375	Mn Dept Of Health					
	09-000-000-0000-2027		1,105.00	June State Well		State Well Cert Fees (Was 5097 & 6203)
3375	Mn Dept Of Health		1,105.00		1 Transactions	
0	DEPT Total:		7,321.00	Undesignated	2 Vendors	8 Transactions
9	Fund Total:		7,321.00	State		8 Transactions

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 7/19/12 2:23PM
 10 Trust

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
923	DEPT		Forfeited Tax Sales		
89991	Bremer Bank				
	10-923-000-0000-6311		14.80 June sales tax on gravel		Sales Tax
	10-923-000-0000-6311		3.31 June sales tax on maps		Sales Tax
	10-923-000-0000-6311		1.53- refund camping fee sales tax	D.Byrnes	Sales Tax
	10-923-000-0000-6311		3.09- refund camping fee sales tax	F.Mellema	Sales Tax
	10-923-000-0000-6311		6.18- refund camping fee sales tax	F.Mellema	Sales Tax
89991	Bremer Bank		7.31 5 Transactions		
923	DEPT Total:		7.31 Forfeited Tax Sales	1 Vendors	5 Transactions
10	Fund Total:		7.31 Trust		5 Transactions

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 7/19/12 2:23PM
 11 Forest Development

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
925 DEPT			Reforestation	
89991 Bremer Bank				
11-925-000-0000-5840		1.22	Receipt Nbr 665 06/18/2012	Misc Receipts
11-925-000-0000-6405		6.12	Warr Nbr 755 06/21/2012	Office Supplies
11-925-000-0000-6406		28.99	Warr Nbr 755 06/21/2012	Field Supplies
11-925-000-0000-6312		0.11-	June sales tax adjustment	Sales Tax Adjustment
11-925-000-0000-6312		0.47-	adjustment on Byrnes refund	Sales Tax Adjustment
11-925-000-0000-6312		0.09	adjustment on Mellema refund	Sales Tax Adjustment
11-925-000-0000-6312		0.18	adjustment of Mellema refund	Sales Tax Adjustment
89991 Bremer Bank		36.02	7 Transactions	
925 DEPT Total:		36.02	Reforestation	1 Vendors 7 Transactions
11 Fund Total:		36.02	Forest Development	7 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
521 DEPT		LLCC Administration		
89991 Bremer Bank				
19-521-000-0000-5885		20.34 Receipt Nbr 789 06/05/2012		Commissary Sales Taxable
19-521-000-0000-5885		1.89 Receipt Nbr 790 06/13/2012		Commissary Sales Taxable
19-521-000-0000-5885		14.29 Receipt Nbr 794 06/26/2012		Commissary Sales Taxable
89991 Bremer Bank		36.52 3 Transactions		
521 DEPT Total:		36.52 LLCC Administration	1 Vendors	3 Transactions
19 Fund Total:		36.52 Long Lake Conservation Center		3 Transactions
Final Total:		10,172.08 29 Vendors	119 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	825.77	General Fund	
	3	1,901.94	Road & Bridge	
	5	43.52	Health & Human Services	
	9	7,321.00	State	
	10	7.31	Trust	
	11	36.02	Forest Development	
	19	36.52	Long Lake Conservation Center	
	All Funds	10,172.08	Total	Approved by,
			
			

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7/5/2012

Via: Patrick Wussow, County Administrator

From: Bobbie Danielson, HR Manager *Bobbie Danielson*

Title of Item:

Personnel Committee Recommendations, 2013 Commissioner Salaries & Policy Update

Requested Meeting Date: 7/24/2012 Estimated Presentation Time: Consent

Presenter: Bobbie Danielson

Type of Action Requested (check all that apply)

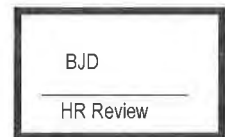
- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply) 2013 Budget Expense

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: 01-001-6101

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No *→ (policy update)*
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY HUMAN RESOURCES

Bobbie Danielson, HR Manager
bobbie.danielson@co.aitkin.mn.us
Nicole Visnovec, HR Specialist
nicole.visnovec@co.aitkin.mn.us

Phone 218-927-7306
Job Hotline 218-927-7393
Fax 218-927-7374
www.co.aitkin.mn.us

To: County Commissioners
From: Bobbie Danielson, HR Manager 
Date: July 5, 2012
Subject: Personnel Committee Recommendation

Background:

The Personnel Committee met on June 26, 2012, and recommends the attached personnel policy update and also recommends setting the 1/1/2013 County Commissioner salaries at \$28,644. (0% increase.)

Commissioner Salaries

2009	\$28,644.00
2010	\$28,644.00
2011	\$28,644.00
2012	\$28,644.00
2013	\$28,644.00, proposed

If you have any questions or concerns prior to the meeting, please feel free to contact me or Patrick.
Thank you.

Action Requested:

Motion to freeze the 2013 salary for the Aitkin County Commissioners at \$28,644.00 and to adopt the *Policy* following resolution:

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2013 County Commissioner's salary at \$28,644.00.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED July 24, 2012

By Commissioner: xx

072412-0xx

2013 Commissioner Salaries

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2013 County Commissioner's salary at \$28,644.00.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 24th day of July A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 24th day of July A.D., 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy

ARTICLE 4: WAGES AND SALARIES

SUBJECT 4.1: SALARIES ELECTED OFFICIALS, APPOINTED OFFICIALS AND EMPLOYEES NOT ALREADY SET BY AGREEMENT

Effective: 11/28/00. REVISED 03/23/04 7/24/2012

PURPOSE:

To establish and administer a compensation system for Aitkin County elected officials, appointed officials, and other county employees who are not already covered by a collective bargaining agreement, meet and confer agreement, or an individual agreement. This policy shall provide for:

a) Compliance with ~~applicable Minnesota State Statutes~~ relative to setting compensation levels for elected officials and is specifically intended to ensure compensation levels are formally established and publicly announced well in advance of the opening of filings for elected offices.

b) ~~Providing a~~ A defined process for establishing compensation levels for employees who are not already covered by a collective bargaining, meet and confer, or an individual agreement.

A. ELECTED OFFICIALS:

1. The salaries of Aitkin County Commissioners (~~\$375.055~~) elected from the I, II, III, IV & V districts shall be set by resolution of the County Board ~~in January by July 31~~ of each year, prior to the year in which the salary is to be paid.

2. The salaries of Aitkin County Attorney (~~\$388.18~~), County Auditor (~~\$384.151~~), County Recorder (~~\$386.015~~), County Sheriff (~~\$387.20~~), and County Treasurer (~~\$385.373~~), shall each be set by resolution of the County Board in December of each the year, prior to the year in which the each salary is to be paid.

3. A payroll holdback shall be used for all elected officials in accordance with the Pay Procedure Policy 4.4.

B. APPOINTED POSITIONS:

1. The salaries for appointed positions, including County Assessor (~~\$273.061, Subd. 6~~), County Highway Engineer (~~\$163.07, Subd. 2~~), Veterans Service Officer (~~\$197.60, Subd. 3~~), and Land Commissioner (~~\$282.13~~) shall ~~individually be set payable annually and~~ in accordance with applicable agreements.

C. OTHER EMPLOYEES:

The salaries for other employees not already covered by a collective bargaining, meet and confer, or an individual agreement shall be adjusted annually according to the following procedures:

1. The supervisor is responsible for completing the employee's annual performance evaluation within 30 days of the employee's anniversary date in accordance with the Performance Appraisals Policy 3.9.

2. After the annual performance review has been completed, the employee, the Department Head and the County Administrator shall meet to discuss the respective wage adjustment based upon the following factors:

A. The County Administrator shall follow the uniform compensation guidelines, which includes the Hay wage chart.

B. The County Administrator should also consider market, employee performance, length of service, special skills, education, experience, pay equity, and rate at which the employee became fully competent in the position.

3. After the employee, Department Head and the County Administrator have discussed the respective wage adjustment, the County Administrator shall set and approve the new wage.
4. If the County Administrator or the employee believes that the position should first be evaluated according to other County policies, i.e. Market Rate Adjustment Policy or Comparable Worth Policy, the matter is forwarded to the Human Resources Manager for evaluation and recommendation to the Board in accordance to the respective policy before the wage is adjusted.
5. If the employee is not satisfied with the process or outcome, the employee has the option to appeal the decision of the County Administrator or Human Resources Manager to the Board, provided the appeal is made within 30 days and is in writing. The decision of the Board is final.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7-18-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Schedule Workshop – Maven Perspectives

Requested Meeting Date: 7-24-12 Estimated Presentation Time: Consent

Presenter: _____

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Commissioners
FROM: Patrick Wussow, County Administrator
RE: Maven Perspectives -- Workshop
DATE: July 18, 2012

The County Board needs to call a work session for August 14, 2012 at 1:00 p.m. at Long Lake Conservation Center in the Northstar Lodge.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet

2F
Agenda Item #

To: Chairperson, Aitkin County Board of Commissioners Date: 7-19-12

Via: Patrick Wussow, County Administrator

From: Mark Jacobs - Land Dept.

Title of Item: setting lumber auction date - 8/22/12

Requested Meeting Date: 7-24-12 Estimated Presentation Time: _____

Presenter: _____

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by resolution (attach draft resolution)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No

HR Review

Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
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- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED July 24, 2012

By Commissioner: xx

072412-0xx

Set Timber Auction Date

BE IT HEREBY RESOLVED, that certain tracts of timber on tax-forfeited land in Aitkin County will be offered for sale on a sealed bid public auction, without the sale of land on August 22, 2012 at 1:00 pm in the Aitkin County Board Room in the courthouse in Aitkin, Mn. 56431.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 24th day of July A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 24th day of July A.D., 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7/18/12

Via: Patrick Wussow, County Administrator

From: Mike Dangers, County Assessor and Kirk Peysar, County Auditor

Title of Item:

Minnesota County Information Systems Strategic Planning Initiatives and Funding Request

Requested Meeting Date: 7/24/12 Estimated Presentation Time: 20 minutes

Presenter: Mike Dangers and Kirk Peysar

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
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- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT



**OFFICE OF
AITKIN COUNTY ASSESSOR**
209 2nd ST N.W. Room 111
AITKIN, MINNESOTA 56431
Phone: 218/927-7327 – Fax: 218/927-7379
assessor@co.aitkin.mn.us

MEMO

July 18, 2012

To: County Board of Commissioners

From: Mike Dangers, County Assessor and Kirk Peysar, County Auditor

Re: Minnesota County Information Systems Strategic Planning Initiatives and Funding Request

Minnesota Counties Information Systems or MCIS is the joint powers organization that provides the property tax system to Aitkin County. While this system works well and is reliable, it has reached a point where it is getting behind other comparable systems that utilize newer technology. If a new investment is not made to the system soon, we may find this system obsolete.

Please review the attached power point slides that will also be presented at the July 24 County Board meeting.

We are asking for your approval of the funding of the MCIS Strategic Planning Initiative. The total MCIS budget for this project is \$604,000 which amounts to \$50,835.93 per county spread over the next three years. We anticipate that the expenditure required to fund this initiative would come from the technology fund. The source of the technology fund are fees from the Recorder's Office and not property tax dollars.

Please contact us with any questions.



MN COUNTIES INFORMATION SYSTEMS FUNDING STRATEGIC PLANNING INITIATIVES

MCIS Board



Today's Agenda

- Provide a background of Strategic Planning
- Emerging Trends, Opportunities, Threats
- Overview of the Strategic Initiatives
- Status of Effort to Date
- Funding – what's that about?

Background on Strategic Planning

- MCIS holds the event in September of odd years.
- First strategic planning conference was held in 2001
- Attendees are personnel associated with auditor/treasurer, payroll, assessor and MIS user groups.
- On average, one person from each county attends
- Average attendance per event is 41 people
- Event is facilitated by GTS (Government Training Service) specialist

Background on Strategic Planning Explanation of the Process

- Review results of past strategic initiatives
- Perform a SWOT (Strength, Weakness, Opportunities, Threats) analysis
- Use SWOT to identify emerging trends / key issues
- Develop proposed strategic initiatives
- MCIS Board reviews strategic initiatives proposed
- MCIS Board approves actions to be taken

Highlight Emerging Trends, Strength, Opportunities, Threats

- Ever increasing financial constraints on counties
- Changing of the guard and staffing constraints results in:
 - Need to improve end user efficiencies
 - Newer personnel increases need for updated technology
 - Need to plan for and assist with staffing transitions
- Increasing complexity of MN tax system
- Manage membership cost increases
- Update technology or potential exists of losing members
- Competitors have already updated their technology:
 - IFS to IFSpi
 - ACS Highway Costing
 - ACS Tax
 - Manatron Tax
 - CSIS to SSIS.

Overview of Strategic Initiatives

- **i-Series Platform Future**
 - Determine if the i-Series platform is a long-term approach for the MCIS.
- **Browser Based Interface**
 - Modernize the “user access/interface experience” to the i-Series applications that perform inquiry, maintenance and print/batch processing directives.
- **Improve Flexibility/Accessibility of i-Series Platform**
 - With the increase demand to improve public access to information and the need to access MCIS data from other platforms, we need to improve “ease of access” to/from 3rd party applications and platforms
- **Define MCIS Scope of Services**
 - Within the context of the Joint Powers agreement, how can MCIS achieve the goals of our mission statement while containing costs and continuing to meet member county needs.

Overview of Strategic Initiatives

- **Set up a Data Dictionary for MCIS Systems**
 - Simplify the ability to easily interpret/identify data elements, interrelationship of data/tables, and structure of the tables without the assistance of MCIS staff.
- **Develop i-Series Hosting Plan**
 - With MCIS development focused on the i-Series and limited staff at counties for the i-Series, assess feasibility and approach for MCIS hosting software products.
- **Shared Services**
 - With the demand to contain costs within member counties, there is a need to look at services that could be shared between counties that promote savings.

Status of Effort to Date

- **Administrative Setup/Planning**
 - Identified a steering committee to monitor, prioritize and allocate resources efficiently.
 - Steering Committee composed of members from user groups.
 - MCIS Board Action
 - Approved a budget of \$604,000 for the project.
 - Set aside temporary funds to keep initiatives moving forward in 2012
 - Invoked steps to work with County Boards on long term funding.
- **Determined i-Series Platform Future**
 - The member counties wish to stay with the i-Series platform to control costs
 - But continue to reassess impact of technology advances
- **Browser based interface**
 - Explored tools that potentially could "browser enable" the software without rewriting the product like other vendors have done.
 - Provide demonstrations to the user groups via webinars

Funding – what's that about?

- **To augment internal staff**
 - No longer acceptable to dabble in the technologies as time permits
 - MCIS must equalize the efforts of supporting the existing system, while pursuing new initiatives.
 - Reduce learning curve time of staff
- **Time is of the essence "Get it done sooner versus later"**
 - Members have requested a browser based solution since 2003
 - Members' staffs are changing and expecting browser based tools and flexibility to access data
 - Tools are needed to get results sooner versus redevelopment of everything.
- **Alternatives are not attractive**
 - Cost of procuring and implementing new software is more expensive
 - Risk and level of effort to deploy new software is high.

Funding – what's that about?

- **Budget Overview**
 - Set at \$604,000
 - Will be utilized over the next three (3) years (2013-2016)
 - Results of April 26, 2012 Board Meeting
 - ✓ MCIS Board approved the budget amount at
 - ✓ MCIS Board agreed on how to allocate the budget to the Joint Power Membership
 - ✓ MCIS Board had letters sent to each county requesting to have approvals for their portion finalized by July 1, 2012
- **Budget Breakdown**
 - Staff Augmentation \$ 470,000
 - Tools/Utilities - \$110,000
 - Miscellaneous Expenses / Unplanned Events - \$24,000

Funding – what's that about?

- How will external resource funding be used:
 - Assist in the development process to jump start projects
 - Provide staff development on tools/utilities to shorten the learning curve.
- How will tools/utilities funding be used
 - To purchase software/hardware products that improve delivery time and avoid reinventing the wheel.
 - View the purchase of tools and utilities this way:
 - Tradesmen have tools that allow them to get their jobs done cost effectively.
 - The same goes for software development. If you develop everything from the ground up, it becomes resource intensive, costly, and presents higher risks.
- How will miscellaneous funds be used
 - Handle unforeseen expense such as consultant travel, software and hardware taxes, meeting expenses, and so forth.
- How will the funds be administered
 - MCIS Board established a Strategic Planning Steering Committee
 - Steering committee responsibility
 - Monitor and guide progress
 - Approve expenditures
 - Keep the plans on track and help set priorities of all tasks within MCIS

Funding – what's that about?

- What if members do not fund the project
 - The systems as they exist today will continue on for better or worse depending on each Members' perspective.
 - Some members will leave, which could increase the financial burden on the remaining members to fund the Joint Powers organization.
 - It limits the potential to add new members to the Joint Powers organization to help offset costs to operate MCIS in the future.
- What do members see as advantages of executing the plan?
 - Improves intuitiveness and user friendliness of the system which helps streamline new hire training and acceptance
 - Improved efficiency of personnel with enabling the browser and use of features personnel have become accustomed to
 - Allow applications to be used in the field
 - Technology is ever changing and MCIS applications must keep pace. Otherwise, it gets harder and harder to utilize or incorporate the future technology changes.
 - Product has to stay current with technology to remain viable
 - Proper investment for the future

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7/18/12

Via: Patrick Wussow, County Administrator

From: Mike Dangers, County Assessor

Title of Item:

Property Tax Programs for Disaster Relief

Requested Meeting Date: 7/24/12 Estimated Presentation Time: 15 minutes

Presenter: Mike Dangers

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
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Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
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Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.



**OFFICE OF
AITKIN COUNTY ASSESSOR**
209 2nd ST N.W. Room 111
AITKIN, MINNESOTA 56431
Phone: 218/927-7327 – Fax: 218/927-7379
assessor@co.aitkin.mn.us

MEMO

July 18, 2012

To: County Board of Commissioners

From: Mike Dangers, County Assessor

Re: Property Tax Programs for Disaster Relief

The recent flood event has caused substantial personal property damage in several areas of Aitkin County. The State has provided programs to help lessen the financial burden on some property owners through special property tax credits and abatements. Included in this packet is a copy of the disaster property tax fact sheet and a two page flowchart that describes the available programs in greater detail.

Basically, there is a local option disaster credit and local option disaster abatement that both require a minimum of 50% structure damage to qualify. The abatements could provide a benefit for taxes payable in 2012 and the credits could provide a benefit for the taxes payable in 2013. These benefits could potentially apply to any type of taxable property. The other program is the homestead disaster credit that can potentially provide a tax reduction for property owners regardless of the percentage of damage to their primary residential home. The homestead disaster credit would apply to 2013 taxes.

A key point that needs to be emphasized is that the State Executive Council must approve our application for property tax aid in order for these property tax programs to be reimbursed. Based on preliminary estimates, it appears that we should meet the minimum criteria for approval of this application. Otherwise without Executive Council approval, abatements would result in tax shifts and not true aid to the County.

A flood reassessment is being conducted by the County Assessor's Office right now to quantify the damage to private property. The Department of Revenue also provided three employees to assist us at various times last week, free of charge to the County. The start date of the assessment was delayed due the inaccessibility of many properties. We will provide exact numbers of damaged properties to you once the flood assessment is complete.

Please contact me if you have any questions at 927-7340.

Property Tax Relief for Property Damaged or Destroyed by A Natural Disaster

Disaster
Relief

Property Tax Fact Sheet: Disaster Relief

Fact Sheet

Tax relief for damaged or destroyed property

If your property sustained 50 percent or more damage or was destroyed during the recent disaster, you may be eligible for property- tax relief including:

- Property tax Abatements for taxes payable in the year of the disaster.
- Property tax Credits for taxes payable in the year following the disaster (relating to the assessment year in which the disaster occurred).

What should property owners do?

You should visually inspect your property and make notes of the damage that you observe. Document the damage with photographs whenever possible. This information may be valuable if you disagree with the amount of damage that the assessor determines your property has sustained.

If the assessor has not reassessed your property already and you believe your estimated market value has been reduced due to the disaster or damage, contact your county assessor's office. Ask to have an assessor view the damage for the purpose of property tax relief.

An assessor will view the property to estimate the damage resulting from the disaster. The assessor will determine how much your property's estimated market value has been reduced as a result of the damage.

To make certain that all damage is noted, you should be sure that your property has been reassessed before you begin to reconstruct or repair your property. In addition, keep copies of any estimates you receive from contractors regarding the estimated costs to repair the damage.

Additional information concerning these types of property tax relief can be obtained by calling your county assessor's

office. Applications for property tax relief for damaged or destroyed properties are also available at your county assessor's office.

How will the reassessment affect taxes?

Estimated market value is the value your assessor has estimated your property would sell for if offered for sale. This value is very different from a property's insurance value, which typically reflects the cost of replacing a structure. Consequently, insurance values are often times significantly higher than the assessor's estimated market value.

For example: A property owner has an older garage. Although old, the garage functions well for the purpose it was constructed. In establishing the garage's estimated market value, the assessor estimates how much it would add to the overall value of the property if the property were sold. This may be a very minimal amount of \$500 or \$1,000. However, the insurance value would reflect the cost of **replacing** the garage with one that provided the same function as the original. The cost of this replacement could easily range from \$5,000 to \$10,000 or more.

Assessors will review a number of factors in order to determine how the benefit is applicable to your property. Thus, it is important to follow the instructions above and retain any applicable documents.

Options for non-homestead property

State law allows the county board, **at its discretion**, to extend property tax relief to all types of property including commercial, industrial and agricultural outbuildings that meet the damage criteria outlined above. If you believe that a structure has sustained damage of 50 percent or more in value due to a disaster contact your county assessor's office.

For more information, please contact the Aitkin County Assessor's Office at:

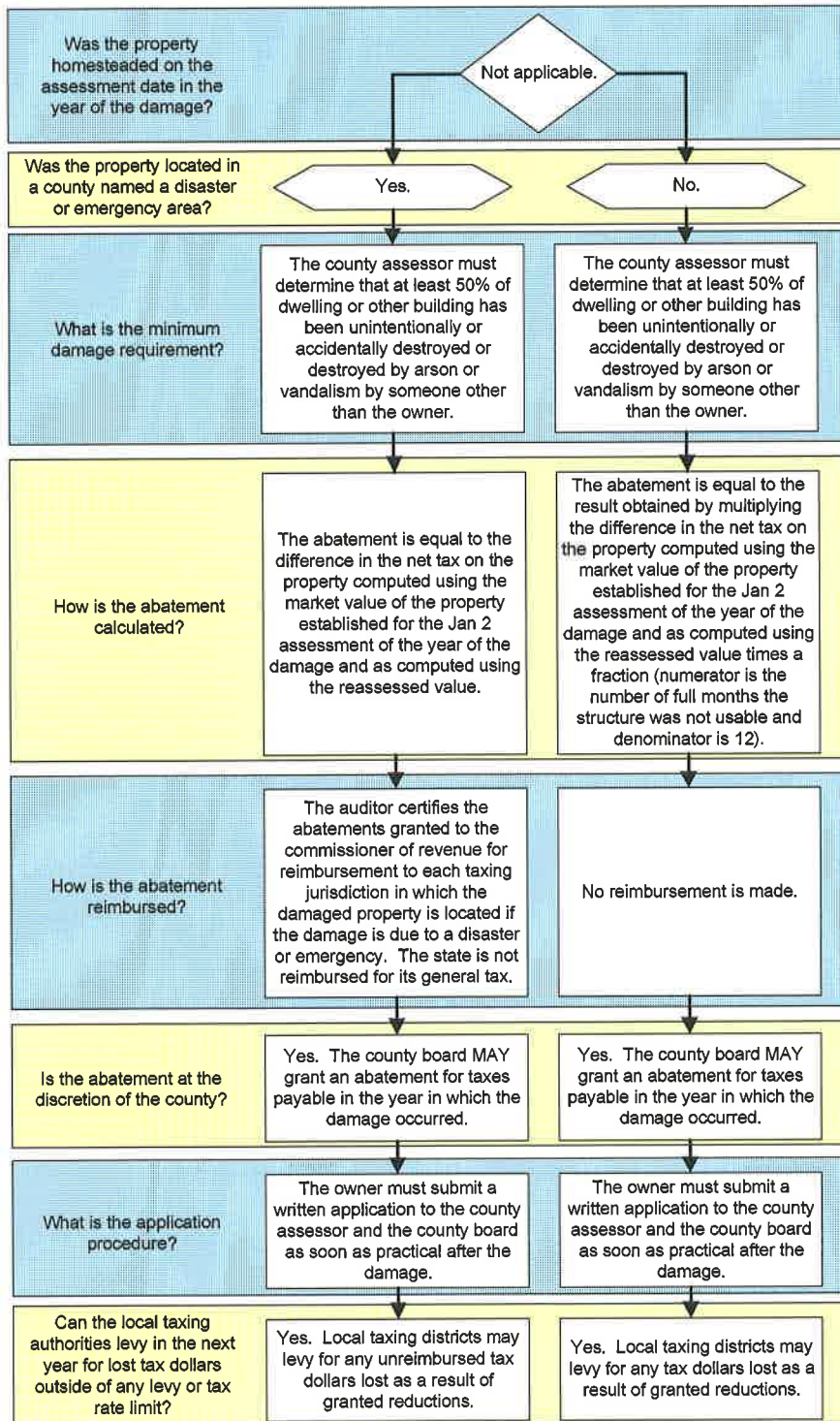
(218) 927-7327

MINNESOTA · REVENUE

PACKET 3 – Disaster Relief and Follow Up Disaster Relief Flowcharts

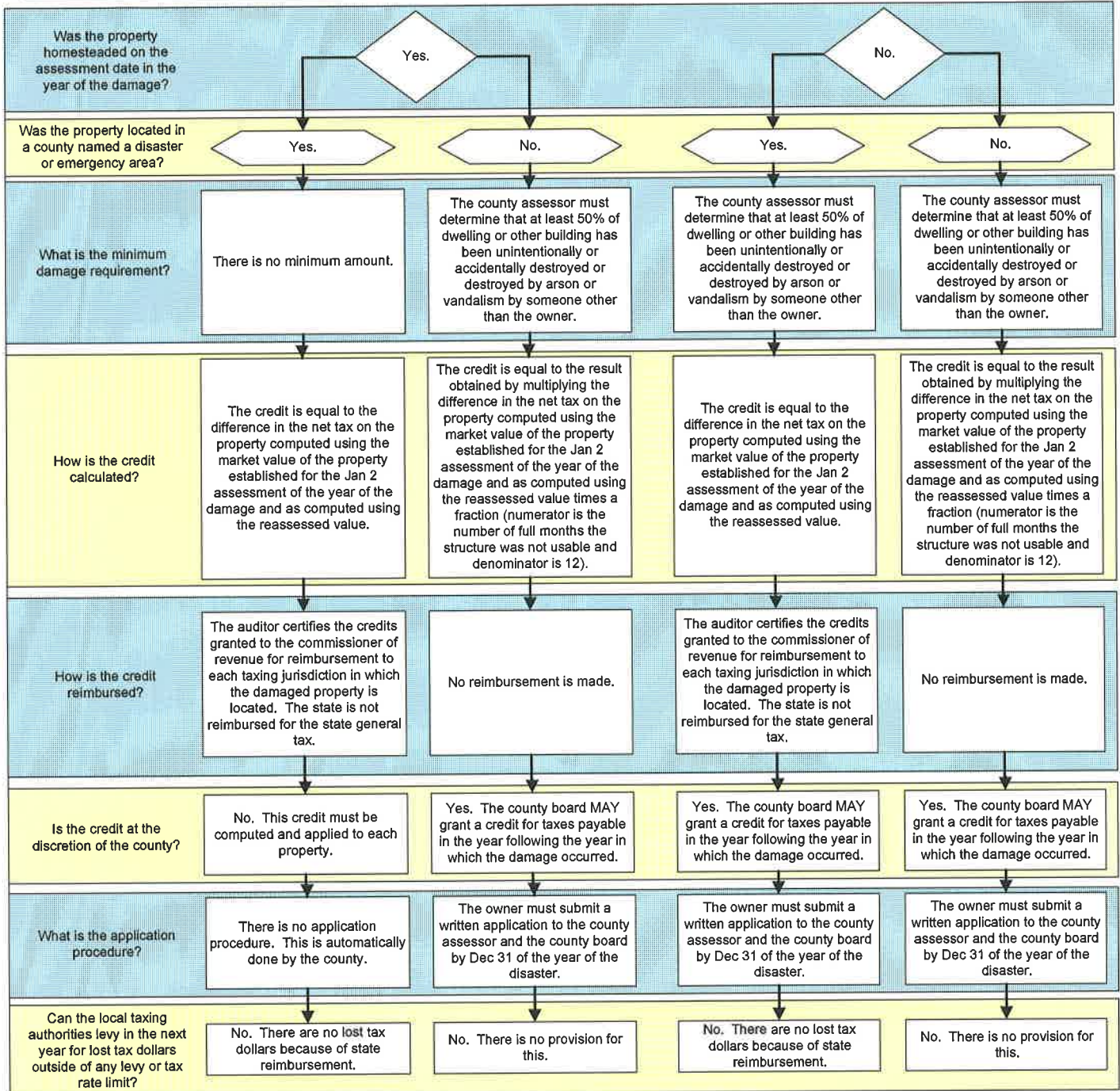
Revised 10/2010

Local Option Disaster Abatement *(for taxes payable the year in which the destruction occurs)*



Homestead Disaster Credit and Local Option Disaster Credit

(for taxes payable the year following the damage)



Statutory Reference

M.S. 273.1234

M.S. 273.1235

M.S. 273.1235

M.S. 273.1235

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7/16/12
Via: Patrick Wussow, County Administrator
From: Ross Wagner, Economic Development & Forest Industry Coordinator
Title of Item: Aitkin County Tourism Grants
Requested Meeting Date: July 24, 2012 Estimated Presentation Time: 10 Minutes
Presenter: Ross Wagner

Type of Action Requested (check all that apply)

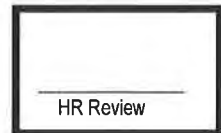
- For info only, no action requested Approve under Routine Business
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position Approve under Consent Agenda
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
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- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Copy of Grants, History of Grants

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Aitkin County Economic Development & Forest Industry Coordinator

Aitkin County Courthouse

Ross Wagner

217 Second Street N.W.

Aitkin, MN 56431

Phone: 218/927-7305

Fax: 218/927-7374

Email: rwagner@co.aitkin.mn.us

TO: Aitkin County Board of Commissioners

FROM: Ross Wagner, Economic Development & Forrest Industry Coordinator

DATE: July 16, 2012

SUBJECT: Tourism Grants

Aitkin County received three applications for Tourism Grant Funds with committee recommendations below. There is \$7,500 requested and \$6,544.00 available.

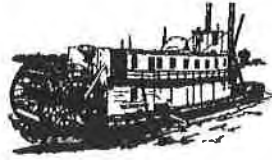
- Aitkin Area Chamber Retail Committee, promote and advertise Moonlight Madness event, \$1,000.00 requested.
- Aitkin Area Chamber of Commerce, promote and advertise World Famous Fish House Parade, \$5,000.00 requested.
- Tamarack Hey Day Committee, promote and advertise Tamarack Hey Days, \$1,500.00 requested.

Aitkin Retail Committee, request is for \$1,000.00 and the committee recommendation is \$1,000.00. This event has not been funded in the past and the retail committee is attempting to build this into something that will draw visitors from out of the area. The committee did place a condition that advertising be for the Moonlight Madness Event and not individual establishments.

Aitkin Area Chamber of Commerce, request is for \$5,000 and the committee recommendation is \$2,500. This is a good event that brings people into the area. However, this event has been funded in the past; committee felt that one-half of the request was appropriate. Grant Committee noted that perhaps more funds should be raised locally for advertising and would like to see the money spent in the non-local publications, though not a requirement.

Tamarack Hey Day Committee, request is for \$1,500 and the committee's recommendation is for \$1,000.00. Similar to the Aitkin Chamber Fish House Parade request, the committee felt that the grant amount should be reduced from previous requests when new events or other items were added to Hey Day's.

If approved as recommended there would be \$2,044 remaining in the fund with one more application deadline, November 1st.



Aitkin Area Chamber of Commerce
P.O. Box 127
10 3rd Street N.E.
Aitkin, MN 56431
upnorth@aitkin.com
www.aitkin.com
218-927-2316

June 25, 2012

Ross Wagner, Economic Development & Forest Industry Coordinator
Aitkin County
217 2nd St NW Room 131
Aitkin, MN 56431

Mr. Wagner;

Thank you for the opportunity to request Grant funds for the Aitkin Area Retail Committee "Moonlight Madness Event".

I wanted to take a moment to explain our application. The "Aitkin Area Retail Committee" is under the umbrella of the "Aitkin Area Chamber of Commerce", but has and maintains its own budget and checking account. It is its own entity and members are not required to be "Chamber Members" to participate in its events.

The Aitkin Area Retail Committee has other events that put on, Ladies Night Out, Crazy Days and Kiss it Goodbye. These events are promoted by the local retailers with their own fundraising.

Sincerely;

A handwritten signature in black ink, appearing to read "Matthew Hill". The signature is fluid and cursive, written over a light blue horizontal line.

Matthew Hill
Executive Director
Aitkin Area Chamber of Commerce
P.O. Box 127
Aitkin, MN 56431
218-927-2316

Aitkin County Tourism Grant Advisory Committee
Application for Tourism Development and Promotion Grants
January 1, 2012 - December 31, 2012

DEADLINE: Grant requests may be submitted at any time to ACTGAC c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St. N.W., Aitkin, MN 56431. Each will be considered at the next quarterly meeting of the Aitkin County Tourism Grant Advisory Committee following its receipt. Application Deadlines: February 1st, May 1st, July 1st and November 1st. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

Event/Activity Eligibility: Tourism Grant Funds shall be used to market tourism related events that occur within Aitkin County. Funds shall be targeted towards attracting new, repeat and extended stay tourism visitations to Aitkin County. Events eligible for funding include: community recreational and informational events such as races, rides, tournaments, shows, educational programs, etc.; community celebrations; logistic and materials support for tourism related information booths; radio, newspaper, TV, signage, internet, brochures and other related advertising; printed publications and media promotion. General Criteria for funding annual events. Annual events are described as events such as 4th of July Celebrations, annually held races or contests and similar type events. New annual events will be considered for promoting and to get it off to a good start. Annual events may be considered if the event changes in some significant way or if the event wants to try new advertising/promotion activities to reach a new market. Tourism funds are not intended to be used an annual subsidy or line item budget amount. Tourism grant funds shall not be used to pay for salaries, awards, prizes or gifts. Maximum grant amount is \$5,000.00 minimum is \$100.00.

APPLICANT INFORMATION

Note: No reimbursement grants will be awarded.

1. PROGRAM INFORMATION

Project Name: Moonlight Madness
Date(s) of Program: August 31, 2012 **Location of Program:** Downtown Aitkin
Organization/Community Name: Aitkin Area Retail Committee
Person in Charge of Project: Tim Catlin, Treasurer, Aitkin Area Retail Committee
Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):
P.O. Box 127 Aitkin, MN 56431
Contact Person's Phone #: 218-927-2316
Legal Status of Organization: _____ Unit of Government (for example cities, townships etc.)
 X Non-profit Tourism Association
 _____ Non-profit Association

Is your organization registered as a nonprofit corporation with the Secretary of State? yes
 If yes, please include a copy of your certificate of corporation. (Local units of government do not need to file.) In multi-community/multi-organization projects, only the entity responsible for signing documents and administering funds needs to be registered. Use your registered name on all documents.

Description/focus/purpose of your organization The Aitkin Area Retail Committee represents a committed group of small business people who strive to make Aitkin a shopping destination by marketing special event and hosting special shopping functions.

2. FUNDING:

Amount requested from Aitkin County Tourism (ACTGAC) (Minimum \$100.00, maximum request is \$5,000.00)	\$ <u>1,000.00</u>
Amount of your organization's match	\$ <u>100.00</u>
Total projected budget	\$ <u>2,000.00</u>

3. **PROJECT/EVENT DESCRIPTION:** Be concise and complete; attach additional or supporting information if needed.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

Attract new visitor to the Aitkin Area to shop in the local business district. Moonlight Madness is one of many events that the Aitkin Area Retail Committee puts on throughout the year. These events lead to continued patronage to the Aitkin County area businesses and make our area a "go to" shopping district. This year we are adding some new items to the list at Moonlight Madness. While still having the free Customer Appreciation meal to our visitors, Car Show and Bed Races, we are adding a motorcycle show and a contest "Slowest Motorcycle Drag Race". To properly advertise these additions we need to expand our marketing efforts to other counties outside of Aitkin. ACTGAC Funds will allow us to expand our target market and reach a broader audience.

Explain how your project will bring visitors to Aitkin County.

By advertising Aitkin's "Moonlight Madness", we will bring awareness to more target markets and target audiences who may not have visited the Aitkin County area before or know what it has to offer.

Please list media you intend to use, if any.

Radio, Newspaper, Internet, TV, Shoppers

List target markets:

Where – geographic areas (s)

Aitkin and Surrounding Counties, Including Pine, Crow Wing, Kanabec, Itasca, Carlton, St Louis, Cass and Mille Lacs.

List target audience:

Who – type of group or activity

Families of various ages, car and motorcycle lovers

Please estimate what percentage will come from: Your local community and surrounding area: 80%

Based on June 2009 Market Area Profile Study

by John Bennett @ U Of M Extension office

From other communities in Minnesota: 19%

From outside of Minnesota: 1%

Please estimate the number of people who will come from:

Your local community and surrounding area: 400

From other communities in Minnesota: 95

From outside of Minnesota: 5

4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event, a specific budget for ACTGAC Funds are on the last page.

Category	ACTGAC Funds	Local Funds	Total
Advertising	1,000.00	100.00	1,100.00
Food		500.00	500.00
Garbage Collection		200.00	200.00
Portable Toilets		200.00	200.00
TOTALS	1,000.00	1,000.00	2,000.00

Add both columns

NOTE: A written evaluation must be completed and returned to the Aitkin County Tourism Grant Advisory Committee within 30 days of the completion of the project/event to be eligible to receive future funds. Submit to; ACTGAC, c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St NW, Aitkin, MN 56431. .

Signature: Official person for community/organization, who will be responsible for the funding request and returning the evaluation to the Aitkin County Tourism Grant Advisory Committee.

Name

Tom Catlin

Date:

6-23-12

5. **ACTGAC BUDGET:** In the spaces below, list each use or vendor your ACTGAC funds will be used for, use additional space if necessary, we would like to see specifically where and how ACTGAC funds will be used. A sample budget is provided below, totals for ACTGAC must equal the amount listed in #4.

Category	ACTGAC Funds	Local Funds	Total
Aitkin Independent Age	50.00	100.00	150.00
Mille Lacs Messenger	100.00		100.00
Newshopper	150.00		150.00
Red Rock Radio	150.00		150.00
BL Broadcasting	250.00		250.00
Itasca Broadcasting	300.00		300.00
Totals	1,000.00		1,100.00

Sample ACTGAC Budget

Advertising, Aitkin Age	\$235.00	\$100.00	\$335.00
Advertising, Duluth News Tribune	556.00		556.00
Promotion, Posters printing	150.00		150.00
Mailing, Posters	59.00		49.00
Promotion, Web update	500.00		500.00
TOTALS	\$1,500.00	\$100.00	\$1,600.00

Application for Aitkin County Tourism Development and Promotion Funds

TO: Aitkin County Board of Commissioners

FROM: Aitkin Area Retail Committee

WHEREAS, the Aitkin Area Retail Committee (hereafter the "Applicant") is a non-profit corporation organized/operating under the laws of the State of Minnesota; and

WHEREAS, the Applicant has a need for a grant to promote and market the "Moonlight Madness Event" a major tourism piece to attract visitors and encourage visitor spending in the Aitkin area; and

WHEREAS, the applicant has determined that it will need an ACTGAC Fund grant for \$1,000.00 in order to do the project; and

WHEREAS, the Applicant has available One Hundred Dollars (\$100.00) as matching funds for the Program/Event; which funds the Applicant will not use as matching funds for any other programs or events; and

WHEREAS, the Applicant understands and agrees that ACTGAC Funds will not be used to reimburse the Applicant for any costs incurred prior to the date on which this Project/Event is approved by the County Board of Commissioners;

NOW, THEREFORE BE IT RESOLVED that the Applicant organization hereby authorizes and approves making application to Aitkin County for a grant for \$1,000.00 to provide funds to do the project; and

BE IT FURTHER RESOLVED that the Applicant's President, Gretchen Catlin, is hereby authorized and directed to sign and submit an application for the said grant monies and all applicable contracts, documents and agreements associated with the grant or the application for it; and

BE IT FURTHER RESOLVED that Tim Catlin, Treasurer – Retail Committee, is hereby designated as the person who will supervise the Project and successfully complete the project in a timely manner to the satisfaction of the Aitkin County Board of Commissioners.

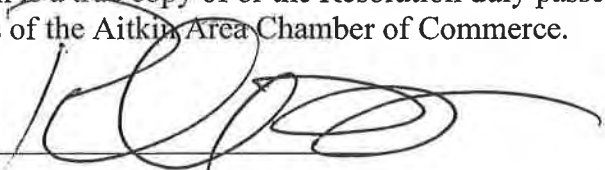
Adopted: June 12, 2012

By: 

Its: President

CERTIFICATION

I, the undersigned Secretary of the Applicant organization, hereby certify that the above resolution is a true copy of or the Resolution duly passed, adopted, and approved by the Board of Directors of the Aitkin Area Chamber of Commerce.


Secretary

June 12, 2012
Date



Aitkin Area Chamber of Commerce
P.O. Box 127
10 3rd Street N.E.
Aitkin, MN 56431
upnorth@aitkin.com
www.aitkin.com
218-927-2316

June 25, 2012

Ross Wagner, Economic Development & Forest Industry Coordinator
Aitkin County
217 2nd St NW Room 131
Aitkin, MN 56431

Mr. Wagner;

Thank you for the opportunity to request Grant funds for the Aitkin Area Chamber of Commerce "World Famous Fish House Parade".

The Aitkin Chamber has made important changes over the last year that will greatly impact the organization and benefit the businesses in the Aitkin County area. On January 23, 2012, I was hired as the new Executive Director. I have been active in the community for a long time, but accepting this role has allowed me to have a more direct impact on the Chamber and the Aitkin County community that the Chamber serves.

The Chamber is looking to increase the advertising in Greater Minnesota to increase market saturation in new areas of the State to showcase Riverboat Heritage Days.

The Aitkin Area Chamber of Commerce is always striving to increase community interest with the goal of helping businesses Start, Succeed and Grow. A strong business sector is one of the most important aspects of a healthy community.

Thank you for the opportunity and I hope you consider the changes and improvements that our organization and this event have gone through for the betterment of Aitkin.

Sincerely;

Matthew Hill
Executive Director
Aitkin Area Chamber of Commerce
P.O. Box 127
Aitkin, MN 56431
218-927-2316

Aitkin County Tourism Grant Advisory Committee
Application for Tourism Development and Promotion Grants
January 1, 2012 - December 31, 2012

DEADLINE: Grant requests may be submitted at any time to ACTGAC c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St. N.W., Aitkin, MN 56431. Each will be considered at the next quarterly meeting of the Aitkin County Tourism Grant Advisory Committee following its receipt. Application Deadlines: February 1st, May 1st, July 1st and November 1st. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

Event/Activity Eligibility: Tourism Grant Funds shall be used to market tourism related events that occur within Aitkin County. Funds shall be targeted towards attracting new, repeat and extended stay tourism visitations to Aitkin County. Events eligible for funding include: community recreational and informational events such as races, rides, tournaments, shows, educational programs, etc.; community celebrations; logistic and materials support for tourism related information booths; radio, newspaper, TV, signage, internet, brochures and other related advertising; printed publications and media promotion. General Criteria for funding annual events. Annual events are described as events such as 4th of July Celebrations, annually held races or contests and similar type events. New annual events will be considered for promoting and to get it off to a good start. Annual events may be considered if the event changes in some significant way or if the event wants to try new advertising/promotion activities to reach a new market. Tourism funds are not intended to be used an annual subsidy or line item budget amount. Tourism grant funds shall not be used to pay for salaries, awards, prizes or gifts. Maximum grant amount is \$5,000.00 minimum is \$100.00.

APPLICANT INFORMATION

Note: No reimbursement grants will be awarded.

1. PROGRAM INFORMATION

Project Name: Aitkin's World Famous Fish House Parade

Date(s) of Program: November 23, 2012 **Location of Program:** Downtown Aitkin

Organization/Community Name: Aitkin Area Chamber of Commerce

Person in Charge of Project: Matthew Hill, Executive Director, Aitkin Area Chamber of Commerce

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

P.O. Box 127 Aitkin, MN 56431

Contact Person's Phone #: 218-927-2316

Legal Status of Organization: _____ Unit of Government (for example cities, townships etc.)

_____ Non-profit Tourism Association

_____ Non-profit Association

Is your organization registered as a nonprofit corporation with the Secretary of State? yes

If yes, please include a copy of your certificate of corporation. (Local units of government do not need to file.) In multi-community/multi-organization projects, only the entity responsible for signing documents and administering funds needs to be registered. Use your registered name on all documents.

Description/focus/purpose of your organization The Aitkin Area Chamber of Commerce represents over 200 businesses in the County of Aitkin. The Chamber is dedicated to Community Development, Increasing Tourism and offering Market and Networking Opportunities for our membership, which includes many different organizations under the County umbrella.

2. FUNDING:

Amount requested from Aitkin County Tourism (ACTGAC) \$ 5,000.00
 (Minimum \$100.00, maximum request is \$5,000.00)

Amount of your organization's match \$ 100.00

Total projected budget \$ 5,100.00

3. **PROJECT/EVENT DESCRIPTION:** Be concise and complete; attach additional or supporting information if needed.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

Attract new visitor of the Aitkin Area for the Fish House Parade to increase the possibility of getting new customers for existing businesses, attracting new businesses and ultimately having new residents in Aitkin County. To do this we need to expand our advertising efforts to other counties outside of Atikin. ACTGAC Funds will allow us to expand our target market and reach more audiences.

Explain how your project will bring visitors to Aitkin County.

By advertising Aitkin's World Famous Fish House Parade, we will bring awareness to more target markets and target audiences who may not have visited the Aitkin County area before or know what it has to offer.

Please list media you intend to use, if any.

Radio, Newspaper, Internet, TV, Shoppers

List target markets:

Where – geographic areas (s)

Aitkin and Surrounding Counties, Including Pine, Crow Wing, Kanabec, Itasca, Carlton, St Louis, Cass and Mille Lacs.

List target audience:

Who – type of group or activity

Families of various ages, sportsmen and women

Please estimate what percentage will come from: Your local community and surrounding area: 80%

Based on June 2009 Market Area Profile Study

by John Bennett @ U Of M Extension office

From other communities in Minnesota: 19%

From outside of Minnesota: 1%

Please estimate the number of people who will come from:

Your local community and surrounding area: 4,000

From other communities in Minnesota: 760

From outside of Minnesota: 40

4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event, a specific budget for ACTGAC Funds is on the last page.

Category	ACTGAC Funds	Local Funds	Total
Advertising	5,000.00	100.00	5,100.00
Promotional Merchandise		900.00	900.00
Mailings		220.00	220.00
Goble Portable Toilets		200.00	200.00
TOTALS	5,000.00	1,420.00	6,420.00

Add both columns

NOTE: A written evaluation must be completed and returned to the Aitkin County Tourism Grant Advisory Committee within 30 days of the completion of the project/event to be eligible to receive future funds. Submit to; ACTGAC, c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St NW, Aitkin, MN 56431.

Signature: Official person for community/organization, who will be responsible for the funding request and returning the evaluation to the Aitkin County Tourism Grant Advisory Committee.

Name Matthew Aitkin

Date: 6/26/12

5. **ACTGAC BUDGET:** In the spaces below, list each use or vendor your ACTGAC funds will be used for, use additional space if necessary, we would like to see specifically where and how ACTGAC funds will be used. A sample budget is provided below, totals for ACTGAC must equal the amount listed in #4.

Category	ACTGAC Funds	Local Funds	Total
BL Broadcasting	860.00	100.00	960.00
News Hopper	150.00		150.00
Mille Lacs Messenger	500.00		500.00
Aitkin Independent Age	300.00		300.00
KLKS	325.00		325.00
Red Rock Radio	250.00		250.00
Star Tribune	950.00		950.00
Brainerd Dispatch	500.00		500.00
Itasca Broadcasting	425.00		425.00
Latto Northland	300.00		300.00
Herald Review	440.00		440.00
Totals	5,000.00		5,100.00

Sample ACTGAC Budget

Advertising, Aitkin Age	\$235.00	\$100.00	\$335.00
Advertising, Duluth News Tribune	556.00		556.00
Promotion, Posters printing	150.00		150.00
Mailing, Posters	59.00		49.00
Promotion, Web update	500.00		500.00
TOTALS	\$1,500.00	\$100.00	\$1,600.00

Application for Aitkin County Tourism Development and Promotion Funds

TO: Aitkin County Board of Commissioners

FROM: Aitkin Area Chamber of Commerce

WHEREAS, the Aitkin Area Chamber of Commerce (hereafter the "Applicant") is a non-profit corporation organized/operating under the laws of the State of Minnesota; and

WHEREAS, the Applicant has a need for a grant to promote and market the "World Famous Fish House Parade" a major tourism piece to attract visitors and encourage visitor spending in the Aitkin area; and

WHEREAS, the applicant has determined that it will need an ACTGAC Fund grant for \$5,000.00 in order to do the project; and

WHEREAS, the Applicant has available One Hundred Dollars (\$100.00) as matching funds for the Program/Event; which funds the Applicant will not use as matching funds for any other programs or events; and

WHEREAS, the Applicant understands and agrees that ACTGAC Funds will not be used to reimburse the Applicant for any costs incurred prior to the date on which this Project/Event is approved by the County Board of Commissioners;

NOW, THEREFORE BE IT RESOLVED that the Applicant organization hereby authorizes and approves making application to Aitkin County for a grant for \$5,000.00 to provide funds to do the project; and

BE IT FURTHER RESOLVED that the Applicant's President, Jeff Tidholm, is hereby authorized and directed to sign and submit an application for the said grant monies and all applicable contracts, documents and agreements associated with the grant or the application for it; and

BE IT FURTHER RESOLVED that Matthew Hill, Executive Director, is hereby designated as the person who will supervise the Project and successfully complete the project in a timely manner to the satisfaction of the Aitkin County Board of Commissioners.

Adopted: June 12, 2012

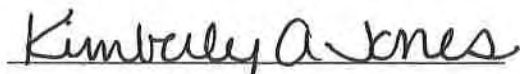
By:



Its: President/Chairman of the Board

CERTIFICATION

I, the undersigned Secretary of the Applicant organization, hereby certify that the above resolution is a true copy of or the Resolution duly passed, adopted, and approved by the Board of Directors of the Aitkin Area Chamber of Commerce.


Secretary

June 12, 2012
Date

Att: Ross Wagner
Aitkin County Tourism Grant Advisory Committee
Application for Tourism Development and Promotion Grants
January 1, 2012 - December 31, 2012

DEADLINE: Grant requests may be submitted at any time to ACTGAC c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St. N.W., Aitkin, MN 56431. Each will be considered at the next quarterly meeting of the Aitkin County Tourism Grant Advisory Committee following its receipt. Application Deadlines: February 1st, May 1st, July 1st and November 1st. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

Event/Activity Eligibility: Tourism Grant Funds shall be used to market tourism related events that occur within Aitkin County. Funds shall be targeted towards attracting new, repeat and extended stay tourism visitations to Aitkin County. Events eligible for funding include: community recreational and informational events such as races, rides, tournaments, shows, educational programs, etc.; community celebrations; logistic and materials support for tourism related information booths; radio, newspaper, TV, signage, internet, brochures and other related advertising; printed publications and media promotion. General Criteria for funding annual events. Annual events are described as events such as 4th of July Celebrations, annually held races or contests and similar type events. New annual events will be considered for promoting and to get it off to a good start. Annual events may be considered if the event changes in some significant way or if the event wants to try new advertising/promotion activities to reach a new market. Tourism funds are not intended to be used as an annual subsidy or line item budget amount. Tourism grant funds shall not be used to pay for salaries, awards, prizes or gifts. Maximum grant amount is \$5,000.00 minimum is \$100.00.

APPLICANT INFORMATION

Note: No reimbursement grants will be awarded.

1. PROGRAM INFORMATION

Project Name: Tamarack Hey Day
Date(s) of Program: Aug 4, 2012 **Location of Program:** Tamarack, MN
Organization/Community Name: Tamarack Activities Club, Inc
Person in Charge of Project: Cheryl Meld
Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):
42555 110th Ave Tamarack, MN 55787
Contact Person's Phone #: 218 768 3241
Legal Status of Organization: _____ **Unit of Government (for example cities, townships etc.)**
 _____ **Non-profit Tourism Association**
 Non-profit Association

Is your organization registered as a nonprofit corporation with the Secretary of State?
 If yes, please include a copy of your certificate of corporation. (Local units of government do not need to file.) In multi-community/multi-organization projects, only the entity responsible for signing documents and administering funds needs to be registered. Use your registered name on all documents.

Description/focus/purpose of your organization Promote and support the tamarack community through event + activities

2. FUNDING:

Amount requested from Aitkin County Tourism (ACTGAC) \$ 1500
 (Minimum \$100.00, maximum request is \$5,000.00)
Amount of your organization's match \$ 100
Total projected budget \$1600 - Advertising - Event

3. **PROJECT/EVENT DESCRIPTION:** Be concise and complete; attach additional or supporting information if needed.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

Provide a community festival highlighting the heritage of the Tamarack area + its people. Grant funds used for advertising.

Explain how your project will bring visitors to Aitkin County.

Hey Day brings visitors looking for family oriented and low cost entertainment. Hey Day features "old fashioned" fun and an extensive display of historical photos.

Please list media you intend to use, if any.

Aitkin, McGregor, Floodwood, Cloquet newspapers and Facebook

List target markets:

Where - geographic areas (s)

Area within a 100 mile radius

List target audience:

Who - type of group or activity

Families / All ages

Please estimate what percentage will come from: Your local community and surrounding area: 40%

From other communities in Minnesota: 58%

From outside of Minnesota: 2%

Please estimate the number of people who will come from: Your local community and surrounding area: 800

From other communities in Minnesota: 1160

From outside of Minnesota: 40

4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event, a specific budget for ACTGAC Funds is on the last page.

Category	ACTGAC Funds	Local Funds	Total
Beer		500	500
Food		750	750
Carnival games		350	350
Vendors/Crafters		45	45
Marathon		250	250
Buttons		1300	1300
Advertising	1500	100	1600
Prizes		540	540
Toilets/Tents Rentals		650	650
TOTALS			5985

Add both columns

NOTE: A written evaluation must be completed and returned to the Aitkin County Tourism Grant Advisory Committee within 30 days of the completion of the project/event to be eligible to receive future funds. Submit to; ACTGAC, c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St NW, Aitkin, MN 56431.

Signature: Official person for community/organization, who will be responsible for the funding request and returning the evaluation to the Aitkin County Tourism Grant Advisory Committee.

Name: [Signature]

Date: 7-2-12

5. **ACTGAC BUDGET:** In the spaces below, list each use or vendor your ACTGAC funds will be used for, use additional space if necessary, we would like to see specifically where and how ACTGAC funds will be used. A sample budget is provided below, totals for ACTGAC must equal the amount listed in #4.

Category	ACTGAC Funds	Local Funds	Total
Voyageur Press	250		250
Portage Press	250		250
Aitkin Age/Bargain Hunter	350		350
Cloquet Press	450		450
Pine Journal			
McGregor Printing	200	100.00	300
Posters, Printing			
Totals			1600

Sample ACTGAC Budget

Advertising, Aitkin Age	\$235.00	\$100.00	\$335.00
Advertising, Duluth News Tribune	556.00		556.00
Promotion, Posters printing	150.00		150.00
Mailing, Posters	59.00		49.00
Promotion, Web update	500.00		500.00
TOTALS	\$1,500.00	\$100.00	\$1,600.00

To: Aitkin County Board of Commissioners

From: Tamarack Activities Club, Inc.

WHEREAS the Tamarack Activities Club, Inc. (hereafter the "Applicant")is a non-profit corporation organized/operating under the laws of the State of Minnesota; and

WHEREAS, the Applicant has a need for a grant to Promote the Tamarack HEY DAY 52st Annual Celebration (hereafter called "the Project"); and,

WHEREAS, the Applicant has determined that it will need an ACTGAC Fund grant for \$1500 in order to do the program/event; and,

WHEREAS, the Applicant has available One Hundred Dollars (\$100) as matching funds for the Program/Event; which funds the Applicant will not use as matching funds for any other programs or events; and

WHEREAS, the Applicant understands and agrees the ACTGAC Funds will not be used to reimburse the Applicant for any costs incurred prior to the date on which the Project/Event is approved by the County Board of Commissioners;

NOW, THEREFORE BE IT RESOLVED that the applicant organization hereby authorizes and approves making application to Aitkin County for a grants for \$1500 to provide funds to do the program/event.

BE IT FURTHER RESOLVED that the Applicant President of the Tamarack Activities Club, Inc. is hereby authorized and directed to sign and submit an application for the said grant monies and all applicable contracts, documents and agreements associated with the grant or application for it; and

BE IT FURTHER RESOLVED that Cheryl Meld is here by designated as the person who will supervise the Program/Event and successfully complete the Program/Event in a timely manner to the satisfaction of the Aitkin County Board of Commissioners.

ADOPTED: June 22, 2012 By: Cheryl Meld
Its: President

I, the undersigned Secretary of the Applicant organization, hereby certify that the above Resolution is a true copy of the Resolution duly passed, adopted and approved by the Tamarack Activities Club Inc. on the 22nd day of June, 2012.

By: Kim S. [Signature]
Its: Secretary

Att: Ross Wagner

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Minnesota Business Name
Tamarack Activities Club, Inc.

Business Type Nonprofit Corporation (Domestic)	MN Statute 317A
File Number H-416	Home Jurisdiction Minnesota
Filing Date 11/26/1968	Status Active / In Good Standing
Renewal Due Date: 12/31/2012	Registered Office Address 42555 110th Ave Tamarack MN 55787 USA
Number of Shares NONE	Registered Agent(s) (Optional) None provided
President Cheryl Meld 42555 110th Ave Tamarack MN 55787 USA	

[Filing History](#)

[Renewal History](#)

Aitkin County Tourism Grant Advisory Committee
Membership List, 1-1-12

District 1 – Wedel

- Alan Monroe, 39902 342nd Lane, Aitkin, MN 56431 aj_monroe@yahoo.com
- January 1, 2010 through December 31, 2012 – First Term

District 2 – Westerlund

- Laurie Westerlund, 30517 270th Lane, Aitkin, MN 56431
laurie.westerlund@co.aitkin.mn.us
- January 1, 2012 through December 31, 2014 – Second Term

District 3 – Niemi

- Darlene Maciej, PO Box 134, McGrath, MN 56350 darmaciej@yahoo.com
- January 1, 2011 through December 31, 2013 – Second Term

District 4 – Napstad

- Janet Watson, 41286 230th Avenue, McGregor, MN 55760
janet.watson2010@yahoo.com
- January 1, 2012 through December 31, 2014 – First Term

District 5 – Marcotte

- Julie Anne Larkin, PO Box 355, Hill City, MN 55748
julieannelarkin@hotmail.com
- January 1, 2011 through December 31, 2013 – First Term

Aitkin County Tourism Development and Promotion Grant Award History

Year Granted	Grant #	Organization	Grant Amount	Purpose
1995	1	Aitkin County Historical Society	7,500	Recreation and Tourism Guide Books
1995	2	Hill Lake Trail Association	1,000	Trail
1995	3	McGregor Chamber of Commerce	4,500	Tourism Booth
1995	4	Aitkin Chamber of Commerce	600	Phone System Upgrade to handle tourism calls
1995	5	Aitkin Chamber of Commerce	5,000	Printing and distribution of brochures
1995	6	City of Hill City	500	Printing and distribution of brochures
1995	7			
1995	8	McGregor Chamber of Commerce	4,000	Tourism Booth
1995	9	Aitkin Chamber of Commerce	7,500	Advertising and 800#
1995	10	Aitkin County Historical Society	500	Archaeology Week
1997	11	Aitkin Chamber of Commerce	4,838.85	Snowmobile Marketing
1997	12	Mid-Minnesota 150 Sled Dog Race	1,000	Sled Dog Race
1997	13	Aitkin Chamber of Commerce	900	Corn Feed Ad
1997	14	Aitkin Chamber of Commerce	7,100	Print Brochure and Advertising
1997	15	Aitkin Chamber of Commerce	4,868.50	Snowmobile Promotion and Advertising
1997	16	McGregor Chamber of Commerce	4,000	Tourism Booth
1997	17	McGregor Chamber of Commerce	2,000	Tourism Coordinator
1998	18	Aitkin Chamber of Commerce	1,807.73	County Snowmobile Promotion
1998	19	Mid-Minnesota 150 Sled Dog Race	1,000	Sled Dog Race
1998	20	Aitkin Chamber of Commerce	7,000	Advertising
1998	21	McGregor Chamber of Commerce	4,000	Tourism Booth
1998	22	Jaques Art Center	2,030	Superimpressionism Exhibit
1998	23	Mille Lacs Area Tourism	720	Tourism Marketing Video
1998	24	Aitkin County Rivers and Lakes Fair	1,300	Promotion
1999	25	City of McGregor	1,600	Airport Dedication
1999	26	Mid-Minnesota Dog Sled Race	1,000	Sled Dog Race
1999	27	Central Cattlemen's Association	475	4-H Beef Show
1999	28	Aitkin Chamber of Commerce	750	Riverboat Days
1999	29	Aitkin Chamber of Commerce	5000	Advertising
1999	30	McGregor Chamber of Commerce	7,500	Tourism Booth
1999	31	Tamarack Activities Club	750	Hey Days Promotion
1999	32	Aitkin Chamber of Commerce	2000	Snowmobile Promotion Advertising
1999	33	Aitkin County Rivers and Lakes Fair	700	Promotion
1999	34	City of Palisade	500	Brochures
1999	35	Aitkin County Historical Society	540	Advertising
1999	36	Aitkin Jaycee's	1,750	Fishing Contest Promotion
2000	37	McGregor Chamber of Commerce	7,500	Tourism Booth
2000	38	McGregor Jaycee's	1,000	Just Plane Fun and Up North Days
2000	39	Aitkin Chamber of Commerce	7,500	Advertising and Marketing
2000	40	City of Hill City	477.30	Community Profile
2000	41	Central Minnesota Cattleman's Assoc.	175	4-H Beef Show
2000	42	Aitkin Chamber of Commerce	1,597.70	Snowmobile Advertising
2000	43	Aitkin Jaycee's	2,500	Fishing Contest
2000	44	City of Palisade	120	Web Site Development

2001	45	Aitkin Chamber of Commerce	7,500	Advertising and Marketing
2001	46	Aitkin Chamber of Commerce	3,000	Snowmobile Advertising
2001	47	McGregor Chamber of Commerce	7,500	Tourism Booth
2001	48	Aitkin County Historical Society	550	Post Cards and Web Site
2001	49	Aitkin Chamber of Commerce	1,500	Fish House Parade
2001	50	Aitkin Jaycees	1,750	Fishing Contest
2002	51	Mid-Minnesota 150 Sled Dog Race	1,500	Sled Dog Race
2002	52	McGregor Chamber of Commerce	7,500	Tourism Booth
2002	53	Aitkin Chamber of Commerce	7,500	Advertising and Marketing
2002	54	Aitkin Chamber of Commerce	3,500	Snowmobile Advertising
2002	55	Aitkin Chamber of Commerce	3,000	Crappie USA Tourney
2003	56	Palisade Mid-Winter Festival	300	Mid-Winter Festival
2003	57	Aitkin Jaycees	1,350	Fishing Contest
2003	58	Mid-Minnesota 150 Sled Dog Race	1,000	Sled Dog Race
2003	59	McGregor Chamber of Commerce	7,500	Tourism Booth
2003	60	Aitkin Chamber of Commerce	7,500	Advertising and Marketing
2003	61	Tamarack Hey Days	300	Hey Days
2003	62	Palisade Mid-Winter Festival	400	Mid-Winter Festival
2003	63	Aitkin Chamber of Commerce	2,366.70	Snowmobile Advertising
2004	64	Jaques Art Center	300	Fresh Fish Exhibit
2004	65	Aitkin Chamber of Commerce	7,500	Advertising and Marketing
2004	66	McGregor Chamber of Commerce	7,500	Tourism Booth
2004	67	Mid-Minnesota 150 Sled Dog Race	850	Sled Dog Race
2004	68	McGregor Chamber of Commerce	1,473	Brochure Development
2004	69	Aitkin Chamber of Commerce	1,473	Snowmobile Advertising
2004	70	Hill City Chamber of Commerce	800	Wild Game – Fishing Contest
2004	71	Jaques Art Center	250	Juried Art – Ex – Fowl Play
2005	72	Jaques Art Center	2,000	2005 Advertising Campaign
2005	73	Hill City Chamber of Commerce	2,500	Tourism booth, signage, website
2005	74	McGregor Chamber of Commerce	2,500	Tourism booth
2005	75	Tamarack Hey Days	500	Banners
2005	76	Jaques Art Center	1,500	Adv. Riverboat Art Fest
2005	77	Aitkin Chamber of Commerce	3,773	Snowmobile Advertising
2005	78	Palisade Community Improvement C.	500	Midwinter Festival
2005	79	Friends of Rice Lake Refuge	2,500	Aitkin County Bird Trail Brochure
2005	80	Wild Encounters	2,000	1 st Annual Birding Festival
2005	81	Ball Bluff Township	375	Vintage Snowmobile Run
2006	82	McGregor Area Historical Society	150	Brochure, Adv. For Wild Rice Day Booth
2006	83	McGregor Chamber of Commerce	2,500	Advertising, Wild Rice Days
2006	84	Aitkin Chamber of Commerce	5,000	2006 County Marketing Campaign
2006	85	Jaques Art Center	1,060	Distribution of 2006 Program Booklet
2006	86	Aitkin Chamber of Commerce	3,709.50	2006/2007 Snowmobile Advertising
2006	87	Jaques Art Center	3,000	Billboard Advertising
2007	88	Aitkin Chamber of Commerce	3,000	Tourism Advertising
2007	89	McGregor Chamber of Commerce	2,000	Fishing Contest Promotion
2007	90	McGregor Chamber of Commerce	3,000	Travel Information Center
2007	91	Jaques Art Center	2,500	Twin City Advertising Campaign
2007	92	Aitkin Area Chamber of Commerce	1,800	Snowmobile Advertising

2007	93	Advancing Rural Talents (ARTS)	400	McGregor Music Festival
2008	94	Palisade Community Improvement Co.	500	20 th Mid Winter Festival
2008	95	McGregor Chamber of Commerce	5,000	WSA Pro Ice Racing
2008	96	Hill City Chamber of Commerce	3,000	All Class Reunion
2008	97	Dwelling in the Woods	1,500	Wetland Nature Walk Days
2008	98	McGrath Historical Committee	200	Promote McGrath Centennial Book
2008	99	McGrath Historical Committee	550	Promote 4 th of July and Historical
2008	100	Aitkin County Ag Society	1,200	Promote County Fair Rodeo
2008	101	City of Tamarack	250	Promote 4 th of July
2008	102	Hill City Chamber of Commerce	1,050	Arts in the Park
2008	103	Tamarack Activity Club	1,433	Expand Hey Day Advertising
2008	104	Aitkin Chamber of Commerce	3,000	Snowmobile Advertising
2008	105	Jaques Art Center	4,600	2009 Advertising Campaign
2008	106	Aitkin Co. Economic Development	3,900	Market Area Profiles
2009	107	Aitkin Chamber of Commerce	1,500	MN Gateways Advertising
2009	108	Hill City Chamber of Commerce	5,000	Summer Events Advertising
2009	109	McGregor Chamber of Commerce	3,800	Web Site Mgmt. Postage & Distribution
2009	110	McGrath Historical Committee	1,750	Museum Exhibit Promotion
2009	111	Palisade Community Improvement	500	River Fest Promotion
2009	112	Tamarack Activity Club	1,200	Hey Day Advertising/Promotion
2009	113	City of McGregor	600	Fly In Promotion, Trail Signage
2009	114	Aitkin Jaycees	1,000	Ice Fishing Contest
2009	115	Upper Miss. Cert. Wood Prod. Group	750	Living Green Expo Booth
2009	116	Jaques Art Center	1,181	2010 Advertising
2009	117	Tourism Committee, Aitkin County	2,330	Snowmobile Advertising
2010	118	Aitkin Area Chamber of Commerce	2,850	Commerce and Sport Show Promotions
2010	119	City of Tamarack	630	4 th of July Advertising
2010	120	Aitkin County Ag Society	1,200	2010 County Fair Adv, Promo
2010	121	McGrath Historical Committee	1,750	4 th of July, Threshing Show Exhibit Adv.
2010	122	Aitkin County Historical Society	650	New Brochures
2010	123	Aitkin County	4,635	Snowmobile Advertising
2010	124	Tamarack Activities Club	3,000	50 th Annual Hey Day Promotion
2010	125	Aitkin Riverboat Capt. & Queen Assoc	550	Renovate Riverboat Float
2010	126	McGrath Historical Committee	2,000	Promote Events, brochure printing
2010	127	Aitkin Area Chamber of Commerce	2,735	Fish House Parade promotion, advertising
2011	128	Aitkin Area Chamber of Commerce	2,500	2011 Aitkin Area Sports & Commerce Show
2011	129	Aitkin County Historical Society	485	2011 Discovery Rack Subscription
2011	130	Jaques Art Center	1,800	Century of Service Birthday Party
2011	131	City of Tamarack	1,885	4th of July Celebration
2011	132	Tamarack Activities Club	2,000	Annual Hey Days
2011	133	Aitkin Area Chamber of Commerce	3,550	Riverboat Days Advertising
2011	134	McGrath Historical Committee	1,210	Promote Display at Logging & Threshing Show
2011	135	Aitkin County Economic Development	2,060	Signage & Advertising Northwoods ATV
2011	136	Aitkin Area Chamber of Commerce	4,510	2011 Fish House Parade Promotion

2012	137	City of Aitkin	750	4 th of July Community Celebration
2012	138	Aitkin County Trail Towns	5,000	Northwoods ATV Trail Promotions
2012	139	Aitkin County Historical Society	530	Discovery Rack Subscription
2012	140	Jaques Art Center	2,124	Promoting Tourism with Advertising
2012	141	Aitkin Area Chamber of Commerce	3,500	Aitkin Riverboat Days promotions
2012	142	McGrath 4 th of July Committee	1,552	4 th of July promotions

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7-18-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

2nd Quarter Revenues & Expenditures

Requested Meeting Date: 7-24-12 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Graphs, Cash Balance Sheet, IFS Report

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Second Quarter Revenue and Expenditure Reports

DATE: July 18, 2012

Attached for your review are the 2012 Second Quarter Expenditure and Revenue bar graphs. We are attaching the current Revenue & Expenditure report that shows revenues and expenditures from January 1, 2012 through June 30, 2012. A cash balance sheet has also been included for your review.

If you have questions prior to the Board meeting please let me know as some questions may require research into specific line items.

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Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT

Budget Name for Report: ADOPTED 2012 BUDGET- FINAL

Page Break Option: 2
1 - Page Break by FUND
2 - Page Break by DEPT

Include on the Report: 1 1 - All G/L Accounts
2 - Only G/L Accounts with Budget Amounts
3 - Only G/L Accounts without Budget Amounts

Report Basis: 1
1 - Cash
2 - Modified Accrual
3 - Full Accrual

Report Thru: 06/2012

Save Report: N

Comment:

FUND Range From 1 Thru 20

DEPT Range From 1 Thru 952

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
1 DEPT Commissioners					
----- EXPENDITURES -----					
01-001-000-0000-6101	Salaries	38,558.80	71,609.20	143,220.00	50
01-001-000-0000-6108	Meals (Not Overnight)	13.84	13.84	0.00	0
01-001-000-0000-6124	Medicare- Employer 1.45%	491.59	918.57	2,077.00	44
01-001-000-0000-6149	Employer Deduct Contribution- Veba	0.00	6,000.00	6,250.00	96
01-001-000-0000-6150	Health Insurance- Employer	10,725.12	21,450.24	42,904.00	50
01-001-000-0000-6152	Life Insurance- Employer	91.50	183.00	366.00	50
01-001-000-0000-6162	Pera- Dcp 5%	1,927.80	3,580.20	7,161.00	50
01-001-000-0000-6205	Postage	9.75	39.55	500.00	8
01-001-000-0000-6230	Printing, Publishing & Adv	491.25	941.25	1,400.00	67
01-001-000-0000-6241	Registration Fee	900.00	2,515.00	2,700.00	93
01-001-000-0000-6250	Telephone	545.21	1,392.93	1,500.00	93
01-001-000-0000-6330	Transportation & Travel & Parking	2,495.25	5,296.77	15,000.00	35
01-001-000-0000-6332	Hotel / Motel Lodging	1,073.73	929.93	2,900.00	32
01-001-000-0000-6340	Meals (Overnight)	8.61	21.81	200.00	11
01-001-000-0000-6352	Insurance	0.00	1,479.82	1,542.00	96
01-001-000-0000-6353	Workers Compensation Insurance	0.00	903.66	788.00	115
01-001-000-0000-6405	Office & Computer Supplies	0.00	99.90	500.00	20
01-001-000-0000-6511	Gas And Oil	41.99	41.99	100.00	42
01-001-000-0000-6625	Office Equipment	1,887.63	3,827.18	0.00	0
1 DEPT	Totals Commissioners				
	Revenue				
	Expend.	59,262.07	121,244.84	229,108.00	53
	Net	59,262.07	121,244.84	229,108.00	53

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Percent of Year</u>	<u>50% % of BDG</u>
12 DEPT Court Administration						
----- REVENUES -----						
01-012-000-0000-5840 Misc Receipts		665.00-	700.00-	150.00-		467
----- EXPENDITURES -----						
01-012-000-0000-6205 Postage		178.42-	1,416.63-	0.00		0
01-012-000-0000-6232 Attorney Services		13,209.80	22,545.04	100,000.00		23
01-012-000-0000-6250 Telephone		242.49-	430.02-	0.00		0
01-012-000-0000-6252 Witnesses		906.31	2,007.98	0.00		0
12 DEPT Totals Court Administration		665.00-	700.00-	150.00-		467
	Revenue					
	Expend.	13,695.20	22,706.37	100,000.00		23
	Net	13,030.20	22,006.37	99,850.00		22

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
----- REVENUES -----					
01-040-000-0000-5076	Judgement Costs	6,938.64-	6,938.64-	13,000.00-	53
01-040-000-0000-5081	Mortgage Registry- 3%	2,654.37-	5,002.63-	9,000.00-	56
01-040-000-0000-5115	Auctioneers Licenses	80.00-	80.00-	120.00-	67
01-040-000-0000-5116	1/2 Beer License	195.00-	195.00-	250.00-	78
01-040-000-0000-5119	Liquor Licenses	12,010.00-	12,010.00-	54,000.00-	22
01-040-000-0000-5124	Fireworks Permit	2.00-	2.00-	10.00-	20
01-040-000-0000-5132	Cigarette License Fees	150.00-	1,750.00-	1,950.00-	90
01-040-000-0000-5517	Fees For Services	1,030.42-	1,280.42-	2,500.00-	51
01-040-000-0000-5518	Tax Search Ms 297.14	0.00	85.00-	250.00-	34
01-040-000-0000-5519	Lien Release Ditch & Hwy	90.00-	225.00-	250.00-	90
01-040-000-0000-5590	Auditor Fee- Clerical FTS Sales & Fees	30,000.00-	30,000.00-	30,000.00-	100
01-040-000-0000-5840	Misc Receipts	32.93-	128.29-	2,500.00-	5
01-040-000-0000-5868	Tint Rmb From Schools/City/Town	23.58-	1,369.49-	6,500.00-	21
----- EXPENDITURES -----					
01-040-000-0000-6101	Salaries- Full Time	66,269.39	122,917.87	240,754.00	51
01-040-000-0000-6102	Salaries- - Part Time	151.90	151.90	0.00	0
01-040-000-0000-6108	Meals (Not Overnight)	8.58	15.01	200.00	8
01-040-000-0000-6109	Overtime- Salaries	326.54	617.49	1,000.00	62
01-040-000-0000-6124	Medicare- Employer 1.45%	958.27	1,774.29	3,508.00	51
01-040-000-0000-6149	Employer Deduct Contribution- Veba	750.00	3,666.63	5,033.00	73
01-040-000-0000-6150	Health Insurance- Employer	9,687.36	19,374.72	37,725.00	51
01-040-000-0000-6152	Life Insurance- Employer	75.93	151.86	294.00	52
01-040-000-0000-6154	Long Term Disability- Employer	61.74	123.48	166.00	74
01-040-000-0000-6159	Pera 7.25%	4,828.13	8,956.18	17,527.00	51
01-040-000-0000-6165	Fica- Employer 6.20%	4,097.48	7,586.70	15,001.00	51
01-040-000-0000-6205	Postage	918.64	9,714.13	17,000.00	57
01-040-000-0000-6230	Printing, Publishing & Adv	17,304.38	19,928.18	25,000.00	80
01-040-000-0000-6231	Services, Labor, Contracts	1,993.98	9,352.94	20,000.00	47
01-040-000-0000-6240	Dues	0.00	360.00	370.00	97
01-040-000-0000-6241	Registration Fee	0.00	0.00	750.00	0
01-040-000-0000-6250	Telephone	134.40	420.55	1,000.00	42
01-040-000-0000-6330	Transportation & Travel	63.33	262.02	500.00	52
01-040-000-0000-6332	Hotels / Motels	0.00	359.97	1,500.00	24
01-040-000-0000-6340	Meals (Overnight)	0.00	13.59	100.00	14

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Percent of Year		50% % of BDG
			Year To Date	Budget	
01-040-000-0000-6352	Insurance	0.00	1,479.84	1,850.00	80
01-040-000-0000-6353	Workers Compensation Insurance	7.00	876.18	595.00	147
01-040-000-0000-6405	Office & Computer Supplies	244.67	1,200.28	4,000.00	30
01-040-000-0000-6511	Gas And Oil	12.06	12.06	100.00	12
01-040-000-0000-6625	Office Equipment	0.00	0.00	3,000.00	0
----- REVENUES -----					
01-040-021-0000-5504	G & F License Fee	473.50	524.50	1,000.00	52
01-040-021-0000-5520	Drivers License Fees	6,270.00	11,245.00	20,000.00	56
01-040-021-0000-5522	Motor Vehicle License/Tab Fees	33,761.00	65,110.60	120,000.00	54
01-040-021-0000-5523	DNR/License Tab Fees	7,337.00	12,160.00	22,000.00	55
01-040-021-0000-5840	Misc Receipts	533.15	832.64	500.00	167
----- EXPENDITURES -----					
01-040-021-0000-6101	Salaries- Full Time	22,260.00	41,340.02	95,129.00	43
01-040-021-0000-6102	Wages- Part Time	951.62	1,702.74	2,000.00	85
01-040-021-0000-6108	Meals (Not Overnight)	0.00	0.00	50.00	0
01-040-021-0000-6109	Overtime	2,236.73	3,338.74	4,000.00	83
01-040-021-0000-6124	Medicare- Employer 1.45%	327.11	588.74	1,467.00	40
01-040-021-0000-6149	Employer Deduct Contribution- Veba	750.00	1,500.00	3,000.00	50
01-040-021-0000-6150	Health Insurance- Employer	5,362.56	10,725.12	21,452.00	50
01-040-021-0000-6152	Life Insurance- Employer	36.60	73.20	146.00	50
01-040-021-0000-6159	Pera Co- Or 7.25%	1,776.00	3,239.18	7,335.00	44
01-040-021-0000-6165	Fica- Employer 6.20%	1,398.66	2,517.40	6,273.00	40
01-040-021-0000-6205	Postage	200.00	600.00	1,000.00	60
01-040-021-0000-6230	Printing, Publishing & Adv	463.00	796.00	500.00	159
01-040-021-0000-6231	Services, Labor, Contracts	175.00	426.88	500.00	85
01-040-021-0000-6240	Dues	0.00	253.00	300.00	84
01-040-021-0000-6241	Registration Fee	0.00	0.00	150.00	0
01-040-021-0000-6250	License Center- Phone	579.40	1,745.69	3,250.00	54
01-040-021-0000-6301	Rentals	2,250.00	4,600.00	7,800.00	59
01-040-021-0000-6330	Transportation/Travel/Parking (Own Auto)	0.00	0.00	100.00	0
01-040-021-0000-6340	Meals (Overnight)	0.00	0.00	50.00	0
01-040-021-0000-6352	Insurance	0.00	591.94	617.00	96
01-040-021-0000-6353	Workers Compensation Insurance	3.00	3.00	219.00	1
01-040-021-0000-6405	Office & Computer Supplies	205.66	653.72	1,200.00	54
01-040-021-0000-6511	Gas And Oil	0.00	0.00	50.00	0
01-040-021-0000-6625	Office Equipment & Other Equipment	992.87	1,667.68	1,200.00	139

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
40 DEPT	Totals Auditor	Revenue	101,581.59-	148,939.21-	283,830.00-	52
		Expend.	147,861.99	285,678.92	554,761.00	51
		Net	46,280.40	136,739.71	270,931.00	50

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
41 DEPT Internal Audit					
----- EXPENDITURES -----					
01-041-000-0000-6231 Services, Labor, Etc		10,280.63	17,452.48	65,000.00	27
41 DEPT Totals Internal Audit	Revenue				
	Expend.	10,280.63	17,452.48	65,000.00	27
	Net	10,280.63	17,452.48	65,000.00	27

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year		
				Budget	50% % of BDG	
42 DEPT	Treasurer					
----- REVENUES -----						
01-042-000-0000-5079	3% State Deed Tax	2,150.46-	3,152.98-	4,200.00-	75	
01-042-000-0000-5518	Tax Search Ms 297.14	0.00	40.00-	500.00-	8	
01-042-000-0000-5524	Handling Fee (Nfs Check)	230.00-	370.00-	200.00-	185	
01-042-000-0000-5840	Misc Receipts	4,708.35-	11,046.72-	25,000.00-	44	
01-042-000-0000-5868	Tint Rmb From Schools/City/Town	7.13-	414.47-	2,000.00-	21	
----- EXPENDITURES -----						
01-042-000-0000-6101	Salaries- Full Time	36,911.86	68,305.90	137,101.00	50	
01-042-000-0000-6108	Meals (Not Overnight)	7.64	17.29	50.00	35	
01-042-000-0000-6109	Overtime- Salaries	18.48	32.09	700.00	5	
01-042-000-0000-6124	Medicare- Employer 1.45%	495.76	911.47	2,017.00	45	
01-042-000-0000-6148	Employer Deduct Contribution- HSA	1,500.00	2,000.00	0.00	0	
01-042-000-0000-6149	Employer Deduct Contribution- Veba	250.00	2,500.00	5,000.00	50	
01-042-000-0000-6150	Health Insurance- Employer	8,850.12	17,700.24	35,403.00	50	
01-042-000-0000-6152	Life Insurance- Employer	45.60	91.20	182.00	50	
01-042-000-0000-6159	Pera 7.25%	2,677.44	4,954.46	10,079.00	49	
01-042-000-0000-6165	Fica- Employer 6.20%	2,119.79	3,897.29	8,622.00	45	
01-042-000-0000-6205	Postage	2,117.90	3,556.26	6,000.00	59	
01-042-000-0000-6208	Training/Education	0.00	0.00	200.00	0	
01-042-000-0000-6231	Services, Labor, Contracts	2,168.88	2,168.88	3,000.00	72	
01-042-000-0000-6240	Dues	0.00	360.00	500.00	72	
01-042-000-0000-6241	Registration Fee	0.00	0.00	500.00	0	
01-042-000-0000-6250	Telephone	85.82	225.05	700.00	32	
01-042-000-0000-6330	Transportation & Travel	16.42	189.35	300.00	63	
01-042-000-0000-6332	Hotel / Motel Lodging	0.00	479.96	1,000.00	48	
01-042-000-0000-6340	Meals (Overnight)	0.00	49.16	100.00	49	
01-042-000-0000-6352	Insurance	0.00	887.91	925.00	96	
01-042-000-0000-6353	Workers Compensation Insurance	4.00	336.79	315.00	107	
01-042-000-0000-6405	Office & Computer Supplies	544.09	4,873.32	7,000.00	70	
01-042-000-0000-6511	Gas And Oil	0.00	0.00	100.00	0	
42 DEPT	Totals Treasurer	Revenue	7,095.94-	15,024.17-	31,900.00-	47
		Expend.	57,813.80	113,536.62	219,794.00	52
		Net	50,717.86	98,512.45	187,894.00	52

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
----- REVENUES -----					
43 DEPT Assessor					
01-043-000-0000-5526 Assessor Township Assessment		33,034.00-	146,216.00-	146,216.00-	100
01-043-000-0000-5840 Misc Receipts		3,343.48-	3,639.66-	3,500.00-	104
01-043-000-0000-5860 Technology Funds		0.00	0.00	19,780.00-	0
----- EXPENDITURES -----					
01-043-000-0000-6101 Salaries- Full Time		132,438.19	246,034.34	487,517.00	50
01-043-000-0000-6108 Meals (Not Overnight)		16.97	26.89	150.00	18
01-043-000-0000-6109 Overtime- Salaries		0.00	0.00	100.00	0
01-043-000-0000-6124 Medicare- Employer 1.45%		1,757.64	3,242.65	7,073.00	46
01-043-000-0000-6148 Employer Deduct Contribution- HSA		2,500.00	4,000.00	0.00	0
01-043-000-0000-6149 Employer Deduct Contribution- Veba		1,500.00	7,166.73	16,033.00	45
01-043-000-0000-6150 Health Insurance- Employer		28,737.93	57,475.86	113,932.00	50
01-043-000-0000-6152 Life Insurance- Employer		176.73	353.46	700.00	50
01-043-000-0000-6154 Long Term Disability- Employer		144.99	289.98	440.00	66
01-043-000-0000-6159 Pera Co- Or 7.25%		9,601.79	17,837.53	35,352.00	50
01-043-000-0000-6165 Fica- Employer 6.20%		7,515.59	13,865.48	30,242.00	46
01-043-000-0000-6205 Postage		966.95	7,795.62	8,500.00	92
01-043-000-0000-6208 Training/Education		694.00	694.00	2,000.00	35
01-043-000-0000-6230 Printing, Publishing & Adv		6,613.32	6,613.32	7,000.00	94
01-043-000-0000-6231 Services, Labor, Contracts		632.61	1,532.09	2,600.00	59
01-043-000-0000-6240 Dues & License Renewal		595.00	1,540.00	1,600.00	96
01-043-000-0000-6250 Telephone		846.76	1,834.02	3,500.00	52
01-043-000-0000-6272 Physical Examinations		0.00	0.00	400.00	0
01-043-000-0000-6302 Car Maintenance		176.91	1,737.31	1,500.00	116
01-043-000-0000-6330 Transportation & Travel & Parking		47.32	111.02	400.00	28
01-043-000-0000-6332 Hotel / Motel Lodging		190.92	190.92	1,000.00	19
01-043-000-0000-6340 Meals (Overnight)		22.74	22.74	500.00	5
01-043-000-0000-6352 Insurance		0.00	5,660.69	5,784.00	98
01-043-000-0000-6353 Workers Compensation Insurance		7.00-	3,279.10	2,991.00	110
01-043-000-0000-6359 Wrecker Service		0.00	219.10	100.00	219
01-043-000-0000-6360 GIS Mapping		0.00	0.00	1,000.00	0
01-043-000-0000-6374 Auto & Trailer License		0.00	96.00	100.00	96
01-043-000-0000-6405 Office, Film & Computer Supplies		1,618.41	2,607.34	6,000.00	43
01-043-000-0000-6511 Gas And Oil		735.93	2,324.26	6,000.00	39
01-043-000-0000-6590 Repair & Maintenance Supplies		0.00	0.00	100.00	0

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	Percent of Year	
					<u>Budget</u>	<u>50%</u> <u>% of</u> <u>BDG</u>
01-043-000-0000-6620	Auto, Trailers, Snowmobiles		23,427.22	23,427.22	7,000.00	335
01-043-000-0000-6625	Office Equipment		0.00	2,734.93	6,300.00	43
43 DEPT	Totals Assessor	Revenue	36,377.48	149,855.66	169,496.00	88
		Expend.	220,950.92	412,712.60	755,914.00	55
		Net	184,573.44	262,856.94	586,418.00	45

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
44 DEPT	Central Services				
----- REVENUES -----					
01-044-000-0000-5403	Cost Allocation Reimbursement	58,454.00-	91,329.00-	130,000.00-	70
01-044-000-0000-5791	Interest Income	37,214.58-	156,406.09-	500,000.00-	31
01-044-000-0000-5840	Misc Receipts	134.46-	890.35-	30,000.00-	3
01-044-000-0000-5841	Mcit Dividend	0.00	0.00	100,000.00-	0
----- EXPENDITURES -----					
01-044-000-0000-6101	Salaries- Full Time	3,425.60	6,206.90	12,446.00	50
01-044-000-0000-6102	Wages- Part Time	173.60	173.60	0.00	0
01-044-000-0000-6124	Medicare- Employer 1.45%	44.47	77.00	181.00	43
01-044-000-0000-6149	Employer Deduct Contribution- Veba	150.00	500.00	500.00	100
01-044-000-0000-6150	Health Insurance- Employer	898.14	1,796.28	3,593.00	50
01-044-000-0000-6152	Life Insurance- Employer	6.42	13.46	18.00	75
01-044-000-0000-6154	Long Term Disability- Employer	12.81	21.12	19.00	111
01-044-000-0000-6159	Pera Co- Or 7.25%	248.31	449.91	906.00	50
01-044-000-0000-6165	Fica- Employer 6.20%	190.05	329.12	775.00	42
01-044-000-0000-6205	Postage	0.00	0.45	500.00	0
01-044-000-0000-6208	In Service Training/Education	0.00	395.00	7,500.00	5
01-044-000-0000-6230	Printing, Publishing & Adv	0.00	0.00	500.00	0
01-044-000-0000-6231	Services, Labor, Contracts	5,821.24	3,427.31-	50,000.00	-7-
01-044-000-0000-6240	Central Svcs Dues	0.00	2,100.00	12,000.00	18
01-044-000-0000-6250	Telephone	10.85	25.39	400.00	6
01-044-000-0000-6299	Employee Training	2,216.66-	2,166.66-	4,500.00	-48-
01-044-000-0000-6330	Cntrl Svcs Transport & Travel (Cac)	49.18	99.68	400.00	25
01-044-000-0000-6350	Central Svcs Per Diem (Cac)	35.00	70.00	0.00	0
01-044-000-0000-6352	Insurance	0.00	11,143.14	11,164.00	100
01-044-000-0000-6353	Workers Compensation Insurance	0.00	30.36	29.00	105
01-044-000-0000-6404	Misc. Supplies	0.00	0.00	1,000.00	0
01-044-000-0000-6405	Office & Computer Supplies	2,615.12	403.12	8,500.00	5
01-044-000-0000-6625	Office Equipment & Other Equipment	0.00	8,902.69	1,000.00	890
01-044-000-0000-6801	Appropriations	0.00	0.00	1,000.00	0
01-044-000-0000-6803	CARE	0.00	35,900.00	35,900.00	100
01-044-000-0000-6804	ANGELS appropriation	0.00	2,000.00	2,000.00	100
01-044-000-0000-6842	Mississippi Headwaters Approp.	0.00	1,500.00	1,500.00	100
01-044-000-0000-6900	Transfers	286,469.50	275,337.87	0.00	0
01-044-046-0000-6625	Telephone System Equipment	0.00	0.00	4,000.00	0
----- REVENUES -----					

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>50% % of BDG</u>
01-044-047-0000-5565 Photo Copier Reimbursement		0.00	0.00	4,000.00-	0
----- EXPENDITURES -----					
01-044-048-0000-6205 Postage		2,179.61	2,185.75-	0.00	0
01-044-048-0000-6301 Postage Rentals		0.00	1,131.12	0.00	0
01-044-048-0000-6405 Postage Supplies		0.00	516.77	0.00	0
----- REVENUES -----					
01-044-100-0000-5001 Property Taxes - Current		2,977,416.32-	2,977,416.78-	4,250,853.00-	70
01-044-100-0000-5004 Property Taxes - Delinquent		78,594.44-	78,594.44-	0.00	0
01-044-100-0000-5060 Mobile Home - Current		0.00	0.00	10,000.00-	0
01-044-100-0000-5064 Mobile Home - Delinquent		632.67-	632.67-	0.00	0
01-044-100-0000-5065 Severed Mineral - Current		4,328.97-	4,328.97-	2,500.00-	173
01-044-100-0000-5066 Severed Mineral - Delinquent		10.83-	10.83-	0.00	0
01-044-100-0000-5067 Industrial Minerals- Current		368.21-	368.21-	0.00	0
01-044-100-0000-5070 Penalty - Current		0.00	0.00	22,000.00-	0
01-044-100-0000-5071 Penalty & Interest - Delinquent		24,559.51-	24,559.51-	36,500.00-	67
01-044-100-0000-5216 Taconite Credit- Current		59.13-	59.13-	0.00	0
01-044-100-0000-5250 1/2 Light & Power- Intergovernmental		0.00	0.00	7,000.00-	0
01-044-100-0000-5251 In Lieu Apportionments & Receipts		6,146.88-	6,146.88-	600,000.00-	1
01-044-100-0000-5252 Forf Tax Sales Apportionment		127,941.75-	127,941.75-	150,000.00-	85
----- EXPENDITURES -----					
01-044-100-0000-6800 Tax Abatements		0.00	0.00	61,650.00	0
01-044-904-0000-6231 Flex Services, Labor, Etc		894.87	1,848.24	5,000.00	37
01-044-904-0000-6360 Flex Plan Withdrawals		2,004.02-	36,977.21	0.00	0
44 DEPT Totals Central Services					
	Revenue	3,315,861.75-	3,468,684.61-	5,842,853.00-	59
	Expend.	299,004.09	380,168.71	226,981.00	167
	Net	3,016,857.66-	3,088,515.90-	5,615,872.00-	55

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
45 DEPT Motor Pool					
----- REVENUES -----					
01-045-000-0000-5840 Misc Receipts		426.04	1,730.36	36,000.00	5
01-045-000-0000-5866 Co Auction Proceeds		0.00	0.00	2,500.00	0
----- EXPENDITURES -----					
01-045-000-0000-6101 Salaries- Full Time		2,207.91	4,289.16	12,128.00	35
01-045-000-0000-6108 Meals (Not Overnight)		0.25	0.64	10.00	6
01-045-000-0000-6109 Salaries- Overtime		12.31	46.15	50.00	92
01-045-000-0000-6124 Medicare- Employer 1.45%		16.42	30.40	177.00	17
01-045-000-0000-6149 Employer Deduct Contribution- Veba		0.00	60.00	300.00	20
01-045-000-0000-6150 Health Insurance- Employer		131.25	262.50	2,198.00	12
01-045-000-0000-6152 Life Insurance- Employer		0.81	1.62	15.00	11
01-045-000-0000-6154 Long Term Disability- Employer		2.40	4.80	8.00	60
01-045-000-0000-6159 Pera Co- Or 7.25%		81.97	151.73	833.00	18
01-045-000-0000-6165 Fica- Employer 6.20%		70.30	130.17	756.00	17
01-045-000-0000-6250 Telephone		0.00	1.05	0.00	0
01-045-000-0000-6302 Car Maintenance		4,454.15	7,068.00	5,000.00	141
01-045-000-0000-6352 Insurance		77.00	5,528.00	5,451.00	101
01-045-000-0000-6353 Workers Comp Insurance		51.00	331.25	595.00	56
01-045-000-0000-6358 Car Wash		0.00	0.00	150.00	0
01-045-000-0000-6374 Auto & Trailer License, Taxes, Plates		0.00	176.00	700.00	25
01-045-000-0000-6405 Office & Computer Supplies		9.59	9.59	0.00	0
01-045-000-0000-6512 Car Equipment		0.00	50.23	200.00	25
45 DEPT Totals Motor Pool					
	Revenue	426.04	1,730.36	38,500.00	4
	Expend.	7,013.36	18,141.29	28,571.00	63
	Net	6,587.32	16,410.93	9,929.00	165

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
49 DEPT Information Technologies					
----- REVENUES -----					
01-049-000-0000-5525 Label & Listing Sales		777.96-	1,452.00-	3,000.00-	48
01-049-000-0000-5860 Technology Funds		0.00	0.00	36,500.00-	0
01-049-000-0000-5868 Tint Rmb From Schools/City/Town		0.31-	18.04-	74.00-	24
----- EXPENDITURES -----					
01-049-000-0000-6101 Salaries- Full Time		66,663.01	119,036.21	255,102.00	47
01-049-000-0000-6108 Meals (Not Overnight)		0.00	0.00	100.00	0
01-049-000-0000-6124 Medicare- Employer 1.45%		966.09	1,724.98	3,700.00	47
01-049-000-0000-6149 Employer Deduct Contribution- Veba		0.00	5,000.00	5,000.00	100
01-049-000-0000-6150 Health Insurance- Employer		9,375.00	18,750.00	37,504.00	50
01-049-000-0000-6152 Life Insurance- Employer		82.20	167.50	254.00	66
01-049-000-0000-6154 Long Term Disability- Employer		263.64	527.28	842.00	63
01-049-000-0000-6159 Pera Co- Or 7.25%		4,833.17	8,630.31	18,495.00	47
01-049-000-0000-6165 Fica- Employer 6.20%		4,130.89	7,375.80	15,823.00	47
01-049-000-0000-6205 Postage		38.47	63.68	150.00	42
01-049-000-0000-6208 Training/Education		0.00	226.81	6,500.00	3
01-049-000-0000-6230 Printing & Advertising		0.00	0.00	100.00	0
01-049-000-0000-6231 Programming, Services, Contracts		546.86	21,947.36	115,766.00	19
01-049-000-0000-6250 Telephone		91.58	264.96	600.00	44
01-049-000-0000-6330 Transportation & Travel & Parking		6.50	79.76	1,200.00	7
01-049-000-0000-6332 Hotels / Motels		0.00	0.00	1,430.00	0
01-049-000-0000-6340 Meals (Overnight)		0.00	0.00	300.00	0
01-049-000-0000-6352 Insurance		0.00	1,479.84	1,542.00	96
01-049-000-0000-6353 Workers Compensation Insurance		7.00	633.48	587.00	108
01-049-000-0000-6402 Computer Supplies & Software		447.33	1,564.84	6,500.00	24
01-049-000-0000-6405 Office Supplies (Non Computer)		25.86	115.09	1,500.00	8
01-049-000-0000-6625 As/400, Computer & Office Equip.		0.00	0.00	36,500.00	0
49 DEPT Totals Information Technologies					
	Revenue	778.27-	1,470.04-	39,574.00-	4
	Expend.	87,477.60	187,587.90	509,495.00	37
	Net	86,699.33	186,117.86	469,921.00	40

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
52 DEPT Administration/Personnel Dept					
----- EXPENDITURES -----					
01-052-000-0000-6101 Salaries- Full Time		55,381.90	102,010.68	203,994.00	50
01-052-000-0000-6102 Salaries- - Part Time		146.63	146.63	0.00	0
01-052-000-0000-6108 Meals (Not Overnight)		0.00	19.25	0.00	0
01-052-000-0000-6124 Medicare- Employer 1.45%		748.93	1,368.86	2,961.00	46
01-052-000-0000-6148 Employer Deduct Contribution- HSA		0.00	2,000.00	0.00	0
01-052-000-0000-6149 Employer Deduct Contribution- Veba		487.50	3,140.00	4,100.00	77
01-052-000-0000-6150 Health Insurance- Employer		9,159.48	18,318.96	29,965.00	61
01-052-000-0000-6152 Life Insurance- Employer		61.89	125.79	221.00	57
01-052-000-0000-6154 Long Term Disability- Employer		114.75	214.84	296.00	73
01-052-000-0000-6159 Pera Co- Or 7.25%		4,015.23	7,395.85	14,786.00	50
01-052-000-0000-6165 Fica- Employer 6.20%		3,202.27	5,853.03	12,660.00	46
01-052-000-0000-6205 Postage		86.56	220.44	500.00	44
01-052-000-0000-6208 Training/Education		835.97	835.97	4,500.00	19
01-052-000-0000-6230 Printing, Publishing & Adv		48.67	48.67	1,500.00	3
01-052-000-0000-6231 Services, Labor, Contracts		0.00	0.00	2,500.00	0
01-052-000-0000-6232 Attorney Services		5,390.08	8,427.17	24,000.00	35
01-052-000-0000-6234 Background Check Fee		449.50	449.50	1,300.00	35
01-052-000-0000-6240 Dues & Subscriptions		0.00	425.00	1,200.00	35
01-052-000-0000-6241 Registration Fee		450.00	975.00	2,000.00	49
01-052-000-0000-6250 Telephone		264.18	722.49	1,700.00	42
01-052-000-0000-6330 Transportation & Travel & Parking		36.00	40.50	2,000.00	2
01-052-000-0000-6332 Hotels / Motels		786.00	1,112.01	1,200.00	93
01-052-000-0000-6340 Meals(Overnight)		34.32	57.52	250.00	23
01-052-000-0000-6352 Insurance		0.00	1,183.88	1,234.00	96
01-052-000-0000-6353 Workers Compensation Insurance		6.00	499.06	469.00	106
01-052-000-0000-6405 Office & Computer Supplies		1,946.03	843.81	2,100.00	40
01-052-000-0000-6511 Gas And Oil		157.15	385.74	500.00	77
01-052-000-0000-6625 Office Equipment		0.00	982.91	2,000.00	49
52 DEPT	Totals Administration/Personnel Dept				
		Revenue			
		Expend.			
		Net			
		79,916.98	157,803.56	317,936.00	50
		79,916.98	157,803.56	317,936.00	50

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
60 DEPT Elections					
----- REVENUES -----					
01-060-000-0000-5521 Election Filing Fees		530.00-	530.00-	250.00-	212
01-060-000-0000-5840 Misc Receipts		985.58-	985.58-	400.00-	246
----- EXPENDITURES -----					
01-060-000-0000-6102 Salaries- - Part Time		0.00	0.00	22,568.00	0
01-060-000-0000-6108 Meals(Not Overnight)		0.00	0.00	50.00	0
01-060-000-0000-6109 Overtime		0.00	0.00	9,000.00	0
01-060-000-0000-6124 Medicare- Employer 1.45%		0.00	0.00	459.00	0
01-060-000-0000-6159 Pera Co- Or 7.25%		0.00	0.00	2,213.00	0
01-060-000-0000-6165 Fica- Employer 6.20%		0.00	0.00	1,960.00	0
01-060-000-0000-6205 Postage		192.29	195.37	2,000.00	10
01-060-000-0000-6208 Training/Education		0.00	0.00	125.00	0
01-060-000-0000-6230 Printing, Publishing & Adv		1,083.75	1,083.75	7,000.00	15
01-060-000-0000-6231 Services, Labor, Contracts		17,443.64	17,443.64	18,760.00	93
01-060-000-0000-6301 Rentals		0.00	0.00	300.00	0
01-060-000-0000-6330 Transportation & Travel		74.62	74.62	1,000.00	7
01-060-000-0000-6332 Hotels / Motels		0.00	0.00	500.00	0
01-060-000-0000-6340 Meals		127.50	127.50	200.00	64
01-060-000-0000-6353 Workers Compensation Insurance		0.00	1.45	43.00	3
01-060-000-0000-6405 Office & Computer Supplies		60.88	441.36	31,000.00	1
01-060-000-0000-6406 Ballots & Programming		0.00	569.55	40,000.00	1
01-060-000-0000-6630 Miscellaneous- Capital Outlay		0.00	0.00	1,500.00	0
60 DEPT Totals Elections	Revenue	1,515.58-	1,515.58-	650.00-	233
	Expend.	18,982.68	19,937.24	138,678.00	14
	Net	17,467.10	18,421.66	138,028.00	13

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
90 DEPT Attorney					
----- REVENUES -----					
01-090-000-0000-5512	Costs Of Prosecution	14,396.98-	11,845.74-	24,922.00-	48
01-090-000-0000-5527	Asst Co Atty & Sec Fees	8,415.00-	14,662.50-	27,796.00-	53
01-090-000-0000-5612	Drug & Forfeiture Ms387.213	3,822.82	12,765.53-	2,713.00-	471
01-090-000-0000-5840	Misc Receipts	230.36-	629.32-	1,276.00-	49
----- EXPENDITURES -----					
01-090-000-0000-6101	Salaries- Full Time	165,225.65	302,565.26	606,988.00	50
01-090-000-0000-6124	Medicare- Employer 1.45%	2,297.43	4,190.50	8,800.00	48
01-090-000-0000-6149	Employer Deduct Contribution- Veba	500.00	9,500.00	12,000.00	79
01-090-000-0000-6150	Health Insurance- Employer	21,350.12	43,325.24	87,908.00	49
01-090-000-0000-6152	Life Insurance- Employer	142.80	288.60	620.00	47
01-090-000-0000-6154	Long Term Disability- Employer	363.42	726.84	1,157.00	63
01-090-000-0000-6159	Pera Co- Or 7.25%	11,592.64	21,549.82	43,991.00	49
01-090-000-0000-6165	Fica- Employer 6.20%	9,823.27	17,917.60	37,626.00	48
01-090-000-0000-6205	Postage	472.72	1,098.74	1,541.00	71
01-090-000-0000-6208	Training/Education	668.15	743.31	2,500.00	30
01-090-000-0000-6230	Printing, Publishing & Adv	0.00	304.36	349.00	87
01-090-000-0000-6231	Services, Labor, Contracts	0.00	21.25	1,000.00	2
01-090-000-0000-6232	Attorney Services	575.00	964.38	500.00	193
01-090-000-0000-6233	Court Reporter Services	147.00	147.00	1,529.00	10
01-090-000-0000-6234	Co Sheriff Services	1,622.32	2,876.77	4,773.00	60
01-090-000-0000-6240	Dues & Registration Fee	808.00	1,028.00	5,594.00	18
01-090-000-0000-6250	Telephone	292.98	791.86	1,600.00	49
01-090-000-0000-6252	Witness/Expert Witness & Travel Expense	0.00	0.00	1,000.00	0
01-090-000-0000-6260	Professional Consulting	0.00	0.00	750.00	0
01-090-000-0000-6330	Transportation & Travel & Parking	31.08	203.58	191.00	107
01-090-000-0000-6332	Hotels / Motels	0.00	298.28	443.00	67
01-090-000-0000-6333	Crt.Related Travel Expenses	721.50	821.40	430.00	191
01-090-000-0000-6340	Meals	5.88	5.88	20.00	29
01-090-000-0000-6352	Insurance	0.00	3,255.66	3,083.00	106
01-090-000-0000-6353	Workers Compensation Insurance	3.00-	1,461.37	1,485.00	98
01-090-000-0000-6405	Office & Computer Supplies	2,983.49	5,564.52	7,331.00	76
01-090-000-0000-6406	Law Publ. & Subscriptions	1,005.41	5,800.75	7,497.00	77
01-090-000-0000-6625	Office Equipment	0.00	1,628.46	3,774.00	43

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
90 DEPT	Totals Attorney	Revenue 19,219.52-	39,903.09-	56,707.00-	70
		Expend. 220,625.86	427,079.43	844,480.00	51
		Net 201,406.34	387,176.34	787,773.00	49

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
100 DEPT Recorder					
----- REVENUES -----					
01-100-000-0000-5186 Equip. Fund (Ms 357.18 Sd.4)		0.00	0.00	135,000.00-	0
01-100-000-0000-5529 County Recorder Fees		59,728.40-	108,913.40-	99,231.00-	110
01-100-000-0000-5840 Misc Receipts		3,272.05-	6,944.40-	0.00	0
----- EXPENDITURES -----					
01-100-000-0000-6101 Salaries- Full Time		42,423.62	78,473.82	149,158.00	53
01-100-000-0000-6102 Salaries- - Part Time		8,367.05-	6,529.65-	15,000.00	-44-
01-100-000-0000-6108 Meals Reimbursed (Taxable)		1.15	1.15	50.00	2
01-100-000-0000-6109 Overtime- Salaries		0.00	33.09	0.00	0
01-100-000-0000-6124 Medicare- Employer 1.45%		492.99	1,042.03	2,192.00	48
01-100-000-0000-6149 Employer Deduct Contribution- Veba		750.00	2,416.64	3,033.00	80
01-100-000-0000-6150 Health Insurance- Employer		5,937.57	11,875.14	22,752.00	52
01-100-000-0000-6152 Life Insurance- Employer		48.63	97.26	185.00	53
01-100-000-0000-6154 Long Term Disability- Employer		12.12	24.24	8.00	303
01-100-000-0000-6159 Pera Co- Or 7.25%		2,469.03	5,218.23	10,957.00	48
01-100-000-0000-6165 Fica- Employer 6.20%		2,108.26	4,456.00	9,374.00	48
01-100-000-0000-6205 Postage		489.15	922.40	1,500.00	61
01-100-000-0000-6208 Training/Education		0.00	0.00	500.00	0
01-100-000-0000-6230 Printing, Publishing & Adv		142.80	240.08	500.00	48
01-100-000-0000-6231 Services, Labor, Contracts		0.00	428.33	2,000.00	21
01-100-000-0000-6240 Dues		0.00	360.00	500.00	72
01-100-000-0000-6241 Registration Fee		0.00	0.00	200.00	0
01-100-000-0000-6250 Telephone		111.39	276.32	1,000.00	28
01-100-000-0000-6272 Physical Examinations		0.00	0.00	200.00	0
01-100-000-0000-6301 Rentals		0.00	235.00	300.00	78
01-100-000-0000-6311 Sales Tax		284.47	551.37	0.00	0
01-100-000-0000-6312 Sales Tax Adjustment		0.53	1.63	0.00	0
01-100-000-0000-6330 Transportation & Travel		0.00	0.00	100.00	0
01-100-000-0000-6332 Hotels / Motels		0.00	0.00	100.00	0
01-100-000-0000-6340 Meals		0.00	0.00	100.00	0
01-100-000-0000-6352 Insurance		0.00	1,183.88	925.00	128
01-100-000-0000-6353 Workers Compensation Insurance		5.00	444.06	385.00	115
01-100-000-0000-6405 Office & Computer Supplies		207.48	546.18	2,000.00	27
01-100-000-0000-6511 Gas And Oil		0.00	0.00	100.00	0
01-100-000-0000-6625 Office Equipment		0.00	0.00	500.00	0

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of</u> <u>BDG</u>
100 DEPT	Totals Recorder	Revenue	63,000.45-	115,857.80-	234,231.00-	49
		Expend.	47,117.14	102,297.20	223,619.00	46
		Net	15,883.31-	13,560.60-	10,612.00-	128

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
110 DEPT Courthouse Maintenance					
----- REVENUES -----					
01-110-000-0000-5840 Misc Receipts		20,000.00-	20,000.00-	20,000.00-	100
----- EXPENDITURES -----					
01-110-000-0000-6101 Salaries- Full Time		32,804.28	64,157.49	137,500.00	47
01-110-000-0000-6102 Salaries- - Part Time		7,974.41	13,342.84	31,626.00	42
01-110-000-0000-6108 Meals Reimbursed (Taxable)		4.83	4.83	0.00	0
01-110-000-0000-6109 Overtime- Salaries		234.14	877.40	0.00	0
01-110-000-0000-6124 Medicare- Employer 1.45%		580.19	1,108.36	2,552.00	43
01-110-000-0000-6149 Employer Deduct Contribution- Veba		750.00	2,700.00	4,750.00	57
01-110-000-0000-6150 Health Insurance- Employer		7,143.81	15,537.62	34,631.00	45
01-110-000-0000-6152 Life Insurance- Employer		45.15	99.40	207.00	48
01-110-000-0000-6154 Long Term Disability- Employer		45.45	90.90	145.00	63
01-110-000-0000-6159 Pera Co- Or 7.25%		2,911.24	5,614.83	11,924.00	47
01-110-000-0000-6165 Fica- Employer 6.20%		2,480.92	4,739.28	10,910.00	43
01-110-000-0000-6208 Training/Education		199.00	199.00	0.00	0
01-110-000-0000-6230 Printing, Publishing & Adv		140.46	140.46	35.00	401
01-110-000-0000-6231 Services, Labor, Contracts		7,667.34	15,782.47	14,000.00	113
01-110-000-0000-6250 Phone		109.23	319.81	600.00	53
01-110-000-0000-6254 Utilities & Heating		9,044.41	24,094.50	52,000.00	46
01-110-000-0000-6255 Garbage		1,409.55	2,789.10	5,000.00	56
01-110-000-0000-6267 Unemployment Compensation		612.56	612.56	0.00	0
01-110-000-0000-6271 Inspection Fees		100.00	100.00	500.00	20
01-110-000-0000-6352 Insurance		0.00	2,367.75	2,158.00	110
01-110-000-0000-6353 Workers Compensation Insurance		648.00-	7,734.25	8,304.00	93
01-110-000-0000-6374 Auto & Trailer		16.00	32.00	0.00	0
01-110-000-0000-6405 Office Supplies		0.00	13.36	150.00	9
01-110-000-0000-6422 Janitorial Supplies		3,266.21	7,663.30	15,000.00	51
01-110-000-0000-6511 Gas And Oil		184.50	345.88	500.00	69
01-110-000-0000-6590 Repair & Maintenance		3,593.29	4,737.56	8,500.00	56
01-110-000-0000-6610 Equipment		91.05	91.05	0.00	0
110 DEPT Totals Courthouse Maintenance					
	Revenue	20,000.00-	20,000.00-	20,000.00-	100
	Expend.	80,760.02	175,296.00	340,992.00	51
	Net	60,760.02	155,296.00	320,992.00	48

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
111 DEPT Buildings					
----- REVENUES -----					
01-111-000-0000-5840 Tran From Mcit Account		0.00	0.00	65,000.00-	0
----- EXPENDITURES -----					
01-111-000-0000-6231 Labor, Services & Contracts		0.00	75,300.00	0.00	0
01-111-000-0000-6605 Building & Structures		24,040.15	32,324.31	65,000.00	50
111 DEPT Totals Buildings	Revenue	0.00	0.00	65,000.00-	0
	Expend.	24,040.15	107,624.31	65,000.00	166
	Net	24,040.15	107,624.31	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
120 DEPT Service Officer					
----- REVENUES -----					
01-120-000-0000-5840 Misc Receipts & Donations For Van Equip		0.00	0.00	200.00-	0
01-120-000-0000-5862 Co Service Officer Van Reimbursement		3,720.91-	7,640.52-	9,000.00-	85
----- EXPENDITURES -----					
01-120-000-0000-6101 Salaries- Full Time		11,438.56	21,243.04	43,771.00	49
01-120-000-0000-6108 Meals Reimbursed (Taxable)		10.00	20.00	100.00	20
01-120-000-0000-6109 Overtime- Salaries		0.00	0.00	50.00	0
01-120-000-0000-6124 Medicare- Employer 1.45%		148.52	273.35	637.00	43
01-120-000-0000-6149 Employer Deduct Contribution- Veba		0.00	1,000.00	1,000.00	100
01-120-000-0000-6150 Health Insurance- Employer		1,875.00	3,750.00	7,501.00	50
01-120-000-0000-6152 Life Insurance- Employer		18.30	36.60	73.00	50
01-120-000-0000-6154 Long Term Disability- Employer		45.27	90.54	144.00	63
01-120-000-0000-6159 Pera Co- Or 7.25%		829.29	1,540.11	3,177.00	48
01-120-000-0000-6165 Fica- Employer 6.20%		635.12	1,168.93	2,723.00	43
01-120-000-0000-6205 Postage		116.83	193.78	300.00	65
01-120-000-0000-6208 Training/Education		0.00	0.00	200.00	0
01-120-000-0000-6230 Printing, Publishing & Adv		0.00	1,171.87	50.00	344
01-120-000-0000-6240 Dues		0.00	100.00	150.00	67
01-120-000-0000-6241 Registration Fee		0.00	50.00	150.00	33
01-120-000-0000-6250 Telephone		125.49	299.01	800.00	37
01-120-000-0000-6300 Maintenance- Service Contracts		0.00	0.00	450.00	0
01-120-000-0000-6302 Car Maintenance		69.84	165.56	1,500.00	11
01-120-000-0000-6330 Transportation & Travel		254.35	410.95	600.00	68
01-120-000-0000-6332 Hotel / Motel Lodging		196.36	196.36	600.00	33
01-120-000-0000-6340 Meals		73.38	73.38	60.00	122
01-120-000-0000-6350 Per Diem		2,250.00	4,350.00	9,000.00	48
01-120-000-0000-6352 Insurance		0.00	690.97	704.00	98
01-120-000-0000-6353 Workers Compensation Insurance		1.00	108.75	101.00	108
01-120-000-0000-6374 Auto & Trailer License		0.00	16.00	0.00	0
01-120-000-0000-6405 Office & Computer Supplies		422.99	1,464.27	300.00	488
01-120-000-0000-6511 Gas And Oil		1,732.04	3,179.51	6,500.00	49
120 DEPT Totals Service Officer					
	Revenue	3,720.91-	7,640.52-	9,200.00-	83
	Expend.	20,242.34	41,592.98	80,641.00	52
	Net	16,521.43	33,952.46	71,441.00	48

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
121 DEPT Housing & Redevelopment					
----- EXPENDITURES -----					
01-121-000-0000-6350 Per Diem		455.00	945.00	1,500.00	63
121 DEPT Totals Housing & Redevelopment	Revenue				
	Expend.	455.00	945.00	1,500.00	63
	Net	455.00	945.00	1,500.00	63

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
122 DEPT	Planning & Zoning				
----- REVENUES -----					
01-122-000-0000-5135	Planning & Zoning Permits	63,480.00-	84,255.00-	175,000.00-	48
01-122-000-0000-5302	Shoreland Grant	0.00	10,786.00-	5,393.00-	200
01-122-000-0000-5304	P&Z Wetland Conserv.	0.00	16,620.50-	16,620.00-	100
01-122-000-0000-5840	Misc Receipts	1,027.43-	1,025.04-	0.00	0
01-122-000-0000-5842	Co Development Funds	0.00	0.00	25,000.00-	0
----- EXPENDITURES -----					
01-122-000-0000-6101	Salaries- Full Time	51,176.96	94,640.70	198,796.00	48
01-122-000-0000-6102	Salaries- - Part Time	868.00	868.00	2,500.00	35
01-122-000-0000-6108	Meals Reimbursed (Taxable)	0.00	7.48	100.00	7
01-122-000-0000-6109	Overtime- Salaries	0.00	0.00	500.00	0
01-122-000-0000-6124	Medicare- Employer 1.45%	736.41	1,348.35	2,927.00	46
01-122-000-0000-6148	Employer Deduct Contribution- HSA	500.00	1,000.00	0.00	0
01-122-000-0000-6149	Employer Deduct Contribution- Veba	500.00	2,650.00	5,650.00	47
01-122-000-0000-6150	Health Insurance- Employer	10,331.31	20,662.62	41,329.00	50
01-122-000-0000-6152	Life Insurance- Employer	71.16	142.32	285.00	50
01-122-000-0000-6154	Long Term Disability- Employer	87.87	175.74	301.00	58
01-122-000-0000-6159	Pera Co- Or 7.25%	3,710.47	6,861.67	14,630.00	47
01-122-000-0000-6165	Fica- Employer 6.20%	3,148.56	5,764.92	12,518.00	46
01-122-000-0000-6205	Postage	667.48	1,032.15	2,700.00	38
01-122-000-0000-6208	Training/Education	468.00	468.00	2,000.00	23
01-122-000-0000-6230	Printing, Publishing & Adv	442.13	609.00	3,000.00	20
01-122-000-0000-6231	Services, Labor, Contracts, Programming	11,096.94	12,577.26	50,000.00	25
01-122-000-0000-6240	Dues	50.00	100.00	100.00	100
01-122-000-0000-6241	Registration Fee	0.00	0.00	150.00	0
01-122-000-0000-6250	Telephone	363.97	779.58	2,200.00	35
01-122-000-0000-6302	Car Maintenance	221.94	221.94	1,500.00	15
01-122-000-0000-6330	Transportation & Travel	0.00	0.00	400.00	0
01-122-000-0000-6332	Hotel / Motel Lodging	0.00	0.00	500.00	0
01-122-000-0000-6340	Meals	0.00	0.00	100.00	0
01-122-000-0000-6350	Per Diem	1,285.00	2,125.00	5,500.00	39
01-122-000-0000-6352	Insurance	0.00	2,055.25	1,852.00	111
01-122-000-0000-6353	Workers Compensation Insurance	0.00	997.36	1,169.00	85
01-122-000-0000-6356	License Fees	0.00	0.00	70.00	0
01-122-000-0000-6374	Auto & Trailer License, Taxes, Plates	0.00	32.00	50.00	64

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
01-122-000-0000-6405 Office, Computer, Film, & Field Supplies		841.03	911.07	3,000.00	30
01-122-000-0000-6511 Gas And Oil		488.31	651.92	1,500.00	43
01-122-000-0000-6625 Office Equipment		0.00	0.00	2,500.00	0
01-122-000-0000-6800 Misc. Promotional		0.00	0.00	250.00	0
01-122-000-0000-6820 Refunds & Reimbursements		350.00	550.00	0.00	0
----- REVENUES -----					
01-122-029-0000-5840 Ists Program Receipts		0.00	18,941.00-	18,941.00-	100
----- EXPENDITURES -----					
01-122-038-0000-6330 Boa/Pc Mileage		1,506.42	2,463.05	6,000.00	41
----- REVENUES -----					
01-122-055-0000-5840 Misc Receipts- Mille Lacs Watershed Grant		0.00	0.00	20,000.00-	0
122 DEPT Totals Planning & Zoning	Revenue	64,507.43-	131,627.54-	260,954.00-	50
	Expend.	88,911.96	159,695.38	364,077.00	44
	Net	24,404.53	28,067.84	103,123.00	27

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
123 DEPT Coroner					
----- EXPENDITURES -----					
01-123-000-0000-6231 Coroner Fees		0.00	5,500.00	10,000.00	55
01-123-000-0000-6260 Autopsies-- Pathologist, Xrays, Etc		0.00	7,553.00	30,000.00	25
01-123-000-0000-6330 Transportation For Autoposy		0.00	5,400.00	10,000.00	54
123 DEPT Totals Coroner					
	Revenue				
	Expend.	0.00	18,453.00	50,000.00	37
	Net	0.00	18,453.00	50,000.00	37

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
200 DEPT Enforcement					
----- REVENUES -----					
01-200-000-0000-5307	Police State Aid	0.00	0.00	128,000.00-	0
01-200-000-0000-5308	Police Officer Training	0.00	0.00	7,000.00-	0
01-200-000-0000-5530	County Sheriff Fees	14,042.80-	19,638.80-	22,000.00-	89
01-200-000-0000-5531	County Sheriff From Welfare	225.00-	225.00-	1,000.00-	23
01-200-000-0000-5532	County Sheriff Mileage	4,124.00-	8,402.00-	15,000.00-	56
01-200-000-0000-5533	Alarm System	175.00-	1,830.00-	2,700.00-	68
01-200-000-0000-5613	Cost Of Restitution	487.50-	3,656.55-	7,000.00-	52
01-200-000-0000-5840	Misc Receipts	19,321.94-	31,363.63-	12,000.00-	261
01-200-000-0000-5861	Insurance Proceeds/Reimbursements	165.66-	2,716.26-	3,000.00-	91
----- EXPENDITURES -----					
01-200-000-0000-6101	Salaries- Full Time	257,749.18	478,730.77	1,056,256.00	45
01-200-000-0000-6102	Salaries- - Part Time	0.00	126.64	3,000.00	4
01-200-000-0000-6108	Meals Reimbursed (Taxable)	37.26	53.54	500.00	11
01-200-000-0000-6109	Overtime- Salaries	7,565.06	12,673.83	50,000.00	25
01-200-000-0000-6110	Holiday Pay	8,032.68	24,722.76	54,000.00	46
01-200-000-0000-6124	Medicare- Employer 1.45%	3,866.35	7,291.04	16,867.00	43
01-200-000-0000-6149	Employer Deduct Contribution- Veba	0.00	2,000.00	2,000.00	100
01-200-000-0000-6150	Health Insurance- Employer	41,111.25	82,222.50	189,961.00	43
01-200-000-0000-6152	Life Insurance- Employer	299.37	601.84	1,500.00	40
01-200-000-0000-6154	Long Term Disability- Employer	132.00	264.00	375.00	70
01-200-000-0000-6159	Pera 14.4%	37,434.81	70,747.78	160,154.00	44
01-200-000-0000-6165	Fica- Employer 6.20%	1,642.60	3,050.49	6,377.00	48
01-200-000-0000-6205	Postage	596.48	1,192.79	2,500.00	48
01-200-000-0000-6230	Printing, Publishing & Adv	1,381.11	2,022.75	1,500.00	135
01-200-000-0000-6231	Services & Labor (Incl Contracts)	1,445.23	8,049.37	14,000.00	57
01-200-000-0000-6240	Dues	90.00	5,408.00	3,800.00	142
01-200-000-0000-6241	Registration Fee	0.00	0.00	600.00	0
01-200-000-0000-6250	Telephone	3,049.59	8,260.56	18,000.00	46
01-200-000-0000-6254	Utilities	0.00	746.34	1,900.00	39
01-200-000-0000-6260	Professional Consulting	0.00	0.00	1,000.00	0
01-200-000-0000-6272	Physical Examinations	0.00	0.00	1,200.00	0
01-200-000-0000-6302	Car Maintenance	4,631.70	12,358.91	34,000.00	36
01-200-000-0000-6314	Radio Maint	0.00	7,509.85	10,000.00	75
01-200-000-0000-6330	Transportation & Travel & Parking	0.00	0.00	200.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
01-200-000-0000-6332	Hotels / Motels	0.00	0.00	1,000.00	0
01-200-000-0000-6340	Meals	0.00	0.00	300.00	0
01-200-000-0000-6352	Insurance	967.00-	48,567.00	49,534.00	98
01-200-000-0000-6353	Workers Compensation Insurance	2,195.00-	32,859.54	38,463.00	85
01-200-000-0000-6359	Wrecker Service	1,649.27	3,695.93	1,800.00	205
01-200-000-0000-6374	Auto & Trailer License	11.00	1,447.63	400.00	362
01-200-000-0000-6405	Office Supplies	1,682.81	3,405.25	7,000.00	49
01-200-000-0000-6409	Deputy Supplies	132.45	814.55	10,000.00	8
01-200-000-0000-6410	Clothing Allowance	939.13	1,366.20	6,000.00	23
01-200-000-0000-6511	Gas And Oil	19,607.76	37,981.58	90,000.00	42
01-200-000-0000-6610	Equipment & Radios	12,089.30	16,554.41	15,000.00	110
01-200-000-0000-6620	Auto, Trailers, Snowmobiles	82,247.35	82,247.35	123,000.00	67
01-200-000-0000-6625	Office Equipment	203.24	203.24	5,000.00	4
01-200-003-0000-6200	Art- Sheriff Training	0.00	3,400.00	4,000.00	85
01-200-003-0000-6241	Registration Fee	740.00	2,570.00	6,000.00	43
01-200-003-0000-6330	Transportation & Travel & Parking	459.10	715.73	450.00	159
01-200-003-0000-6332	Hotels / Motels	1,012.47	2,673.01	2,000.00	134
01-200-003-0000-6340	Meals	106.92	419.29	0.00	0
01-200-003-0000-6511	Gas And Oil	30.00	30.00	100.00	30
01-200-019-0000-6340	Meals Reimbursed Non- Taxable	0.00	0.00	500.00	0
----- REVENUES -----					
01-200-020-0000-5840	Misc. Posse Receipts	250.00-	250.00-	0.00	0
----- EXPENDITURES -----					
01-200-020-0000-6409	Posse Supplies/Training	0.00	0.00	1,000.00	0
----- REVENUES -----					
01-200-039-0000-5517	Fees For Gun Permits	3,885.00-	9,250.00-	0.00	0
----- EXPENDITURES -----					
01-200-039-0000-6425	Gun Permit Expenses	510.00	812.48	0.00	0
200 DEPT	Totals Enforcement				
	Revenue	42,676.90-	77,332.24-	197,700.00-	39
	Expend.	487,323.47	967,796.95	1,991,237.00	49
	Net	444,646.57	890,464.71	1,793,537.00	50

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
201 DEPT Sheriff Contingency For D & A					
----- REVENUES -----					
01-201-000-0000-5612 Drug & Forfeiture Ms387.213		264.69	737.19	0.00	0
201 DEPT Totals Sheriff Contingency For D & A	Revenue	264.69	737.19	0.00	0
	Expend.				
	Net	264.69	737.19	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
202 ~ DEPT	Boat & Water				
----- REVENUES -----					
01-202-000-0000-5310	State Grants- B & W Ppl (Ot)	0.00	0.00	7,000.00-	0
01-202-000-0000-5315	Boat & Water Grant	0.00	23,299.00-	21,900.00-	106
01-202-000-0000-5840	Misc Receipts	226.00-	226.00-	1,800.00-	13
----- EXPENDITURES -----					
01-202-000-0000-6101	Salaries- Full Time	9,747.95	9,747.95	26,954.00	36
01-202-000-0000-6102	Salaries- - Part Time	2,636.52	2,636.52	10,000.00	26
01-202-000-0000-6109	Salaries- Overtime	672.62	672.62	7,200.00	9
01-202-000-0000-6110	Holiday Pay	324.48	324.48	974.00	33
01-202-000-0000-6124	Medicare- Employer 1.45%	190.86	190.86	627.00	30
01-202-000-0000-6150	Health Insurance- Employer	1,620.00	1,620.00	4,657.00	35
01-202-000-0000-6152	Life Insurance- Employer	12.20	12.20	0.00	0
01-202-000-0000-6159	Pera	1,547.29	1,547.29	4,918.00	31
01-202-000-0000-6165	Fica- Employer 6.20%	163.46	163.46	620.00	26
01-202-000-0000-6230	Printing, Publishing & Adv	207.40	207.40	225.00	92
01-202-000-0000-6231	Services & Labor (Incl Contracts)	17.00	714.20	2,800.00	26
01-202-000-0000-6250	Telephone	34.32	34.32	400.00	9
01-202-000-0000-6254	Utilities	48.37	101.02	250.00	40
01-202-000-0000-6272	Physical Examinations	0.00	0.00	400.00	0
01-202-000-0000-6302	B&W Maintenance	75.50	1,243.68	3,000.00	41
01-202-000-0000-6314	Radio Maint	0.00	598.78	250.00	240
01-202-000-0000-6352	Insurance	23.00	1,317.25	1,305.00	101
01-202-000-0000-6353	Workers Compensation Insurance	0.00	1,379.89	431.00	320
01-202-000-0000-6374	Auto & Trailer License	16.00	181.00	200.00	91
01-202-000-0000-6409	Field Supplies	0.00	0.00	1,200.00	0
01-202-000-0000-6410	Clothing Allowance	0.00	0.00	500.00	0
01-202-000-0000-6511	Gas And Oil	1,146.22	1,146.22	4,000.00	29
01-202-000-0000-6605	Building & Structures	0.00	0.00	100.00	0
01-202-000-0000-6610	Equipment	0.00	0.00	3,000.00	0
01-202-000-0000-6617	Radio Equipment	0.00	0.00	500.00	0
202 DEPT	Totals Boat & Water				
	Revenue	226.00-	23,525.00-	30,700.00-	77
	Expend.	18,483.19	23,839.14	74,511.00	32
	Net	18,257.19	314.14	43,811.00	1

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>50% % of BDG</u>
203 DEPT Snowmobile					
----- REVENUES -----					
01-203-000-0000-5315 Snowmobile Grant		6,362.00-	6,362.00-	6,727.00-	95
01-203-000-0000-5840 Misc Receipts		0.00	10.00-	30.00-	33
----- EXPENDITURES -----					
01-203-000-0000-6101 Salaries- Full Time		3,244.80	16,243.65	18,750.00	87
01-203-000-0000-6109 Salaries- Overtime		0.00	1,078.22	0.00	0
01-203-000-0000-6110 Holiday Pay		0.00	1,297.92	1,622.00	80
01-203-000-0000-6124 Medicare- Employer 1.45%		45.69	263.18	300.00	88
01-203-000-0000-6150 Health Insurance- Employer		405.00	2,835.00	3,240.00	88
01-203-000-0000-6152 Life Insurance- Employer		3.05	21.35	20.00	107
01-203-000-0000-6159 Pera Co- Or 14.4%		467.25	2,681.25	2,934.00	91
01-203-000-0000-6231 Services, Labor, Contracts		11.68	181.63	500.00	36
01-203-000-0000-6250 Telephone		23.71	132.26	140.00	94
01-203-000-0000-6302 Car Maintenance		0.00	891.96	800.00	111
01-203-000-0000-6314 Radio Maint		0.00	411.66	0.00	0
01-203-000-0000-6352 Insurance		0.00	0.00	400.00	0
01-203-000-0000-6353 Workers Comp Insurance		197.00-	260.02	0.00	0
01-203-000-0000-6359 Wrecker Service		0.00	0.00	200.00	0
01-203-000-0000-6374 Auto & Trailer License		0.00	0.00	30.00	0
01-203-000-0000-6409 Field Supplies		0.00	0.00	300.00	0
01-203-000-0000-6410 Clothing Allowance		0.00	0.00	200.00	0
01-203-000-0000-6511 Gas And Oil		469.67	1,846.34	1,200.00	154
203 DEPT Totals Snowmobile	Revenue	6,362.00-	6,372.00-	6,757.00-	94
	Expend.	4,473.85	28,144.44	30,636.00	92
	Net	1,888.15-	21,772.44	23,879.00	91

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
204 DEPT ATV					
----- REVENUES -----					
01-204-000-0000-5315 Atv Grant		0.00	0.00	14,165.00	0
----- EXPENDITURES -----					
01-204-000-0000-6101 Salaries- Full Time		2,163.20	2,163.20	10,546.00	21
01-204-000-0000-6110 Holiday Pay		0.00	0.00	974.00	0
01-204-000-0000-6124 Medicare- Employer 1.45%		30.46	30.46	167.00	18
01-204-000-0000-6150 Health Insurance Employer		405.00	405.00	1,822.00	22
01-204-000-0000-6152 Life Insurance- Employer		3.05	3.05	0.00	0
01-204-000-0000-6159 Pera		311.50	311.50	1,624.00	19
01-204-000-0000-6231 Services, Labor, Contracts		6.73	104.58	300.00	35
01-204-000-0000-6250 Telephone		10.65	39.63	78.00	51
01-204-000-0000-6302 Car Maintenance		0.00	462.40	1,500.00	31
01-204-000-0000-6314 Radio Maint		0.00	237.02	0.00	0
01-204-000-0000-6352 Insurance		0.00	0.00	400.00	0
01-204-000-0000-6353 Workers Compensation Insurance		184.00	200.10	342.00	59
01-204-000-0000-6374 Auto & Trailer License		0.00	0.00	75.00	0
01-204-000-0000-6409 Field Supplies		0.00	0.00	1,200.00	0
01-204-000-0000-6511 Gas And Oil		0.00	426.73	2,500.00	17
204 DEPT Totals ATV	Revenue	0.00	0.00	14,165.00	0
	Expend.	2,746.59	4,383.67	21,528.00	20
	Net	2,746.59	4,383.67	7,363.00	60

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>50% % of BDG</u>
206 DEPT Forfeitures					
----- REVENUES -----					
01-206-000-0000-5840 Revenue/Forfeitures		200.00-	30,729.40-	0.00	0
----- EXPENDITURES -----					
01-206-000-0000-6409 Forfeiture Supplies		2,606.21	12,296.02	0.00	0
206 DEPT Totals Forfeitures	Revenue	200.00-	30,729.40-	0.00	0
	Expend.	2,606.21	12,296.02	0.00	0
	Net	2,406.21	18,433.38-	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
252 DEPT Corrections					
----- REVENUES -----					
01-252-000-0000-5001	Property Taxes - Current	0.00	0.00	1,748,780.00-	0
01-252-000-0000-5530	Corrections Fees	1,055.17-	2,271.68-	5,000.00-	45
01-252-000-0000-5532	Transport Inmates	309.69-	755.91-	2,000.00-	38
01-252-000-0000-5535	Board Of Prisoners	90,230.00-	153,330.00-	300,000.00-	51
01-252-000-0000-5536	Inmate Medical (Boarding)	1,199.69-	5,270.64-	2,000.00-	264
01-252-000-0000-5541	Pay To Stay Incounty Boarding Mn641.12 3	3,036.87-	6,631.19-	11,000.00-	60
01-252-000-0000-5840	Misc Receipts	10,816.62-	11,942.43-	3,000.00-	398
01-252-000-0000-5861	Medical Co Pay From Inmates	209.87-	515.35-	1,400.00-	37
----- EXPENDITURES -----					
01-252-000-0000-6101	Salaries- Full Time	318,007.57	588,575.49	1,156,500.00	51
01-252-000-0000-6102	Salaries- - Part Time	10,197.06	17,668.19	35,000.00	50
01-252-000-0000-6108	Meals Reimbursed (Taxable)	0.00	10.00	0.00	0
01-252-000-0000-6109	Overtime- Salaries	10,034.98	19,552.70	50,000.00	39
01-252-000-0000-6110	Holiday Pay	8,803.08	26,352.18	52,000.00	51
01-252-000-0000-6124	Medicare- Employer 1.45%	4,933.77	9,217.95	18,400.00	50
01-252-000-0000-6149	Employer Deduct Contribution- Veba	1,000.00	2,000.00	4,000.00	50
01-252-000-0000-6150	Health Insurance- Employer	64,301.25	128,602.50	253,563.00	51
01-252-000-0000-6151	Sick Leave Accrual	0.00	0.00	100.00	0
01-252-000-0000-6152	Life Insurance- Employer	454.47	908.94	1,900.00	48
01-252-000-0000-6154	Long Term Disability- Employer	193.68	387.36	750.00	52
01-252-000-0000-6159	Pera 8.75%	30,253.00	56,792.68	9,100.00	624
01-252-000-0000-6164	Police & Fire (12)	0.00	0.00	109,400.00	0
01-252-000-0000-6165	Fica- Employer 6.20%	20,591.91	38,483.41	80,197.00	48
01-252-000-0000-6205	Postage	92.65	103.49	0.00	0
01-252-000-0000-6230	Printing, Publishing & Adv	345.54	345.54	500.00	69
01-252-000-0000-6231	Services & Labor (Incl Contracts)	7,851.18	20,020.92	32,000.00	63
01-252-000-0000-6234	Huber- Electronic Monitor	0.00	0.00	1,000.00	0
01-252-000-0000-6240	Dues	0.00	0.00	300.00	0
01-252-000-0000-6250	Telephone	643.07	1,777.58	4,000.00	44
01-252-000-0000-6254	Utilities & Heating	23,501.55	51,965.32	99,000.00	52
01-252-000-0000-6260	Prof Counseling - Inmates	0.00	0.00	1,000.00	0
01-252-000-0000-6262	Medical Expenses & Supplies - Inmates	11,477.94	20,825.78	54,000.00	39
01-252-000-0000-6267	Unemployment Compensation	0.00	0.00	2,000.00	0
01-252-000-0000-6271	Inspection Fees	0.00	0.00	300.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Percent of Year		50% % of BDG	
			Year To Date	Budget		
01-252-000-0000-6272	Physical Examinations	0.00	33.25	500.00	7	
01-252-000-0000-6302	Car Maintenance	1,160.46	1,892.45	2,500.00	76	
01-252-000-0000-6330	Prisoner Transportation & Travel	1,269.94	2,465.26	0.00	0	
01-252-000-0000-6351	Board Of Prisoners	0.00	0.00	500.00	0	
01-252-000-0000-6352	Insurance	0.00	887.91	925.00	96	
01-252-000-0000-6353	Workers Compensation Insurance	2,104.00	28,883.15	32,120.00	90	
01-252-000-0000-6374	Auto & Trailer License	0.00	32.00	0.00	0	
01-252-000-0000-6405	Office & Computer Supplies	2,867.31	4,331.20	11,000.00	39	
01-252-000-0000-6409	Jail Supplies	124.40	124.40	3,000.00	4	
01-252-000-0000-6410	Clothing Allowance	608.17	2,082.71	5,000.00	42	
01-252-000-0000-6418	Groceries	28,362.64	63,657.31	125,000.00	51	
01-252-000-0000-6420	Kitchen Supplies	127.84	1,679.73	3,000.00	56	
01-252-000-0000-6421	Laundry Supplies	64.11	64.11	2,000.00	3	
01-252-000-0000-6422	Janitorial Supplies	5,866.20	13,387.58	17,000.00	79	
01-252-000-0000-6424	Inmate Supplies	1,259.35	2,301.79	0.00	0	
01-252-000-0000-6511	Gas And Oil	28.47	228.79	700.00	33	
01-252-000-0000-6513	Fuel Oil	0.00	0.00	750.00	0	
01-252-000-0000-6590	Repair & Maintenance Supplies	3,284.47	12,277.90	17,000.00	72	
01-252-000-0000-6605	Building & Structures	0.00	0.00	2,000.00	0	
01-252-000-0000-6625	Office Equipment	254.21	254.21	2,500.00	10	
01-252-003-0000-6241	School Registration Fee	470.00	820.00	4,000.00	21	
01-252-003-0000-6330	School Tran & Travel & Parking	143.83	143.83	500.00	29	
01-252-003-0000-6332	School Hotels / Motels	252.70	252.70	3,500.00	7	
01-252-003-0000-6340	Schooling Meals	57.86	57.86	800.00	7	
01-252-003-0000-6511	Gas And Oil	89.36	89.36	300.00	30	
----- REVENUES -----						
01-252-252-0000-5870	Prisoner Welfare Account(Non Tax)	238.45	448.25	0.00	0	
01-252-252-0000-5871	Tw Vending Prisoner Welfare(Non Tax)	1,731.61	2,795.56	0.00	0	
01-252-252-0000-5872	Phone Card Prisoner Welfare(Taxable)	7,580.10	16,964.84	0.00	0	
01-252-252-0000-5885	Commissary Sales Taxable	1,050.19	1,770.87	0.00	0	
----- EXPENDITURES -----						
01-252-252-0000-6405	Prisoner Welfare	3,065.65	7,574.97	0.00	0	
01-252-252-0000-6406	Phone Card Prisoner Welfare	2,616.57	11,843.93	0.00	0	
01-252-252-0000-6408	Commissary Supplies	845.88	1,599.24	0.00	0	
252 DEPT	Totals Corrections	Revenue	117,458.26	202,696.72	2,073,180.00	10
		Expend.	563,398.12	1,140,555.67	2,199,605.00	52
		Net	445,939.86	937,858.95	126,425.00	742

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
253 DEPT	Aitkin Co Community Corrections				
----- REVENUES -----					
01-253-000-0000-5315	Grant Funding	8,542.40-	16,975.85-	30,443.00-	56
01-253-000-0000-5840	Misc Receipts	241.42	0.00	0.00	0
01-253-000-0000-5872	Donations	1,300.00-	1,900.00-	3,000.00-	63
----- EXPENDITURES -----					
01-253-000-0000-6101	Salaries- Full Time	21,263.20	39,488.80	78,980.00	50
01-253-000-0000-6108	Meals (Not Overnight)	7.05	7.05	0.00	0
01-253-000-0000-6109	Salaries- Overtime	0.00	130.13	0.00	0
01-253-000-0000-6110	Holiday Pay	208.20	832.80	5,013.00	17
01-253-000-0000-6124	Medicare Employer	297.31	558.39	1,218.00	46
01-253-000-0000-6150	Health Insurance Employer	4,860.00	9,720.00	19,440.00	50
01-253-000-0000-6152	Life Insurance- Employer	36.60	73.20	147.00	50
01-253-000-0000-6159	Pera Co- Or	1,878.75	3,539.53	7,350.00	48
01-253-000-0000-6165	Fica- Employer	1,271.18	2,387.48	5,208.00	46
01-253-000-0000-6204	Juvenile Detention	1,796.40	4,443.60	30,000.00	15
01-253-000-0000-6231	Services, Labor, Contracts	0.00	25.00	0.00	0
01-253-000-0000-6250	Telephone	21.89	59.75	500.00	12
01-253-000-0000-6254	Utilities	0.00	0.00	1,200.00	0
01-253-000-0000-6266	Workers Comp Insurance	0.00	0.00	1,000.00	0
01-253-000-0000-6302	Car Maintenance	1,050.48	1,050.48	3,000.00	35
01-253-000-0000-6330	Transportation/Travel/Parking (Own Auto)	0.00	0.00	200.00	0
01-253-000-0000-6332	Hotel/Motel Lodging	0.00	0.00	250.00	0
01-253-000-0000-6340	Meals (Overnight)	0.00	0.00	50.00	0
01-253-000-0000-6352	Insurance	329.00	2,075.00	1,100.00	189
01-253-000-0000-6353	Workers Comp Insurance	0.00	1,312.13	0.00	0
01-253-000-0000-6374	Auto & Trailer License	0.00	34.75	100.00	35
01-253-000-0000-6405	Operating Supplies	1,048.28	1,961.78	1,200.00	163
01-253-000-0000-6409	STS Project Supplies	0.00	475.12	2,000.00	24
01-253-000-0000-6410	Clothing Allowance	0.00	0.00	300.00	0
01-253-000-0000-6511	Gas And Oil	1,717.38	3,250.12	6,200.00	52
01-253-000-0000-6590	Repair & Maintenance Supplies	0.00	24.10	1,500.00	2
01-253-000-0000-6610	Equipment	202.00-	975.40	1,500.00	65
01-253-000-0000-6625	Office Equipment	0.00	0.00	500.00	0
01-253-000-0000-6823	County Allocation	35,343.99	70,687.98	141,376.00	50
01-253-003-0000-6200	Training	0.00	0.00	500.00	0

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>50% % of BDG</u>
01- 253- 003- 0000- 6330	Transportation/Travel/Parking	0.00	0.00	200.00	0
253 DEPT	Totals Aitkin Co Community Corrections	Revenue 9,600.98-	18,875.85-	33,443.00-	56
		Expend. 70,927.71	143,112.59	310,032.00	46
		Net 61,326.73	124,236.74	276,589.00	45

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year		
				<u>Budget</u>	<u>50% % of BDG</u>	
254 DEPT	Enhanced 911 System					
----- REVENUES -----						
01-254-000-0000-5310	State Grants- Enhanced 911	22,265.83-	44,658.19-	96,000.00-	47	
----- EXPENDITURES -----						
01-254-000-0000-6205	Postage	0.00	9.97	0.00	0	
01-254-000-0000-6231	Services, Labor, Contracts	1,489.82	29,770.82	35,000.00	85	
01-254-000-0000-6250	Telephone	0.00	0.00	500.00	0	
01-254-000-0000-6405	Office & Computer Supplies	208.71	208.71	1,500.00	14	
01-254-000-0000-6511	Gas And Oil	0.00	0.00	200.00	0	
01-254-000-0000-6610	Equipment	11,909.94	11,909.94	5,000.00	238	
01-254-003-0000-6241	Registration Fee	50.00	50.00	0.00	0	
01-254-003-0000-6332	Hotel	173.06	734.18	0.00	0	
01-254-003-0000-6340	Meals	29.88	53.48	0.00	0	
01-254-003-0000-6511	Gas & Oil	60.12	60.12	0.00	0	
254 DEPT	Totals Enhanced 911 System	Revenue	22,265.83-	44,658.19-	96,000.00-	47
		Expend.	13,921.53	42,797.22	42,200.00	101
		Net	8,344.30-	1,860.97-	53,800.00-	3

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
255 DEPT General Crime Victim Grant					
----- REVENUES -----					
01-255-000-0000-5310 Crime Victims State Grant		9,834.72-	21,344.06-	43,172.00-	49
01-255-000-0000-5840 Misc Receipts		258.66-	745.66-	200.00-	373
----- EXPENDITURES -----					
01-255-000-0000-6101 Salaries- Full Time		10,654.28	20,489.00	43,905.00	47
01-255-000-0000-6108 Meals Reimbursed (Taxable)		10.00	10.00	0.00	0
01-255-000-0000-6124 Medicare- Employer 1.45%		152.74	293.44	637.00	46
01-255-000-0000-6149 Employer Deduct Contribution- Veba		0.00	1,000.00	1,000.00	100
01-255-000-0000-6150 Health Insurance- Employer		1,875.00	3,750.00	7,501.00	50
01-255-000-0000-6152 Life Insurance- Employer		18.30	36.60	73.00	50
01-255-000-0000-6154 Long Term Disability- Employer		45.39	90.78	145.00	63
01-255-000-0000-6159 Pera Co- Or 7.25%		772.46	1,485.50	3,183.00	47
01-255-000-0000-6165 Fica- Employer 6.20%		653.14	1,254.85	2,722.00	46
01-255-000-0000-6250 Telephone		34.58	79.44	178.00	45
01-255-000-0000-6353 Workers Compensation Insurance		0.00	268.88	236.00	114
01-255-000-0000-6405 Office & Computer Supplies		0.00	175.00	25.00	700
01-255-000-0000-6409 Program Supplies		0.00	203.06	200.00	102
01-255-003-0000-6241 Registration Fee/Training		0.00	58.75	0.00	0
----- REVENUES -----					
01-255-031-0000-5840 Emergency Fund Money		250.00	250.00	0.00	0
255 DEPT Totals General Crime Victim Grant					
	Revenue	9,843.38-	21,839.72-	43,372.00-	50
	Expend.	14,215.89	29,195.30	59,805.00	49
	Net	4,372.51	7,355.58	16,433.00	45

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>50% % of BDG</u>
257 DEPT Sobriety Court					
----- EXPENDITURES -----					
01-257-000-0000-6250 Telephone		0.85	0.85	0.00	0
01-257-000-0000-6330 Transportation/Travel/Parking		739.85	739.85	0.00	0
01-257-000-0000-6405 Office & Computer Supplies		14,817.78	14,817.78	0.00	0
----- REVENUES -----					
01-257-022-0000-5135 Fees		1,203.00	2,183.00	0.00	0
----- EXPENDITURES -----					
01-257-022-0000-6406 Sobriety Crt Expenses		1,774.65	6,240.14	4,000.00	156
257 DEPT Totals Sobriety Court	Revenue	1,203.00	2,183.00	0.00	0
	Expend.	17,333.13	21,798.62	4,000.00	545
	Net	16,130.13	19,615.62	4,000.00	490

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year		
				Budget	50% % of BDG	
280 DEPT	Emergency Management					
----- REVENUES -----						
01-280-000-0000-5390	Emergency Service Grant	17,414.00-	17,414.00-	21,000.00-	83	
----- EXPENDITURES -----						
01-280-000-0000-6101	Salaries- Full Time	9,300.20	17,233.34	39,900.00	43	
01-280-000-0000-6124	Medicare- Employer 1.45%	78.57	145.15	578.00	25	
01-280-000-0000-6150	Health Insurance- Employer	607.50	1,215.00	5,700.00	21	
01-280-000-0000-6152	Life Insurance- Employer	4.56	9.12	16.00	57	
01-280-000-0000-6159	Pera Co- Or 14.4%	794.15	1,469.25	4,483.00	33	
01-280-000-0000-6165	Fica- Employer 6.20%	0.00	0.00	318.00	0	
01-280-000-0000-6230	Printing, Publishing & Adv	0.00	0.00	100.00	0	
01-280-000-0000-6231	Services, Labor, Etc	0.00	0.00	100.00	0	
01-280-000-0000-6240	Dues	0.00	100.00	260.00	38	
01-280-000-0000-6241	Registration Fee	0.00	0.00	750.00	0	
01-280-000-0000-6250	Telephone	33.47	105.28	200.00	53	
01-280-000-0000-6330	Transportation & Travel & Parking	0.00	0.00	200.00	0	
01-280-000-0000-6332	Hotel / Motel Lodging	0.00	0.00	600.00	0	
01-280-000-0000-6340	Meals	0.00	0.00	200.00	0	
01-280-000-0000-6352	Insurance	0.00	327.97	341.00	96	
01-280-000-0000-6353	Workers Compensation Insurance	233.00-	980.85	508.00	193	
01-280-000-0000-6405	Office Supplies	0.00	0.00	500.00	0	
01-280-000-0000-6409	Deputy Supplie	0.00	0.00	1,000.00	0	
01-280-000-0000-6511	Gas And Oil	0.00	0.00	100.00	0	
01-280-000-0000-6610	Equipment	0.00	0.00	2,000.00	0	
01-280-003-0000-6241	Registration Fee	0.00	725.00	200.00	363	
01-280-003-0000-6330	Transporation	0.00	133.77	0.00	0	
01-280-003-0000-6332	Hotel / Motel Lodging	176.10	426.08	0.00	0	
01-280-003-0000-6340	Meals- Schooling	43.64	43.64	0.00	0	
01-280-003-0000-6511	Gas & Oil	29.27	29.27	0.00	0	
280 DEPT	Totals Emergency Management	Revenue	17,414.00-	17,414.00-	21,000.00-	83
		Expend.	10,834.46	22,943.72	58,054.00	40
		Net	6,579.54-	5,529.72	37,054.00	15

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
390 DEPT Environmental Health (FBL)					
----- REVENUES -----					
01-390-000-0000-5136 Fbl Licenses		14,995.75-	62,914.89-	72,000.00-	87
----- EXPENDITURES -----					
01-390-000-0000-6101 Salaries- Full Time		13,742.19	25,779.15	53,737.00	48
01-390-000-0000-6108 Meals Reimbursed (Taxable)		0.00	0.00	100.00	0
01-390-000-0000-6124 Medicare- Employer 1.45%		200.08	375.43	781.00	48
01-390-000-0000-6149 Employer Deduct Contribution- Veba		500.00-	500.00	1,000.00	50
01-390-000-0000-6150 Health Insurance- Employer		1,250.00	3,125.00	7,501.00	42
01-390-000-0000-6152 Life Insurance- Employer		6.00	15.00	36.00	42
01-390-000-0000-6154 Long Term Disability- Employer		55.56	111.12	177.00	63
01-390-000-0000-6159 Pera Co- Or 7.25%		930.88	1,803.58	3,896.00	46
01-390-000-0000-6165 Fica- Employer 6.20%		855.45	1,605.18	3,338.00	48
01-390-000-0000-6205 Postage		28.70	190.55	300.00	64
01-390-000-0000-6208 Training/Education		0.00	45.00	350.00	13
01-390-000-0000-6231 Services, Labor, Contracts		0.00	0.00	50.00	0
01-390-000-0000-6240 Dues		0.00	0.00	70.00	0
01-390-000-0000-6250 Telephone		41.31	109.50	450.00	24
01-390-000-0000-6302 Car Maintenance		243.82	259.19	200.00	130
01-390-000-0000-6330 Transportation & Travel & Parking		0.00	6.00	25.00	24
01-390-000-0000-6332 Hotel / Motel Lodging		0.00	65.97	250.00	26
01-390-000-0000-6340 Meals		0.00	0.00	50.00	0
01-390-000-0000-6352 Insurance		0.00	690.97	704.00	98
01-390-000-0000-6353 Workers Compensation Insurance		1.00-	400.88	382.00	105
01-390-000-0000-6374 Auto & Trailer License		0.00	16.00	0.00	0
01-390-000-0000-6405 Office, Film, And Field Supplies		233.89	271.99	400.00	68
01-390-000-0000-6511 Gas And Oil		213.29	316.71	800.00	40
01-390-000-0000-6625 Office Equipment & Other Equipment		0.00	0.00	300.00	0
01-390-000-0000-6820 Refunds		10.00	10.00	0.00	0
390 DEPT Totals Environmental Health (FBL)					
	Revenue	14,995.75-	62,914.89-	72,000.00-	87
	Expend.	17,310.17	35,697.22	74,897.00	48
	Net	2,314.42	27,217.67-	2,897.00	940-

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
391 DEPT Solid Waste					
----- REVENUES -----					
01-391-000-0000-5001 Taxes, Aids, In- Lieus, Taconite		93,577.29-	93,577.29-	183,834.00-	51
01-391-000-0000-5137 Solid Waste License		0.00	100.00-	1,000.00-	10
01-391-000-0000-5545 Household Hazardous Waste		0.00	0.00	2,750.00-	0
01-391-000-0000-5840 Misc Receipts		68.90-	418.90-	0.00	0
----- EXPENDITURES -----					
01-391-000-0000-6101 Salaries- Full Time		28,387.64	52,661.00	108,364.00	49
01-391-000-0000-6102 Salaries- - Part Time		0.00	0.00	2,000.00	0
01-391-000-0000-6108 Meals Reimbursed (Taxable)		52.35	84.51	100.00	85
01-391-000-0000-6109 Overtime- Salaries		263.85	263.85	1,000.00	26
01-391-000-0000-6124 Medicare- Employer 1.45%		415.86	768.11	1,628.00	47
01-391-000-0000-6149 Employer Deduct Contribution- Veba		0.00	1,500.00	1,500.00	100
01-391-000-0000-6150 Health Insurance- Employer		2,812.50	5,625.00	11,251.00	50
01-391-000-0000-6152 Life Insurance- Employer		22.80	45.60	91.00	50
01-391-000-0000-6154 Long Term Disability- Employer		112.02	224.04	358.00	63
01-391-000-0000-6159 Pera Co- Or 7.25%		2,077.22	3,837.02	8,132.00	47
01-391-000-0000-6165 Fica- Employer 6.20%		1,778.19	3,284.30	6,960.00	47
01-391-000-0000-6205 Postage		38.45	119.44	1,000.00	12
01-391-000-0000-6208 Training/Education		184.00	184.00	1,200.00	15
01-391-000-0000-6230 Printing, Publishing & Adv		689.24	689.24	1,000.00	69
01-391-000-0000-6231 Services, Labor, & Minor Contracts		10,208.64	10,742.56	18,000.00	60
01-391-000-0000-6240 Dues		0.00	160.00	500.00	32
01-391-000-0000-6241 Registration Fee		25.00	25.00	400.00	6
01-391-000-0000-6250 Telephone		188.52	391.34	900.00	43
01-391-000-0000-6260 Professional Consulting		0.00	0.00	500.00	0
01-391-000-0000-6302 Car Maintenance		0.00	0.00	500.00	0
01-391-000-0000-6330 Transportation & Travel & Parking		51.55	80.21	300.00	27
01-391-000-0000-6332 Hotel / Motel Lodging		0.00	0.00	1,200.00	0
01-391-000-0000-6340 Meals		0.00	0.00	100.00	0
01-391-000-0000-6352 Insurance		0.00	1,512.00	1,512.00	100
01-391-000-0000-6353 Workers Compensation Insurance		2.00-	809.37	600.00	135
01-391-000-0000-6374 Auto & Trailer License		0.00	16.00	0.00	0
01-391-000-0000-6405 Office & Film Supplies		564.42	598.78	1,000.00	60
01-391-000-0000-6511 Gas And Oil		271.45	438.07	700.00	63
01-391-000-0000-6625 Office Equipment		0.00	0.00	1,500.00	0

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
01-391-000-0000-6800 Miscellaneous(Promotional)		696.12	696.12	1,000.00	70
----- REVENUES -----					
01-391-060-0000-5392 Score Grant		27,975.00-	27,975.00-	55,950.00-	50
----- EXPENDITURES -----					
01-391-060-0000-6360 Recycling Contract		6,002.07	19,497.24	70,000.00	28
391 DEPT Totals Solid Waste	Revenue	121,621.19-	122,071.19-	243,534.00-	50
	Expend.	54,839.89	104,252.80	243,296.00	43
	Net	66,781.30-	17,818.39-	238.00-	487

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
392 DEPT Water Wells					
----- REVENUES -----					
01-392-000-0000-5546 Drinking Water Test Fees		2,856.00-	3,924.00-	5,745.00-	68
----- EXPENDITURES -----					
01-392-000-0000-6205 Postage		17.05	17.05	0.00	0
01-392-000-0000-6231 Services, Labor, Contracts		26.00	149.00	345.00	43
01-392-000-0000-6240 Dues		0.00	0.00	2,400.00	0
01-392-000-0000-6405 Office & Film Supplies		18.72	1,482.59	3,000.00	49
392 DEPT Totals Water Wells	Revenue	2,856.00-	3,924.00-	5,745.00-	68
	Expend.	61.77	1,648.64	5,745.00	29
	Net	2,794.23-	2,275.36-	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	Percent of Year <u>% of</u>	<u>50% of</u> <u>BDG</u>
500 DEPT Library And Historical Society						
----- EXPENDITURES -----						
01-500-500-0000-6350 Library Per Diem		280.00	595.00	1,500.00	40	
01-500-500-0000-6801 Library Appropriations		0.00	112,323.00	227,837.00	49	
01-500-501-0000-6352 Historical Society Insurance		0.00	2,845.00	2,500.00	114	
01-500-501-0000-6353 Historical Society Workers Compensation		0.00	50.00	55.00	91	
01-500-501-0000-6801 Historical Society Appropriations		0.00	0.00	15,000.00	0	
500 DEPT Totals Library And Historical Society						
	Revenue					
	Expend.	280.00	115,813.00	246,892.00	47	
	Net	280.00	115,813.00	246,892.00	47	

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
520 DEPT Parks					
----- REVENUES -----					
01-520-000-0000-5001	Taxes, Aids, In- Lieus, Taconite	7,652.74-	7,652.74-	15,000.00-	51
01-520-000-0000-5252	Forf Tax Sales Apportionment	127,941.69-	127,941.69-	147,500.00-	87
01-520-000-0000-5256	Intgov Rev Dnr- Public Access Maint	0.00	1,575.00-	3,000.00-	53
01-520-000-0000-5396	Trail Grants- State	118,433.21-	268,412.41-	375,000.00-	72
01-520-000-0000-5510	Co Parks Campground Fees	2,991.65-	3,528.48-	8,500.00-	42
01-520-000-0000-5840	Misc Receipts	0.00	753.11	0.00	0
01-520-000-0000-5866	Co Auction Proceeds	0.00	0.00	1,000.00-	0
----- EXPENDITURES -----					
01-520-000-0000-6101	Salaries- Full Time	23,021.18	42,762.01	94,000.00	45
01-520-000-0000-6102	Salaries- - Part Time	3,049.38	3,049.38	9,000.00	34
01-520-000-0000-6108	Meals Reimbursed (Taxable)	5.00	5.00	0.00	0
01-520-000-0000-6109	Overtime- Salaries	59.96	59.96	1,000.00	6
01-520-000-0000-6124	Medicare- Employer	309.70	526.66	1,344.00	39
01-520-000-0000-6149	Employer Deduct Contribution- Veba	925.00	1,850.00	2,212.00	84
01-520-000-0000-6150	Health Insurance- Employer	6,517.59	13,035.18	20,000.00	65
01-520-000-0000-6152	Life Insurance- Employer	38.43	76.86	122.00	63
01-520-000-0000-6159	Pera Co	1,673.35	3,104.53	6,256.00	50
01-520-000-0000-6165	Fica- Employer	1,324.34	2,252.21	5,746.00	39
01-520-000-0000-6205	Postage	50.79	125.44	100.00	125
01-520-000-0000-6208	Training/Education	27.00	27.00	0.00	0
01-520-000-0000-6230	Printing, Publishing & Adv	183.00	198.00	300.00	66
01-520-000-0000-6231	Services, Labor, Contracts	12,431.98	13,631.98	15,000.00	91
01-520-000-0000-6243	License Fee	0.00	0.00	1,000.00	0
01-520-000-0000-6250	Telephone	150.77	304.10	400.00	76
01-520-000-0000-6254	Utilities	2,364.15	5,711.39	15,000.00	38
01-520-000-0000-6272	Physical Examinations	0.00	0.00	200.00	0
01-520-000-0000-6330	Transportation & Travel	332.23	564.79	1,000.00	56
01-520-000-0000-6350	Per Diem	350.00	770.00	1,000.00	77
01-520-000-0000-6352	Insurance	0.00	2,737.00	2,708.00	101
01-520-000-0000-6353	Workers Compensation Insurance	973.00-	2,089.66	2,300.00	91
01-520-000-0000-6374	Auto & Trailer License	0.00	256.00	200.00	128
01-520-000-0000-6405	Office Supplies	149.22	224.85	2,000.00	11
01-520-000-0000-6406	Field Supplies	1,580.18	1,818.02	8,000.00	23
01-520-000-0000-6450	Small Tools	2,764.46	2,764.46	500.00	553

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>		<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
					<u>Budget</u>	<u>% of BDG</u>
01- 520- 000- 0000- 6511	Gas And Oil		10,370.61	16,975.52	20,000.00	85
01- 520- 000- 0000- 6590	Repair & Maintenance Supplies		1,433.90	2,003.60	10,000.00	20
01- 520- 000- 0000- 6610	Equipment		0.00	0.00	5,000.00	0
01- 520- 000- 0000- 6630	Miscellaneous- Capital Outlay		3,035.20	3,035.20	25,000.00	12
01- 520- 000- 0000- 6802	Trail Grants- State		114,739.51	269,192.64	300,000.00	90
01- 520- 000- 0000- 6820	Refunds & Reimbursements		0.00	100.00	250.00	40
520 DEPT	Totals Parks	Revenue	257,019.29-	408,357.21-	550,000.00-	74
		Expend.	185,913.93	389,251.44	549,638.00	71
		Net	71,105.36-	19,105.77-	362.00-	278

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
600 DEPT Ag Society, Soil & Water, Ag Inspect					
----- EXPENDITURES -----					
01- 600- 550- 0000- 6352 Ag Society Insurance		0.00	4,189.00	5,000.00	84
01- 600- 550- 0000- 6353 Ag Societyworkers Compensation Insurance		0.00	50.00	75.00	67
01- 600- 550- 0000- 6801 Ag Society Appropriations		0.00	0.00	10,000.00	0
01- 600- 552- 0000- 6801 Soil & Water Appropriations		0.00	49,017.00	98,034.00	50
01- 600- 552- 0000- 6836 Soil & Water Snake River Watershed		0.00	0.00	10,079.00	0
01- 600- 553- 0000- 6231 Ag Inspector Contracts & Services		0.00	0.00	4,800.00	0
600 DEPT Totals Ag Society, Soil & Water, Ag Inspect					
	Revenue				
	Expend.	0.00	53,256.00	127,988.00	42
	Net	0.00	53,256.00	127,988.00	42

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
601 DEPT Extension					
----- REVENUES -----					
01-601-000-0000-5840 4- H Program Reimbursements		0.00	45.00-	3,000.00-	2
----- EXPENDITURES -----					
01-601-000-0000-6101 Salaries- Full Time		2,441.30	4,417.64	8,845.00	50
01-601-000-0000-6108 Meals Reimbursed (Taxable)		0.00	0.00	50.00	0
01-601-000-0000-6124 Medicare- Employer 1.45%		30.21	53.63	129.00	42
01-601-000-0000-6149 Veba Contribution		112.50	350.00	300.00	117
01-601-000-0000-6150 Health Insurance- Employer		630.00	1,260.00	2,093.00	60
01-601-000-0000-6152 Life Insurance- Employer		4.53	9.53	11.00	87
01-601-000-0000-6154 Long Term Disability- Employer		9.12	14.86	0.00	0
01-601-000-0000-6159 Pera Co- Or 7.25%		177.05	320.39	641.00	50
01-601-000-0000-6165 Fica- Employer 6.20%		129.33	229.63	552.00	42
01-601-000-0000-6205 Postage		242.55	377.84	1,000.00	38
01-601-000-0000-6230 Printing, Publishing & Adv		0.00	0.00	100.00	0
01-601-000-0000-6231 Services & Charges		0.00	0.00	450.00	0
01-601-000-0000-6250 Telephone		43.10	108.84	300.00	36
01-601-000-0000-6262 Univ Of Minn Contracts		12,168.75	12,168.75	51,920.00	23
01-601-000-0000-6350 Per Diem		210.00	385.00	800.00	48
01-601-000-0000-6352 Insurance		0.00	505.50	527.00	96
01-601-000-0000-6353 Workers Compensation Insurance		0.00	21.57	20.00	108
01-601-000-0000-6360 Extension Comm Expenses (Not Per Diem)		54.39	54.39	150.00	36
01-601-000-0000-6405 Office Supplies		98.78	309.80	3,000.00	10
----- REVENUES -----					
01-601-551-0000-5840 4- H Plat Book Sales		0.00	760.00	0.00	0
601 DEPT Totals Extension	Revenue	0.00	715.00	3,000.00-	24-
	Expend.	16,351.61	20,587.37	70,888.00	29
	Net	16,351.61	21,302.37	67,888.00	31

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
603 DEPT Wetland Value Replacement Fund					
----- REVENUES -----					
01-603-000-0000-5840 Wetland Value Replacement Fee		0.00	2,410.80-	0.00	0
603 DEPT Totals Wetland Value Replacement Fund	Revenue	0.00	2,410.80-	0.00	0
	Expend.				
	Net	0.00	2,410.80-	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>50% % of BDG</u>
700 DEPT Promotion,Aeoa Tran,Airport,Rc&D,Tourism					
----- EXPENDITURES -----					
01-700-554-0000-6330 Rc & D Transportation & Travel		246.42	246.42	0.00	0
01-700-554-0000-6340 Meals Reimbursed Non- Taxable		15.81	15.81	65.00	24
01-700-554-0000-6350 Rc & D Per Diem		70.00	70.00	350.00	20
01-700-903-0000-6800 Aitkin Airport Appropriation		0.00	0.00	7,107.00	0
01-700-903-0000-6801 Mcgregor Airport Appropriation		0.00	0.00	13,900.00	0
01-700-909-0000-6330 Tourism Transportation & Travel		119.88	193.14	600.00	32
01-700-909-0000-6350 Per Diem		140.00	210.00	700.00	30
01-700-909-0000-6801 Appropriations- Grant		8,456.00	13,574.72	20,000.00	68
700 DEPT Totals Promotion,Aeoa Tran,Airport,Rc&D,Tourism					
	Revenue				
	Expend.	9,048.11	14,310.09	42,722.00	33
	Net	9,048.11	14,310.09	42,722.00	33

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

1 FUND		General Fund			Percent of Year	50%
Account Number			Status	Quarter To Date	Year To Date	% of Budget BDG
711 DEPT	Economic Development					
----- REVENUES -----						
01-711-000-0000-5840	Misc Receipts			1,445.00-	1,935.00-	1,000.00- 194
01-711-000-0000-5878	Salaries Reimbursement			0.00	0.00	48,630.00- 0
----- EXPENDITURES -----						
01-711-000-0000-6101	Salaries- Full Time			6,776.00	12,584.00	64,822.00 19
01-711-000-0000-6108	Meals Reimbursed (Taxable)			0.00	3.28	0.00 0
01-711-000-0000-6124	Medicare- Employer 1.45%			98.07	182.15	941.00 19
01-711-000-0000-6149	Employer Deduct Contribution- Veba			0.00	400.00	1,000.00 40
01-711-000-0000-6150	Health Insurance- Employer			750.00	1,500.00	7,501.00 20
01-711-000-0000-6152	Life Insurance- Employer			7.32	14.64	73.00 20
01-711-000-0000-6154	Long Term Disability- Employer			26.82	53.64	214.00 25
01-711-000-0000-6159	Pera Co- Or 7.25%			491.26	912.34	4,700.00 19
01-711-000-0000-6165	Fica- Employer 6.20%			419.30	778.78	4,022.00 19
01-711-000-0000-6205	Postage			31.80	42.80	150.00 29
01-711-000-0000-6208	Mandated Training/Education			0.00	0.00	100.00 0
01-711-000-0000-6230	Printing, Publishing & Adv			0.00	0.00	200.00 0
01-711-000-0000-6240	Dues/Assoc Fees			0.00	200.00	200.00 100
01-711-000-0000-6241	Registration Fee			0.00	735.00	250.00 294
01-711-000-0000-6250	Telephone			40.50	97.14	400.00 24
01-711-000-0000-6303	Mcnight/Blandin Grant Expenses			6,361.00	6,423.85	0.00 0
01-711-000-0000-6330	Transportation/Travel/Parking (Own Auto)			0.00	0.00	50.00 0
01-711-000-0000-6332	Hotel / Motel Lodging			66.08	66.08	250.00 26
01-711-000-0000-6340	Meals Reimbursed Non- Taxable			24.77	24.77	100.00 25
01-711-000-0000-6352	Insurance			0.00	295.97	309.00 96
01-711-000-0000-6353	Workers Compensation Insurance			0.00	158.84	357.00 44
01-711-000-0000-6405	Office & Computer Supplies			0.00	0.00	25.00 0
01-711-000-0000-6511	Gas And Oil			240.67	422.55	650.00 65
711 DEPT	Totals Economic Development		Revenue	1,445.00-	1,935.00-	49,630.00- 4
			Expend.	15,333.59	24,895.83	86,314.00 29
			Net	13,888.59	22,960.83	36,684.00 63
1 FUND	Totals General Fund		Revenue	4,259,672.85-	5,148,735.60-	10,493,271.00- 49
			Expend.	2,989,815.01	5,966,529.56	11,356,535.00 53
			Net	1,269,857.84-	817,793.96	863,264.00 95

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

3 FUND Road & Bridge

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
301 DEPT R&B Administration					
----- EXPENDITURES -----					
03-301-000-0000-6101 Salaries- Full Time		78,889.65	148,502.36	303,406.00	49
03-301-000-0000-6102 Wages- Part Time		0.00	131.67	0.00	0
03-301-000-0000-6108 Meals Reimbursed (Taxable)		49.78	77.24	200.00	39
03-301-000-0000-6124 Medicare- Employer 1.45%		1,104.97	2,076.96	4,400.00	47
03-301-000-0000-6148 Employer Deduct Contribution- HSA		0.00	2,000.00	0.00	0
03-301-000-0000-6149 Employer Deduct Contribution- Veba		0.00	2,150.00	5,300.00	41
03-301-000-0000-6150 Health Insurance- Employer		7,518.81	15,037.62	38,700.00	39
03-301-000-0000-6152 Life Insurance- Employer		66.66	133.32	240.00	56
03-301-000-0000-6154 Long Term Disability- Employer		297.60	595.20	1,183.00	50
03-301-000-0000-6159 Pera Employer 7.25%		5,530.34	10,098.36	21,998.00	46
03-301-000-0000-6165 Fica- Employer 6.20%		4,724.52	8,880.63	18,811.00	47
03-301-000-0000-6205 Postage		0.00	602.60	1,500.00	40
03-301-000-0000-6208 Staff Development/Training		0.00	0.00	3,000.00	0
03-301-000-0000-6240 Dues		0.00	2,445.00	2,500.00	98
03-301-000-0000-6241 Fees/Prof/Misc		469.80	1,292.20	2,000.00	65
03-301-000-0000-6250 Telephone		1,197.08	2,572.06	8,500.00	30
03-301-000-0000-6296 Meeting Expense/Physicals		308.96	1,004.06	3,000.00	33
03-301-000-0000-6300 Service Contracts		5,605.57	7,098.99	12,000.00	59
03-301-000-0000-6330 Highway Travel		0.00	0.00	10,440.00	0
03-301-000-0000-6352 Insurance		0.00	15,279.16	15,233.00	100
03-301-000-0000-6353 Workers Compensation Insurance		87.00	1,757.54	1,159.00	152
03-301-000-0000-6400 Supplies And Materials		2,523.92	4,440.55	7,000.00	63
301 DEPT Totals R&B Administration					
	Revenue				
	Expend.	108,200.66	226,175.52	460,570.00	49
	Net	108,200.66	226,175.52	460,570.00	49

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
302 DEPT R&B Engineering/Construction					
----- EXPENDITURES -----					
03-302-000-0000-6101	Salaries- Full Time	82,805.63	147,040.81	313,697.00	47
03-302-000-0000-6102	Salaries- - Part Time	3,916.86	9,196.94	6,094.00	151
03-302-000-0000-6108	Meals Reimbursed (Taxable)	47.51	47.51	100.00	48
03-302-000-0000-6109	Overtime- Salaries	1,741.12	2,180.20	30,197.00	7
03-302-000-0000-6124	Medicare- Employer 1.45%	1,297.86	2,268.34	5,074.00	45
03-302-000-0000-6149	Employer Deduct Contribution- Veba	0.00	1,000.00	2,000.00	50
03-302-000-0000-6150	Health Insurance- Employer	17,300.00	27,917.00	69,840.00	40
03-302-000-0000-6152	Life Insurance- Employer	87.90	160.80	436.00	37
03-302-000-0000-6154	Long Term Disability- Employer	59.37	118.74	225.00	53
03-302-000-0000-6159	Pera Employer 7.25%	6,250.01	11,064.83	24,934.00	44
03-302-000-0000-6165	Fica- Employer 6.20%	5,549.26	9,698.82	21,700.00	45
03-302-000-0000-6296	Meeting Expense/Physicals	2,778.84	4,505.25	4,000.00	113
03-302-000-0000-6353	Workers Compensation Insurance	994.00	3,519.46	5,199.00	68
03-302-000-0000-6449	Rd/Br Engr. Supplies	5,599.37	5,834.44	8,000.00	73
302 DEPT	Totals R&B Engineering/Construction				
		Revenue			
		Expend.			
		Net			
		126,439.73	224,553.14	491,496.00	46
		126,439.73	224,553.14	491,496.00	46

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

3 FUND Road & Bridge

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
303 DEPT R&B Highway Maintenance					
----- EXPENDITURES -----					
03-303-000-0000-6101 Salaries- Full Time		223,825.23	420,300.94	865,188.00	49
03-303-000-0000-6102 Salaries- - Part Time		320.16	320.16	28,793.00	1
03-303-000-0000-6108 Meals Reimbursed (Taxable)		22.57	22.57	100.00	23
03-303-000-0000-6109 Overtime- Salaries		3,275.44	10,890.61	33,871.00	32
03-303-000-0000-6124 Medicare- Employer 1.45%		3,376.25	6,174.83	13,452.00	46
03-303-000-0000-6149 Employer Deduct Contribution- Veba		0.00	2,000.00	2,000.00	100
03-303-000-0000-6150 Health Insurance- Employer		56,842.00	95,560.00	180,240.00	53
03-303-000-0000-6152 Life Insurance- Employer		310.80	630.80	1,239.00	51
03-303-000-0000-6154 Long Term Disability- Employer		125.88	251.76	477.00	53
03-303-000-0000-6159 Pera Employer 7.25%		16,268.53	30,748.97	65,180.00	47
03-303-000-0000-6165 Fica- Employer 6.20%		14,436.12	26,401.98	57,525.00	46
03-303-000-0000-6231 Services,Equip.Rental Etc.		295.00	9,367.49	15,000.00	62
03-303-000-0000-6250 Telephone		803.85	1,612.55	4,500.00	36
03-303-000-0000-6254 Utilities		6,136.38	19,213.60	35,000.00	55
03-303-000-0000-6296 Meeting Expense/Physicals		570.12	885.97	2,000.00	44
03-303-000-0000-6297 Shop Fuel		3,799.11	14,681.21	22,000.00	67
03-303-000-0000-6298 Shop Maintenance		2,428.03	5,667.99	15,000.00	38
03-303-000-0000-6352 Insurance		0.00	37,947.00	37,824.00	100
03-303-000-0000-6353 Workers Compensation Insurance		7,769.00	85,217.00	92,986.00	92
03-303-000-0000-6400 Supplies And Materials		1.71	65.26	0.00	0
03-303-000-0000-6513 Motor Fuel & Lubricants		31,973.69	102,054.90	265,000.00	39
03-303-000-0000-6514 Pavement Striping		49,221.65	54,724.85	48,300.00	113
03-303-000-0000-6515 Culverts		18,825.01	18,825.01	52,000.00	36
03-303-000-0000-6516 Signs & Posts		147.97	3,050.34	15,000.00	20
03-303-000-0000-6517 Alsphalt,Crackfiller,Tack Oil,Etc		0.00	0.00	30,000.00	0
03-303-000-0000-6518 De- Icing Salt		25,115.20	80,529.54	95,000.00	85
03-303-000-0000-6519 Gravel & Royalties		0.00	0.00	200,000.00	0
03-303-000-0000-6520 Calcium Chloride Dust Control		219,728.39	219,728.39	252,375.00	87
03-303-000-0000-6521 Maintenance Supplies		3,941.91	4,126.18	3,000.00	138
03-303-000-0000-6522 Small Tools		73.89	194.41	2,000.00	10
03-303-000-0000-6523 Misc Bldg & Shop Supplies		21,269.05	36,576.39	20,000.00	183
03-303-000-0000-6524 Winter Sand		0.00	0.00	15,000.00	0
03-303-000-0000-6590 Repair & Maintenance Supplies		37,724.79	88,410.94	230,000.00	38
03-303-000-0000-6820 Approach & Misc Refunds		1,500.00	2,000.00	3,000.00	67

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
03- 303- 000- 0000- 6825	Municipal Maintenance Agreements	24,235.18	24,605.18	22,000.00	112
303 DEPT	Totals R&B Highway Maintenance	Revenue			
		Expend.			
		Net			
		758,824.91	1,402,786.82	2,725,050.00	51
		758,824.91	1,402,786.82	2,725,050.00	51

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
307 DEPT R&B Capital Infrastructure					
----- REVENUES -----					
03-307-000-0000-5001 Taxes, Aids, Etc.		0.00	0.00	607,000.00-	0
03-307-000-0000-5841 Federal Transportation Funds		72,052.79-	72,052.79-	1,690,000.00-	4
03-307-000-0000-5842 State Park Fund		0.00	0.00	75,000.00-	0
03-307-000-0000-5848 Bridge Bonding Funds		0.00	417,781.50-	340,000.00-	123
03-307-000-0000-5850 St Aid- Reg Construction Funds		183,207.36-	183,207.36-	1,810,200.00-	10
03-307-000-0000-5851 St Aid- Mun Construction Funds		0.00	0.00	85,000.00-	0
03-307-000-0000-5854 Township/City/Private Funds		0.00	0.00	1,705,200.00-	0
----- EXPENDITURES -----					
03-307-000-0000-6230 Printing & Publishing		541.88	541.88	600.00	90
03-307-000-0000-6260 Professional Services		59,895.62	81,205.57	25,000.00	325
03-307-000-0000-6262 Contract Payments		136,364.32	356,221.37	6,955,000.00	5
03-307-000-0000-6295 Utility Moves		0.00	0.00	75,000.00	0
03-307-000-0000-6362 Right Of Way		3,564.00	10,051.62	20,000.00	50
307 DEPT Totals R&B Capital Infrastructure					
	Revenue	255,260.15-	673,041.65-	6,312,400.00-	11
	Expend.	200,365.82	448,020.44	7,075,600.00	6
	Net	54,894.33-	225,021.21-	763,200.00	29-

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
308 DEPT R&B Equipment & Facilities					
----- REVENUES -----					
03-308-000-0000-5001 Taxes, Aids, Etc.		0.00	0.00	362,250.00-	0
03-308-000-0000-5840 Misc Receipts		0.00	8,000.00-	0.00	0
----- EXPENDITURES -----					
03-308-000-0000-6600 Capital Outlay- Facilities		37,849.71	411,471.89	362,250.00	114
308 DEPT Totals R&B Equipment & Facilities	Revenue	0.00	8,000.00-	362,250.00-	2
	Expend.	37,849.71	411,471.89	362,250.00	114
	Net	37,849.71	403,471.89	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
310 DEPT R&B 232 Turnback					
----- REVENUES -----					
03-310-000-0000-5864 R&B 232 Turnback		8,900,000.00-	8,900,000.00-	0.00	0
310 DEPT Totals R&B 232 Turnback	Revenue	8,900,000.00-	8,900,000.00-	0.00	0
	Expend.				
	Net	8,900,000.00-	8,900,000.00-	0.00	0
3 FUND Totals Road & Bridge	Revenue	9,155,260.15-	9,581,041.65-	6,674,650.00-	144
	Expend.	1,231,680.83	2,713,007.81	11,114,966.00	24
	Net	7,923,579.32-	6,868,033.84-	4,440,316.00	155-

