

# **ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS June 12, 2012 – BOARD AGENDA**

- 2:00** 1) **J. Mark Wedel, County Board Chairperson**  
A) **Call to Order**  
B) **Pledge of Allegiance**  
C) **Board of Commissioners Meeting Procedure**  
D) **Approval of Agenda**  
E) **Citizens' Public Comment\***
- 2) **Consent Agenda**  
A) **Correspondence File June 5, 2012 – June 11, 2012**  
B) **Approve 6/1/12 County Board Minutes – Emergency Mtg**  
C) **Approve 6/5/12 County Board Minutes**  
D) **Approve Auditor Warrants – Real Estate Tax Overpays**  
E) **Approve May Manual Warrants**  
F) **Approve Temporary 3.2 Malt Liquor License – Sherwood Forest**  
G) **Approve Temporary 3.2 Malt Liquor License – Aitkin Fire Department Relief Association**  
H) **Approve Resolution – Park and Trail Legacy Funding**  
I) **Approve Resolution – Form LG214 of Northern Lakes Lightning Hockey**  
J) **Approve 3.2 Malt Liquor License – Glen Store & Grill**  
K) **Approve License to Sell Tobacco Products – Glen Store & Grill**  
L) **Approve Resolution – On Sale Wine License – Glen Store & Grill**  
M) **Approve Resolution – Liquor License – Glen Store & Grill**
- 2:05** 3) **Patrick Wussow, County Administrator**  
A) **Monument Discussion – Follow Up – Dedication July 1**
- 2:20** 4) **Kirk Peysar, County Auditor**  
A) **Aitkin County Cash Balance and Levy Report**
- 3:20** 5) **Board Discussion**  
**Mark Wedel –**  
**Laurie Westerlund – ATV Opening, Park Board, LLCC Mgmt Team**  
**Don Niemi -**  
**Brian Napstad –**  
**Anne Marcotte – ATV Grand Opening**
- 3:45** **Adjourn**

\* Comments from visitors must be informational in nature and not exceed five (5) minutes per person. The County Board cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

**\*\* Please note: all times, except public advertised hearings, are approximate and subject to change without notice.**

<p>The Aitkin County Board of Commissioners met this 1st day of June, 2012 at 12:05 p.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.</p>	<p><b>CALL TO ORDER</b></p>
<p>Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voting yes to approve the June 1, 2012 agenda.</p>	<p><b>APPROVED AGENDA</b></p>
<p>Don Proulx, owner of Big Sandy Lodge on Big Sandy Lake voiced his concerns over imposing a slow-no wake zone on the entire lake.</p>	<p><b>CITIZEN'S COMMENTS</b></p>
<p>Scott Turner, Sheriff discussed with the Board the high water levels on Big Sandy Lake due to recent heavy rains, the numerous phone calls received from concerned residents, MN DNR Water Surface Use Rules and Statutes 6110.3700, Subp. 9 which allow temporary special controls be enacted by a County for a period of not more than five days, and the request being made to the DNR for a variance which would support and extend the length of time the special controls are in effect.</p>	<p><b>BIG SANDY LAKE HIGH WATERS</b></p>
<p>Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting to approve resolution – Temporary Big Sandy Lake Slow-No Wake Zone.</p>	<p><b>RESOLUTION 060112-052 TEMPORARY BIG SANDY LAKE SLOW-NO WAKE ZONE</b></p>
<p><b>WHEREAS</b>, due to extraordinary weather conditions, including excessive rainfall during May of 2012, record high water elevations prevail on Big Sandy Lake and associated waterways, and</p>	
<p><b>WHEREAS</b>, wave action from wind and watercraft has and will exacerbate shoreline erosion and cause damage to real and personal property, and</p>	
<p><b>WHEREAS</b>, high water levels coupled with increased wave action have led to the inundation of low-lying yards and structures, and</p>	
<p><b>WHEREAS</b>, in an effort to protect property and limit environmental damage to lakes from shoreline erosion where the County can and may exert some control, the County Board of Commissioners enacts this 1<sup>st</sup> day of June, 2012, the following Temporary Special Controls to Section 5 Regulations of the Watercraft Ordinance.</p>	
<p><b>NOW THEREFORE, BE IT RESOLVED</b>, that no person shall operate a watercraft at greater than slow-no wake speed on the following:</p>	
<ul style="list-style-type: none"> <li>i. Big Sandy Lake and associated waterways, including Aitkin Lake, Sandy River Lake, Flowage Lake, the Prairie River and connecting waterways.</li> <li>ii. Effective date – These temporary measures shall be effective from the time of adoption by the Aitkin County Board of Commissioners until the Big Sandy Lake elevation (as measured by the Army Corp of Engineers at the Libby Dam) recedes to 1,217.5 feet above sea level.</li> </ul>	

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to adjourn the meeting at 12:56 p.m.

**ADJOURN**

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J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

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Patrick Wussow, County Administrator

# AITKIN COUNTY BOARD

June 5, 2012

<p>The Aitkin County Board of Commissioners met this 5<sup>th</sup> day of June, 2012 at 9:01 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.</p>	<p><b>CALL TO ORDER</b></p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve the June 5, 2012 agenda.</p>	<p><b>APPROVED AGENDA</b></p>
<p>Gordon Prickett, resident invited the Board to the River and Lakes Fair on June 16, 2012 from 9:00 a.m. to 2:00 p.m., and asked the Board to consider updating the Zoning Ordinance.</p>	<p><b>CITIZEN'S COMMENT</b></p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: May 22, 2012 – June 4, 2012; B) Approve County Board Minutes: May 22, 2012; C) Approve Commissioner Warrants: General Fund \$58,968.83, Road &amp; Bridge \$65,446.80, Health &amp; Human Services \$96.00, Debt Service \$27,000.00, Trust \$5,438.56, Forest Development \$1,577.75, Taxes &amp; Penalties \$141,470.84, Long Lake Conservation Center \$6,199.92 for a total of \$306,198.70; D) Approve Auditor Warrants – School Advance: Agency \$1,486,671.16; E) Approve Commissioner Photographs for County Website; F) Approve Resolution – City of Tamarack's Purchase Request</p>	<p><b>CONSENT AGENDA</b></p>
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve their individual photos be taken and placed on the Aitkin County Board page of the Aitkin County Website.</p>	<p><b>COMMISSIONER PHOTOGRAPHS ON WEBSITE</b></p>
<p>Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting to approve resolution – City of Tamarack's Purchase Request:</p>	
<p><b>WHEREAS</b>, the City of Tamarack has requested to purchase a certain parcel of tax forfeited land to rehabilitate a blighted property for city facility purposes.</p>	<p><b>RESOLUTION</b></p>
<p><b>NOW THEREFORE, BE IT RESOLVED</b>, that per that request, the sale of the following tax forfeited land to the City of Tamarack for the purchase price of \$100.00 is hereby approved.</p>	<p><b>060512-053</b></p>
<p>City of Tamarack - Tingdales Original Townsite of Tamarack - Lot 12 Block 3 Pin number 61-1-013200</p>	<p><b>CITY OF TAMARACK'S PURCHASE REQUEST</b></p>
<p>Senator Tom Saxhaug provided a legislative update to the Board.</p>	<p><b>SENATOR SAXHAUG</b></p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all</p>	<p><b>START TIME -</b></p>

# AITKIN COUNTY BOARD

June 5, 2012

<p>members voting to set the start time for the June 12, 2012 Aitkin County Board meeting at 2:00 p.m., as the Board of Appeals and Equalization meeting is scheduled to start at 4:00 p.m.</p>	<p><b>JUNE 12, 2012 BOARD MEETING</b></p>
<p>Patrick Wussow, County Administrator discussed Representative Carolyn McElfrick's invitation to attend Representative Greg David's tax tour at 8:30 a.m. June 20<sup>th</sup> at the Itasca County Courthouse with the Board.</p>	<p><b>TAX TOUR</b></p>
<p>Patrick Wussow, County Administrator discussed the 2013 budget with the Board.</p>	<p><b>2013 BUDGET</b></p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the display of Carl Edward's AFLAC #99 NASCAR car &amp; car hauler on Aitkin County property July 10, 2012 from 1:00 p.m. to 4:00 p.m.</p>	<p><b>DISPLAY AFLAC #99 NASCAR CAR &amp; HAULER</b></p>
<p>Patrick Wussow, County Administrator gave a Personnel Committee recommendation to the Board.</p>	<p><b>PERSONNEL COMMITTEE</b></p>
<p>Terry Neff, Environmental Services Director discussed the concerns and need to fill the full time position of Environmental Health Specialist. This is a budgeted position that is open due to a resignation. Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve filling this position.</p>	<p><b>ENVIRONMENTAL HEALTH SPECIALIST POSITION</b></p>
<p>Kirk Peysar, Auditor conducted a Public Hearing to name un-named water course in Section 24 Shamrock Township. Motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Name Un-Named Stream Musselshell Creek:</p>	<p><b>RESOLUTION 060512-054 NAME UN-NAMED STREAM MUSSEL SHELL CREEK</b></p>
<p><b>WHEREAS</b>, a petition signed by more than 15 legal voters to name an un-named stream as Musselshell Creek described as follows: the west portion of the stream as it flows beginning at its confluence with Musselshell Creek in the SW NW of Section 19, Haugen Township 49-22 and running through Section 24, Shamrock Township 49-23 and enters into Horseshoe Lake, Aitkin County, State of Minnesota, and</p>	
<p><b>WHEREAS</b>, a Notice of Hearing was published in the Aitkin Independent Age, and</p>	
<p><b>WHEREAS</b>, a notice was caused to be served on the Commissioner of Natural Resources and the Town of Shamrock, and</p>	
<p><b>WHEREAS</b>, a public hearing to receive public comments regarding naming this creek was held June 5, 2012.</p>	
<p><b>BE IT RESOLVED</b>, that following this hearing the Aitkin County Board of Commissioners hereby names this creek as Musselshell Creek and requests the Commissioner of Natural Resources to approve this name as required in Minnesota Statutes 83A.05.</p>	

# AITKIN COUNTY BOARD

June 5, 2012

Kirk Peysar, Auditor conducted a Public Hearing to name un-named water course in Sections 18 & 19 Haugen Township. Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve resolution – Name Un-Named Stream Island Lake Creek:

**WHEREAS**, a petition signed by more than 15 legal voters to name an un-named stream as Musselshell Creek described as follows: flowing south from the area of the southeast bay of Island Lake through Sections 18 and 19 to its confluence with Musselshell Creek in the SW NW of Section 19, Haugen Township 49-22, Aitkin County, State of Minnesota, and

**WHEREAS**, a Notice of Hearing was published in the Aitkin Independent Age, and

**WHEREAS**, a notice was caused to be served on the Commissioner of Natural Resources and the Towns of Haugen and Shamrock, and

**WHEREAS**, a public hearing to receive public comments regarding naming this creek was held June 5, 2012.

**BE IT RESOLVED**, that following this hearing the Aitkin County Board of Commissioners hereby names this creek as Island Lake Creek and requests the Commissioner of Natural Resources to approve this name as required in Minnesota Statutes 83A.05.

Patrick Wussow, County Administrator reported to the Board that the Minnesota Department of Natural Resources has adopted the resolution passed at the Aitkin County Board's June 1<sup>st</sup> emergency meeting, and commended the Road & Bridge Dept. for the work they did during the heavy storms over Memorial weekend.

During the meeting the Board discussed: i) Historical Society, ii) BWSR, iii) MRCC, iv) ATV, v) Kinship

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 11:53 a.m. until Tuesday, June 12, 2012 at 2:00 p.m.

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J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

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Patrick Wussow, County Administrator

**RESOLUTION  
060512-055  
NAME UN-NAMED  
STREAM ISLAND  
LAKE CREEK**

**HIGH WATER  
UPDATES FROM  
COUNTY  
ADMINISTRATOR**

**BOARD  
DISCUSSION**

**ADJOURN**

DKB1  
6/4/12

1:09PM

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

Auditor Warrants  
Tax Overpays  
June 12, 2012  
County Board Meeting

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
943 DEPT			Taxes And Penalties		
12079 American National Bank					
13- 943- 000- 0000- 2001		1,516.00	56- 1- 171802 OVERPAY PER 1	Litke	Cur - Property Taxes
12079 American National Bank		1,516.00	1 Transactions		
12081 Benson/David or Rose					
13- 943- 000- 0000- 2001		100.00	16- 1- 092503 OVERPAY PER 1	Benson	Cur - Property Taxes
12081 Benson/David or Rose		100.00	1 Transactions		
11880 Berg/Carol					
13- 943- 000- 0000- 2001		72.00	05- 0- 019900 OVERPAY PER 1	BERG	Cur - Property Taxes
11880 Berg/Carol		72.00	1 Transactions		
12082 Cook/Mary					
13- 943- 000- 0000- 2001		293.00	15- 0- 060202 OVERPAY PER 1	COOK	Cur - Property Taxes
12082 Cook/Mary		293.00	1 Transactions		
11472 Corelogic Real Estate Tax Service					
13- 943- 000- 0000- 2001		312.00	29- 0- 057901 OVERPAY PER. 1	FARAH	Cur - Property Taxes
13- 943- 000- 0000- 2001		14.00	29- 1- 221900 OVERPAY PER. 1	HOLETS	Cur - Property Taxes
13- 943- 000- 0000- 2001		14.00	29- 1- 222000 OVERPAY PER. 1	HOLETS	Cur - Property Taxes
13- 943- 000- 0000- 2001		14.00	29- 1- 222100 OVERPAY PER. 1	HOLETS	Cur - Property Taxes
13- 943- 000- 0000- 2001		28.00	24- 0- 056503 OVERPAY PER. 1	LAWSON	Cur - Property Taxes
13- 943- 000- 0000- 2001		121.00	56- 1- 051100 OVERPAY PER 1	SCHWIETZ	Cur - Property Taxes
13- 943- 000- 0000- 2001		1,236.00	16- 1- 110000 OVERPAY PER 1	SDG PROP.	Cur - Property Taxes
13- 943- 000- 0000- 2001		70.00	16- 1- 110100 OVERPAY PER 1	SDG PROP.	Cur - Property Taxes
13- 943- 000- 0000- 2001		34.00	16- 1- 092522 OVERPAY PER 1	SDG PROP.	Cur - Property Taxes
13- 943- 000- 0000- 2001		98.00	16- 1- 110200 OVERPAY PER 1	SDG PROP.	Cur - Property Taxes
11472 Corelogic Real Estate Tax Service		1,941.00	10 Transactions		
12080 Kern/Yvonne or Bob					
13- 943- 000- 0000- 2001		105.00	08- 0- 057004 OVERPAY PER 1	KERN	Cur - Property Taxes
12080 Kern/Yvonne or Bob		105.00	1 Transactions		
12078 Koland/Gregory					
13- 943- 000- 0000- 2001		337.00	34- 0- 040700 OVERPAY PER 1	KOLAND	Cur - Property Taxes
12078 Koland/Gregory		337.00	1 Transactions		
12085 Lavasseur/Gary					



# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12085 Lavasseur/Gary		03-0-008300 OVERPAY PER 1	LAVASSEUR	Cur - Property Taxes
	1,364.00			
	1,364.00	1 Transactions		
5707 Lereta LLC		11-0-021101 OVERPAY PER 1	WASSWEZIEHER	Cur - Property Taxes
	108.00			
5707 Lereta LLC		1 Transactions		
	108.00			
12084 MCLEAN/WALTER OR DEBRA		11-1-164900 OVERPAY PER 1	MCLEAN	Cur - Property Taxes
	7.00			
12084 MCLEAN/WALTER OR DEBRA		1 Transactions		
	7.00			
11706 Members Coop Credit Union		08-0-041100 OVERPAY PER 1	BUTCHER	Cur - Property Taxes
	78.00			
	24.00	24-0-068705 OVERPAY PER 1	GARNER	Cur - Property Taxes
11706 Members Coop Credit Union		2 Transactions		
	102.00			
12083 Nistler Trucking/Tony		14-0-046701 OVERPAY PER 1	NISTLER	Cur - Property Taxes
	218.00			
12083 Nistler Trucking/Tony		1 Transactions		
	218.00			
12087 Rudich/Joseph H.		34-1-081400 OVERPAY PER 1	RUDICH	Cur - Property Taxes
	1,153.00			
12087 Rudich/Joseph H.		1 Transactions		
	1,153.00			
12077 Stromberg/Kevin or Katherine		31-0-050602 OVERPAY PER 1	STROMBERG	Cur - Property Taxes
	213.00			
12077 Stromberg/Kevin or Katherine		1 Transactions		
	213.00			
6119 Wells Fargo RE Tax Services		57-1-020900 OVERPAY PER 1	BOUNDS	Cur - Property Taxes
	62.00			
	62.00	57-1-021100 OVERPAY PER 1	BOUNDS	Cur - Property Taxes
	18.00	01-1-167500 OVERPAY PER 1	RHODE	Cur - Property Taxes
6119 Wells Fargo RE Tax Services		3 Transactions		
	142.00			
12086 Wilson/Arlene		10-0-050008 OVERPAY PER 1	WILSON	Cur - Property Taxes
	6.00			
12086 Wilson/Arlene		1 Transactions		
	6.00			
12076 Wold/Patrick				

