

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5/29/12

Via: Patrick Wussow, County Administrator

From: LAND DEPT

Title of Item: Request to purchase Tax Forfeited property - City of TAMARAK

Requested Meeting Date: 6/5 Estimated Presentation Time: n/a

Presenter: M. JAWORS

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by resolution (attach draft resolution)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) \_\_\_\_\_
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget?  Yes  No (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Request letter

**Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)**

## Sue Bingham

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**From:** Mark Jacobs [mjacobs@co.aitkin.mn.us]  
**Sent:** Wednesday, May 30, 2012 8:25 AM  
**To:** 'Patrick Wussow'; 'Sue Bingham'  
**Subject:** Request to purchase tax forfeited property - City of Tamarack

To: County Board  
CC: County Administrator

The City of Tamarack has requested a parcel of County tax forfeited land (PID = 61-1-013200) with a structure within the city limits. We've offered this parcel for sale in several times in the past few years with no success. The house is partially finished and is a bit of an eyesore. The Land Department staff maintains this property mow/trim, etc; and the cost is adding up. MN statute 282.01 allows a governmental subdivision to purchase TF property for below market price if they have a plan for rehabilitation of the blighted property. The City has offered \$100 for the property and has plans to rehabilitate the building for a City hall/offices. They will need to submit their plans in writing.

I recommend allowing this purchase contingent on the city submitting their written rehabilitation plan for the property.

**Mark Jacobs**  
**Land Commissioner**  
**Aitkin County Land Department**  
**209 2nd St. NW Room #206**  
**Aitkin, MN 56431**  
**P: 218-927-7367**  
**F: 218-927-7249**

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May 14, 2012

Dear Aitkin County Board Members,

The Tamarack City Council would like to make an offer on 235 Main Street North, Tamarack, parcel number 61-1-013200 for \$100.00. The Council would like to turn this building into a new office for the City. This would allow for better operating conditions for employees and also enhance the appearance of the building. The City already has funds lined up to improve the building's condition if the offer is accepted.

The Council would forgive any sewer bill delinquency that is associated with that property. The County would not have to worry about hiring anyone for lawn care, or any other problems that may arise with the property or building. The Council would greatly appreciate this opportunity. Thank you for your time.

Sincerely,

Stephanie Roth, Clerk/Treasurer

# City of Tamarack

255 Main Street North

Tamarack, MN 55787

Phone: 218-768-0975 Fax: 218-768-0975

E-Mail: [cityoftamarack@frontiernet.net](mailto:cityoftamarack@frontiernet.net)

## Request

The City of Tamarack is proposing a bid of \$100.00 for parcel # 61-1-013200. The council would like to remodel this building and have it serve as a new City Hall.

## Plans of Remodeling

There is already a building on the property, but there would have to be some work done.

- Demo walls and electric
- Remove the sheetrock that does exist
- Frame up 2 offices, 1 bath, meeting hall, and utility space
- Put siding and trim around the house (currently there isn't any)
- Have electrical redone
- Heating
- Plumbing
- Sheetrock
- Put in flooring
- Insulate

## Funding

## City of Tamarack

The City has already received a deal from RioTinto; they will match \$5,000 for the first two years. Also, there are grants available for this kind of situation.

### Current Condition of the Building

The building's current condition is rugged. If the City of Tamarack is able to buy the property, the Council would be able to hire a contractor to fix up the building for a nice meeting hall, and better working conditions.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED June 5, 2012

By Commissioner: xx

**060512-0xx**

**City of Tamarack's Purchase Request**

**WHEREAS**, the City of Tamarack has requested to purchase a certain parcel of tax forfeited land to rehabilitate a blighted property for city facility purposes.

**NOW THEREFORE, BE IT RESOLVED**, that per that request, the sale of the following tax forfeited land to the City of Tamarack for the purchase price of \$100.00 is hereby approved.

City of Tamarack - Tingdales Original Townsite of Tamarack - Lot 12 Block 3 Pin number 61-1-013200

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 5<sup>th</sup> day of June A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 5<sup>th</sup> day of June A.D., 2012

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy