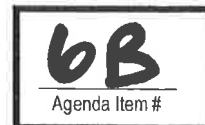


Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7-5-12

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item:

Contract Award – C.P. 01-090-23 – Aitkin Salt Storage Shed

Requested Meeting Date: 7-10-12 Estimated Presentation Time: 5 minutes

Presenter: John Welle

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 5001
- Expenditure line account # for this item is: 6600

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

Date: July 5, 2012

Regular Agenda Item:

Contract Award : C.P. 01-090-23 - Construction of Aitkin Salt Storage Shed

Summary:

Sealed bids for this project were opened at 3:00 pm on Monday, June 26, 2012. The four lump sum quotes received are shown on the attached bid abstract. From the abstract, Bailey Construction from Stillwater, MN is the low bid at \$63,500, 5.8% above the estimated cost of \$60,000. Award of this project to Bailey Construction is therefore recommended by the following resolution.

Draft Resolution:

WHEREAS, C.P. 01-090-23 is a project to construct the timber wall portion of the Aitkin Salt Storage Shed with materials supplied by Aitkin County, and

WHEREAS, sealed bids were opened for C.P. 01-090-23 at 3:00 pm on Monday, June 26, 2012 with a total of four bids received, and

WHEREAS, Bailey Construction of Stillwater, Minnesota was the lowest responsible bidder in the amount of \$63,500.

NOW THEREFORE, BE IT RESOLVED, That Bailey Construction be awarded the contract for construction of C.P. 01-090-23.

BE IT FURTHER RESOLVED, That the Chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

**Aitkin County
Project Bid Abstract**

Project Name: Aitkin Area Salt Shed
 Client: Aitkin County
 Bid Opening: 06/25/2012 3:00 PM

Contract No.: CP 01-090-23
 Project No.: CP 01-090-23
 Owner: Aitkin, Minnesota

| Item No. | Item | Units | | Engineers Estimate | | Bailey Construction | | Crow Wing Construction & Management | | R&R Landscaping | | Hylec Construction | | Maertens-Brenny Construction | |
|--|------------------------------|----------|-------------|--------------------|-------------|---------------------|-------------|-------------------------------------|-------------|-----------------|-------------|--------------------|--------------|------------------------------|------------|
| | | Quantity | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price |
| 1 | 8888.888 Construct Salt Shed | 1 | \$60,000.00 | \$60,000.00 | \$63,500.00 | \$63,500.00 | \$66,400.00 | \$66,400.00 | \$68,000.00 | \$68,000.00 | \$74,900.00 | \$74,900.00 | \$125,000.00 | \$125,000.00 | |
| Totals for Project CP 01-090-23 | | | | \$60,000.00 | \$63,500.00 | \$63,500.00 | \$66,400.00 | \$66,400.00 | \$68,000.00 | \$68,000.00 | \$74,900.00 | \$74,900.00 | \$125,000.00 | \$125,000.00 | |
| % of Estimate for Project CP 01-090-23 | | | | | 5.83% | 10.67% | 13.33% | 24.83% | 108.33% | | | | | | |

I hereby certify that this is an exact reproduction of bids received.

Certified By: _____ License No. _____
 Date: _____