DKB1  
 6/4/12 1:09PM  
 13 Taxes & Penalties

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	13- 943- 000- 0000- 2001		31- 0- 013001 OVERPAY PER 1	WOLD	Cur - Property Taxes
	12076 Wold/Patrick		1 Transactions		
943	<b>DEPT Total:</b>		7,814.00 Taxes And Penalties	17 Vendors	29 Transactions
13	<b>Fund Total:</b>		7,814.00 Taxes & Penalties		29 Transactions
	<b>Final Total:</b>		7,814.00	17 Vendors	29 Transactions

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	13	7,814.00	Taxes & Penalties
	All Funds	7,814.00	Total

Approved by,

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# Aitkin County

## WARRANT REGISTER



*May* Manual Warrants  
*June 12, 2012 Board Mtg.*

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
							<u>From Date</u>	<u>To Date</u>
730	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-	2,701.10	claims		01-044-904-0000-6360	4/23/12	4/26/12
		Warrant # 730 Total	2,701.10	Date 5/2/12				
731	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-	2,993.07	claims		01-044-904-0000-6360	4/30/12	5/4/12
		Warrant # 731 Total	2,993.07	Date 5/9/12				
732	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-	182.66	Credit card fee		19-522-000-0000-6217		
		Warrant # 732 Total	182.66	Date 5/10/12				
733	5462	Bremer Bank (Elan Ach) ELAN ACH AITKIN, MN 56431-	55.05	medical supplies		01-252-000-0000-6262		
			17.66	groceries		01-252-000-0000-6418		
			116.45	SELF- Trg Tools- SA#48222646		05-430-710-3460-6065		
			26.97	package postage & stamps		19-521-000-0000-6205		
			154.98	2 snakes		19-522-000-0000-6416		
			39.99	return laminate film		19-522-000-0000-6416		
			154.30	EP/Hotel- Stacey		05-400-400-0402-6330	04/24/12	
			9.65	postage for 2 packages		19-521-000-0000-6205	4/20/12	
			202.17	meals&hotel- CMH conference		05-430-700-4800-6330	4/22- 4/24	
			30.00	critter food		19-522-000-0000-6416	4/30	
			20.00	"The Mosaic" Registr.- Tuper		05-430-700-4800-6208	5/10/12	
			20.00	"The Mosaic" Registr.- A.White		05-430-700-4800-6208	5/10/12	
			112.46	journals		19-521-000-0000-6400	Raven Prod.	
		Warrant # 733 Total	879.70	Date 5/10/12				
734	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-	873.99	claims		01-044-904-0000-6360		

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
		Warrant # 734 Total	873.99	Date 5/16/12		5/7/12	5/11/12
735	780	Bremer Bank MORTGAGE- DEED TAX AITKIN, MN 56431-					
		Warrant # 735 Total	44,257.94	Date 5/18/12			
			16,211.70	April Deed Tax	09- 000- 000- 0000- 2025		
			28,046.24	April Mort.Reg	09- 000- 000- 0000- 2026		
736	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-					
		Warrant # 736 Total	92.00	35- 0- 030803 NSF per 1 Date 5/18/12	13- 943- 000- 0000- 2001		Johnston
737	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-					
		Warrant # 737 Total	192.00	56- 1- 087800 NSF per 1 Date 5/22/12	13- 943- 000- 0000- 2001		S.Brown
738	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-					
		Warrant # 738 Total	640.00	07- 0- 017410 NSF per 1 Date 5/22/12	13- 943- 000- 0000- 2001		D.Swenson
739	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-					
		Warrant # 739 Total	34.00	04- 0- 012500 NSF per 1 Date 5/22/12	13- 943- 000- 0000- 2001		Letourneau
740	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-					
		Warrant # 740 Total	1,437,433.49	State General Tax Date 5/23/12	09- 000- 000- 0000- 2058		
741	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-					
			4,425.56	claims	01- 044- 904- 0000- 6360		