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

4 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
421 DEPT Unorganized Road & Bridge					
----- REVENUES -----					
04-421-000-0000-5001 Property Taxes- Current		23,897.54-	23,897.54-	41,000.00-	58
04-421-000-0000-5004 Property Taxes- Delinquent		735.77-	735.77-	0.00	0
04-421-000-0000-5064 Mobile Home- Delinquent		19.27-	19.27-	0.00	0
04-421-000-0000-5065 Severed Mineral- Current		75.54-	75.54-	0.00	0
04-421-000-0000-5071 Penalty & Interest - Delinquent		4.12-	4.12-	0.00	0
04-421-000-0000-5116 1/2 Beer License Unorganized		15.00-	15.00-	0.00	0
04-421-000-0000-5216 Taconite Credit- Current		9.77-	9.77-	0.00	0
04-421-000-0000-5252 Forf Tax Sales Apportionment		16,972.70-	16,972.70-	0.00	0
----- EXPENDITURES -----					
04-421-000-0000-6818 Unorganized Road & Bridge Work		0.00	0.00	41,000.00	0
----- REVENUES -----					
04-421-143-0000-5227 Gasoline Tax		0.00	3,213.14-	0.00	0
04-421-145-0000-5227 Gasoline Tax		0.00	4,785.80-	0.00	0
04-421-147-0000-5227 Gasoline Tax		0.00	3,907.99-	0.00	0
421 DEPT Totals Unorganized Road & Bridge					
	Revenue	41,729.71-	53,636.64-	41,000.00-	131
	Expend.	0.00	0.00	41,000.00	0
	Net	41,729.71-	53,636.64-	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

4 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
422 DEPT Unorganized Fire					
----- REVENUES -----					
04- 422- 000- 0000- 5001 Property Taxes- Current		12,104.61-	12,104.61-	19,625.00-	62
04- 422- 000- 0000- 5004 Property Taxes- Delinquent		259.31-	259.31-	0.00	0
04- 422- 000- 0000- 5064 Mobile Home - Delinquent		4.82-	4.82-	0.00	0
04- 422- 000- 0000- 5065 Severed Mineral- Current		51.84-	51.84-	0.00	0
04- 422- 000- 0000- 5116 1/2 Beer License		5.00-	5.00-	0.00	0
04- 422- 000- 0000- 5216 Taconite Credit- Current		4.07-	4.07-	0.00	0
----- EXPENDITURES -----					
04- 422- 000- 0000- 6801 Appropriations		6,421.53	20,748.89	19,625.00	106
422 DEPT Totals Unorganized Fire	Revenue	12,429.65-	12,429.65-	19,625.00-	63
	Expend.	6,421.53	20,748.89	19,625.00	106
	Net	6,008.12-	8,319.24	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

4 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
423 DEPT Unorganized Cemetary					
----- REVENUES -----					
04- 423- 000- 0000- 5001 Property Taxes- Current		984.18-	984.18-	1,740.00-	57
04- 423- 000- 0000- 5004 Property Taxes- Delinquent		91.93-	91.93-	0.00	0
04- 423- 000- 0000- 5065 Severed Mineral- Current		2.70-	2.70-	0.00	0
----- EXPENDITURES -----					
04- 423- 000- 0000- 6801 Appropriations		0.00	136.10	1,740.00	8
423 DEPT Totals Unorganized Cemetary	Revenue	1,078.81-	1,078.81-	1,740.00-	62
	Expend.	0.00	136.10	1,740.00	8
	Net	1,078.81-	942.71-	0.00	0
4 FUND Totals Special Revenue(Unorg R&B,Fire,Cemetary)	Revenue	55,238.17-	67,145.10-	62,365.00-	108
	Expend.	6,421.53	20,884.99	62,365.00	33
	Net	48,816.64-	46,260.11-	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

5 FUND Health & Human Services

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
400 DEPT Public Health Department					
----- REVENUES -----					
05-400-000-0000-5001 All Current/Delinquent Taxes		181,535.31-	181,535.31-	367,622.00-	49
05-400-000-0000-5205 Haca And In- Lieu		195.01-	195.01-	0.00	0
05-400-400-0402-5422 Federal Grants- Programs		3,407.00-	13,326.00-	18,000.00-	74
05-400-400-0402-5801 Ph Immunizations		63.16-	733.44-	400.00-	183
05-400-400-0402-5802 Flu Shots/Pneumvax Fees		2,415.73-	40,080.89-	65,000.00-	62
05-400-400-0402-5803 Hepatitis B Fees		847.33-	992.15-	1,500.00-	66
05-400-400-0402-5832 Misc Immun/Dp&C/Ep/Pan Flu		88.80-	988.80-	0.00	0
----- EXPENDITURES -----					
05-400-400-0402-6205 Postage		0.00	60.99	250.00	24
05-400-400-0402-6208 Staff Development/Training		10.00	10.00	200.00	5
05-400-400-0402-6231 Services Or Contracts		0.00	231.98	700.00	33
05-400-400-0402-6330 Transportation/Travel/Parking		1,153.60	1,386.79	700.00	198
05-400-400-0402-6401 Vaccine Cost		688.69	688.69	26,000.00	3
05-400-400-0402-6405 Supplies- Computer/Office/Meeting		116.49	116.49	1,000.00	12
05-400-401-0000-6809 No. Memorial Ambulance- Aitkin		4,545.00	8,955.00	20,000.00	45
05-400-401-0000-6812 Mcgregor Area Ambulance		5,745.00	9,075.00	13,000.00	70
05-400-401-0000-6813 Meds- 1 Hill City Ambulance		420.00	820.00	2,000.00	41
05-400-401-0000-6814 Isle Ambulance/Mille Lacs Health System		415.00	645.00	2,000.00	32
05-400-401-0000-6838 First Responders Appropriation		0.00	0.00	15,000.00	0
----- REVENUES -----					
05-400-410-0413-5422 Wic Federal Grant		26,187.00-	35,315.00-	62,400.00-	57
----- EXPENDITURES -----					
05-400-410-0413-6205 Postage		0.00	30.82	100.00	31
05-400-410-0413-6208 Staff Development/Training		0.00	0.00	100.00	0
05-400-410-0413-6301 Wic Space Rentals		120.00	260.00	555.00	47
05-400-410-0413-6330 Transportation/Travel/Parking		199.85	314.80	500.00	63
05-400-410-0413-6405 Supplies- Computer/Office/Meeting		653.29	763.13	1,312.00	58
----- REVENUES -----					
05-400-430-0403-5328 C & Tc State Share		7,813.16-	19,141.91-	22,658.00-	84
05-400-430-0403-5422 C & Tc Federal Share		7,813.16-	19,141.91-	22,657.00-	84
----- EXPENDITURES -----					
05-400-430-0403-6205 Postage		0.00	202.25	700.00	29
05-400-430-0403-6208 Staff Development/Training		0.00	0.00	80.00	0
05-400-430-0403-6231 Services Or Contracts		0.00	0.00	1,400.00	0
05-400-430-0403-6330 Transportation/Travel/Parking		0.00	0.00	60.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

5 FUND Health & Human Services

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
05-400-430-0403-6405	Supplies- Computer/Office/Meeting	0.00	133.83	3,274.00	4
05-400-430-0407-6262	Family Planning Approp	2,484.24	3,938.95	6,000.00	66
----- REVENUES -----					
05-400-430-0408-5313	LPH Grant	0.00	12,351.00	24,699.00	50
05-400-430-0408-5422	Federal Grants- Family Health	24,841.00	34,471.00	57,386.00	60
05-400-430-0408-5894	Healthy Starts/Follow A Long	337.00	337.00	0.00	0
----- EXPENDITURES -----					
05-400-430-0408-6205	Postage	0.00	262.21	1,100.00	24
05-400-430-0408-6208	Staff Development/Training	0.00	0.00	200.00	0
05-400-430-0408-6330	Transportation/Travel/Parking	86.35	185.54	1,100.00	17
05-400-430-0408-6405	Supplies- Computer/Office/Meeting	768.38	768.38	1,000.00	77
----- REVENUES -----					
05-400-440-0410-5325	Pca Assessment- State	257.00	449.75	1,000.00	45
05-400-440-0410-5425	Pca Assessment- Federal	257.00	449.75	1,000.00	45
05-400-440-0410-5500	Pca Assessment- Third Party	257.00	257.00	300.00	86
05-400-440-0410-5805	Misc Revenue (Lcts)	150.00	150.00	5,000.00	3
----- EXPENDITURES -----					
05-400-440-0410-6062	Misc Expend. (Lcts)	0.00	0.00	500.00	0
05-400-440-0410-6101	Gross Salary- Admin	31,408.34	57,820.89	115,657.00	50
05-400-440-0410-6108	Meals Reimbursed Taxable	0.60	36.55	60.00	61
05-400-440-0410-6124	Medicare Employer 1.45%	435.61	799.27	1,678.00	48
05-400-440-0410-6149	Employer Deduct Contribution- Veba	202.50	1,927.50	2,380.00	81
05-400-440-0410-6150	Health Insurance Employer	4,431.06	8,862.12	17,038.00	52
05-400-440-0410-6152	Life Insurance- Employer	37.29	74.58	160.00	47
05-400-440-0410-6154	Long Term Disability	31.35	62.70	100.00	63
05-400-440-0410-6159	Pera Employer- Admin	2,234.12	4,149.08	8,390.00	49
05-400-440-0410-6165	Fica Employer 6.2%	1,862.25	3,416.94	7,175.00	48
05-400-440-0410-6205	Postage	0.00	227.90	800.00	28
05-400-440-0410-6208	Staff Development/Training	99.40	249.50	1,600.00	16
05-400-440-0410-6231	Services Or Contracts	4,723.46	11,122.87	27,150.00	41
05-400-440-0410-6250	Telephone	402.96	975.65	1,900.00	51
05-400-440-0410-6333	Travel Expense	142.47	409.01	5,550.00	7
05-400-440-0410-6352	Insurance- Vehicles/Equipment/Liability	0.00	2,118.00	2,382.00	89
05-400-440-0410-6353	Workers Comp Insurance	2,976.00	8,404.71	7,128.00	118
05-400-440-0410-6405	Supplies- Computer/Office/Meeting	983.26	1,828.19	3,700.00	49
05-400-440-0410-6625	Furniture, Fixtures, Etc.	989.02	1,602.48	3,200.00	50
05-400-440-0411-6101	Ph Staff Salaries	72,727.37	134,488.03	274,711.00	49

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

5 FUND Health & Human Services

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
05-400-440-0411-6108	Meals Reimbursed Taxable	0.00	11.16	100.00	11
05-400-440-0411-6109	Salaries- Overtime	123.03	492.13	1,400.00	35
05-400-440-0411-6124	Medicare Employer - Ph Nurse	955.78	1,766.56	4,005.00	44
05-400-440-0411-6149	Employer Deduct Contribution- Veba	1,500.00	4,750.00	6,000.00	79
05-400-440-0411-6150	Health Insurance Employer - Ph Nurse	12,600.12	25,200.24	42,918.00	59
05-400-440-0411-6152	Life Insurance- Employer - Ph Nurse	91.50	183.00	375.00	49
05-400-440-0411-6154	Long Term Disability	59.01	118.02	183.00	64
05-400-440-0411-6159	Pera Employer- Ph Staff	5,281.60	9,785.99	20,025.00	49
05-400-440-0411-6165	Fica Employer - Nurse	4,086.82	7,553.85	17,125.00	44
----- REVENUES -----					
05-400-450-0451-5313	Lph Grant	0.00	12,351.00-	24,699.00-	50
05-400-450-0451-5319	Health Ed State Grants	6,680.19-	6,680.19-	0.00	0
05-400-450-0451-5832	Misc Health Ed Grants	0.00	24.00-	0.00	0
----- EXPENDITURES -----					
05-400-450-0451-6205	Postage	0.00	23.33	300.00	8
05-400-450-0451-6208	Staff Development/Training	350.00	350.00	50.00	700
05-400-450-0451-6231	Services Or Contracts	0.00	0.00	1,000.00	0
05-400-450-0451-6330	Transportation/Travel/Parking	55.84	161.68	250.00	65
05-400-450-0451-6405	Supplies- Computer/Office/Meeting	59.16	689.65	1,000.00	69
400 DEPT	Totals Public Health Department				
	Revenue	263,144.85-	378,971.11-	674,321.00-	56
	Expend.	160,303.81	318,511.43	674,321.00	47
	Net	102,841.04-	60,459.68-	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
420 DEPT Income Maintenance					
----- REVENUES -----					
05-420-000-0000-5001 All Current/Delinquent Taxes		335,142.12-	335,142.12-	654,393.00-	51
05-420-600-0000-5205 Cpa And In- Lieu		360.02-	360.02-	0.00	0
05-420-600-0000-5321 State Grants- Admin		207.94-	591.98-	1,150.00-	51
05-420-600-0000-5421 Federal Grants- Admin		8,116.00-	14,781.00-	30,350.00-	49
05-420-600-0000-5832 Misc Recoveries		20.00-	24.00-	20.00-	120
----- EXPENDITURES -----					
05-420-600-4800-6101 Im O/Head Admin Salaries		66,353.69	122,638.35	244,785.00	50
05-420-600-4800-6108 H & Hs Meals		1.60	20.84	30.00	69
05-420-600-4800-6124 Medicare Employer		862.60	1,590.29	3,550.00	45
05-420-600-4800-6149 Employer Deduct Contribution- Veba		592.50	4,725.00	6,800.00	69
05-420-600-4800-6150 Im O/Head Admin Health Ins		13,339.40	25,022.50	46,732.00	54
05-420-600-4800-6152 Im O/Head Admin Life Ins		85.75	168.45	360.00	47
05-420-600-4800-6154 Long Term Disability		156.33	312.66	470.00	67
05-420-600-4800-6159 Pera Employer		4,676.17	8,756.89	17,749.00	49
05-420-600-4800-6165 Im O/Head Admin Fica		3,688.19	6,799.69	15,179.00	45
05-420-600-4800-6205 Postage		0.00	1,648.57	6,200.00	27
05-420-600-4800-6208 Staff Development/Training		262.70	305.25	1,600.00	19
05-420-600-4800-6231 Services Or Contracts		6,689.48	15,732.16	32,850.00	48
05-420-600-4800-6250 Telephone		992.59	2,162.65	3,830.00	56
05-420-600-4800-6263 Contract Legal Services- Fraud		212.50	255.00	3,600.00	7
05-420-600-4800-6265 Sheriff - Fraud Investigation		225.00	225.00	6,000.00	4
05-420-600-4800-6330 Transportation/Travel/Parking		316.21	399.36	7,500.00	5
05-420-600-4800-6333 Travel Expense Im		376.51	656.27	3,000.00	22
05-420-600-4800-6352 Insurance- Vehicles/Equipment/Liability		0.00	0.00	6,416.00	0
05-420-600-4800-6353 Workers Comp Insurance		129.00-	1,870.66	2,408.00	78
05-420-600-4800-6405 Supplies- Computer/Office/Meeting		2,315.15	4,717.63	8,000.00	59
05-420-600-4800-6625 Office & Other Equipment		1,094.33	2,715.62	10,200.00	27
05-420-600-4800-6800 Other Expenses - Direct Charge		0.00	0.00	600.00	0
05-420-600-4820-6101 Im Rms Salaries		88,541.27	163,826.69	330,866.00	50
05-420-600-4820-6108 Meals Reimbursed Taxable		0.00	0.00	40.00	0
05-420-600-4820-6109 Salaries- Overtime		0.00	0.00	1,200.00	0
05-420-600-4820-6124 Medicare Employer		1,235.32	2,278.36	4,798.00	47
05-420-600-4820-6148 Employer Deduct Contribution- HSA		1,000.00	2,000.00	0.00	0
05-420-600-4820-6149 Employer Deduct Contribution- Veba		2,000.00	4,000.00	9,000.00	44

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

5 FUND Health & Human Services

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
05-420-600-4820-6150	Im Rms Health Insurance Employer	20,100.12	40,200.24	67,500.00	60
05-420-600-4820-6152	Im Rms Life Insurance- Employer	155.40	310.80	622.00	50
05-420-600-4820-6159	Pera Employer - Rms	6,419.09	11,877.18	23,991.00	50
05-420-600-4820-6165	Im Rms Employer Fica	5,282.04	9,742.23	20,516.00	47
----- REVENUES -----					
05-420-610-0000-5836	Afdc/Mfip Recoveries- Maxis	657.00-	7,647.81-	8,000.00-	96
----- EXPENDITURES -----					
05-420-610-4100-6011	County Share- Afdc/Mfip	3,435.12	5,935.87	4,560.00	130
05-420-610-4800-6800	Program Expenses- Direct Charge	0.00	0.00	100.00	0
----- REVENUES -----					
05-420-620-0000-5322	State Grants- Programs Ga	0.00	326.70-	579.00-	56
05-420-620-0000-5832	Ga Recoveries- Non Maxis	25.00-	50.00-	0.00	0
05-420-620-0000-5836	Ga Recoveries - Maxis	200.00-	350.00-	436.00-	80
----- EXPENDITURES -----					
05-420-620-4100-6011	County Share - Ga	125.00	237.50	213.00	112
05-420-620-4400-6025	State Share- Gamc	37.45	37.45	0.00	0
----- REVENUES -----					
05-420-630-0000-5421	Federal Grants- Admin Fs	23,044.00-	47,583.00-	105,000.00-	45
05-420-630-0000-5836	Food Support Recoveries- Maxis	571.50-	1,361.50-	2,500.00-	54
----- EXPENDITURES -----					
05-420-630-4100-6011	County Share- Food Support	655.50	738.60	1,250.00	59
05-420-630-4800-6801	Bonus Bucks Expenditures	0.00	160.00	2,000.00	8
----- REVENUES -----					
05-420-640-0000-5328	State Incentives	948.65-	2,521.65-	4,600.00-	55
05-420-640-0000-5421	Federal Grants- Admin lvd	82,957.00-	182,026.00-	330,000.00-	55
05-420-640-0000-5423	Federal Incentives- lvd	8,700.00-	16,498.00-	39,150.00-	42
05-420-640-0000-5832	Recoveries Child Support	595.00-	765.00-	1,200.00-	64
----- EXPENDITURES -----					
05-420-640-4800-6205	Postage	0.00	642.40	3,250.00	20
05-420-640-4800-6208	Staff Development/Training	125.00	125.00	1,100.00	11
05-420-640-4800-6231	Services Or Contracts	1,506.97	2,808.79	6,152.00	46
05-420-640-4800-6250	Telephone	276.73	677.28	1,325.00	51
05-420-640-4800-6263	Contract Legal Services Iv- D	8,202.50	14,407.50	27,000.00	53
05-420-640-4800-6270	Aitkin Co Sheriff Fees Iv- D	300.00	500.00	2,200.00	23
05-420-640-4800-6330	Transportation/Travel/Parking	0.00	76.63	1,400.00	5
05-420-640-4800-6379	Other Iv- D Charges	445.00	835.00	3,500.00	24
05-420-640-4800-6397	Genetic Tests Iv- D	660.00	924.00	1,700.00	54

Aitkin County



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5 FUND Health & Human Services

Report Basis: Cash

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				Budget	50% % of BDG
05-420-640-4800-6405	Supplies- Computer/Office/Meeting	289.52	498.13	1,500.00	33
05-420-640-4800-6625	Office & Other Equipment	1,113.06	1,113.06	3,600.00	31
05-420-640-4820-6101	Gross Salary	69,263.68	128,016.83	259,312.00	49
05-420-640-4820-6108	Taxable Meals Iv- D	0.00	27.33	150.00	18
05-420-640-4820-6124	Medicare Employer	986.74	1,815.05	3,762.00	48
05-420-640-4820-6149	Employer Deduct Contribution- Veba	1,250.00	4,500.00	7,000.00	64
05-420-640-4820-6150	Health Insurance Employer	10,741.50	22,897.04	50,418.00	45
05-420-640-4820-6152	Life Insurance- Employer	100.50	207.20	430.00	48
05-420-640-4820-6154	Long Term Disability	79.56	159.12	250.00	64
05-420-640-4820-6159	Pera Employer	5,021.59	9,281.19	18,811.00	49
05-420-640-4820-6165	Fica Employer	4,219.09	7,760.92	16,087.00	48
----- REVENUES -----					
05-420-650-0000-5322	State Grants- Programs Ma	3,947.68	23,512.63	67,000.00	35
05-420-650-0000-5421	MA Administration Aid	42,014.00	86,141.00	136,000.00	63
05-420-650-0000-5422	MA Incentive Federal	2,368.61	18,076.19	67,000.00	27
05-420-650-0000-5832	Ma Recoveries- Non Maxis	20,772.53	47,068.45	75,000.00	63
----- EXPENDITURES -----					
05-420-650-4400-6020	Medicare Premium Reimbursement	2,227.80	4,255.80	10,000.00	43
05-420-650-4400-6022	Ma Cehi Reimbursement	16,821.74	34,963.81	62,000.00	56
05-420-650-4400-6025	County Share - Ma	14,895.29	32,304.16	61,500.00	53
05-420-650-4400-6210	Medical Assistance Transportation	20,454.97	36,880.27	60,000.00	61
05-420-650-4400-6212	Ma Pmap Mileage/Transportation	5,196.74	12,942.96	8,700.00	149
05-420-650-4800-6810	County Burials	6,000.00	12,768.00	17,000.00	75
----- REVENUES -----					
05-420-660-0000-5836	Msa Recoveries - Maxis	0.00	81.00	300.00	27
----- EXPENDITURES -----					
05-420-660-4100-6011	County Share - Msa	40.50	40.50	150.00	27
----- REVENUES -----					
05-420-680-0000-5421	Refugee and Entrant Assistance	0.00	0.00	134.00	0
420 DEPT	Totals Income Maintenance	Revenue	Expend.	Net	
		530,647.05	784,908.05	1,522,812.00	52
		401,316.49	773,495.73	1,522,812.00	51
		129,330.56	11,412.32	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
430 DEPT Social Services					
----- REVENUES -----					
05-430-000-0000-5001 All Current/Delinquent Taxes		879,748.09-	879,748.09-	1,725,788.00-	51
05-430-700-0000-5205 Cpa And In- Lieu		945.05-	945.05-	0.00	0
05-430-700-0000-5325 State Grants- Cssa/Ccsc		0.00	0.00	197,967.00-	0
05-430-700-0000-5421 MA SSTS Admin*54		42,934.00-	89,289.00-	177,000.00-	50
05-430-700-0000-5426 TXX SS Block Grant*56		29,889.00-	59,778.00-	119,555.00-	50
05-430-700-0000-5828 Mh Initiative		0.00	0.00	15,000.00-	0
05-430-700-0000-5832 Ss Administrative Recoveries		3,423.50-	3,825.55-	4,600.00-	83
05-430-700-0000-5833 Mh Init- Housing		300.00-	400.00-	8,000.00-	5
05-430-700-0000-5836 Mh Init- Employ Capacity		0.00	0.00	10,000.00-	0
----- EXPENDITURES -----					
05-430-700-4800-6101 Allocated Admin Salary		42,175.68	76,545.19	162,095.00	47
05-430-700-4800-6108 Meals Reimbursed Taxable		2.12	27.62	20.00	138
05-430-700-4800-6124 Medicare Employer		541.81	970.81	2,351.00	41
05-430-700-4800-6149 Employer Deduct Contribution- Veba		122.50	3,602.50	4,160.00	87
05-430-700-4800-6150 Allocated Admin Health Ins		6,715.08	13,430.16	27,953.00	48
05-430-700-4800-6152 Allocated Admin Life Ins		44.85	89.70	200.00	45
05-430-700-4800-6154 Long Term Disability		109.68	219.36	366.00	60
05-430-700-4800-6159 Pera Employer		2,907.03	5,398.77	11,753.00	46
05-430-700-4800-6165 Allocated Admin Fica		2,317.05	4,151.58	10,051.00	41
05-430-700-4800-6205 Postage		0.00	1,507.35	7,800.00	19
05-430-700-4800-6208 Staff Development/Training		462.90	3,463.25	5,000.00	69
05-430-700-4800-6231 Services Or Contracts		8,180.54	23,728.72	53,000.00	45
05-430-700-4800-6250 Telephone		1,526.56	3,662.93	8,200.00	45
05-430-700-4800-6330 Transportation/Travel/Parking		6,490.39	15,110.11	50,000.00	30
05-430-700-4800-6333 Travel Expense		498.63	870.33	4,400.00	20
05-430-700-4800-6352 Insurance- Vehicles/Equipment/Liability		0.00	16,220.70	9,532.00	170
05-430-700-4800-6353 Workers Comp Insurance		239.00-	11,897.63	15,981.00	74
05-430-700-4800-6405 Supplies- Computer/Office/Meeting		3,936.93	6,683.92	14,000.00	48
05-430-700-4800-6625 Office & Other Equipment		1,289.66	4,561.83	16,600.00	27
05-430-700-4800-6800 Direct Charge Expenses Non Ffp		5,050.00	5,234.00	5,300.00	99
05-430-700-4800-6801 Non Profit Allocations		7,000.00	7,000.00	7,000.00	100
05-430-700-4800-6802 Mh Init - Lac		215.47	516.43	1,400.00	37
05-430-700-4800-6803 Mh Int - Consumer Support		75.00	1,180.56	11,000.00	11
05-430-700-4800-6804 Mh Init - Housing Expense		0.00	1,475.00	5,000.00	30

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

5 FUND Health & Human Services

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
05-430-700-4800-6809	Mh Init - Employability	1,162.50	2,278.50	5,000.00	46
05-430-700-4800-6810	Mh Init - Flex	0.00	189.47	2,500.00	8
05-430-700-4820-6101	Direct Social Service Salaries	288,285.33	536,190.31	1,121,618.00	48
05-430-700-4820-6108	Meals Reimbursed Taxable	169.72	285.21	750.00	38
05-430-700-4820-6109	Salaries- Overtime	2,208.76	3,323.76	5,200.00	64
05-430-700-4820-6124	Direct Soc Serv Medicare	4,050.87	7,480.50	16,350.00	46
05-430-700-4820-6149	Employer Deduct Contribution- Veba	5,500.00	14,750.00	27,000.00	55
05-430-700-4820-6150	Direct Soc Serv Health Ins	43,543.94	87,494.18	190,009.00	46
05-430-700-4820-6152	Direct Soc Serv Life Ins	344.15	672.95	1,500.00	45
05-430-700-4820-6154	Long Term Disability	74.16	148.32	250.00	59
05-430-700-4820-6159	Pera Employer	20,988.53	38,828.97	81,749.00	47
05-430-700-4820-6165	Direct Soc Serv Fica	17,320.56	31,984.81	69,909.00	46
05-430-700-4820-6267	Unemployment Compensation	120.43	120.43	0.00	0
05-430-700-4821-6101	Direct Ph Salaries	44,359.39	79,253.54	155,420.00	51
05-430-700-4821-6108	Meals Reimbursed Taxable	0.00	14.12	30.00	47
05-430-700-4821-6124	Direct Ph Medicare	631.51	1,125.96	2,254.00	50
05-430-700-4821-6149	Employer Deduct Contribution- Veba	582.50	1,495.00	2,660.00	56
05-430-700-4821-6150	Direct Ph Health Ins	4,362.50	9,350.00	19,950.00	47
05-430-700-4821-6152	Direct Ph Life Insurance	42.56	91.22	200.00	46
05-430-700-4821-6159	Pera Employer	2,941.79	5,471.62	11,270.00	49
05-430-700-4821-6165	Direct Ph Fica - Employer	2,700.19	4,814.42	9,638.00	50
----- REVENUES -----					
05-430-710-0000-5321	Relative Custody Asst S02	4,528.00-	9,629.00-	16,246.00-	59
05-430-710-0000-5323	Family Response- State Share	2,167.00-	2,167.00-	3,022.00-	72
05-430-710-0000-5324	State- Cadi/Tbi/Ltcc S01	0.00	857.85-	5,500.00-	16
05-430-710-0000-5420	Fed- Cadi/Tbi/Ltcc F06	0.00	857.88-	5,500.00-	16
05-430-710-0000-5423	Title IV- B2 Family Response*65	0.00	848.00-	8,170.00-	10
05-430-710-0000-5429	IV- E Self Grant*04	968.00-	968.00-	3,558.00-	27
05-430-710-0000-5441	IV- E Foster Care*01	17,969.00-	34,860.00-	72,000.00-	48
05-430-710-0000-5442	IV- E SSTS Admin*02	10,560.00-	25,668.00-	34,000.00-	75
05-430-710-0000-5453	CW TCM Revenue	0.00	22,702.14-	165,000.00-	14
05-430-710-0000-5482	IV- E Admin LCTS*07	4,721.00-	10,558.00-	65,000.00-	16
05-430-710-0000-5483	MA Admin LCTS*07	10,868.00-	22,659.00-	0.00	0
05-430-710-0000-5832	Admin Foster Care Recoveries	31,143.34-	64,497.49-	120,000.00-	54
05-430-710-0000-5833	IV- E Foster Care Recoveries	6,948.20-	9,021.34-	6,300.00-	143
05-430-710-0000-5840	PSOP Grant - MLB	250.00-	6,939.54-	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>50% % of BDG</u>
----- EXPENDITURES -----					
05-430-710-3080-6020	Family Assessment Response	0.00	0.00	200.00	0
05-430-710-3090-6027	Concurrent Planning Assessment	0.00	0.00	2,500.00	0
05-430-710-3160-6020	Transportation Child Serv	460.00	970.23	4,000.00	24
05-430-710-3160-6057	Foster Care- Transportation	1,263.41	3,069.04	10,000.00	31
05-430-710-3180-6020	Health- Related Services	275.52	539.94	300.00	180
05-430-710-3180-6057	Health Related Services- Foster Care	0.00	0.00	500.00	0
05-430-710-3181-6020	Drug Testing - CMCC Juveniles	525.29	525.29	0.00	0
05-430-710-3190-6020	Court Related Services & Activities	65.75	65.75	8,500.00	1
05-430-710-3410-6050	Environment Access/Specialized Suppies	0.00	0.00	500.00	0
05-430-710-3410-6057	Electronic Monitor/Specialize Supply- Ohp	352.00	352.00	2,000.00	18
05-430-710-3440-6050	Housing Services- Child	922.27	922.27	0.00	0
05-430-710-3450-6020	Social & Recreational/Hippo Therapy	42.74	116.16	0.00	0
05-430-710-3460-6065	Self Funds - Adolescent Life Skills	984.46	1,919.46	3,558.00	54
05-430-710-3470-6020	Independent Living Skills	364.00	459.00	0.00	0
05-430-710-3560-6020	Group Counseling	0.00	0.00	600.00	0
05-430-710-3620-6020	Family- Based Counseling Services	0.00	0.00	1,000.00	0
05-430-710-3640-6020	Family Assessment Response Services	830.39	2,473.84	4,500.00	55
05-430-710-3650-6027	Serv For Concurrent Perm Plan	0.00	0.00	3,000.00	0
05-430-710-3660-6020	Family Group Decision Making	0.00	80.16	3,000.00	3
05-430-710-3661-6020	Triple P Activity	0.00	0.00	2,500.00	0
05-430-710-3670-6020	PSOP - Parent Support Outreach Services	250.00	3,435.96	0.00	0
05-430-710-3710-6050	Shelter- Truancy Program	0.00	0.00	600.00	0
05-430-710-3710-6053	Shelter- Corrective	1,023.20	1,959.20	5,000.00	39
05-430-710-3710-6057	Child Shelter	1,462.30	1,462.30	5,000.00	29
05-430-710-3800-6057	Treatment Foster Care	21,804.56	40,883.41	130,000.00	31
05-430-710-3810-6057	Family Foster Care	39,600.78	76,814.53	465,809.00	16
05-430-710-3811-6057	Family Foster Care- Correctional	5,330.86	9,783.11	0.00	0
05-430-710-3812-6057	Family Foster Care- Icwa	21,606.88	45,913.51	0.00	0
05-430-710-3820-6040	Relative Custody Assistance	3,869.53	8,397.26	24,000.00	35
05-430-710-3830-6057	Children's Group Residential Care	2,143.00	2,347.30	90,000.00	3
05-430-710-3831-6057	Group Residential Care- Correctional	8,357.70	39,888.40	0.00	0
05-430-710-3832-6057	Group Residential Care- Icwa	13,500.90	19,929.90	0.00	0
05-430-710-3850-6057	Correctional Facilities	64,879.30	97,140.87	185,160.00	52
05-430-710-3852-6057	Correctional Facilities- Icwa	28,775.60	56,690.60	0.00	0
05-430-710-3860-6057	Detention Placement	0.00	199.60	0.00	0

Aitkin County



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5 FUND Health & Human Services

Report Basis: Cash

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05-430-710-3890-6020	Respite Care - Non Foster Care	69.54	69.54	300.00	23
05-430-710-3890-6057	Respite Care- Foster Care	150.00	1,222.14	2,000.00	61
05-430-710-3930-6020	General Case Management	104.00	104.00	500.00	21
05-430-710-3960-6050	Adoptions	0.00	0.00	100.00	0
05-430-710-3970-6064	Collaborative Grant	0.00	17,628.00	65,000.00	27
05-430-710-3980-6020	License & Resource Development	0.00	0.00	300.00	0
----- REVENUES -----					
05-430-720-0000-5322	State- Employment Svs S11	2,434.00	12,841.00	21,500.00	60
05-430-720-0000-5326	MFIP CC Admin S66	1,191.00	2,245.00	3,500.00	64
05-430-720-0000-5370	BSF Child Care Admin S08	1,113.00	2,056.00	4,194.00	49
05-430-720-0000-5426	MFIP CC Admin*13	1,296.00	2,443.00	4,800.00	51
05-430-720-0000-5432	Employment & Train Serv - F14	43,746.00	105,205.00	190,684.00	55
05-430-720-0000-5470	BSF Child Care Admin*15	1,401.00	3,220.00	6,560.00	49
05-430-720-0000-5832	Misc Child Care Recoveries/Fees	490.33	3,676.72	5,000.00	74
----- EXPENDITURES -----					
05-430-720-3020-6069	Community Ed & Prevent/Advertising	165.00	330.00	750.00	44
05-430-720-3110-6069	Bsf Child Care	1,445.68	2,168.48	4,337.00	50
05-430-720-3140-6020	Other Child Care	1,921.27	1,983.77	4,100.00	48
05-430-720-3140-6057	Day Care- Foster Care	0.00	0.00	1,000.00	0
05-430-720-3370-6038	Mfip- Employment Services	52,926.92	102,838.10	196,114.00	52
05-430-720-3980-6020	License And Resource Development	90.00	210.00	1,200.00	18
----- REVENUES -----					
05-430-730-0000-5321	CDTF Fund Admin S17	1,262.39	2,325.09	12,198.00	19
05-430-730-0000-5421	MA Rule 25 Admin SSTS*22	6,131.00	12,764.00	28,500.00	45
05-430-730-0000-5832	Detox Recoveries	4,717.00	9,080.94	27,000.00	34
----- EXPENDITURES -----					
05-430-730-3170-6050	Detox Transportation	96.60	308.28	0.00	0
05-430-730-3590-6072	Ccdtf County % State Billings	7,298.69	13,477.26	76,000.00	18
05-430-730-3700-6080	Commitment Costs - Alcoholism	0.00	0.00	13,000.00	0
05-430-730-3710-6020	Detoxification - Grand Rapids	11,375.00	14,625.00	48,000.00	30
05-430-730-3710-6080	Detoxification - Other	2,475.00	3,300.00	4,000.00	83
05-430-730-4800-6800	Other Cd/Detox Fees	0.00	0.00	600.00	0
----- REVENUES -----					
05-430-740-0000-5351	Child MH Combined S63	7,329.00	11,526.00	19,487.00	59
05-430-740-0000-5437	IV- E MH Foster Care*28	11,948.00	11,948.00	0.00	0
05-430-740-0000-5444	MA Rule 5 Foster Care*66	0.00	12,714.65	30,000.00	42
05-430-740-0000-5450	MA CMH TCM*64	0.00	6,264.30	46,000.00	14

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

5 FUND Health & Human Services

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
05-430-740-0000-5500	Insurance Company Revenue	14,893.00-	19,466.00-	16,000.00-	122
05-430-740-0000-5832	Misc Child MH Recoveries	5,477.55-	6,321.30-	5,000.00-	126
----- EXPENDITURES -----					
05-430-740-3050-6020	Child Outpat Assess/Psyc. Testing	3,876.76	7,436.29	9,000.00	83
05-430-740-3100-6020	Child Level of Care Determination	0.00	525.00	0.00	0
05-430-740-3300-6020	Other Family Community Support Services	52.53	66.89	500.00	13
05-430-740-3530-6020	Child Outpatient Psychotherapy	0.00	0.00	1,500.00	0
05-430-740-3620-6020	Family Based Services Mh	268.80	835.80	0.00	0
05-430-740-3830-6057	Rule 5- Children's Residential Trmt	40,762.75	80,325.65	100,000.00	80
05-430-740-3890-6020	Child Mh Respite	228.80	686.40	2,500.00	27
05-430-740-3890-6057	Mh Respite - Foster Care	1,593.24	3,029.32	5,000.00	61
05-430-740-3900-6020	Child Rule 79 Case Mgmt	540.00	1,080.00	1,000.00	108
----- REVENUES -----					
05-430-745-0000-5343	Adult MH Rule 78 CSP S25	0.00	13,854.00-	50,894.00-	27
05-430-745-0000-5421	MA Adult MH TCM*31	0.00	16,245.95-	83,000.00-	20
05-430-745-0000-5500	Insurance Company Revenue	4,820.00-	8,999.00-	14,400.00-	62
05-430-745-0000-5832	Adult MH - Misc Recoveries	50.00-	50.00-	450.00-	11
----- EXPENDITURES -----					
05-430-745-3085-6020	Adult Outpat Diagnostic Assess/Psyc	2,661.02	6,909.94	28,000.00	25
05-430-745-3090-6050	Pre- Petition Screening/Hearing	832.50	2,205.00	2,000.00	110
05-430-745-3160-6050	Adult Transportation	319.00	630.75	1,800.00	35
05-430-745-3340-6071	Pyschosocial Rehab/Ind Living Skills Csp	540.00	1,080.00	990.00	109
05-430-745-3520-6050	Adult Outpatient Psychotherapy	0.00	0.00	500.00	0
05-430-745-3720-6081	State- Operated Inpatient - Rtc Or Cbhh	3,975.12	32,822.12	20,000.00	164
05-430-745-3721-6081	Commitment Costs - Poor Relief	25,332.60	44,294.90	61,000.00	73
05-430-745-3910-6020	Adult Rule 79 Case Mgmt	1,080.00	2,160.00	2,000.00	108
----- REVENUES -----					
05-430-750-0000-5321	State Share- DD Screening S37	0.00	138.19-	600.00-	23
05-430-750-0000-5323	State Share- DD Services S38	0.00	19,714.86-	63,000.00-	31
05-430-750-0000-5341	DD Family Support Grant*35	0.00	0.00	1,000.00-	0
05-430-750-0000-5373	DD SILS Program S34	1,528.00-	3,625.00-	10,800.00-	34
05-430-750-0000-5420	Fed Share- DD Services F38	0.00	19,714.86-	63,000.00-	31
05-430-750-0000-5421	Federal Share- DD Screening F40	0.00	138.19-	600.00-	23
05-430-750-0000-5445	MA VA/DD TCM*42	0.00	2,716.99-	18,000.00-	15
----- EXPENDITURES -----					
05-430-750-3160-6094	Transportation - Waiver	0.00	100.00	360.00	28
05-430-750-3340-6073	Semi- Independent Living Serv (Sils)	3,665.25	8,701.33	13,500.00	64

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

5 FUND Health & Human Services

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year		
				Budget	50% % of BDG	
05-430-750-3350-6020	Family Support Program	0.00	0.00	1,000.00	0	
05-430-750-3380-6050	Extended Supported Employment	2,836.50	5,711.25	12,500.00	46	
05-430-750-3410-6094	Environment Access,Adapt,Special Supply	0.00	0.00	600.00	0	
05-430-750-3660-6050	Day Trng And Habilitation (Dac)	0.00	0.00	8,179.00	0	
05-430-750-3890-6020	Respite Care	0.00	1,786.75	0.00	0	
05-430-750-3950-6020	Public Guardianship Dd	2,012.14	4,831.29	15,000.00	32	
----- REVENUES -----						
05-430-760-0000-5320	State Share - LTCC	0.00	2,441.37-	5,300.00-	46	
05-430-760-0000-5322	State Share - CADI/CAC S44	0.00	14,906.47-	41,000.00-	36	
05-430-760-0000-5323	State Share - EW S44	0.00	2,931.77-	12,000.00-	24	
05-430-760-0000-5324	State Share - AC S45	0.00	4,811.24-	26,000.00-	19	
05-430-760-0000-5325	State Share - TBI S44	0.00	1,265.50-	7,000.00-	18	
05-430-760-0000-5331	State Share - RSC	0.00	295.01-	1,600.00-	18	
05-430-760-0000-5415	Title III- E Grant - Through ARDC	0.00	4,931.00-	0.00	0	
05-430-760-0000-5422	Fed Share - CADI/CAC F47	0.00	14,906.99-	41,000.00-	36	
05-430-760-0000-5423	Fed Share - EW F47	0.00	2,932.28-	12,000.00-	24	
05-430-760-0000-5425	Fed Share - TBI F47	0.00	1,265.54-	7,000.00-	18	
05-430-760-0000-5432	Federal Share - RSC	0.00	295.13-	1,600.00-	18	
05-430-760-0000-5434	Federal Share - LTCC	0.00	2,441.40-	5,300.00-	46	
05-430-760-0000-5500	Insurance Company Revenue	30,716.44-	58,052.28-	150,000.00-	39	
05-430-760-0000-5810	Co Share - Waivered Services	0.00	250.00-	500.00-	50	
05-430-760-0000-5832	Misc Adult Service Recoveries	0.00	1,057.25-	0.00	0	
05-430-760-0000-5845	LTCC Screening- Nursing Facility	9,756.75-	19,513.50-	31,643.00-	62	
----- EXPENDITURES -----						
05-430-760-3160-6050	Transportation - Txx	591.71	653.62	1,200.00	54	
05-430-760-3160-6075	Waiver & Ac Transportation	230.00	310.00	600.00	52	
05-430-760-3190-6020	Court Related Services & Activities	0.00	210.00	0.00	0	
05-430-760-3370-6050	Employability - Txx	750.00	1,545.00	3,060.00	50	
05-430-760-3410-6075	Environment Access,Adapt,Special Supply	0.00	0.00	3,000.00	0	
05-430-760-3440-6050	Housing Services	0.00	0.00	500.00	0	
05-430-760-3450-6050	Social & Recreational Services	0.00	60.00	0.00	0	
05-430-760-3950-6020	Guardianship/Conservatorship	1,564.80	4,061.24	9,000.00	45	
05-430-760-3980-6020	Licensing & Resource Development	0.00	0.00	80.00	0	
430 DEPT	Totals Social Services	Revenue	1,197,662.64-	1,687,809.70-	3,830,316.00-	44
		Expend.	919,333.93	1,819,573.94	3,830,316.00	48
		Net	278,328.71-	131,764.24	0.00	0

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>	
5 FUND	Totals Health & Human Services	Revenue	1,991,454.54-	2,851,688.86-	6,027,449.00-	47
		Expend.	1,480,954.23	2,911,581.10	6,027,449.00	48
		Net	510,500.31-	59,892.24	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

7 FUND Ditch

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDC</u>
350 DEPT Ditch 2 (Judicial)					
----- REVENUES -----					
07- 350- 000- 0000- 5791 Interest Income		1.92-	2.93-	0.00	0
350 DEPT Totals Ditch 2 (Judicial)	Revenue	1.92-	2.93-	0.00	0
	Expend.				
	Net	1.92-	2.93-	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

7 FUND Ditch

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>% of BDG</u>
352 DEPT Ditch 30 (County)					
----- REVENUES -----					
07-352-000-0000-5791 Interest Income		4.42-	6.73-	0.00	0
352 DEPT Totals Ditch 30 (County)	Revenue	4.42-	6.73-	0.00	0
	Expend.				
	Net	4.42-	6.73-	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

7 FUND Ditch

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
373 DEPT	Diversion Channel				
----- REVENUES -----					
07-373-000-0000-5791	Interest Income	3.28-	5.00-	0.00	0
373 DEPT	Totals Diversion Channel	Revenue Expend.	3.28- 5.00-	0.00	0
		Net	3.28-	5.00-	0
7 FUND	Totals Ditch	Revenue Expend.	9.62- 14.66-	0.00	0
		Net	9.62-	14.66-	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

Report Basis: Cash

10 FUND Trust

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
921 DEPT Co. Development					
----- REVENUES -----					
10-921-000-0000-5220 Concon Apport Ms 84 A 51 Intergovernment		0.00	0.00	250,000.00-	0
10-921-000-0000-5251 In Lieu Apportionments & Receipts		0.00	0.00	40,000.00-	0
10-921-000-0000-5396 Trail Grants- State		486.99-	486.99-	0.00	0
10-921-000-0000-5840 Misc Receipts		525.00-	725.00-	2,000.00-	36
----- EXPENDITURES -----					
10-921-000-0000-6101 Salaries- Full Time		30,673.66	56,965.38	106,464.00	54
10-921-000-0000-6108 Meals (Not Overnight)		3.45	6.73	0.00	0
10-921-000-0000-6109 Overtime- Salaries		29.54	29.54	0.00	0
10-921-000-0000-6124 Medicare- Employer		423.33	782.69	1,544.00	51
10-921-000-0000-6149 Employer Deduct Contribution- Veba		300.00	1,925.00	2,541.00	76
10-921-000-0000-6150 Health Insurance- Employer		4,395.03	8,790.06	19,287.00	46
10-921-000-0000-6152 Life Insurance- Employer		36.60	73.20	140.00	52
10-921-000-0000-6154 Long Term Disability- Employer		84.63	169.26	151.00	112
10-921-000-0000-6159 Pera Co		2,225.97	4,132.11	7,186.00	58
10-921-000-0000-6165 Fica- Employer		1,810.12	3,346.71	6,601.00	51
10-921-000-0000-6205 Postage		7.65	8.10	0.00	0
10-921-000-0000-6208 Training/Education		18.00	83.00	400.00	21
10-921-000-0000-6231 Services, Labor, Contracts		2,465.18	52,612.19	75,000.00	70
10-921-000-0000-6240 Dues		150.00	320.00	2,500.00	13
10-921-000-0000-6250 Telephone		46.10	124.05	0.00	0
10-921-000-0000-6332 Hotel/Motel Lodging		0.00	0.00	250.00	0
10-921-000-0000-6353 Workers Compensation Insurance		0.00	761.95	500.00	152
10-921-000-0000-6356 License Fees		135.50	135.50	0.00	0
10-921-000-0000-6405 Office Supplies		283.43	1,786.45	10,000.00	18
10-921-000-0000-6406 Field Supplies		2,341.89	2,849.27	0.00	0
10-921-000-0000-6511 Gas And Oil		37.80	37.80	0.00	0
10-921-000-0000-6515 Culverts		0.00	0.00	15,000.00	0
10-921-000-0000-6590 Repair & Maintenance Supplies		115.15	115.15	0.00	0
10-921-000-0000-6801 Appropriations		0.00	14,500.00	200,000.00	7
10-921-000-0000-6820 Refunds		25.00	25.00	0.00	0
921 DEPT Totals Co. Development					
	Revenue	1,011.99-	1,211.99-	292,000.00-	0
	Expend.	45,608.03	149,579.14	447,564.00	33
	Net	44,596.04	148,367.15	155,564.00	95

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
923 DEPT Forfeited Tax Sales					
----- REVENUES -----					
10- 923- 000- 0000- 5254 Forfeited Tax Sales		119,684.40-	578,429.82-	1,375,000.00-	42
10- 923- 000- 0000- 5840 Misc Receipts		0.00	0.00	1,000.00-	0
10- 923- 000- 0000- 5866 Co Auction Proceeds		0.00	0.00	5,000.00-	0
----- EXPENDITURES -----					
10- 923- 000- 0000- 6101 Salaries- Full Time		95,840.47	177,068.74	353,734.00	50
10- 923- 000- 0000- 6108 Meals (Not Overnight)		16.33	17.97	202.00	9
10- 923- 000- 0000- 6109 Overtime- Salaries		458.87	458.87	3,026.00	15
10- 923- 000- 0000- 6124 Medicare- Employer		1,320.91	2,423.07	5,130.00	47
10- 923- 000- 0000- 6149 Employer Deduct Contribution- Veba		1,250.00	7,100.00	8,442.00	84
10- 923- 000- 0000- 6150 Health Insurance- Employer		17,212.68	34,425.36	64,082.00	54
10- 923- 000- 0000- 6152 Life Insurance- Employer		120.81	241.62	467.00	52
10- 923- 000- 0000- 6154 Long Term Disability- Employer		177.18	354.36	538.00	66
10- 923- 000- 0000- 6159 Pera Co		6,759.79	12,648.96	23,877.00	53
10- 923- 000- 0000- 6165 Fica- Employer		5,647.48	10,359.59	21,931.00	47
10- 923- 000- 0000- 6205 Postage		392.29	765.53	2,000.00	38
10- 923- 000- 0000- 6208 Training/Education		18.00	18.00	2,500.00	1
10- 923- 000- 0000- 6230 Printing, Publishing & Adv		37.50	655.01	2,000.00	33
10- 923- 000- 0000- 6231 Services, Labor, Contracts		17,648.46	25,344.42	0.00	0
10- 923- 000- 0000- 6240 Dues		0.00	500.00	1,500.00	33
10- 923- 000- 0000- 6250 Telephone		150.54	431.15	500.00	86
10- 923- 000- 0000- 6254 Utilities		408.80	1,128.31	1,000.00	113
10- 923- 000- 0000- 6280 State Deed Forfeited Tax Sales		0.00	250.00	250.00	100
10- 923- 000- 0000- 6282 State Deed Repurchase		0.00	100.00	150.00	67
10- 923- 000- 0000- 6311 Sales Tax		31.99	69.04	500.00	14
10- 923- 000- 0000- 6330 Transportation & Travel		225.95	225.95	250.00	90
10- 923- 000- 0000- 6332 Hotel / Motel Lodging		0.00	0.00	250.00	0
10- 923- 000- 0000- 6352 Insurance		0.00	10,447.00	12,000.00	87
10- 923- 000- 0000- 6353 Workers Compensation Insurance		875.00-	977.05	4,500.00	22
10- 923- 000- 0000- 6374 Auto & Trailer License		0.00	96.00	150.00	64
10- 923- 000- 0000- 6405 Office Supplies		1,103.25	3,013.80	4,500.00	67
10- 923- 000- 0000- 6406 Field Supplies		0.00	0.00	500.00	0
10- 923- 000- 0000- 6590 Repair & Maintenance Supplies		2,783.34	3,545.34	12,000.00	30
10- 923- 000- 0000- 6818 Apportionments		730,881.97	730,881.97	745,021.00	98
10- 923- 000- 0000- 6820 Refunds & Reimbursements		4,384.73	20,683.31	55,000.00	38

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
10- 923- 000- 0000- 6901	Incidental Transfers	50,955.20	50,955.20	55,000.00	93
923 DEPT	Totals Forfeited Tax Sales	119,684.40-	578,429.82-	1,381,000.00-	42
		936,951.54	1,095,185.62	1,381,000.00	79
		817,267.14	516,755.80	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
926 DEPT Law Library					
----- REVENUES -----					
10- 926- 000- 0000- 5548 Law Library Fees		8,296.42-	21,114.51-	30,000.00-	70
----- EXPENDITURES -----					
10- 926- 000- 0000- 6250 Telephone		14.46	45.76	0.00	0
10- 926- 000- 0000- 6408 Law Books		3,186.29	10,963.35	30,000.00	37
926 DEPT Totals Law Library	Revenue	8,296.42-	21,114.51-	30,000.00-	70
	Expend.	3,200.75	11,009.11	30,000.00	37
	Net	5,095.67-	10,105.40-	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
----- REVENUES -----					
10-927-000-0000-5840	Missing Heirs Revenue	0.00	0.00	1,000.00-	0
----- EXPENDITURES -----					
10-927-000-0000-6832	Missing Heirs	0.00	0.00	1,000.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
929 DEPT Mn. Trust Insurance Fund					
----- REVENUES -----					
10- 929- 000- 0000- 5840 Dividends And Misc Reimbursements		0.00	0.00	25,000.00-	0
----- EXPENDITURES -----					
10- 929- 000- 0000- 6625 Office Equipment & Other Equipment		0.00	0.00	65,000.00	0
929 DEPT Totals Mn. Trust Insurance Fund	Revenue	0.00	0.00	25,000.00-	0
	Expend.	0.00	0.00	65,000.00	0
	Net	0.00	0.00	40,000.00	0
10 FUND Totals Trust	Revenue	128,992.81-	600,756.32-	1,729,000.00-	35
	Expend.	985,760.32	1,255,773.87	1,924,564.00	65
	Net	856,767.51	655,017.55	195,564.00	335

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

11 FUND Forest Development

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
924 DEPT Forest Resource					
----- REVENUES -----					
11-924-000-0000-5150 Sooline Rr Permits		0.00	550.00-	1,000.00-	55
11-924-000-0000-5222 L79C303 Ms 477- A- 11- 14 Intergovernmental		0.00	0.00	141,000.00-	0
11-924-000-0000-5396 Trail Grants- State		3,788.10-	3,788.10-	10,000.00-	38
11-924-000-0000-5840 Misc Receipts		0.00	0.00	1,000.00-	0
----- EXPENDITURES -----					
11-924-000-0000-6101 Salaries- Full Time		17,853.92	33,157.27	61,820.00	54
11-924-000-0000-6124 Medicare- Employer		258.86	480.74	896.00	54
11-924-000-0000-6149 Employer Deduct Contribution- Veba		400.00	800.00	1,565.00	51
11-924-000-0000-6150 Health Insurance- Employer		3,000.00	6,000.00	12,332.00	49
11-924-000-0000-6152 Life Insurance- Employer		19.98	39.96	81.00	49
11-924-000-0000-6159 Pera Co		1,294.44	2,403.96	4,482.00	54
11-924-000-0000-6165 Fica- Employer		1,106.98	2,055.82	3,833.00	54
11-924-000-0000-6208 Training/Education		38.00	38.00	0.00	0
11-924-000-0000-6231 Services, Labor, Contracts		1,434.50	5,016.00	20,000.00	25
11-924-000-0000-6250 Telephone		54.52	262.86	200.00	131
11-924-000-0000-6330 Transportation & Travel		194.81	483.41	1,000.00	48
11-924-000-0000-6350 Per Diem		280.00	700.00	2,000.00	35
11-924-000-0000-6352 Insurance		0.00	2,084.00	1,000.00	208
11-924-000-0000-6353 Workers Compensation Insurance		96.00	916.00	2,000.00	46
11-924-000-0000-6374 Auto & Trailer License		0.00	16.00	0.00	0
11-924-000-0000-6405 Office Supplies		0.00	191.98	3,500.00	5
11-924-000-0000-6406 Field Supplies		0.00	2,923.02	5,000.00	58
11-924-000-0000-6590 Repair & Maintenance Supplies		497.66	769.32	5,000.00	15
11-924-000-0000-6820 Refunds & Reimbursements		700.00	1,800.00	1,000.00	180
924 DEPT Totals Forest Resource					
	Revenue	3,788.10-	4,338.10-	153,000.00-	3
	Expend.	27,229.67	60,138.34	125,709.00	48
	Net	23,441.57	55,800.24	27,291.00-	204*

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
925 DEPT Reforestation					
----- REVENUES -----					
11-925-000-0000-5150 Sooline Rr Permits		0.00	175.00	2,000.00-	-9-
11-925-000-0000-5252 Forf Tax Sales Apportionment		191,913.07-	191,913.07-	195,000.00-	98
11-925-000-0000-5396 Trail Grants- State		18,305.97-	18,305.97-	100,000.00-	18
11-925-000-0000-5840 Misc Receipts		1,139.00-	1,109.88-	1,000.00-	111
----- EXPENDITURES -----					
11-925-000-0000-6101 Salaries- Full Time		31,582.11	60,348.86	118,230.00	51
11-925-000-0000-6102 Salaries- - Part Time		7,894.50	8,226.66	6,933.00	119
11-925-000-0000-6109 Overtime- Salaries		333.03	333.03	1,770.00	19
11-925-000-0000-6124 Medicare- Employer 1.45%		533.87	912.51	1,657.00	55
11-925-000-0000-6149 Employer Deduct Contribution- Veba		875.00	1,625.00	3,157.00	51
11-925-000-0000-6150 Health Insurance Employer		6,300.06	12,600.12	26,932.00	47
11-925-000-0000-6152 Life Insurance- Employer		45.75	91.50	193.00	47
11-925-000-0000-6159 Pera Co- Or 7.25%		2,313.85	4,399.42	8,700.00	51
11-925-000-0000-6165 Fica- Employer 6.20%		2,283.31	3,902.59	7,086.00	55
11-925-000-0000-6208 Training/Education		1,083.00	1,208.00	0.00	0
11-925-000-0000-6230 Printing, Publishing & Adv		153.75	313.50	0.00	0
11-925-000-0000-6231 Services, Labor, Contracts		19,119.18	36,543.02	30,000.00	122
11-925-000-0000-6267 Unemployment Compensation		0.00	1,082.00	0.00	0
11-925-000-0000-6272 Physical Examinations		0.00	0.00	100.00	0
11-925-000-0000-6273 Timber Improvement		29,810.00	29,810.00	10,000.00	298
11-925-000-0000-6312 Sales Tax Adjustment		0.01	0.96	0.00	0
11-925-000-0000-6330 Transportation & Travel		0.00	48.23	0.00	0
11-925-000-0000-6332 Hotel/Motel Lodging		212.25	212.25	0.00	0
11-925-000-0000-6352 Insurance		369.00	369.00	0.00	0
11-925-000-0000-6353 Workers Compensation Insurance		0.00	1,492.00	500.00	298
11-925-000-0000-6361 Road Construction Service		3,230.00	3,230.00	10,000.00	32
11-925-000-0000-6405 Office Supplies		336.45	439.88	2,000.00	22
11-925-000-0000-6406 Field Supplies		4,550.47	9,264.23	20,000.00	46
11-925-000-0000-6511 Gas And Oil		0.00	0.00	25,000.00	0
11-925-000-0000-6515 Culverts		0.00	0.00	5,000.00	0
11-925-000-0000-6590 Repair & Maintenance Supplies		11,306.85	28,884.08	10,000.00	289
11-925-000-0000-6620 Auto, Trailers, Snowmobiles		23,427.22	23,427.22	0.00	0
11-925-000-0000-6630 Miscellaneous- Capital Outlay		24,086.46	24,086.46	50,000.00	48
11-925-000-0000-6820 Refunds & Reimbursements		0.00	1,100.00	1,000.00	110

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year		
				<u>Budget</u>	<u>% of BDG</u>	
925 DEPT	Totals Reforestation	Revenue	211,358.04-	211,153.92-	298,000.00-	71
		Expend.	169,846.12	253,950.52	338,258.00	75
		Net	41,511.92-	42,796.60	40,258.00	106

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
934 DEPT Memorial Forest					
----- REVENUES -----					
11-934-000-0000-5252 Forf Tax Sales Apportionment		91,173.49-	91,173.49-	95,000.00-	96
----- EXPENDITURES -----					
11-934-000-0000-6231 Services, Labor, Contracts		0.00	0.00	35,000.00	0
11-934-000-0000-6273 Timber Improvement		0.00	0.00	50,000.00	0
11-934-000-0000-6361 Road Construction Service		0.00	0.00	25,000.00	0
11-934-000-0000-6406 Supplies		0.00	0.00	5,000.00	0
934 DEPT Totals Memorial Forest	Revenue	91,173.49-	91,173.49-	95,000.00-	96
	Expend.	0.00	0.00	115,000.00	0
	Net	91,173.49-	91,173.49-	20,000.00	456-

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

11 FUND Forest Development

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
935 DEPT Forest Road					
----- REVENUES -----					
11-935-000-0000-5301 Forest Road Grt Lw 1988Ch686		0.00	20,028.45-	35,000.00-	57
11-935-000-0000-5396 Trail Grants- State		0.00	0.00	10,000.00-	0
11-935-000-0000-5840 Misc Receipts		0.00	0.00	1,000.00-	0
----- EXPENDITURES -----					
11-935-000-0000-6102 Salaries- - Part Time		7,236.95	7,236.95	27,000.00	27
11-935-000-0000-6124 Medicare- Employer		104.95	104.95	500.00	21
11-935-000-0000-6165 Fica- Employer		448.67	448.67	2,100.00	21
11-935-000-0000-6208 Training/Education		27.00	27.00	0.00	0
11-935-000-0000-6250 Telephone		218.08	413.32	650.00	64
11-935-000-0000-6272 Physical Examinations		0.00	0.00	200.00	0
11-935-000-0000-6353 Workers Compensation Insurance		538.00-	1,973.00	3,500.00	56
11-935-000-0000-6511 Gas And Oil		1,677.21	1,677.21	0.00	0
11-935-000-0000-6590 Repair & Maintenance Supplies		7,646.28	7,895.00	10,000.00	79
935 DEPT Totals Forest Road	Revenue	0.00	20,028.45-	46,000.00-	44
	Expend.	16,821.14	19,776.10	43,950.00	45
	Net	16,821.14	252.35-	2,050.00-	12

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
936 DEPT Gravel Pit					
----- REVENUES -----					
11-936-000-0000-5840 Misc Receipts		955.20-	955.20-	1,000.00-	96
----- EXPENDITURES -----					
11-936-000-0000-6406 Field Supplies		0.00	32.05	0.00	0
11-936-000-0000-6590 Repair & Maintenance Supplies		0.00	76.90	0.00	0
936 DEPT Totals Gravel Pit	Revenue	955.20-	955.20-	1,000.00-	96
	Expend.	0.00	108.95	0.00	0
	Net	955.20-	846.25-	1,000.00-	85
11 FUND Totals Forest Development	Revenue	307,274.83-	327,649.16-	593,000.00-	55
	Expend.	213,896.93	333,973.91	622,917.00	54
	Net	93,377.90-	6,324.75	29,917.00	21

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

12 FUND Agency

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
930 DEPT ARDC					
----- REVENUES -----					
12- 930- 000- 0000- 5001 Property Taxes- Current		23,977.31-	23,977.31-	47,193.00-	51
12- 930- 000- 0000- 5004 Property Taxes- Delinquent		666.68-	666.68-	0.00	0
12- 930- 000- 0000- 5064 Mobile Home- Delinquent		5.31-	5.31-	0.00	0
12- 930- 000- 0000- 5065 Severed Mineral- Current		34.99-	34.99-	0.00	0
12- 930- 000- 0000- 5066 Severed Mineral- Delinquent		0.08-	0.08-	0.00	0
12- 930- 000- 0000- 5067 Industrial Minerals- Current		2.95-	2.95-	0.00	0
12- 930- 000- 0000- 5216 Taconite Credit- Current		0.51-	0.51-	0.00	0
----- EXPENDITURES -----					
12- 930- 000- 0000- 6801 Apportionments		0.00	3,088.25	96,386.00	3
930 DEPT Totals ARDC					
	Revenue	24,687.83-	24,687.83-	47,193.00-	52
	Expend.	0.00	3,088.25	96,386.00	3
	Net	24,687.83-	21,599.58-	49,193.00	44-

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

12 FUND Agency

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
932 DEPT Schools					
----- REVENUES -----					
12-932-000-0000-5001 Property Taxes- Current		1,498,600.68-	1,498,600.68-	0.00	0
12-932-000-0000-5004 Property Taxes- Delinquent		58,326.55-	58,326.55-	0.00	0
12-932-000-0000-5064 Mobile Home- Delinquent		290.48-	290.48-	0.00	0
12-932-000-0000-5065 Severed Mineral- Current		2,467.68-	2,467.68-	0.00	0
12-932-000-0000-5066 Severed Mineral- Delinquent		1.68-	1.68-	0.00	0
12-932-000-0000-5067 Industrial Minerals- Current		222.76-	222.76-	0.00	0
12-932-000-0000-5071 Penalties & Interests- Delinquent		26,676.18-	26,676.18-	0.00	0
12-932-000-0000-5216 Taconite Credit- Current		9.18-	9.18-	0.00	0
12-932-000-0000-5252 Forf Tax Sales Apportionment		127,941.75-	127,941.75-	0.00	0
----- EXPENDITURES -----					
12-932-000-0000-6801 Appropriations		1,716,182.73	1,911,438.27	0.00	0
932 DEPT Totals Schools	Revenue	1,714,536.94-	1,714,536.94-	0.00	0
	Expend.	1,716,182.73	1,911,438.27	0.00	0
	Net	1,645.79	196,901.33	0.00	0
12 FUND Totals Agency	Revenue	1,739,224.77-	1,739,224.77-	47,193.00-	685
	Expend.	1,716,182.73	1,914,526.52	96,386.00	986
	Net	23,042.04-	175,301.75	49,193.00	356

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
450 DEPT Collaborative- Aitkin School					
----- EXPENDITURES -----					
15- 450- 000- 0000- 6231 Aitkin School Services		0.00	18,872.69	32,850.00	57
450 DEPT Totals Collaborative- Aitkin School	Revenue				
	Expend.	0.00	18,872.69	32,850.00	57
	Net	0.00	18,872.69	32,850.00	57

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
451 DEPT Collaborative- Hill City School					
----- EXPENDITURES -----					
15- 451- 000- 0000- 6231 Hill City School Services		25,000.00	25,000.00	25,000.00	100
451 DEPT Totals Collaborative- Hill City School	Revenue				
	Expend.	25,000.00	25,000.00	25,000.00	100
	Net	25,000.00	25,000.00	25,000.00	100

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
452 DEPT Collaborative- Mcgregor School					
----- EXPENDITURES -----					
15- 452- 000- 0000- 6231 Mcgregor School Services		25,000.00	25,000.00	25,000.00	100
452 DEPT Totals Collaborative- Mcgregor School	Revenue				
	Expend.	25,000.00	25,000.00	25,000.00	100
	Net	25,000.00	25,000.00	25,000.00	100

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
453 DEPT Collaborative- Aitkin Co Hlth & Hmn Svs					
----- EXPENDITURES -----					
15- 453- 000- 0000- 6231 Ach&Hs Services		0.00	0.00	5,000.00	0
453 DEPT Totals Collaborative- Aitkin Co Hlth & Hmn Svs	Revenue				
	Expend.	0.00	0.00	5,000.00	0
	Net	0.00	0.00	5,000.00	0
15 FUND Totals Aitkin County Collaborative	Revenue				
	Expend.	50,000.00	68,872.69	87,850.00	78
	Net	50,000.00	68,872.69	87,850.00	78

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

18 FUND Environmental Trust Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
937 DEPT Environmental Trust Fund					
----- REVENUES -----					
18-937-000-0000-5791 Interest Income		4.12-	3,813.12	10,000.00-	-38-
----- EXPENDITURES -----					
18-937-000-0000-6900 Transfers		0.00	0.00	10,000.00	0
937 DEPT Totals Environmental Trust Fund	Revenue	4.12-	3,813.12	10,000.00-	38-
	Expend.	0.00	0.00	10,000.00	0
	Net	4.12-	3,813.12	0.00	0
18 FUND Totals Environmental Trust Fund	Revenue	4.12-	3,813.12	10,000.00-	38-
	Expend.	0.00	0.00	10,000.00	0
	Net	4.12-	3,813.12	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
521 DEPT	LLCC Administration				
----- REVENUES -----					
19-521-000-0000-5751	Contributions- Unrestricted	3,556.96-	5,051.96-	3,500.00-	144
19-521-000-0000-5840	Misc Receipts	127.58-	286.63-	1,888.00-	15
19-521-000-0000-5884	Commissary Sales Non Taxable	5,020.60-	10,392.60-	20,000.00-	52
19-521-000-0000-5885	Commissary Sales Taxable	4,415.97-	11,213.52-	25,000.00-	45
19-521-000-0000-5892	Overpayments	0.00	248.50-	0.00	0
19-521-000-0000-5896	Phone/Postage/Mileage Reimbursement	183.03-	183.03-	0.00	0
----- EXPENDITURES -----					
19-521-000-0000-6101	Salaries- Full Time	11,748.85	20,896.18	75,700.00	28
19-521-000-0000-6109	Salaries- Overtime	157.35	157.35	0.00	0
19-521-000-0000-6124	Medicare- Employer 1.45%	151.78	263.52	1,098.00	24
19-521-000-0000-6149	Employer Deduct Contribution- Veba	250.00	500.00	3,000.00	17
19-521-000-0000-6150	Health Insurance- Employer	1,875.00	3,750.00	22,958.00	16
19-521-000-0000-6152	Life Insurance- Employer	18.30	36.60	146.00	25
19-521-000-0000-6155	Long Term Disability- Employee	0.00	0.00	220.00	0
19-521-000-0000-6159	Pera Co- Or 7.00%	863.17	1,526.37	6,010.00	25
19-521-000-0000-6165	Fica- Employer 6.20%	648.90	1,126.77	4,693.00	24
19-521-000-0000-6205	Postage	199.17	1,048.63	1,600.00	66
19-521-000-0000-6230	Printing, Publ & Adv Promotion	1,404.57	1,536.07	1,950.00	79
19-521-000-0000-6231	Services, Labor, Contracts	21,822.79	24,577.81	10,000.00	246
19-521-000-0000-6234	Background Check Fee	0.00	0.00	100.00	0
19-521-000-0000-6240	Dues/Assoc Fees	35.00	35.00	180.00	19
19-521-000-0000-6250	Telephone	1,535.33	3,303.73	6,000.00	55
19-521-000-0000-6254	Utilities	6,429.35	28,463.00	42,500.00	67
19-521-000-0000-6255	Garbage	277.14	554.28	1,200.00	46
19-521-000-0000-6272	Physical Examinations	0.00	0.00	250.00	0
19-521-000-0000-6330	Transportation/Travel/Parking	0.00	109.20	100.00	109
19-521-000-0000-6352	Insurance	0.00	11,547.00	13,000.00	89
19-521-000-0000-6353	Workers Compensation Insurance	8.00	255.00	300.00	85
19-521-000-0000-6400	Commissary Items	4,932.80	13,465.02	18,000.00	75
19-521-000-0000-6405	Office & Computer Supplies	141.23	260.86	600.00	43
19-521-000-0000-6590	Repair & Maintenance Supplies	0.00	0.00	250.00	0
521 DEPT	Totals LLCC Administration				
	Revenue	13,304.14-	27,376.24-	50,388.00-	54
	Expend.	52,498.73	113,412.39	209,855.00	54
	Net	39,194.59	86,036.15	159,467.00	54

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
522 DEPT LLCC Education					
----- REVENUES -----					
19-522-000-0000-5553 Non School Groups		15,772.50-	25,045.00-	69,271.00-	36
19-522-000-0000-5557 Adventure Program Pkg Fees		27,355.00-	29,980.00-	73,000.00-	41
19-522-000-0000-5558 School Program Pkg Fees		115,191.22-	227,382.13-	450,000.00-	51
19-522-000-0000-5892 Overpayments		207.97-	560.21-	0.00	0
----- EXPENDITURES -----					
19-522-000-0000-6101 Salaries- Full Time		21,813.60	41,020.75	80,417.00	51
19-522-000-0000-6102 Wages- Part Time		20,497.23	34,180.52	59,450.00	57
19-522-000-0000-6124 Medicare- Employer 1.45%		594.85	1,053.07	2,028.00	52
19-522-000-0000-6149 Employer Deduct Contribution- Veba		0.00	2,000.00	2,000.00	100
19-522-000-0000-6150 Health Insurance- Employer		3,487.56	6,975.12	15,129.00	46
19-522-000-0000-6152 Life Insurance- Employer		18.30	36.60	73.00	50
19-522-000-0000-6154 Long Term Disability- Employer		59.04	118.08	0.00	0
19-522-000-0000-6155 Long Term Disability- Employee		0.00	0.00	160.00	0
19-522-000-0000-6159 Pera Co- Or 7.00%		2,805.01	5,191.08	13,320.00	39
19-522-000-0000-6165 Fica- Employer 6.20%		2,543.35	4,502.62	8,672.00	52
19-522-000-0000-6217 Credit Card Fees		302.13	455.78	900.00	51
19-522-000-0000-6224 Permits/License/Field Trips		0.00	0.00	1,900.00	0
19-522-000-0000-6231 Services, Labor, Contracts		0.00	298.00	0.00	0
19-522-000-0000-6240 Dues/Assoc Fees		0.00	0.00	700.00	0
19-522-000-0000-6267 Unemployment Compensation		0.00	426.97	1,500.00	28
19-522-000-0000-6330 Transportation/Travel/Parking		0.00	90.46	0.00	0
19-522-000-0000-6353 Workers Compensation Insurance		120.00	1,233.00	1,100.00	112
19-522-000-0000-6374 Auto & Trailer License		59.50	75.00	25.00	300
19-522-000-0000-6405 Office & Computer Supplies		0.00	28.54	300.00	10
19-522-000-0000-6416 Education Supplies		2,456.64	4,677.05	4,000.00	117
19-522-000-0000-6430 Medical Supplies		10.67	16.65	750.00	2
19-522-000-0000-6590 Repair & Maintenance Supplies		0.00	45.00	250.00	18
19-522-000-0000-6820 Refunds & Reimbursements		948.71	948.71	0.00	0
522 DEPT Totals LLCC Education					
	Revenue	158,526.69-	282,967.34-	592,271.00-	48
	Expend.	55,716.59	103,373.00	192,674.00	54
	Net	102,810.10-	179,594.34-	399,597.00-	45

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
523 DEPT LLCC Food					
----- REVENUES -----					
19- 523- 000- 0000- 5543 Special Milk Refunds		1,613.14-	2,874.50-	3,522.00-	82
----- EXPENDITURES -----					
19- 523- 000- 0000- 6101 Salaries- Full Time		12,231.06	22,339.86	40,205.00	56
19- 523- 000- 0000- 6102 Wages- Part Time		7,711.65	13,099.49	27,207.00	48
19- 523- 000- 0000- 6109 Salaries- Overtime		496.00	789.11	1,000.00	79
19- 523- 000- 0000- 6124 Medicare- Employer 1.45%		296.38	525.33	977.00	54
19- 523- 000- 0000- 6149 Employer Deduct Contribution- Veba		250.00	500.00	1,000.00	50
19- 523- 000- 0000- 6150 Health Insurance- Employer		1,875.00	3,750.00	7,829.00	48
19- 523- 000- 0000- 6152 Life Insurance- Employer		18.30	36.60	73.00	50
19- 523- 000- 0000- 6159 Pera Co- Or 7.00%		1,481.81	2,626.55	4,887.00	54
19- 523- 000- 0000- 6165 Fica- Employer 6.20%		1,267.19	2,246.17	4,180.00	54
19- 523- 000- 0000- 6245 State Wide Hospitality Fee		35.00	35.00	35.00	100
19- 523- 000- 0000- 6267 Unemployment Compensation		1,063.00	1,678.00	10,000.00	17
19- 523- 000- 0000- 6353 Workers Compensation Insurance		4.00-	1,387.00	1,300.00	107
19- 523- 000- 0000- 6418 Groceries- Students		16,756.65	28,666.84	53,000.00	54
19- 523- 000- 0000- 6420 Food Service Supplies		593.93	1,004.41	2,500.00	40
19- 523- 000- 0000- 6590 Repair & Maintenance Supplies		938.76	1,186.32	1,500.00	79
523 DEPT Totals LLCC Food		1,613.14-	2,874.50-	3,522.00-	82
	Revenue	45,010.73	79,870.68	155,693.00	51
	Expend.	43,397.59	76,996.18	152,171.00	51
	Net				

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
524 DEPT LLCC Maintenance					
----- EXPENDITURES -----					
19- 524- 000- 0000- 6101	Salaries- Full Time	9,457.49	17,747.53	35,283.00	50
19- 524- 000- 0000- 6102	Wages- Part Time	2,985.66	5,154.36	12,121.00	43
19- 524- 000- 0000- 6109	Salaries- Overtime	98.58	110.90	500.00	22
19- 524- 000- 0000- 6124	Medicare- Employer 1.45%	181.86	333.70	687.00	49
19- 524- 000- 0000- 6149	Employer Deduct Contribution- Veba	250.00	500.00	1,000.00	50
19- 524- 000- 0000- 6150	Health Insurance- Employer	1,875.00	3,750.00	7,829.00	48
19- 524- 000- 0000- 6152	Life Insurance- Employer	18.30	36.60	73.00	50
19- 524- 000- 0000- 6159	Pera Co- Or 7.00%	909.23	1,668.36	3,437.00	49
19- 524- 000- 0000- 6165	Fica- Employer 6.20%	777.55	1,426.75	2,939.00	49
19- 524- 000- 0000- 6267	Unemployment Compensation	475.00	1,025.00	4,500.00	23
19- 524- 000- 0000- 6302	Vehicle Maintenance	121.09	614.27	1,000.00	61
19- 524- 000- 0000- 6353	Workers Compensation Insurance	265.00	2,162.00	2,700.00	80
19- 524- 000- 0000- 6374	Auto & Trailer License	0.00	32.00	50.00	64
19- 524- 000- 0000- 6404	Grounds/Landscaping Materials	0.00	0.00	200.00	0
19- 524- 000- 0000- 6422	Janitorial Services/Supplies	2,254.46	4,095.25	8,000.00	51
19- 524- 000- 0000- 6450	Maintenance Small Tools	169.00	169.00	250.00	68
19- 524- 000- 0000- 6511	Gas And Oil	396.53	787.63	1,500.00	53
19- 524- 000- 0000- 6590	Repair & Maintenance Supplies	3,883.10	4,462.11	5,000.00	89
524 DEPT Totals LLCC Maintenance					
	Revenue				
	Expend.	23,587.85	44,075.46	87,069.00	51
	Net	23,587.85	44,075.46	87,069.00	51

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Aitkin County



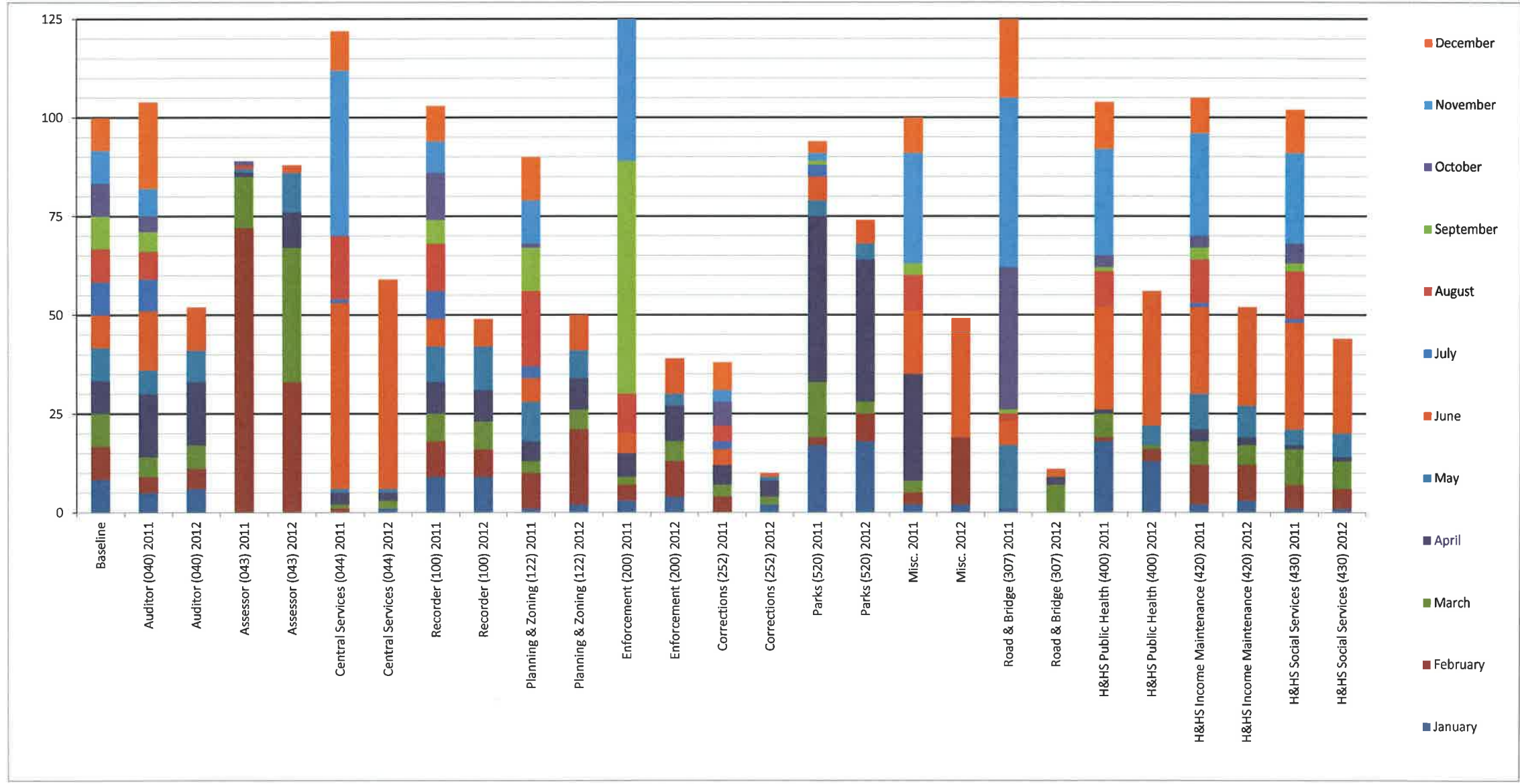
REVENUES & EXPENDITURES BUDGET REPORT As of 06/2012

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
525 DEPT LLCC Capital Improvement					
----- REVENUES -----					
19- 525- 000- 0000- 5840 Capital Improvement Donations		30,641.48-	30,641.48-	0.00	0
----- EXPENDITURES -----					
19- 525- 000- 0000- 6601 Capital Outlay- Non Marcum House		15,890.00	66,766.48	0.00	0
----- REVENUES -----					
19- 525- 050- 0000- 5840 Lccmr Grant Reimbursements		23,853.05-	89,703.05-	0.00	0
525 DEPT Totals LLCC Capital Improvement	Revenue	54,494.53-	120,344.53-	0.00	0
	Expend.	15,890.00	66,766.48	0.00	0
	Net	38,604.53-	53,578.05-	0.00	0
19 FUND Totals Long Lake Conservation Center	Revenue	227,938.50-	433,562.61-	646,181.00-	67
	Expend.	192,703.90	407,498.01	645,291.00	63
	Net	35,234.60-	26,064.60-	890.00-	929
FINAL TOTALS 1,666 Accounts	Revenue	17,865,070.36-	20,746,005.61-	26,283,109.00-	79
	Expend.	8,867,415.48	15,592,648.46	31,948,323.00	49
	Net	8,997,654.88-	5,153,357.15-	5,665,214.00	91-

**Revenues (Only) Report January - December 2011
January - June 2012**



07/17/12 CASH BALANCE SHEET			BALANCE 01/31/12	BALANCE 02/29/12	BALANCE 03/31/12	BALANCE 04/30/12	BALANCE 05/31/12	BALANCE 06/30/12
INVESTMENTS (YTD)			23,972,927.35	22,415,704.21	22,105,063.68	31,547,768.15	37,427,072.85	32,823,352.79
CASH BALANCES								
GENERAL FUND	1	000	11,352,666.31	10,643,145.96	10,204,829.87	9,939,794.98	9,530,060.44	11,502,002.81
RESERVED	1	000	549,027.85	547,544.29	468,195.97	447,029.18	429,104.66	426,434.02
RESERVE FROM ECON DEV	1	000	580,297.61	580,297.61	580,297.61	580,297.61	580,297.61	580,297.61
SHERIFF CONTINGENT	1	201	4,040.00CR	4,215.00CR	4,527.50CR	4,055.31CR	4,200.31CR	4,262.81CR
ENHANCED 911	1	254	490,052.50CR	497,516.62CR	501,995.05CR	496,716.30CR	502,906.86CR	510,339.35CR
SOLID WASTE	1	391	651,867.38CR	638,006.53CR	617,212.77CR	603,992.23CR	607,498.02CR	683,994.07CR
COUNTY PARKS	1	520	141,857.02CR	64,424.43CR	15,198.60CR	122,430.52CR	107,900.02CR	86,303.96CR
Fund 1 Subtotal			12,481,991.77	11,770,987.86	11,253,323.45	10,967,121.77	10,539,462.71	12,508,734.44
ROAD & BRIDGE	3	000	2,869,074.55	2,250,347.65	2,315,809.85	2,248,642.67	1,887,548.33	2,613,174.97
"232" TURNBACK	3	310	0.00	0.00	0.00	8,900,000.00	8,900,000.00	8,900,000.00
Fund 3 Subtotal			2,869,074.55	2,250,347.65	2,315,809.85	11,148,642.67	10,787,548.33	11,513,174.97
UNORG R&B	4	421	406,859.58	418,766.51	418,766.51	435,754.21	435,754.21	460,496.22
UNORG FIRE	4	422	45,901.35	45,901.35	32,544.99	26,128.46	26,128.46	38,553.11
UNORG CEMETERY	4	423	136.10	0.00	0.00	0.00	0.00	1,078.81
Fund 4 Subtotal			452,897.03	464,667.86	451,311.50	461,882.67	461,882.67	500,128.14
HEALTH & HUMAN SERVICES	5	000	4,095,482.59	4,080,715.68	3,845,665.02	3,470,471.02	3,480,061.99	4,518,609.82
DEBT SERVICE	6	000	199,803.10	199,803.10	199,803.10	199,803.10	200,041.26	395,077.68
DITCH JUDICIAL 2	7	350	12,309.22	12,309.69	12,310.23	12,311.05	12,311.63	12,312.15
COUNTY 2	7	367	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 5	7	353	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 20	7	364	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 21	7	365	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 23	7	354	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 24	7	351	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 25	7	355	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 28	7	356	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 29	7	371	265.12	265.12	265.12	265.12	265.12	265.12
COUNTY 30	7	352	28,301.65	28,302.73	28,303.96	28,305.85	28,307.19	28,308.38
COUNTY 34	7	357	795.89	795.89	795.89	795.89	795.89	795.89
COUNTY 36	7	358	2,755.29	2,755.29	2,755.29	2,755.29	2,755.29	2,755.29
COUNTY 37	7	359	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 42	7	360	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 43	7	366	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 58	7	361	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 63	7	362	525.89	525.89	525.89	525.89	525.89	525.89
COUNTY 66	7	363	1,670.08	1,670.08	1,670.08	1,670.08	1,670.08	1,670.08
DIVERSION CHANNEL	7	373	21,046.84	21,047.64	21,048.56	21,049.96	21,050.96	21,051.84
Fund 7 Subtotal			67,669.98	67,672.33	67,675.02	67,679.13	67,682.05	67,684.64

		BALANCE 01/31/12	BALANCE 02/29/12	BALANCE 03/31/12	BALANCE 04/30/12	BALANCE 05/31/12	BALANCE 06/30/12
STATE	9 000	31,798.84	31,589.78	45,252.43	44,399.18	(1,377,727.78)	19,012.89
TIMBER PERMIT BONDS	10 900	103,590.04	103,068.96	86,251.39	73,828.36	71,110.42	66,784.17
LIFELINE SUBSIDY	10 901	0.00	0.00	0.00	0.00	0.00	0.00
PROBATE SURCHARGES	10 915	0.00	0.00	0.00	0.00	0.00	0.00
ABAN DEP/BAIL ESCROW	10 919	1,814.56	1,814.56	1,814.56	1,814.56	1,814.56	1,814.56
CO DEVELOPMENT	10 921	343,277.33	328,236.13	316,719.61	304,655.79	289,036.17	272,123.57
CONS FORF TAX SALE	10 922	(18.72)	(18.72)	(18.72)	(18.72)	(18.72)	(18.72)
FORF. TAX SALE	10 923	970,876.82	1,032,012.73	1,084,756.82	277,143.31	321,564.08	267,489.68
LAW LIBRARY	10 926	30,894.69	34,570.76	37,185.94	39,149.87	41,675.66	42,281.61
MISSING HEIRS	10 927	20,090.29	20,090.29	20,090.29	20,090.29	20,090.29	20,090.29
CO INSURANCE TRUST	10 929	849,580.48	849,580.48	849,580.48	849,580.48	849,580.48	849,580.48
Fund 10 Subtotal		2,320,105.49	2,369,355.19	2,396,380.37	1,566,243.94	1,594,852.94	1,520,145.64
FOREST RESOURCE	11 924	242,318.59	232,160.26	223,847.26	214,002.93	210,827.68	200,405.69
REFORESTATION	11 925	695,018.92	669,401.59	627,433.46	797,374.90	760,865.79	668,945.38
MEMORIAL FOREST	11 934	136,004.51	136,004.51	136,004.51	227,178.00	227,178.00	227,178.00
FOREST ROAD	11 935	67,373.12	67,373.12	87,016.33	86,945.01	86,383.75	70,195.19
GRAVEL PIT	11 936	63,528.10	63,528.10	63,419.15	64,374.35	64,374.35	64,374.35
Fund 11 Subtotal		1,204,243.24	1,168,467.58	1,137,720.71	1,389,875.19	1,349,629.57	1,231,098.61
PREPAID TAXES	12 000	18,033.86	23,032.73	86.29	328.29	434.29	0.00
ARROWHEAD REG COMM	12 930	3,088.25	3,088.25	0.00	0.00	27.20	24,715.03
TOWNS	12 931	344,841.83	(3,088.24)	0.01	47,132.53	(13,319.53)	(73,160.38)
SCHOOLS	12 932	0.00	66,155.00	0.00	127,941.75	(1,357,084.22)	0.00
Fund 12 Subtotal		365,963.94	89,187.74	86.30	175,402.57	(1,369,942.26)	(48,445.35)
TAXES & PENALTIES	13 943	124,642.05	225,832.50	949,025.92	3,083,959.39	12,385,326.03	752,263.93
CAPITAL PROJECT	14 000	0.00	0.00	0.00	0.00	0.00	0.00
COLLABORATIVE AGENCY	15 000	84,997.05	84,997.05	102,625.05	52,625.05	52,625.05	52,625.05
ECONOMIC DEV FUND	16 944	0.00	0.00	0.00	0.00	0.00	0.00
ACT NOW FEDERAL GRANT	17 000	0.00	0.00	0.00	0.00	0.00	0.00
ENVIRONMENTAL TRUST from	18 937	483,766.19	483,767.07	479,948.95	479,950.87	479,952.26	479,953.07
LLCC GENERAL OPERATIONS	19 000	(414,886.42)	(414,344.76)	(389,693.56)	(387,747.11)	(336,796.66)	(377,440.38)
LLCC CAPITAL IMPROV. C/O	19 525	0.00	0.00	0.00	0.00	0.00	22,981.42
Fund 19 Subtotal		(414,886.42)	(414,344.76)	(389,693.56)	(387,747.11)	(336,796.66)	(354,458.96)
LCMR	20 938	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CASH & INVEST.		24,367,549.40	22,873,046.63	22,854,934.11	32,720,309.44	38,314,598.16	33,155,604.57

RESERVES:

8,072.06	Assessor-Computers
0.00	Assessor Vehicle
12,998.59	IT- Network Equipment
5,500.00	IT-Staff Training
3,464.50	Elections-Electronic Voting Equipmen
10,000.00	Attorney Murder Trial
335,583.48	Building-Construction
43,815.39	Sheriff-Technology Funds
7,000.00	Sheriff-Posse
<hr/>	
426,434.02	TOTAL

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7-18-12

Via: Patrick Wussow, County Administrator

From: Sue Bingham, Administrative Assistant

Title of Item:

County Attorney Opinion – Health & Human Services

Requested Meeting Date: 7-24-12 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

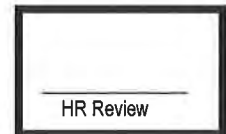
- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Sue Bingham, Administrative Assistant

RE: County Attorney Opinion – Health & Human Services

DATE: July 18, 2012

Please review the attached, pursuant to the July 10, 2012 County Board discussion.

Patrick Wussow

From: Jim Ratz [jratz@co.aitkin.mn.us]
Sent: Thursday, July 12, 2012 12:03 PM
To: 'Patrick Wussow'
Subject: RE: YOUNG v. JESSON, No. A10-1303., April 12, 2011 - MN Court of Appeals | FindLaw

Patrick:

I have reviewed the above-referenced case. Said case has two holdings as follows: (1) The DHS Commissioner has the authority to review a county's authority to restrict an elderly-waiver client's "free choice" of providers; and (2) The DHS Commissioner has the authority to force a county to contract with a qualified provider, absent evidence said provider was not properly licensed or otherwise unqualified to provide elderly-waiver client's care, if the elderly-waiver client can establish that said client's "free choice" of qualified providers has been restricted. *Young v. Jesson*, 796 N.W.2d 158, 169 (Minn. Ct. App. 2011). In the matter of Chappy's, I have not been made aware of any petition or appeal by any elderly-waiver client to DHS, nor, to the best of my recollection, was any such information presented at the last board meeting. If and when an elderly-waiver client, similarly situated to the client in *Young*, petitions or appeals the county's decision to DHS, I can certainly meet with the board at a closed meeting to discuss the county's options.

Please let me know if you have any questions.

Jim

From: Patrick Wussow [mailto:patrick.wussow@co.aitkin.mn.us]
Sent: Thursday, July 12, 2012 7:36 AM
To: jratz@co.aitkin.mn.us
Cc: 'Anne' Marcotte'
Subject: FW: YOUNG v. JESSON, No. A10-1303., April 12, 2011 - MN Court of Appeals | FindLaw

Jim

At the end of this week's Board meeting, under Board discussion, Commissioner Marcotte requested that you the County Attorney review the case identified below and give the County Board an opinion on how you feel the case is relevant to the County Board's decision on June 26th to not enter into a contract with Chappy's as presented at the H & HS meeting on June 26th.

Please let me know if you have any questions.

Patrick

From: Anne Marcotte [mailto:annemarcotte2@gmail.com]
Sent: Tuesday, July 10, 2012 9:38 AM
To: Patrick Wussow
Subject: Fwd: YOUNG v. JESSON, No. A10-1303., April 12, 2011 - MN Court of Appeals | FindLaw

Sent from my iPad

Begin forwarded message:

From: Anne Marcotte <annemarcotte2@gmail.com>

Date: July 5, 2012 10:03:32 AM CDT

To: Don Niemi <don.niemi@co.aitkin.mn.us>, Brian Napstad <brian.napstad@co.aitkin.mn.us>, Laurie Westerlund <laurie.westerlund@co.aitkin.mn.us>, "mark.wedel@co.aitkin.mn.us" <mark.wedel@co.aitkin.mn.us>

Subject: YOUNG v. JESSON, No. A10-1303., April 12, 2011 - MN Court of Appeals | FindLaw

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Court of Appeals of Minnesota.

YOUNG v. JESSON

Harold YOUNG, Appellant, v. Lucinda JESSON, Commissioner of Human Services, Respondent, Steele County Human Services, Respondent.

No. A10-1303.

-- April 12, 2011

Considered and decided by PETERSON, Presiding Judge; TOUSSAINT, Judge; and HUDSON, Judge.

Charles H. Thomas, Southern Minnesota Regional Legal Services, Inc., Mankato, MN, for appellant. Lori Swanson, Attorney General, Barry Greller, Assistant Attorney General, St. Paul, MN, for respondent Commissioner. Daniel A. McIntosh, Steele County Attorney, Owatonna, MN, for respondent Steele County.

OPINION

Appellant, a recipient of home- and community-based services under Minnesota's elderly-waiver medical-assistance program pursuant to section 1915(c) of the Social Security Act, challenges the decision of respondent Minnesota Commissioner of Human Services affirming a decision by respondent Steele County Board of Commissioners to refuse to contract with appellant's chosen provider for those services. Because we conclude that the commissioner erred by determining that the county had authority to restrict appellant's free choice of providers by declining to contract with a provider otherwise qualified to render services to appellant, we reverse and remand for further proceedings.

FACTS

In 2007, the Steele County Board of Commissioners (county) contracted with Valleyview of Owatonna, LLC, (Valleyview), an assisted-living and memory-care facility, to purchase customized-living services under the Minnesota elderly-waiver program. This program is a home- and community-based-services program operating under a waiver to Minnesota's medical-assistance plan, as authorized by section 1915(c) of the Social Security Act. 42

U.S.C. § 1396n(c). The elderly-waiver program serves persons age 65 or older who would otherwise be eligible to receive Medicaid benefits in a traditional institution and allows them instead to obtain care in their homes or in community-based residences.

Minnesota operates approved medical-assistance waiver programs under both sections 1915(b) and 1915(c) of the Social Security Act. See 42 U.S.C. § 1396n(b)(1), (c)(1). Section 1915(b) relates to the provision of services for recipients who are enrolled in managed-care organizations. 42 U.S.C. § 1396n(b)(1). Section 1915(c) allows for home- and community-based alternatives to nursing-facility care for individuals who are not enrolled in managed-care organizations. See 42 U.S.C. § 1396n(c)(1).

Appellant Harold Young, who is 80 years old and has Alzheimer's disease, was placed in the memory-care unit at Valleyview and began receiving customized-living services through the elderly-waiver program in June 2008. Less than two weeks after Young's admission to Valleyview, however, Steele County Human Services informed Young's daughter, who is now his guardian, that the county had voted to terminate its contract with Valleyview and would no longer permit the use of elderly-waiver funds to cover services at Valleyview after June 30.

Appellant sought a hearing with the Minnesota Department of Human Services (DHS) pursuant to Minn.Stat. § 256.045, subs. 3(1), 6 (2008), challenging the county's action. In October 2008, before a hearing could be held, it was discovered that appellant was enrolled in a multi-county managed-care plan, which had a contract with DHS and the county to provide medical-assistance benefits, including elderly-waiver services, to enrolled participants. When it became apparent that this managed-care plan would pay for appellant's elderly-waiver services at Valleyview retroactive to July 1, 2008, the human-services judge dismissed appellant's appeal.

For reasons not in the record, appellant later became ineligible for the managed-care plan. As a result, in December 2008, the county issued another notice, stating that it would deny appellant elderly-waiver services effective January 1, 2009, because appellant was no longer receiving care through a managed-care plan. Therefore, he would be receiving services on a fee-for-service basis, and because the county did not have a contract with Valleyview to provide elderly-waiver services for appellant, he would need to move to another facility. Appellant appealed the county's decision to DHS, arguing that the county's decision abridged his right to free choice among qualified medical-assistance providers in violation of 42 U.S.C. § 1396a(a)(23)(A) (2006).

At an evidentiary hearing before a human-services judge, appellant's daughter testified that she wanted appellant to remain at Valleyview, which was providing appropriate care and was located close to her home and appellant's physician. She testified that three of the five alternate facilities the county offered for appellant's care were located outside of Steele County.

The Steele County social-services supervisor testified that, to her knowledge, Valleyview was licensed by the Minnesota Department of Health (DOH) and appeared on the DHS

website as a qualified provider of services for appellant. She testified that, although the DOH had notified the county about certain health and safety issues at Valleyview, she was not aware if those issues had adversely affected Valleyview's license. She testified that one factor in the county's decision to terminate Valleyview's contract was the county's financial liability in assuming case-management services for people from another county who would be using Valleyview's services. She did not know about other possible reasons for the termination.

The Steele County human-services director testified that, prior to Valleyview's opening, the county received a list of health-and-safety-related concerns, which had delayed the opening, but the county had nonetheless decided to contract with Valleyview for a period of time. He testified that DHS has delegated responsibility for oversight of the elderly-waiver program to the county; that even if a provider is a "qualified provider" as licensed by the department of health, the county had no duty to contract with that provider; that Valleyview no longer had a contract with the county; and that appellant's free choice could be exercised by staying at a facility with which the county contracted.

The DHS aging-and-adult-services manager testified that Minnesota's elderly-waiver application did not authorize the county to refuse to contract with a vendor who is otherwise qualified and meets the needs of a recipient. She agreed that appellant's situation was a novel one and that it was ultimately the state's responsibility to ensure that the elderly-waiver program was operated in compliance with federal law. She testified that DHS was not taking a position on whether appellant had free choice of providers.

The human-services judge issued findings of fact, conclusions of law, and an order, concluding that a qualified provider was a provider that had a contract with a lead agency, such as the county; that Valleyview was not a qualified provider because it did not have a contract with the county; and that appellant has free choice of qualified providers because he could stay at any other facility with which the county did have a contract. The commissioner issued a decision adopting the findings, conclusion, and order. Appellant appealed to the district court, which affirmed the commissioner's determination, and this appeal follows.¹

ISSUES

I. Does the commissioner have authority to review the county's action of declining to contract with Valleyview?

II. Is the commissioner's decision that the county had the authority to decline to provide elderly-waiver services to appellant at Valleyview arbitrary and capricious or affected by legal error?

ANALYSIS

I

As a preliminary matter, the county contends that the commissioner lacked authority to review its decision to terminate its contract with Valleyview for elderly-waiver services because the county was not acting as a “county agency” in making its contracting decision. Whether a state agency's decision exceeded its authority presents a question of law, which this court reviews de novo. *St. Otto's Home v. Minn. Dep't of Human Servs.*, 437 N.W.2d 35, 39–40 (Minn.1989). The commissioner's authority to review the county's decision is controlled by statute. We review questions of statutory interpretation de novo. *Martin ex rel. Hoff v. City of Rochester*, 642 N.W.2d 1, 9 (Minn.2002).

Minnesota law provides that the commissioner “may initiate a review of any action or decision of a county agency.” Minn.Stat. § 256.045, subd. 6(a) (2010). But the county argues that the county board of commissioners is the body that decides whether to offer a contract to a provider. And the county maintains that because the statutory term “county agency” does not refer to the county board, but rather to Steele County Human Services, the county board's contractual decisions are not subject to review by the commissioner.

We reject this argument. The Minnesota legislature has granted the commissioner specific powers to carry out designated duties to “[a]dminister and supervise all forms of public assistance provided for by state law”; to “monitor . the performance of county agencies in the operation and administration of human services”; and to “enforce compliance with statutes, rules, federal laws, regulations, and policies governing welfare services.” Minn.Stat. § 256.01, subd. 2(a), 2(a)(2) (2010). Therefore, the commissioner's authority extends broadly to govern the administration of the elderly-waiver program, including the process of contracting for those services.

We also note that appellant has the right to a state-agency hearing on the change in his receipt of benefits. See Minn.Stat. § 256.045, subd. 3(a)(1) (2010) (stating that right to appeal extends to “any person” whose “public assistance, medical care, or . social services granted by the state agency or a county agency . is suspended, reduced, [or] terminated”). Within this context, “[t]he term ‘agency’ includes the county human services agency . and, where applicable, any entity involved under a contract . with the state agency or with a county agency” providing or operating services or programs affected by this right to appeal. Minn.Stat. § 256.0451, subd. 1 (2010). Here, the county's own former contract with Valleyview states that the county board of commissioners, “through [its] Human Services Department” is entering into the contract for elderly-waiver services. Therefore, we conclude that the county has acted as a “county agency” in purchasing elderly-waiver services, and the commissioner had authority to review the county's decision not to contract with Valleyview for those services.

II

Appellant argues that the commissioner legally erred by determining that appellant's “free choice” of Medicaid providers was limited to those providers with whom the county chose to contract. “On appeal from the district court's appellate review of an administrative agency's decision, this court does not defer to the district court's review, but instead independently examines the agency's record and determines the propriety of the agency's

decision.” *Shagalow v. State, Dep't of Human Servs.*, 725 N.W.2d 380, 384 (Minn.App.2006) (quotation omitted), review denied (Minn. Feb. 28, 2007). This court may reverse or modify an agency's decision on appeal if it determines that a party's substantial rights have been prejudiced because the agency decision violated a constitutional provision, exceeded the agency's authority, was made through unlawful procedure, was unsupported by substantial evidence, was arbitrary or capricious, or was affected by an error of law. Minn.Stat. § 14.69 (2010).

Our review of this issue requires examination of the relevant federal statutory and regulatory framework and Minnesota law implementing that framework. Statutory and regulatory construction presents a legal issue, which we review de novo. *Martin*, 642 N.W.2d at 9.

When interpreting a statute or rule, we first examine whether the language is clear or ambiguous on its face. *Am. Fam. Ins. Group v. Schroedl*, 616 N.W.2d 273, 277 (Minn.2000); see also Minn.Stat. § 645.001 (2010) (stating that principles of statutory interpretation apply to rules). If the language of a statute is clear, this court uses its plain language to ascertain and effectuate the intention of the legislature. Minn.Stat. § 645.16 (2010); *Brua v. Minn. Joint Underwriting Ass'n*, 778 N.W.2d 294, 300 (Minn.2010). But if the language is ambiguous, or reasonably susceptible to more than one interpretation, we apply the canons of statutory construction. *Premier Bank v. Becker Dev., LLC*, 785 N.W.2d 753, 759 (Minn.2010); *Brayton v. Pawlenty*, 781 N.W.2d 357, 363 (Minn.2010). “We are to read and construe a statute as a whole and must interpret each section in light of the surrounding sections .” *Schroedl*, 616 N.W.2d at 277.

The federal Medicaid program “is jointly funded with the states as a ‘cooperative endeavor in which the [f]ederal [g]overnment provides financial assistance to participating [s]tates to aid them in furnishing health care to needy persons.’” “ *In re Estate of Barg*, 752 N.W.2d 52, 58 (Minn.2008) (quoting *Harris v. McRae*, 448 U.S. 297, 308, 100 S.Ct. 2671, 2683 (1980)). A state participating in Medicaid must enact legislation and rules, incorporate them into a medical-assistance plan, and submit the plan for approval by the United States Secretary of Health and Human Services. *Id.* at 58. “Congress . requires that a participating state's Medicaid plan conform to federal requirements.” *Martin*, 642 N.W.2d at 11.

Home- and community-based waiver programs, such as Minnesota's elderly-waiver program, allow persons who would otherwise be eligible to receive Medicaid benefits in a traditional institution to instead obtain care in their homes or in community-based residences. *Ball v. Rodgers*, 492 F.3d 1094, 1098 (9th Cir.2007). In order to operate a waiver program, a state must submit for federal approval a waiver request that includes criteria for service definitions and provider standards. See 42 C.F.R. § 431.55 (2010).

The free-choice provision of the federal Medicaid statute—which is at the heart of this dispute—requires that a state medical-assistance plan allow a Medicaid recipient to have “free choice” in obtaining services from a qualified provider who is willing to provide those services. 42 U.S.C. § 1396a(a)(23)(A); 42 C.F.R. § 431.51(b) (2010). “By

implication, [this statute] confers an absolute right to be free from government interference with the choice to remain in a home that continues to be qualified.” *O'Bannon v. Town Court Nursing Ctr.*, 447 U.S. 773, 785, 100 S.Ct. 2467, 2475 (1980); see also *Ball*, 492 F.3d at 1098 (concluding that Medicaid beneficiaries may enforce free-choice provisions by way of section-1983 action); *Harris v. Olszewski*, 442 F.3d 456, 461 (6th Cir.2006) (stating same).

The parties dispute whether Valleyview is a “qualified provider” under the Social Security Act. That act states that a Medicaid recipient may obtain medical services and care from “any institution, agency, community pharmacy, or person, qualified to perform the service or services required.” 42 U.S.C. § 1396a(a)(23)(A). The commissioner determined that a qualified provider “must . have a contract with a county,” that appellant had “free choice” of qualified providers, but that because the county no longer had a contract with Valleyview, Valleyview was not a qualified provider for appellant's care. Appellant argues that the commissioner legally erred by determining that appellant's “free choice” of providers was restricted to those providers with whom the county chose to contract. Instead, appellant argues that a “qualified provider” is any provider that is properly licensed by the state and is capable of providing the requisite care.

Regulatory standards

To review the commissioner's decision, we turn first to the regulatory framework governing Medicaid waived services. Federal regulations provide that, in general, a Medicaid recipient may obtain services from any “organization that is . [q]ualified to furnish the services; and . [w]illing to furnish them to that particular recipient.” 42 C.F.R. 431.51(b)(i)-(ii) (2010). A state agency may, however, “[set] reasonable standards relating to the qualifications of providers.” 42 C.F.R. § 431.51(c)(2) (2010). The county argues that the requirement that a provider hold a contract with a county is a “reasonable standard” that relates to a provider's qualifications.

To address this argument, we must determine what “reasonable standard[s]” the state has set for the elderly-waiver program. A state must set out standards for providers when it requests federal approval of its waiver request. 42 C.F.R. § 431.55(f) (2010); see 42 C.F.R. § 431.55(f)(1) (stating that a state's waiver may restrict participants “to obtaining services from (or through) qualified providers . that meet, accept, and comply with the State reimbursement, quality and utilization standards specified in the State's waiver request”); Minn.Stat. § 256B.0915, subd. 1 (2010) (stating that “[t]he provision of waived services to elderly and disabled medical assistance recipients must comply with the criteria for service definitions and provider standards approved in [Minnesota's] waiver”). Therefore, we examine the terms of Minnesota's elderly-waiver application to determine whether a “qualified provider” is, by definition, a provider that holds a contract with the county. See *Shagalow*, 725 N.W.2d at 385–86 (interpreting terms of waiver to assist in determining issue of whether medical-assistance funds may be used to pay for service outside of United States).

Minnesota's elderly-waiver application contains no language that allows a restriction of providers based on a county agency's decision not to execute a contract with a certain provider. The elderly-waiver application provides that it is based on a quality framework, with a participant-based mission. Application for a § 1915(c) HCBS Waiver 1 (July 1, 2008). It states that providers must maintain applicable state licenses and certifications. *Id.* at 7. Although the application allows the state to delegate certain waiver-administration tasks to county agencies, it expressly reiterates a recipient's free choice of qualified providers. See *id.* at 4, 9 (stating that “[i]n accordance with 42 C.F.R. § 431.51, a participant may select any willing and qualified provider to furnish waiver services”). Moreover, maintaining a recipient's free choice is a requirement for Minnesota's participation in the waiver program. See *Martin*, 642 N.W.2d at 11 (stating “that a participating state's Medicaid plan [must] conform to federal requirements”).

We also note that federal approval of Minnesota's elderly-waiver application is now conditioned on meeting standards specified in a designated elderly-waiver-service-provider contract template. State of Minnesota, DHS Bull. No. 9-25-03, DHS Issues Template for contracts with Elderly Waiver and Alternative Care providers 2 (Apr. 20, 2009); see *Shagalow*, 725 N.W.2d at 386-87 (interpreting written policy changes implemented by federal agency that administers Medicaid). The state bulletin indicates that the template was issued as a result of federal-agency “concern regarding the assurance of provider access for all qualified providers and the related concern of access and choice for waiver participants.” DHS Bull. at 2. It further states that, although a waiver-services contract must contain information on required standards and licenses, “[t]he parameters of the contract cannot be altered in any way that would exclude otherwise qualified providers or restrict or create lack of choice for consumers among qualified providers.” *Id.* at 3.

Taken together, the federal statutes and regulations, waiver application, and state bulletin indicate that a waiver recipient must be accorded a free choice of qualified providers. See *Occhino v. Grover*, 640 N.W.2d 357, 359 (Minn.App.2002) (stating that statutes must be construed in whole-act context), review denied (Minn. May 28, 2002). We recognize that the federal regulations allow a state, in its waiver request, to specify “reimbursement, quality and utilization standards” for providers and to restrict waiver participants “to obtaining services from . qualified providers . that meet, accept and comply” with those standards. 42 C.F.R. § 431.55(f)(1). But the county does not assert how the decision to terminate its contract with Valleyview directly relates to reimbursement, quality, or utilization standards. Therefore, we conclude that the applicable regulatory framework does not support the commissioner's decision that Valleyview was not a qualified provider of elderly-waiver services because it did not have a contract with the county.

State statutes

Notwithstanding the absence of language in the waiver application authorizing the county to restrict providers by declining to contract with them, the county argues that the commissioner's decision is supported by two Minnesota statutes: Minn.Stat. § 256B.0915 (2010), which governs the provision of elderly-waiver services, and Minn.Stat. § 256.0112

(2010), which provides general authority for a county to contract with vendors to provide community social services. We will address each statute in turn.

Minn.Stat. § 256B.0915

The commissioner determined that Valleyview did not meet the standards of a qualified provider because it did not have a contract with the county based, in part, on the application of Minn.Stat. § 256B.0915, subd. 1b, which provides that counties may operate as “[l]ead agencies” in authorizing certain elderly-waiver services. Minn.Stat. § 256B.0915, subd. 1b(5). But by its terms, subdivision 1b relates only to the provision of “case management services,” which is the coordination of community services, financial management, and maintenance of individual case records for elderly-waiver recipients. *Id.*, subd. 1b. The county acts as the lead agency in providing case-management services for appellant, but the provision of those services is not at issue here, and the county has failed to show that subdivision 1b otherwise addresses the issues on appeal. Therefore, to the extent that the commissioner referred to the case-management subdivision of Minn.Stat. § 256B.0915, the commissioner erred by doing so.

Other subdivisions of Minn.Stat. § 256B.0915 govern customized-living services, which Valleyview has been providing to appellant. The county argues that the commissioner's determination is supported by subdivisions relating to customized-living-services rates and negotiation of individual-service rates. Minn.Stat. § 256B.0915, subsd. 3e, 3f. The county notes that payment for customized-living services, including service rates, must be “authorized” by a lead agency. Minn.Stat. § 256B.0915, subd. 3e² (emphasis added). In addition, “[p]ersons or agencies must be employed by or under a contract with the lead agency . in order to receive funding under the elderly waiver program, except as a provider of supplies and equipment when the monthly cost of the supplies and equipment is less than \$250.” Minn.Stat. § 256B.0915, subd. 3f (emphasis added). The county maintains that these subdivisions, which require that in order to obtain elderly-waiver funding, a contract must exist between a county and a service provider, show that a county has broad discretion in its decision to contract with providers.

When subdivisions 3e and 3f are read in the context of the statute as a whole, it is apparent that those subdivisions refer only to the procedures which must be followed in contracting for customized-living services, not to the determination of which providers are qualified to furnish those services. See *Schroedl*, 616 N.W.2d at 277 (stating that reviewing court is to read and construe statute as a whole). Moreover, other statutory provisions emphasize the significance of a recipient's “free choice” of qualified providers. First, “[s]ervices and supports shall meet the requirements set out in United States Code, title 42, section 1396n.” Minn.Stat. § 256B.0915, subd. 8(a). Those requirements include “free choice” of qualified providers. See 42 U.S.C. § 1396n(c)(2)(C) (requiring recipient to be informed of and given choice of feasible alternatives to institutional care). In addition, “[s]ervices and supports shall promote consumer choice.” Minn.Stat. § 256B.0915, subd. 8(b). Finally, we note that DHS, not the county, establishes the parameters for customized-living service rates. See Minn.Stat. § 256B.0915, subd. 3e(a) (providing that the monthly rate for customized-living services “shall be . authorized by the lead agency within the parameters

established by the commissioner ”) (emphasis added). Thus, we conclude that Minn.Stat. § 256B.0915 does not support the commissioner's determination that, in order to be considered a qualified provider of elderly-waiver services, a provider must have an existing contract with a lead agency.

Minn.Stat. § 256.0112

The county also argues that Minn.Stat. § 256.0112 supports the commissioner's conclusion that “there is no provision of Minnesota law which could force the [county] to execute a contract with a vendor.” A county is authorized to contract with vendors to provide community social services and must follow certain procedures and standards for purchasing those services. Minn.Stat. § 256.0112, subs. 1, 2. If an inquiring agency wishes to purchase services from a vendor located in a different county, it must notify the local agency in that county. Minn.Stat. § 256.0112, subd. 6(c).

If the local agency in the county where the vendor is located declines to negotiate a contract with [a] vendor or fails to [timely] respond [to a request to purchase services] under paragraph (c), the inquiring agency is authorized to negotiate a contract and must notify the local agency that declined or failed to respond.

Minn.Stat. § 256.0112, subd. 6(d). The commissioner stated that, under subdivision 6(d), the local agency may decline to negotiate a contract with a local vendor and reasoned that the county therefore may not be forced to contract with Valleyview.

But subdivision 6(d) must be read in conjunction with subdivision 6(c), which addresses the situation in which a county seeks to negotiate with a vendor located in a different county. Subdivision 6(d) does not come into play until a local agency requests to purchase services from an out-of-county vendor under subdivision 6(c). It is not relevant to the present issue because Valleyview is located in Steele County. In addition, when read together, the language of subdivisions 6(d) and 6(c) indicates that a local agency's decision to “decline [] to negotiate a contract with [a] vendor” refers to the decision “not [to] negotiate a contract with [that] vendor because of concerns related to clients' health and safety.” Minn.Stat. § 256.0112, subs. 6(d), 6(c)(3). The statute does not provide unlimited discretion for a county to refuse to contract with an otherwise-qualified provider. See *Premier Bank*, 785 N.W.2d at 760 (a court cannot supply a statutory provision that the legislature “purposely omitted or inadvertently overlooked”).

Here, the commissioner found that the county articulated health and safety concerns with respect to contracting with Valleyview for elderly-waiver services. But although the Steele County human-services director testified that health and safety concerns originally delayed Valleyview's opening, and that it was one among several issues considered by the county in its initial contracting decision, the county has presented no evidence that these concerns were ongoing. In fact, the county did contract with Valleyview for a period of time. Therefore, substantial evidence does not support a finding that these concerns currently justify the county's decision not to contract with Valleyview. The terms of the county's previous contract with Valleyview required that, as a provider, Valleyview must continue

to comply with relevant standards of licensure and certification to meet the standards of the elderly-waiver program, and there is no evidence that Valleyview does not currently comply with those requirements. Therefore, we conclude that the commissioner legally erred by determining that the county had authority to decline to contract with Valleyview as a qualified provider of appellant's elderly-waiver services and that the county acted arbitrarily and capriciously by denying appellant his "free choice" of qualified providers of elderly-waiver services.

DECISION

We conclude that the commissioner had authority to review the county's authority to restrict an elderly-waiver client's "free choice" of providers. But we also conclude that the commissioner legally erred by determining that the county had authority to restrict appellant's "free choice" of qualified providers by terminating its contract with appellant's chosen provider, absent evidence that this provider was not properly licensed or otherwise unqualified to provide appellant's care. Because the commissioner's decision was affected by legal error, we reverse and remand to the district court for an order requiring the county to execute a contract with appellant's chosen qualified provider.

Reversed and remanded.

FOOTNOTES

1. The commissioner did not submit a brief and informed this court that it was an inactive party to this appeal.

2. In 2009, the Minnesota legislature amended portions of Minn.Stat. § 256B.0915.2009 Minn. Laws, ch. 79, art. 8, §§ 45-49, at 910-14. The previous version of Minn.Stat. § 256B.0915, subd. 3e, stated a requirement that contracts be "negotiated and authorized" by a lead agency. See Minn.Stat. § 256B.0915, subd. 3e (2008). Because we would reach the same result under either version of the statute, we apply the current version.

HUDSON, Judge.

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Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7-18-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Long Lake Conservation Center Phone Update

Requested Meeting Date: 7-24-12 Estimated Presentation Time: _____

Presenter: _____

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No

_____ HR Review

Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Commissioners

FROM: Patrick Wussow, County Administrator

RE: Long Lake Conservation Center Phone Update

DATE: July 18, 2012

At the July 10th County Board meeting the Board was made aware of the phone system at LLCC camp being down due to possible lightning strike. The management team is meeting with staff on Monday, July 23rd and will provide an update for possible action to approve a phone system at the July 24th Board meeting.

Please see attached memo for discussion.

Patrick Wussow

From: Mark Jacobs [mjacobs@co.aitkin.mn.us]
Sent: Tuesday, July 17, 2012 2:57 PM
To: 'LLCC'; laurie.westerlund@co.aitkin.mn.us; 'Ross Wagner'; Steve Bennett; 'Ryan Perish'; 'Bobbie Danielson'
Cc: patrick.wussow@co.aitkin.mn.us; kpeysar@co.aitkin.mn.us
Subject: LLCC mgt team 7/23 meeting 8:30 AM

A major topic of discussion will involve the LLCC phone system...

Steve Bennett from IT will be there so we all can find out what you have, what you need, and how to get it up and running.

Does MCIT cover this damage? Where are we at in this process?

Currently LLCC pays Frontier between \$500-\$600/month for their service... what does that entail (phone, internet, etc.)?

Is there a better system that could meet LLCC's needs and save money (from Frontier or someone else)?

This is the time to figure it out.

Mark Jacobs
Land Commissioner
Aitkin County Land Department
209 2nd St. NW Room #206
Aitkin, MN 56431
P: 218-927-7367
F: 218-927-7249

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Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7-18-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Flood Related Damages – ATV Trails

Requested Meeting Date: 7-24-12 Estimated Presentation Time: _____

Presenter: Mark Jacobs, Land Commissioner

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Map and photos

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

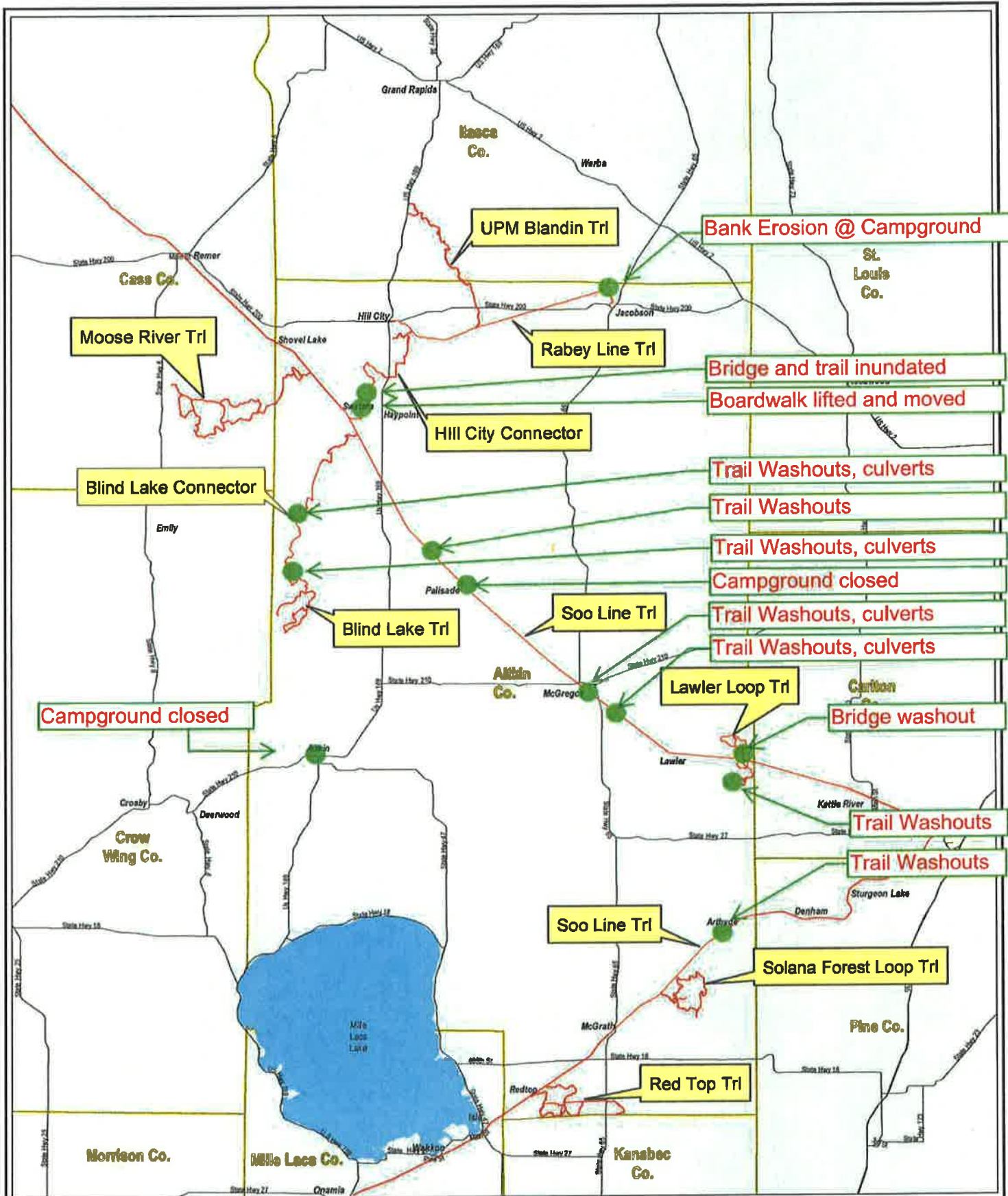
TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Flood Related Damages - ATV Trails

DATE: July 18, 2012

At the July 24, 2012 Board meeting, Mark Jacobs, Land Commissioner will provide an update on flood related damages to Aitkin County ATV trails.



Campground closed

Bank Erosion @ Campground

Bridge and trail inundated

Boardwalk lifted and moved

Trail Washouts, culverts

Trail Washouts

Trail Washouts, culverts

Campground closed

Trail Washouts, culverts

Trail Washouts, culverts

Bridge washout

Trail Washouts

Trail Washouts

Legend

- ATV Trail
- Major Highway
- County Boundary

Northwoods Regional ATV Trail System Trail Map



Author: ddh

Map prepared by Aitkin County's GIS for graphic display purposes only.

Date: 7/13/2012

Berglund Park



N Soo Line



Moose River bridge—the bridge that was



Aitkin Campground



City of McGreogr—N Soo Line

Forest Roads



Blind Lake ATV



Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7-18-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Flood Related Expenditures

Requested Meeting Date: 7-24-12 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

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AITKIN COUNTY ADMINISTRATION

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217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Flood Related Expenditures

DATE: July 18, 2012

At the July 3, 2012 Board meeting, the County Board passed a resolution giving authorization to the County Administrator to approve flood related expenditures. At each County Board meeting, the County Administrator is to present a list of all such expenditures to the Board.

The only related expenditures to date are related to debris collection as attached.

Please contact me if you have any questions.

Aitkin County Flood Debris Project 2012
Equipment/Labor Price Sheet
Buetow Trucking and Excavating LLC. & Gobel Excavating Inc.

<u>Equipment</u> <u>/Labor</u>	<u>Rate</u>
Excavators	\$135.00/hour
Skid steer	\$90.00/hour
Dump Truck	\$85.00/hour
Utility Truck with Dump Trailer	\$40.00/day
Utility Trucks	\$75.00/day
Site Supervisor	\$65.00/hour
Laborers	\$42.00/hour

Dumpster Rate—pick-up and delivery of dumpsters is \$350.00. This does not include the tipping rate of \$7.50/cubic yard

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7-18-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

No Wake Zone Update

Requested Meeting Date: 7-24-12 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
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- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
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- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

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AITKIN COUNTY ADMINISTRATION

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217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: No Wake Zone Update

DATE: July 18, 2012

At the July 10, 2012 Board meeting, the County Board passed a resolution modifying the slow-no wake zones on Aitkin County lakes, and authorizing the County Administrator to add or remove the restrictions from lakes as data indicates. I have attached a copy of the action I took on Monday July 16th based upon data received from the Aitkin County Land Department's survey crew.

Additionally, staff has prepared an additional proposed resolution to continue the slow no-wake restrictions based upon recent County Board action. The current Board action will expire July 24th.

On Tuesday I will provide a verbal update to the County Board.

Patrick Wussow

From: Patrick Wussow [patrick.wussow@co.aitkin.mn.us]
Sent: Monday, July 16, 2012 10:57 AM
To: '<mark.wedel@co.aitkin.mn.us>'; 'Laurie Westerlund'; 'Brian Napstad'; 'Niemi, Don'; 'Anne"Marcotte'
Cc: 'Mark Jacobs'; 'Scott Turner'; 'Bill Thompson'; sue.bingham@co.aitkin.mn.us
Subject: Slow no-wake information updated
Attachments: 071012-076 - Temporary Aitkin County Lakes Slow No-Wake Zone.doc

Commissioners

I have attached a cover memo from me modifying the slow no-wake status in Aitkin County. Mark Jacobs pulled his survey crew off of their work to obtain the data. A couple of lake still do not have data so I did not make any changes to those.

You will see the list for slow no-wake for the entire lake did change, as a number of the lakes tied into the ripple river are at elevated readings. In addition several of the lakes near Minnewawa are down to a 300' slow no-wake status.

Again Mark Jacobs crew did the survey work which helped a lot. I did not provide the specific lake elevation because I was sure I would spend the entire day and week discussing exact lake elevation with property owners. Today Bill Thompson is out installing new signs and the web site was updated. Additionally, I stopped into the Aitkin County Lake Association meeting Saturday morning and obtained an up to date list of contacts for each lake association. Later today an email notice just like this one will be sent to them.

At this time I do not plan to have any additional staff time spent on surveying lake levels. I will prepare a memo to update the County Board at next week's County Board meeting.

Let me know if you think I missed sending a notice to anyone.

Thanks

Patrick Wussow
Aitkin County Administrator

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

July 16, 2012

From the Aitkin County Administrator, Patrick Wussow.

Pursuant to County Board action for resolutions, **071012-076, 071012-077, and 071012-078** the County Board authorized the County Administrator to add or remove lakes from the slow no-wake lists as data is gathered.

Because additional data has been gathered, the following restrictions are in effect until further notice.

No person shall operate a watercraft at greater than slow-no wake speed on the entire lake for:

Lake Name	Township
Dam	Glen
Diamond	Farm Island
Farm Island	Farm Island
Elm Island	Nordland
Hanging Kettle	Farm Island
Long	Glen
Ripple	Nordland
Section 10(Wladimiraf)	Nordland
Section 12	Nordland

No person shall operate a watercraft at greater than slow-no wake speed for a distance of 300' from the shoreline on the following lakes:

Lake Name	Township
Hill Lake	Hill Lake
Horseshoe	Shamrock
Jenkins	Fleming
Minnewawa	Shamrock
Sissabagamah	Nordland
Sunset	Farm Island
Townline	Farm Island

This action does not affect Resolution #060112-052 as identified for Big Sandy Lake and the associated area. Those identified lakes remain at slow-no wake for the entire lake.

If you have questions please contact the County Administrator at 218-927-7276

Patrick Wussow

From: Dean Westendorf [ddwest89@yahoo.com]
Sent: Tuesday, July 17, 2012 8:32 PM
To: patrick.wussow@co.aitkin.mn.us
Subject: Wake restrictions at Farm Island Lake

Patrick Wussow,
Thank you for responding to my call on Tues, July 17, 2012.

I want to voice my concern for the no wake on Farm Island Lake.

We own 100' lake shore on Farm Island Lake. We were on vacation the week of July 4th and it started out with no wake, then no wake 300' feet from shore on Tues. It is really hard when you pay your taxes and only use very little of the resources in the county in comparison to what we pay. Now we have NO WAKE, which I feel should be lifted to 300', if there is any restrictions. We have raised our dock 3 times & feel everyone should take responsibility and take charge of their property-docks, lifts, boats. The 20 mile/hr. winds do more shore damage than a boat wake 300' from shore. I don't see any water sitting in yards, no septic systems are flooded or gas tanks floating such as in McGregor. They have extreme conditions. It is hard to invite guests and then you can't even use the lake for recreational activities. The season is so short & now we have lost 3 weekends already. This constant changing of the regulations every week is ridiculous. Would you rather have people go to Mille Lac's & bring the zebra muscle back into our lake? I don't see restrictions in Crow Wing county with the resorts. They are watching their economy! They know that is their bread & butter. The groceries, the gas the people buy saves your economy. I feel Farm Island Lake owners are being punished when I see no restrictions on Bay Lake which flows into Tame Fish into Farm Island into Pine into Hickory Lake. None of these have restrictions. Cedar Lake just north of Farm Island Lake doesn't have any restrictions. I can see putting floats out between the big island and shore-with no wake because those cabins are less than 50' from shore. Lets be fair with no wake 300' and enjoy the rest of the summer along with saving your economy. The future counts. Take ownership & protect what is ours!!

Mary Westendorf
7-17-12

Sue Bingham

From: Rod Garbe [rod.garbe@ecm-inc.com]
Sent: Wednesday, July 18, 2012 10:53 AM
To: 'Patrick Wussow'
Cc: 'Niemi, Don'; 'Sue Bingham'
Subject: RE: No Wake Resolution

Thank you very much for getting back to me. I do appreciate it. I do question that long lake is 2.6 feet above the OHM. I have been on that lake for 12 years and it is definitely high but NOT near that amount. I honestly feel your base information of the ordinary high water mark is incorrect for Long Lake. But again I appreciate the feedback.

Rod Garbe (Long Lake property owner)

From: Patrick Wussow [mailto:patrick.wussow@co.aitkin.mn.us]
Sent: Tuesday, July 17, 2012 5:05 PM
To: 'Rod Garbe'
Cc: 'Niemi, Don'; 'Sue Bingham'
Subject: RE: No Wake Resolution

Mr. Garbe:

Thank you for your question. The County Board passed the resolution below. Please note the first i. "The Aitkin County Board authorizes the Aitkin County Administrator to add or remove lakes from the no-wake lists as data is gathered."

As of July 13th additional information was gathered and it identified that long lake was 2.6' above the ordinary high water mark (OHW). That data was not available to the County Board when they made their decision to have only a 300' slow no-wake status on Long Lake. Because the new data was provided it identified that Long Lake should be a slow no-wake for the entire lake per the direction of the County Board resolution.

Please note that the County Board did approve another resolution that will be in effect for July 20 thru July 24th, with the same language.

If after you review this information you still have questions, please let me know.

Patrick Wussow
Aitkin County Administrator

Temporary Aitkin County Lakes Slow-No Wake Zone

WHEREAS, due to extraordinary weather conditions, including excessive rainfall during June and July of 2012, record high water elevations prevail on all Aitkin County lakes, and

WHEREAS, wave action from wind and watercraft has and will exacerbate shoreline erosion and cause damage to real and personal property, and

WHEREAS, high-water levels coupled with increased wave action have led to the inundation of low-lying yards and structures, and

WHEREAS, in an effort to protect property and limit environmental damage to lakes from shoreline erosion where the County can and may exert some control, the County Board of Commissioners enacts this 10th day of July, 2012, the following Temporary Special Controls to Section 5 Regulations of the Watercraft Ordinance, and

WHEREAS, the following three tiers have been identified for lake restrictions:

- No Wake on Entire Lake - 18" and above the Ordinary High Water levels (OHW)
- 300' No Wake Zone - 12" to 18" above the Ordinary High Water levels (OHW)
- No restrictions with respect to wake - Up to 12" above the Ordinary High Water levels (OHW)

NOW THEREFORE, BE IT RESOLVED, the following lakes shall have a slow-no wake zone on the entire lake:

Lake Name	Township
<i>Fleming</i>	<i>Fleming</i>
<i>Gun</i>	<i>Fleming</i>
<i>Horseshoe</i>	<i>Shamrock</i>
<i>Minnewawa</i>	<i>Shamrock</i>
<i>Wilkins</i>	<i>Fleming</i>
<i>Farm Island</i>	<i>Farm Island</i>
<i>Ripple</i>	<i>Nordland</i>
<i>Waukenabo</i>	<i>Waukenabo</i>

BE IT FURTHER RESOLVED, that no person shall operate a watercraft at greater than slow-no wake speed for a distance of 300' from the shoreline on the following lakes:

Lake Name	Township
<i>Cedar</i>	<i>Farm Island</i>
<i>Clear</i>	<i>Glen</i>
<i>Dam</i>	<i>Glen</i>
<i>Diamond</i>	<i>Farm Island</i>
<i>Elm Island</i>	<i>Nordland</i>
<i>Esquagamah</i>	<i>Waukenabo</i>
<i>Hammal -- (Bass)</i>	<i>Farm Island</i>
<i>Hanging Kettle</i>	<i>Farm Island</i>
<i>Hill Lake</i>	<i>Hill Lake</i>
<i>Jenkins</i>	<i>Fleming</i>
<i>Long</i>	<i>Glen</i>
<i>Ripple</i>	<i>Nordland</i>
<i>Round</i>	<i>Waukenabo</i>
<i>Section 10 (Wladimiraf)</i>	<i>Nordland</i>
<i>Section 12</i>	<i>Nordland</i>
<i>Sissabagamah</i>	<i>Nordland</i>

Sunset	Farm Island
Thornton (Thorton)	Farm Island
Townline	Farm Island

- i. The Aitkin County Board authorizes the Aitkin County Administrator to add or remove lakes from the no-wake lists as data is gathered.
- ii. The up-to-date lists will be maintained at the County's official website.
- iii. This resolution does not affect Resolution #060112-052 as identified for Big Sandy Lake and the associated area.
- iv. This resolution is in effect from July 15, 2012 through July 19, 2012.
- v. There are no restrictions with respect to wake on any Aitkin County lakes not listed above, except as already provided by Minnesota Statutes and the Aitkin County Watercraft Ordinance.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members

Voting Yes

STATE OF MINNESOTA)
 County of Aitkin) ss.
 Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 10th day of July A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 10th day of July A.D., 2012_

—
 KIRK PEYSAR, County Auditor

From: Rod Garbe [mailto:rod.garbe@ecm-inc.com]
Sent: Tuesday, July 17, 2012 9:29 AM
To: patrick.wussow@co.aitkin.mn.us
Subject: No Wake Resolution

Good Morning

I am e-mailing you because your title was on the "No Wake" resolution.

Why was Long Lake in Glenn Township made MORE restrictive? The water is going down. On Sunday it was 300 feet from shore and now it is no wake for the entire lake. That was silly because the water is going down. Please forward this question to the appropriate person. Thanks.