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	741	Total	4,425.56	Date 5/23/12		
742	5462	Bremer Bank (Elan Ach) ELAN ACH AITKIN, MN 56431-					
			25.00	monthly AT&T Data Plan	01- 049- 000- 0000- 6231		
			37.00	gas for county car- McGregor	01- 391- 000- 0000- 6511		
			657.12	Follow along books	05- 400- 430- 0408- 6405		
			350.00	SHIP/Food Service Cert.	05- 400- 450- 0451- 6208		
			25.00	MEHA conf.fee- Neff	01- 391- 000- 0000- 6241	5/10/12	
			139.00	G.Westerlund commun.trng	11- 925- 000- 0000- 6208	5/16/12	
			66.08	Hotel/Living Green Expo.	01- 711- 000- 0000- 6332	5/5- 5/6	
			131.82	Hotel/MJPS Conf.- J.Swenson	01- 252- 003- 0000- 6332	5/8- 5/10	
			32.80	Meals/MJPS- Swenson/Scollard	01- 252- 003- 0000- 6340	5/8- 5/10	
			53.80	Freestyle GlucoseTest Strips	01- 252- 000- 0000- 6262	Amazon	
			26.49	Glucose Test Strips	01- 252- 000- 0000- 6262	Amazon	
			39.48	lancets	01- 252- 000- 0000- 6262	Amazon	
			200.00	Conference- Ratz- Alexandria	01- 090- 000- 0000- 6208	Arrowwood	
						6/4/12	6/4/12
			30.00	critter food	19- 522- 000- 0000- 6416	Bug company	
			27.92	jail stock med supplies	01- 252- 000- 0000- 6262	dollar Tree	
			14.74	Cards/Commissary Supplies	01- 252- 252- 0000- 6405	dollar Tree	
			75.16	inmate puzzles & games	01- 252- 252- 0000- 6405	Dollar Tree	
			176.10	hotel- homeland Security Trg	01- 280- 003- 0000- 6332	Duluth	
						5/9/12	5/11/12
			34.83	Meals- Homeland Security Trg	01- 280- 003- 0000- 6340	Duluth	
						5/9/12	5/11/12
			8.81	meal- Homeland security Trng	01- 280- 003- 0000- 6340	Duluth	5/9/12
			61.14	saw blades	01- 253- 000- 0000- 6405	Home Depot	
			5.94	3 dish pans	19- 523- 000- 0000- 6420	Menards	
			159.90	2 pellet guns	19- 522- 000- 0000- 6416	Pyramyd Air	
			23.09	medical care items	01- 252- 000- 0000- 6262	Wal- Mart	
			81.07	cake mixes	01- 252- 000- 0000- 6418	Wal- Mart	
			34.32	inmate dental floss	01- 252- 252- 0000- 6405	Wal- Mart	
			63.32	first aid teaching materials	01- 044- 904- 0000- 6360	WorldPoint	
			250.28	first aid teaching materials	19- 522- 000- 0000- 6416	WorldPoint	
	Warrant #	742	Total	2,830.21	Date 5/24/12		
743	8410	Bremer Bank					