Rod Garbe (Long Lake property owner)

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED July 24, 2012

By Commissioner: xx

071012-0xx

Temporary Aitkin County Lakes Slow-No Wake Zone

WHEREAS, due to extraordinary weather conditions, including excessive rainfall during June and July of 2012, high water elevations prevail on many Aitkin County lakes, and

WHEREAS, wave action from wind and watercraft has and will exacerbate shoreline erosion and cause damage to real and personal property, and

WHEREAS, in an effort to protect property and limit environmental damage to lakes from shoreline erosion where the County can and may exert some control, the County Board of Commissioners enacts this 24th day of July, 2012, the following Temporary Special Controls to Section 5 Regulations of the Watercraft Ordinance, and

WHEREAS, the following three tiers have been identified for lake restrictions:

- No Wake on Entire Lake - 18" and above the Ordinary High Water levels (OHW)
- 300' No Wake Zone - 12" to 18" above the Ordinary High Water levels (OHW)
- No restrictions with respect to wake - Up to 12" above the Ordinary High Water levels (OHW)

NOW THEREFORE, BE IT RESOLVED, the following lakes shall have a slow-no wake zone on the entire lake:

Lake Name	Township
Fleming	Fleming
Gun	Fleming
Horseshoe	Shamrock
Minnewawa	Shamrock
Wilkins	Fleming
Farm Island	Farm Island
Ripple	Nordland
Waukenabo	Waukenabo

BE IT FURTHER RESOLVED, that no person shall operate a watercraft at greater than slow-no wake speed for a distance of 300' from the shoreline on the following lakes:

Lake Name	Township
Cedar	Farm Island
Clear	Glen
Dam	Glen
Diamond	Farm Island
Elm Island	Nordland
Esquagamah	Waukenabo
Hammal – (Bass)	Farm Island

Hanging Kettle	Farm Island
Hill Lake	Hill Lake
Jenkins	Fleming
Long	Glen
Ripple	Nordland
Round	Waukenabo
Section 10 (Wladimiraf)	Nordland
Section 12	Nordland
Sissabagamah	Nordland
Sunset	Farm Island
Thornton (Thorton)	Farm Island
Townline	Farm Island

- i. The Aitkin County Board authorizes the Aitkin County Administrator to add or remove lakes from the no-wake lists as data is gathered.
- ii. The up-to-date lists will be maintained at the County's official website.
- iii. This resolution does not affect Resolution #060112-052 as identified for Big Sandy Lake and the associated area.
- iv. This resolution is in effect from July 24, 2012 through July 28, 2012.
- v. There are no restrictions with respect to wake on any Aitkin County lakes not listed above, except as already provided by Minnesota Statutes and the Aitkin County Watercraft Ordinance.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voting Yes

STATE OF MINNESOTA)
 County of Aitkin) ss.
 Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 24th day of July A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 24th day of July A.D., 2012

KIRK PEYSAR, County Auditor
 BY _____, Deputy

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7-18-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Discussion - Lake Improvement District

Requested Meeting Date: 7-24-12 Estimated Presentation Time: 20-30 minutes

Presenter: Nancy Karjalahti

Type of Action Requested (check all that apply)

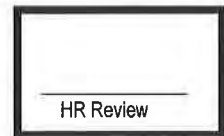
- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) letter, statutes, Crow Wing County application

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Commissioners

FROM: Patrick Wussow, County Administrator

RE: Request from Resident to discuss Developing a Policy to Establish Lake Improvement Districts

DATE: July 19, 2012

Attached is a letter from Nancy Karjalahti of McGregor. Her request is for the County Board to consider establishing a Lake Improvement District for the lake she lives on, Lake Minnewawa in Shamrock Township. Earlier this summer Commissioner Napstad provided copies of what Crow Wing County has established (copies attached). Additionally, staff is providing several sections of relevant State Statute as background information prior to the Board discussion.

Lake Improvement Districts (LID) are established in accordance with Mn Statutes 103B.501-103B.581. The specific purpose of a LID is defined by MN Statute 103B.511:

Subdivision 1. Purpose.

(a) To preserve and protect the lakes of the state and to increase and enhance the use and enjoyment of the lakes it is in the public interest that a statewide lake improvement program is established to: preserve the natural character of lakes and their shoreland environment where feasible and practical; improve the quality of water in lakes; provide for reasonable assurance of water quantity in lakes, where feasible and practicable; and to assure protection of the lakes from the detrimental effects of human activities and certain natural processes. The commissioner shall coordinate and supervise a local-state program for the establishment of lake improvement districts by counties for lakes located within their boundaries, based on state guidelines and rules and compatible with all state, regional, and local plans where the plans exist.

(b) In administration of this program, the commissioner of natural resources shall consult with and obtain advice from other state agencies on the aspects of the program over which the agencies have specific legislative authority, including the Department of Health and the Pollution Control Agency.

A copy of this packet will be forwarded to Jim Ratz, Mark Jacobs, and Terry Neff.

If after reviewing you have questions please contact me.

Nancy Karjalahti
18089 490th St
McGregor, MN 55760
218-426-4161

Aitkin County Administrator Wussow
209 2nd St NW
Aitkin, MN 56431
July 16, 2012

Attention Administrator Wussow:

I am requesting 20 to 30 minutes of the Aitkin County Board of Commissioners time at the July 24th, 2012 meeting. I would like to discuss developing a policy for establishing a Lake Improvement District.

Many lake associations are talking about this. After looking into the State statues and rules, I believe Aitkin County is progressive enough that we should start working and establish a policy before any lake comes to the Aitkin County Board of Commissioners requesting a Lake Improvement District.

I spoke with Mitch Brinks of Crow Wing County Environmental Services recently about Lake Improvement District which have been established in Crow Wing County. Crow Wing County has established a very good policy as they have many lakes with Lake Improvement District. Enclosed are Crow Wings policy and check lists. Ruth Lake is the latest in Crow Wing County. A copy of their Lake Improvement District application is on Crow Wing County's web site. I could not down load it to send with this letter.

I look forward to address the Aitkin County Board of Commissioners on July 24th, 2012.

Could you advise me of the time? Thank you.

Sincerely,


Nancy Karjalahti

Creating a Lake Improvement District



Environmental Services

CROW WING COUNTY
BRainerd, MINNESOTA 56401



A [Lake Improvement District](#) (LID) is a taxing district formed around a lake in accordance with Minnesota Statutes, sections [103B.501-103B.581](#). A lake improvement district is a local unit of government established by resolution of appropriate county boards and/or city governing bodies, or by the commissioner, for the implementation of defined lake management projects and for the assessment of the costs thereof. The overall goal of establishment of the LID program ([103B.511](#)) is to preserve and protect the lakes of the state and to increase and enhance the use and enjoyment of the lakes.

Below is a summary of the requirements for creating a LID (from statute and rule)

LID Requirements if created by County Board (103B.515)

- Specify the boundaries of the district
- Prescribe the water and related land resource management problems to be undertaken in the district
- State how the programs will be financed
- Designate the county officer or agency that will be responsible for supervising the programs
- Set a date for a hearing on the resolution
- Provide proper notice to commissioner, town board, citizens
- Hold a public Hearing
- Make order establishing the LID with appropriate findings demonstrating that public welfare will be promoted, that property in the district will benefit, and that the district will not contribute to any long-range environmental pollution
- Provide proper notice of its decision

LID Requirements if created by Petition (103B.521)

- Name and purpose of the LID
- Necessity of the district to promote public health or welfare and which management programs will be undertaken
- Benefits to property from the establishment of the LID
- Boundaries of the LID (including a map)
- The number of directors proposed (from 5 to 9)
- Request for establishing the district as proposed
- Petition must be signed by a majority of the property owners within the proposed LID (must include county/city land)
- Petition must be filed with the county auditor and addressed to the board, auditor must verify signatures
- Notice must be provided to commissioner, town board, citizens
- The petition is reviewed by the public and the Commissioner of Natural Resources (and they prepare advisory report)
- County Board must hold a public hearing with 30 days and then make a decision within 30 days of the public hearing
- If County Board has disapproved a petition, a petition may be submitted to the Commissioner of Natural Resources

Additional Requirements (MN Rule 6115.0970)

- Written statement of lake problems and objectives
- Proposed type(s) of water and related land resource management programs to be undertaken
- Information indicating the degree of local interest and commitment to future management
- Identification of any lands and waters which may be adversely affected by the implementation of district purposes (with an assessment of)
- Statement outlining the adequacy and ownership of public accesses, including public lands and beaches
- An estimate of the total equalized valuation of the property within the LID

Types of lake improvements allowed (MN Rule 6115.0950)

- ◆ Studying the sources of and solutions to lake problems;
- ◆ Preserving and improving water quality by means of water and related land management, excluding land use zoning authority; and in-lake water treatment;
- ◆ Sedimentation and siltation control;
- ◆ Shoreline erosion control;
- ◆ Aquatic nuisance control;
- ◆ Preserving and improving fish and wildlife habitat;
- ◆ Preserving and improving recreational potential;
- ◆ Any other purposes approved by the county board pursuant to Minnesota Statutes [103B.551](#) & [103G.605](#).

Questions???

Contact Mitch Brinks, Environmental Services (218) 824-1128, mitch.brinks@co.crow-wing.mn.us



Local / State LID Contacts

Crow Wing County

Primary Contact:

Environmental Services:

Mitch Brinks: coordinates meetings, maintains communication with LIDs
218-824-1128, mitch.brinks@co.crow-wing.mn.us

Financial / Tax Information:

Auditor-Treasurer's Office:

Mike Carlson: signs approval to pay bills, maintains accounts
218-824-1000, ext. 4037, mike.carlson@co.crow-wing.mn.us

Jeanie Kuebelbeck: verifies signatures on petitions, places assessment on the tax rolls
218-824-1000, ext. 4033, Jeanie.kuebelbeck@co.crow-wing.mn.us

Jeanne Aske: pays bills, maintains accounts
218-824-1120, Jeanne.aske@co.crow-wing.mn.us

Roberta Vickerman: downloads
218-824-1000, ext. 4034, Roberta.vickerman@co.crow-wing.mn.us

Stephane Eversen: downloads
218-824-1000, ext. 4029, stephane.eversen@co.crow-wing.mn.us

Lauren Borden: County Auditor-Treasurer
218-824-1045 or 218-824-1300

State of Minnesota

Minnesota Pollution Control Agency
Paul Eger, Commissioner
520 Lafayette Road
St. Paul, MN 55155
Paul.eger@state.mn.us
651-757-2016

Minnesota Department of Natural Resources
Rebecca Wooden
Division of Waters
500 Lafayette Road
St. Paul, MN 55155-4032
Rebecca.wooden@dnr.state.mn.us
651-259-5717

LID information is on the Crow Wing
County website:
www.co.crow-wing.mn.us
under the Environmental Services section

Note: A certified petition must be sent to above state agencies within 5 days after officially filing petition with Crow Wing County.



Lake Improvement District (LID) CROW WING COUNTY POLICIES

In addition to the established rules and regulations by the state of Minnesota, Crow Wing County has adopted the following policies for Lake Improvement Districts (LIDs):

1. LID Voting Procedures

Voting for directors will be by secret ballot. Ballots shall be mailed to each property owner within the district at least three (3) weeks prior to the annual meeting. Ballots may be sent or delivered to the clerk of the board prior to or on the date of the annual meeting. Please refer to item #9 of this policy for information on eligible voters.

This is in addition to the statutory requirement of 2 weeks. Contact the Auditor-Treasurer's office for assistance with obtaining current addresses.

2. Liability Coverage

The LID shall maintain general liability insurance in the amount of tort limits established by Minnesota Statute 466 and shall name Crow Wing County as an additional insured on such insurance policy. A copy of the insurance policy shall be filed annually with the Crow Wing County Auditor-Treasurer.

For questions on insurance, please contact Crow Wing County Water Protection Specialist Mitch Brinks.

3. Financial Records

The County Auditor-Treasurer, or their designee, shall handle the financial transactions of the LID.

A list of appropriate contact people in the Auditor-Treasurer's office is available at www.co.crow-wing.mn.us.

4. Annual Administrative Fee

MN Statute 103B.555 subd. 3 states that "the county board or county boards forming the joint county authority shall include appropriate provisions in their budget for the operation of a lake improvement district." Accordingly, the application fee for a new LID shall be \$500. An annual fee of \$250 shall be required to cover county costs related to the administration of the LID.

The amounts listed above shall be subject to any updates to the county fee schedule as approved by the County Board of Commissioners. Any additional staff time necessary for processing a late or incomplete annual report will be added to the annual fee of the LID for the following year. These additional expenses will be billed at the administrative rate according to the county fee schedule.

5. Annual Reporting Deadline

MN Statute 103B.571 subd. 4 requires LIDs to provide an annual report to the proper entities no later than 4 months after the annual meeting. Crow Wing County has set an annual reporting deadline of November 1st (not to exceed the 4 month requirement). Annual reports shall meet the reporting requirements set forth in 103B.571, and clearly identify the objectives the LID is attempting to achieve, the activities during the year to achieve those goals and the results of those activities in achieving the objectives. In addition, annual reports shall identify the goals for the upcoming year and actions the LID proposes to take to achieve them. A template and checklist for the annual report will be provided by the Land Services Department, which LIDs shall follow in preparing and submitting the annual report.

Reports should be submitted to Mitch Brinks. A brief meeting may be required to make sure all information has been submitted.

6. Herbicide Application

Herbicide treatment authorizations, consistent with Minnesota Department of Natural Resources permit application requirements, shall be on file as required by the Minnesota Department of Natural Resources

For questions on herbicide, please contact the Department of Natural Resources.

7. Super Majority

A 60% 'Super Majority' of property owner support is intended for the establishment of an LID.

This is above and beyond the statutory requirement of a simple majority (50% + 1).

8. Duration of LIDs to be 5 Years

LIDs shall initially be established for a period of 5 years. After the 5th year, a comprehensive report shall be prepared that details the results, analysis, and conclusions from LID activities conducted during the previous 5 years. This report should include measurable data regarding the impact of LID activities and current state of the lake with respect to invasive species and water quality. In addition the report shall outline goals and action steps for the next 5 years. A template and checklist for the 5 year report will be provided by the Land Services Department, which LIDs shall follow in preparing and submitting the 5 year report. This report shall be presented to the Land Services Department for review by the County Board of Commissioners. Upon consent of the County Board, no other petitions, signatures, or public hearings would be required to continue the LID.

For questions on the 5 year report, please contact Crow Wing County Water Protection Specialist, Mitch Brinks.

9. Clarification of Eligible Landowners within Boundaries of LID

Riparian property owners per taxable parcel identification are eligible to sign the petition and vote on LID matters. Riparian, contiguous lots in common ownership shall be allowed 1 vote if the lots are un-improved. All improved riparian, contiguous lots in common ownership shall be allowed 1 vote for each improved lot. If the LID is approved, the number of assessments per property owner shall be consistent with the number of votes per property owner as listed above. For the purpose of this policy, an improved lot shall be defined as having a structure that meets the requirements of a dwelling per the land use ordinance.

Common interest communities, PUDs, campgrounds, and resorts have one vote. Flexibility for unique situations can be granted if agreed to by the LID and Crow Wing County (and within statutory guidelines).

10. Public Hearing for establishment of a LID

The public hearing to establish an LID should be conducted in a timely manner according to all applicable statutes and rules, with a strong preference for being held during the summer months as to allow maximum participation by property owners.

Given local and statutory timelines, in order to get the assessment for approved LIDs on the tax roles for the following year, LIDs should plan to apply by no later than June 15.

11. Pre-petition Meeting

A pre-petition meeting with the Land Services Department is required to discuss the submittal requirements, timeline, and other information relating to the establishment of a LID. This meeting and subsequent hearings shall be held on a timeline conducive to promoting landowner participation while meeting administrative and statutory deadlines.

Any lake association interested in LIDs should contact Crow Wing County Water Protection Specialist Mitch Brinks.

12. Designate a staff person to administer and coordinate the LID's in the County (other than where designated by Statute/Rule, such as the Auditor-Treasurer)

Water Protection Specialist Mitch Brinks of the Land Services Department is delegated the responsibilities of coordinating LID duties.

13. Aquatic Invasive Species

Minnesota Statutes 84D.02 Subdivision 1 states that the Department of Natural Resources (DNR) is responsible for controlling invasive species in public water.

- **Subdivision 1 Establishment.** The [DNR] commissioner shall establish a statewide program to prevent and curb the spread of invasive species of aquatic plants and wild animals. The program must provide for coordination among governmental entities and private organizations to the extent practicable. The [DNR] commissioner shall seek available federal funding and grants for the program

However, this is not effectively being accomplished. Therefore, some lakeshore property owners view Lake Improvement Districts as an alternative to achieve this statutory responsibility of the DNR.



Lake Improvement District (LID)
EVALUATION CRITERIA for
ESTABLISHING LIDs (from MN Rule 6115.0960)

Proposals for the establishment of lake improvement districts shall be evaluated based on the extent to which they demonstrate the following:

1. Local need for district

The proposal shall demonstrate the need for the district and why another unit of government with similar powers, or a voluntary lake association, cannot or will not satisfactorily accomplish the district's proposed purposes.

2. Statement of proposed boundaries.

The proposed boundaries shall be consistent with district boundaries as defined in part 6115.0920. The proposed boundaries shall include all lands and waters within the lake's direct drainage basin, unless justification is provided for including a lesser area and approved in writing by the commissioner. The proposed boundaries shall include a sufficient amount of the lake's watershed and related land to develop and implement feasible solutions to the identified problems. The proposed boundaries shall include those lands and waters which can reasonably be considered adversely affected by the proposed actions of the district. The proposed boundaries shall be delineated so as to provide appropriate public representation and the equitable distribution of benefits and levying of costs.

3. Statement of proposed purposes.

The proposed purposes shall be consistent with existing state, federal, regional, and local laws, policies, objectives, and plans pertaining to water and related land management, fish and wildlife habitat, surface and ground water quality, natural beauty and unique scientific values, economic and recreation values, and the quality of life. The proposed purposes shall be consistent with the public rights in the public waters of the state. When a district is proposed for the purpose of conducting a feasibility study of the sources of and solutions to lake problems, the proposal shall demonstrate an understanding that subsequent lake restoration measures may require modification of the district's boundaries and statement of purposes, pursuant to part 6115.0980, subpart 1, and Minnesota Statutes, section 103B.575.

4. Technical feasibility of proposed plans and programs.

The proposal shall demonstrate the technical feasibility of the proposed plans and programs, or provide for the determination of technical feasibility.

5. Adequacy of proposed means of financing.

The proposal shall demonstrate capability of raising sufficient funds to meet district purposes, to ensure continuity of district operations, and to meet the requirements of these parts.

6. Adequacy of procedures for planning, decision-making, and public involvement.

The proposal shall assure consideration of the interests of concerned citizens both within and outside the boundaries of the proposed district. The proposal shall include the identification of varying and often conflicting interests regarding water and related land management in and around the proposed district, and procedures to assure the consideration of such diverse interests so that decisions are made in the best overall interests of fairness and public health, safety, and welfare.

7. Public access.

The proposed plan shall provide for public access when adequate public access consistent with size of the lake, the extent of public interest in using the lake, and the combined uses of the lake is unavailable. Service charges may not be imposed on the use of a public access if other units of government cost share the acquisition, development, or maintenance of the public access.

8. Adequacy of long-range monitoring of environmental effects of district programs.

The proposed plan shall demonstrate an understanding of potential environmental effects of the proposed district plans and programs, and provide for a long-range monitoring of such effects.

9. Coordination with other special purpose districts.

The proposal shall demonstrate how the proposed district programs will be coordinated with existing special purpose districts formed for water and related land management. Examples of such units of government are watershed districts, sanitary districts, drainage and conservancy districts, lake conservation districts, and soil and water conservation districts.

Lake improvement districts shall not be established where a special purpose unit of government for water and related land management exists which can implement the purposes of the proposed lake improvement district, unless written approval is acquired from such unit of government or from the commissioner. The proposal should demonstrate efforts in good faith to resolve at the local level any conflicts between an existing special purpose district and the proposed lake improvement district.



Land Services Department

CROW WING COUNTY

BRainerd, MINNESOTA 56401

Lake Improvement District (LID)

ANNUAL CHECKLIST

CONTACT INFORMATION

NAME:

MAILING ADDRESS:

PHONE:

EMAIL:

- Name of LID
- Date of annual meeting
- Copies of published and written notice that was available 3 weeks in advance of the annual meeting
- Evidence that election ballots were mailed out to all property owners in the LID at least 3 weeks prior to the annual meeting
- Insurance information showing liability coverage to the current tort limits
- Proof of permission from neighboring landowners if herbicide was being applied to lake
- Annual report submitted that includes:
 - Intended studies and management programs
 - Remedial actions and construction projects (must be in accordance with original order), including specific details on such activities
 - Monitoring report (to prevent long-term environmental effects)
 - Financial report (including approved budget)
 - Membership and elected officers (LID board of directors should be distinct from Lake Association's)
 - Plans for the future
 - Summary of interaction/coordination with public and other agencies during the year
 - Other information relevant to the goals and accomplishments of the LID
- Annual report submitted to Crow Wing County and other entities no later than 4 months after the annual meeting or by November 1st, whichever comes first
- Review process for putting LID on taxes roles completed with Auditor's Office (deadline Nov. 30th)
- Review of Crow Wing County administrative costs & money in accounts (inc. escrow)
- Review of signatures (for signing checks) with Auditor's office

Shaded boxes indicate CWC use only:

<i>Date report received:</i>		<i>Submitted by:</i>	
<i>Report received by:</i>		<i>Report reviewed by :</i>	
<i>Notes / Other info:</i>		<i>Date of Review:</i>	

I hereby acknowledge that all information required above has been provided and is accurate to the best of my knowledge.

LID representative

Date

Crow Wing County Staff

Date



Land Services Department

CROW WING COUNTY

BRAINERD, MINNESOTA 56401

Lake Improvement District (LID)

PETITION CHECKLIST

PROPOSER INFORMATION

NAME:

MAILING ADDRESS:

PHONE:

EMAIL:

- Name of proposed LID
- Document including:
 - Explanation of the lake's problems
 - Need for the district and why another unit of government with similar powers, or a voluntary lake association, cannot or will not satisfactorily accomplish the district's proposed purposes
 - Necessity of the district to promote public health or welfare
 - Objectives of proposed LID
 - Benefits to property within the proposed district
 - Intended studies
 - Management programs
 - Remedial actions
 - Construction projects (inc. technical feasibility)
 - Analysis of and monitoring plan for potential long-term environmental effects
 - Explanation of coordination among other special purpose districts
 - Identification and consideration of conflicting interests
 - Information about adequacy of public accesses, public lands, and beaches
 - Statement explaining the financing of the programs/projects & info on outside funding
 - Request for establishing the district as proposed
- Map showing boundaries of proposed LID as well as the number and location of permanent homes and seasonal dwellings and other relevant geographic information
- Number of Directors proposed for the district
- Copies of local Ordinances which regulate use of the lake or any public accesses
- Information indicating the degree of local interest and commitment to future management
- Identification of any lands and waters which may be adversely affected by the implementation of district purposes, and a preliminary assessment of those adverse effects
- Estimate of the total equalized valuation of the property within the proposed district
- Insurance information showing liability coverage to the current tort limits
- A procedure in place with the Auditor's office as to how the financial transactions of the district will occur
- Signatures along with name, address, phone number, and email of signers (local gov't parcels are eligible)

Please remember: Before LID activities can be paid for, they need to be on the tax rolls (often a 1 year delay)

Also, the proposer must notify the DNR et. al. within 5 days of the petition being officially certified below

Shaded boxes indicate CWC use only:

<i>Date petition received:</i>		<i>Submitted by:</i>	
<i>Petition received by:</i>		<i>Petition reviewed by :</i>	
<i>Date of pre-petition meeting:</i>		<i>Notes / Other Info:</i>	

I hereby acknowledge that the information required above has been provided and is accurate to the best of my knowledge and the number of signatures represents a majority of landowners in the proposed LID.

Applicant

Date

Crow Wing County Staff

Date

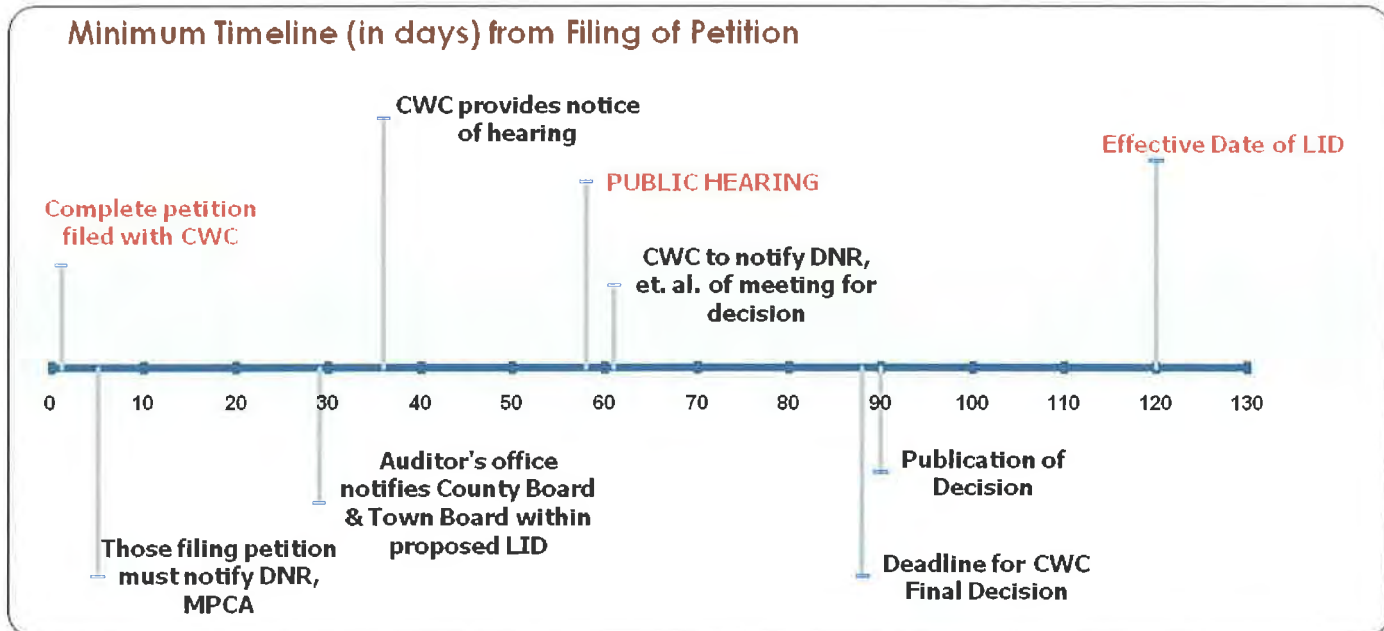
Lake Improvement Districts: Timelines

Timeline for establishing an LID

1. Pre-petition meeting held by County staff
2. Petition & supporting documentation is received by Auditor-Treasurer's office
3. Auditor-Treasurer's office (with help from Environmental Services) reviews petition & supporting documentation for completeness
4. Auditor-Treasurer's office verifies signatures on petition
5. Those filing the petition must notify the DNR & MPCA within 5 days of the petition being officially filed
6. After verifying signatures, the County Auditor-Treasurer officially notifies the County Board
7. County Board sets a date for the public hearing (date must be within 30 days of #6)*
8. County must provide proper notice at least 21 days before the public hearing
9. At least 10 days (but not more than 30 days) after the public hearing, the county board shall, by order, make a decision to establish or deny the establishment of the LID
10. After the public hearing, the County must notify the DNR of the date/ time of the decision (#9) on the need for an LID within 10 working days
11. The decision shall be published soon after decision is made
12. Establishment of the lake improvement district is effective 30 days after publication or at a later date, if specified in the establishment order.
13. Downloads must be reviewed and submitted to Auditor-Treasurer's office by Nov. 30th to get on next tax year

* The County Board may grant requests by citizens, the DNR, or MPCA for postponement or continuance of the public hearing to a time more than 30 days after receipt of the petition and verification of the signatures thereon.

Minimum Timeline (in days) from Filing of Petition



Timeline for an existing LID

1. Mail out notice and ballots at least 3 weeks prior to annual meeting
1. Hold Annual Meeting (July or August unless officially changed previously)
2. Annual report submitted to County within 4 months of annual meeting or by Nov. 1st (whichever is later)
3. Review of downloads to Auditor-Treasurer's Office by Nov. 30th.

2011 Minnesota Statutes

103B.515 INITIATION AND ESTABLISHMENT BY COUNTY BOARD.

Subdivision 1. **Resolution of intent.** The county board may initiate the establishment of a lake improvement district in a portion of the county under this section. The board must adopt a resolution declaring the intent of the board to establish a lake improvement district. The resolution must:

- (1) specify the boundaries of the district, which shall be encouraged to be as consistent as practical with natural hydrologic boundaries;
- (2) prescribe the water and related land resource management programs to be undertaken in the district;
- (3) state how the programs will be financed;
- (4) designate the county officer or agency that will be responsible for supervising the programs; and
- (5) set a date for a hearing on the resolution.

Subd. 2. **Notice to town board.** The county board shall, at least 30 days before making an order establishing a lake improvement district, send the town board of a town wholly or partially within the boundaries of the proposed district a copy of the resolution and encourage the town board to respond to the proposed creation of the district.

Subd. 3. **Hearing.** The county board must hold a public hearing on whether a lake improvement district should be established. Before the date set for the hearing, any interested person may file objections to the formation of the district with the county auditor. At the hearing, any interested person may offer objections, criticisms, or suggestions about the necessity of the proposed district and how the person's property will be benefited or affected by the establishment of the district.

Subd. 4. **Establishment.** (a) The county board may establish a lake improvement district, by order, after making findings, if the board determines that the:

- (1) proposed district is necessary or that the public welfare will be promoted by the establishment of the district;
- (2) property to be included in the district will be benefited by establishing the district; and
- (3) formation of the district will not cause or contribute to long-range environmental pollution.

(b) The order establishing the district must state the board's findings and specify or prescribe the items contained in subdivision 1, clauses (1) to (4).

History: 1990 c 391 art 2 s 33

2011 Minnesota Statutes

103B.521 INITIATION BY PETITION AND ESTABLISHMENT BY COUNTY BOARD.

Subdivision 1. **Petition.** (a) A lake improvement district may be initiated by a petition to the county board. The petition must state:

- (1) the name of the proposed lake improvement district;
- (2) the necessity of the proposed district to promote public health or public welfare;
- (3) the benefits to property from the establishment of the lake improvement district;
- (4) the boundaries of the proposed district which shall be encouraged to be as consistent as possible with natural hydrologic boundaries;
- (5) a map of the proposed district;
- (6) the number, from five to nine, of directors proposed for the district; and
- (7) a request for establishing the district as proposed.

(b) A petition must be signed by a majority of the property owners within the proposed lake improvement district described in the petition. Governmental subdivisions, other than the state or federal governments, owning lands within the proposed district are eligible to sign the petition.

(c) The petition must be filed with the county auditor and addressed to the board, requesting the board to establish a lake improvement district to develop and provide a program of water and related land resources management.

(d) The county board shall, at least 30 days before it acts on a petition, send the town board of a town wholly or partially within the boundaries of a proposed district a copy of the petition submitted under this subdivision and encourage the town board to respond to the proposed creation of the district.

Subd. 2. **Hearing.** After receiving the petition, the county auditor must verify the signatures and notify the county board. Within 30 days after being notified of the petition, the county board must hold a public hearing on whether the requested lake improvement district should be established.

Subd. 3. **Establishment.** Within 30 days after holding the public hearing, the county board shall, by order, establish or deny the establishment of the petitioned lake improvement district. An order establishing a district must conform to section 103B.535 and may modify the petition relating to the district's boundaries, functions, financing, or organization.

History: 1990 c 391 art 2 s 34; 2003 c 91 s 1

2011 Minnesota Statutes

103B.525 ESTABLISHMENT OF DISTRICT IN MORE THAN ONE COUNTY.

Where the natural hydrologic boundaries of a proposed district extend into more than one county, the county boards of the counties affected may form a joint county authority and establish and maintain a lake improvement district jointly or cooperatively as provided in section 471.59. The district may be initiated by the joint county authority in the same manner as by a county board under section 103B.515 by petition to the affected county boards.

History: 1990 c 391 art 2 s 35

2011 Minnesota Statutes

103B.531 CREATION BY COMMISSIONER OF NATURAL RESOURCES.

Subdivision 1. **Petition to commissioner.** If the county board of one or more of the counties affected has disapproved a petition for creation of a lake improvement district for an area, a petition for creation of a lake improvement district containing information required by section 103B.521, subdivision 1, may be submitted to the commissioner of natural resources.

Subd. 2. **Determination to hold hearing.** Upon receipt of the petition by the commissioner and verification of the signatures on the petition by the county, the commissioner may, within 30 days following verification, hold a public hearing at the expense of the county board on the question of whether the requested lake improvement district shall be established. The commissioner, in determining whether to hold a public hearing, shall examine all facts relating to the petition, including the reasons why the petition was disapproved by the county.

Subd. 3. **Approval or denial of petition.** (a) If a hearing is not to be held, within 30 days following the receipt of verification by the county, or within 30 days following the holding of a hearing, the commissioner shall, by order, approve or disapprove the establishment of the requested lake improvement district.

(b) If the commissioner determines that the establishment of the lake improvement district as requested in the petition would be for the public welfare and public interest, and that the purposes of section 103B.511, subdivision 1, would be served by the establishment of a lake improvement district, the commissioner shall by order approve the establishment of the lake improvement district. If the commissioner does not approve the establishment of the district, the commissioner shall by order disapprove the establishment.

(c) An order approving creation may contain modifications of the area's boundaries, functions, financing, or organization from what was stated in the petition.

History: 1990 c 391 art 2 s 36

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103B.551 BOARD OF DIRECTORS.

Subdivision 1. **Membership.** After a lake improvement district is established, the county board, joint county authority, or commissioner that established the district shall appoint persons to serve as an initial board of directors for the district. Subsequent board members must be elected by persons owning property in the district at the annual meeting of the district. The number, qualifications, terms of office, and method of election, removal, and filling of vacancies of directors shall be as provided in the order creating the board of directors. The initial and all subsequent boards of directors must include persons owning property within the district, and a majority of the directors must be residents of the district.

Subd. 2. **Compensation.** The directors shall serve with compensation as determined by the property owners at the annual meeting and may be reimbursed for their actual expenses necessarily incurred in the performance of their duties in the manner provided for county employees.

Subd. 3. **Powers.** County boards, joint county authorities, statutory and home rule cities, and towns may, by order, delegate the powers in this section to the board of directors of a district to be exercised within the district. Programs and services undertaken must be consistent with the statewide water and related land resources plan prepared by the commissioner of natural resources and with regional water and related land resources plans. A body of water may not be improved by using authority granted under this section unless the public has access to some portion of the shoreline. County boards, joint county authorities, statutory and home rule cities, and towns may delegate their authority to a district board of directors to:

- (1) acquire by gift or purchase an existing dam or control works that affects the level of waters in the district;
- (2) construct and operate water control structures that are approved by the commissioner of natural resources under section 103G.245;
- (3) undertake projects to change the course current or cross section of public waters that are approved by the commissioner of natural resources under section 103G.245;
- (4) acquire property, equipment, or other facilities, by gift or purchase to improve navigation;
- (5) contract with a board of managers of a watershed district within the lake improvement district or the board of supervisors of a soil and water conservation district within the district for improvements under chapters 103C and 103D;
- (6) undertake research to determine the condition and development of the body of water and the water entering it and to transmit the results of the studies to the Pollution Control Agency and other interested authorities;
- (7) develop and implement a comprehensive plan to eliminate water pollution;
- (8) conduct a program of water improvement and conservation;
- (9) construct a water, sewer, or water and sewer system in the manner provided by section 444.075 or other applicable laws;

(10) receive financial assistance from and participate in projects or enter into contracts with federal and state agencies for the study and treatment of pollution problems and related demonstration programs;

(11) make cooperative agreements with the United States or state government or other counties or cities to effectuate water and related land resource programs;

(12) maintain public beaches, public docks, and other public facilities for access to the body of water;

(13) provide and finance a government service of the county or statutory or home rule city that is not provided throughout the county or, if the government service is provided, the service is at an increased level within the district; and

(14) regulate water surface use as provided in sections 86B.205, 103G.605, and 103G.621.

History: 1990 c 391 art 2 s 40; 1996 c 385 art 2 s 7; 2000 c 396 s 3

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275.70 LEVY LIMITATIONS; DEFINITIONS.

Subdivision 1.MS 1998 [Expired]

Subdivision 1. **Application.** For the purposes of sections 275.70 to 275.74, the following terms have the meanings given them, unless provided otherwise.

Subd. 2.MS 1998 [Expired]

Subd. 2. **Implicit price deflator.** "Implicit price deflator" means the implicit price deflator for government consumption expenditures and gross investment for state and local governments prepared by the Bureau of Economic Analysis of the United States Department of Commerce for the 12-month period ending March 31 of the levy year.

Subd. 3.MS 1998 [Expired]

Subd. 3. **Local governmental unit.** "Local governmental unit" means a county, or a statutory or home rule charter city with a population greater than 2,500.

Subd. 4.MS 1998 [Expired]

Subd. 4. **Population; number of households.** "Population" or "number of households" means the population or number of households for the local governmental unit as established by the last federal census, by a census taken under section 275.14, or by an estimate made by the metropolitan council or by the state demographer under section 4A.02, whichever is most recent as to the stated date of the count or estimate up to and including June 1 of the current levy year.

Subd. 5. **Special levies.** "Special levies" means those portions of ad valorem taxes levied by a local governmental unit for the following purposes or in the following manner:

(1) to pay the costs of the principal and interest on bonded indebtedness or to reimburse for the amount of liquor store revenues used to pay the principal and interest due on municipal liquor store bonds in the year preceding the year for which the levy limit is calculated;

(2) to pay the costs of principal and interest on certificates of indebtedness issued for any corporate purpose except for the following:

(i) tax anticipation or aid anticipation certificates of indebtedness;

(ii) certificates of indebtedness issued under sections 298.28 and 298.282;

(iii) certificates of indebtedness used to fund current expenses or to pay the costs of extraordinary expenditures that result from a public emergency; or

(iv) certificates of indebtedness used to fund an insufficiency in tax receipts or an insufficiency in other revenue sources, provided that nothing in this subdivision limits the special levy authorized under section 475.755;

(3) to provide for the bonded indebtedness portion of payments made to another political subdivision of the state of Minnesota;

(4) to fund payments made to the Minnesota State Armory Building Commission under section 193.145, subdivision 2, to retire the principal and interest on armory construction bonds;

(5) property taxes approved by voters which are levied against the referendum market value as provided under section 275.61;

(6) to fund matching requirements needed to qualify for federal or state grants or programs to the extent that either (i) the matching requirement exceeds the matching requirement in calendar year 2001, or (ii) it is a new matching requirement that did not exist prior to 2002;

(7) to pay the expenses reasonably and necessarily incurred in preparing for or repairing the effects of natural disaster including the occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from natural causes, in accordance with standards formulated by the Emergency Services Division of the state Department of Public Safety, as allowed by the commissioner of revenue under section 275.74, subdivision 2;

(8) pay amounts required to correct an error in the levy certified to the county auditor by a city or county in a levy year, but only to the extent that when added to the preceding year's levy it is not in excess of an applicable statutory, special law or charter limitation, or the limitation imposed on the governmental subdivision by sections 275.70 to 275.74 in the preceding levy year;

(9) to pay an abatement under section 469.1815;

(10) to pay any costs attributable to increases in the employer contribution rates under chapter 353, or locally administered pension plans, that are effective after June 30, 2001;

(11) to pay the operating or maintenance costs of a county jail as authorized in section 641.01 or 641.262, or of a correctional facility as defined in section 241.021, subdivision 1, paragraph (f), to the extent that the county can demonstrate to the commissioner of revenue that the amount has been included in the county budget as a direct result of a rule, minimum requirement, minimum standard, or directive of the Department of Corrections, or to pay the operating or maintenance costs of a regional jail as authorized in section 641.262. For purposes of this clause, a district court order is not a rule, minimum requirement, minimum standard, or directive of the Department of Corrections. If the county utilizes this special levy, except to pay operating or maintenance costs of a new regional jail facility under sections 641.262 to 641.264 which will not replace an existing jail facility, any amount levied by the county in the previous levy year for the purposes specified under this clause and included in the county's previous year's levy limitation computed under section 275.71, shall be deducted from the levy limit base under section 275.71, subdivision 2, when determining the county's current year levy limitation. The county shall provide the necessary information to the commissioner of revenue for making this determination;

(12) to pay for operation of a lake improvement district, as authorized under section 103B.555. If the county utilizes this special levy, any amount levied by the county in the previous levy year for the purposes specified under this clause and included in the county's previous year's levy limitation computed under section 275.71 shall be deducted from the levy limit base under section 275.71, subdivision 2, when determining the county's current year levy limitation. The county shall provide the necessary information to the commissioner of revenue for making this determination;

(13) to repay a state or federal loan used to fund the direct or indirect required spending by the local government due to a state or federal transportation project or other state or federal capital project. This authority may only be used if the project is not a local government initiative;

(14) to pay for court administration costs as required under section 273.1398, subdivision 4b, less the (i) county's share of transferred fines and fees collected by the district courts in the county for calendar year 2001 and (ii) the aid amount certified to be paid to the county in 2004 under section 273.1398, subdivision 4c; however, for taxes levied to pay for these costs in the year in which the court financing is transferred to the state, the amount under this clause is limited to the amount of aid the county is certified to receive under section 273.1398, subdivision 4a;

(15) to fund a police or firefighters relief association as required under section 69.77 to the extent that the required amount exceeds the amount levied for this purpose in 2001;

(16) for purposes of a storm sewer improvement district under section 444.20;

(17) to pay for the maintenance and support of a city or county society for the prevention of cruelty to animals under section 343.11, but not to exceed in any year \$4,800 or the sum of \$1 per capita based on the county's or city's population as of the most recent federal census, whichever is greater. If the city or county uses this special levy, any amount levied by the city or county in the previous levy year for the purposes specified in this clause and included in the city's or county's previous year's levy limit computed under section 275.71, must be deducted from the levy limit base under section 275.71, subdivision 2, in determining the city's or county's current year levy limit;

(18) for counties, to pay for the increase in their share of health and human service costs caused by reductions in federal health and human services grants effective after September 30, 2007;

(19) for a city, for the costs reasonably and necessarily incurred for securing, maintaining, or demolishing foreclosed or abandoned residential properties, as allowed by the commissioner of revenue under section 275.74, subdivision 2. A city must have either (i) a foreclosure rate of at least 1.4 percent in 2007, or (ii) a foreclosure rate in 2007 in the city or in a zip code area of the city that is at least 50 percent higher than the average foreclosure rate in the metropolitan area, as defined in section 473.121, subdivision 2, to use this special levy. For purposes of this paragraph, "foreclosure rate" means the number of foreclosures, as indicated by sheriff sales records, divided by the number of households in the city in 2007;

(20) for a city, for the unreimbursed costs of redeployed traffic-control agents and lost traffic citation revenue due to the collapse of the Interstate 35W bridge, as certified to the Federal Highway Administration;

(21) to pay costs attributable to wages and benefits for sheriff, police, and fire personnel. If a local governmental unit did not use this special levy in the previous year its levy limit base under section 275.71 shall be reduced by the amount equal to the amount it levied for the purposes specified in this clause in the previous year;

(22) an amount equal to any reductions in the certified aids or credit reimbursements payable under sections 477A.011 to 477A.014, and section 273.1384, due to unallotment under section 16A.152 or reductions under another provision of law. The amount of the levy allowed under this clause for each year is limited to the amount unallotted or reduced from the aids and credit reimbursements certified for payment in the year following the calendar year in which the tax levy is certified unless the unallotment or reduction amount is not known by September 1 of the levy

certification year, and the local government has not adjusted its levy under section 275.065, subdivision 6, or 275.07, subdivision 6, in which case that unallotment or reduction amount may be levied in the following year;

(23) to pay for the difference between one-half of the costs of confining sex offenders undergoing the civil commitment process and any state payments for this purpose pursuant to section 253B.185, subdivision 5;

(24) for a county to pay the costs of the first year of maintaining and operating a new facility or new expansion, either of which contains courts, corrections, dispatch, criminal investigation labs, or other public safety facilities and for which all or a portion of the funding for the site acquisition, building design, site preparation, construction, and related equipment was issued or authorized prior to the imposition of levy limits in 2008. The levy limit base shall then be increased by an amount equal to the new facility's first full year's operating costs as described in this clause; and

(25) for the estimated amount of reduction to market value credit reimbursements under section 273.1384 for credits payable in the year in which the levy is payable.

Subd. 6. **Levy aid base.** "Levy aid base" for a local governmental unit for a levy year means its total levy spread on net tax capacity, minus any amounts that would qualify as a special levy under this section, plus the sum of (1) the total amount of aids and reimbursements that the local governmental unit is certified to receive under sections 477A.011 to 477A.014 in the same year, (2) taconite aids under sections 298.28 and 298.282 in the same year, including any aid which was required to be placed in a special fund for expenditure in the next succeeding year, and (3) payments to the local governmental unit under section 272.029 in the same year, adjusted for any error in estimation in the preceding year.

History: 1997 c 231 art 3 s 3; 1Sp1997 c 5 s 24; 1998 c 389 art 4 s 1,2; 1999 c 222 art 2 s 4; 1999 c 243 art 6 s 3; 2000 c 396 s 6; 2000 c 490 art 6 s 4; 1Sp2001 c 5 art 16 s 2-6; 2002 c 377 art 6 s 5; 2002 c 379 art 1 s 66; 1Sp2003 c 21 art 7 s 1; 2005 c 152 art 1 s 3; 1Sp2005 c 3 art 1 s 25; 2008 c 366 art 3 s 1,2; 2009 c 88 art 2 s 20; 2010 c 215 art 13 s 3; 2010 c 389 art 8 s 11