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
								<u>From Date</u>	<u>To Date</u>
		101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-							
			169.00	35- 1- 074700 NSF per 1			13- 943- 000- 0000- 2001	Devries	
			349.00	35- 1- 074600 NSF per 1			13- 943- 000- 0000- 2001	Devries	
			378.00	35- 1- 074400 NSF per 1			13- 943- 000- 0000- 2001	Devries	
			822.00	35- 1- 074500 NSF per 1			13- 943- 000- 0000- 2001	Devries	
	Warrant #	743	Total	1,718.00	Date 5/29/12				
744	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-							
			792.00	29- 1- 387600NSF per 1			13- 943- 000- 0000- 2001	Carlson	
	Warrant #	744	Total	792.00	Date 5/29/12				
745	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-							
			3,018.00	59- 0- 000904 NSF per 1			13- 943- 000- 0000- 2001	Minnestalgia	
	Warrant #	745	Total	3,018.00	Date 5/29/12				
746	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-							
			3,058.20	claims			01- 044- 904- 0000- 6360		
	Warrant #	746	Total	3,058.20	Date 5/31/12			5/21/12	5/25/12
39327	4900	Top Of The Line Landscaping 43144 State Hwy 65 N  MCGREGOR, MN 55760-							
			200.00	- Redeposit- Can't locate vendor			11- 924- 000- 0000- 6820		
	Warrant #	39327	Total	200.00	Date 5/7/12				
43910	2344	I.U.O.E. Local 49 Fringe Benefit Fund PO BOX 313 MINNEAPOLIS, MN 55440- 313							
			655.00	- VOID 43910- Amundson Health I			03- 302- 000- 0000- 6150		
	Warrant #	43910	Total	655.00	Date 5/31/12				
43928	2344	I.U.O.E. Local 49 Fringe Benefit Fund PO BOX 313 MINNEAPOLIS, MN 55440- 313							
			655.00	- VOID 43928- Amundson Health I			03- 302- 000- 0000- 6150		

# Aitkin County

## WARRANT REGISTER



### Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
	<u>Warrant #</u>			<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
	43928	Total	655.00	Date 5/31/12			
43946	2344	I.U.O.E. Local 49 Fringe Benefit Fund PO BOX 313 MINNEAPOLIS, MN 55440- 313					
	43946	Total	655.00	VOID 43946- Amundson Health I	03- 302- 000- 0000- 6150		
	43946	Total	655.00	Date 5/31/12			
43964	2344	I.U.O.E. Local 49 Fringe Benefit Fund PO BOX 313 MINNEAPOLIS, MN 55440- 313					
	43964	Total	655.00	VOID 43964- Amundson Health I	03- 302- 000- 0000- 6150		
	43964	Total	655.00	Date 5/31/12			
43979	2344	I.U.O.E. Local 49 Fringe Benefit Fund PO BOX 313 MINNEAPOLIS, MN 55440- 313					
	43979	Total	655.00	VOID 43979- Amundson Health I	03- 302- 000- 0000- 6150		
	43979	Total	655.00	Date 5/31/12			
43994	2344	I.U.O.E. Local 49 Fringe Benefit Fund PO BOX 313 MINNEAPOLIS, MN 55440- 313					
	43994	Total	655.00	VOID 43994- Amundson Health I	03- 302- 000- 0000- 6150		
	43994	Total	655.00	Date 5/31/12			
44245	11472	Corelogic REFUND DEPARTMENT PO BOX 961250 FORT WORTH, TX 76161- 9887					
	44245	Total	86.00	29- 1- 170600 per 1 escrow refun	13- 943- 000- 0000- 2001		B.Miller
	44245	Total	12.00	29- 1- 180300 per 1 escrow refun	13- 943- 000- 0000- 2001		B.Miller
	44245	Total	304.00	29- 1- 149500 per 1 escrow refun	13- 943- 000- 0000- 2001		B.Miller
	44245	Total	549.00	29- 1- 149600 per 1 escrow refun	13- 943- 000- 0000- 2001		B.Miller
	44245	Total	951.00	Date 5/4/12			
44246	7050	Anderson Bros Construction Co PO BOX 668 BRAINERD, MN 56401-					
	44246	Total	89,718.08	partial payment	03- 307- 000- 0000- 6262		
	44246	Total	89,718.08	Date 5/4/12			
44247	170	Aitkin Motor Company					



# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
		. 108 2ND ST NE AITKIN, MN 56431-	23,427.22	2012 F150	11- 925- 000- 0000- 6620	VIN 65463	
			23,427.22	2012 F150	01- 043- 000- 0000- 6620	VIN 65464	
	Warrant #	44247	Total	46,854.44	Date 5/9/12		
44248	9334	Berg/Eugene 40641 240TH PLACE MCGREGOR, MN 55760-	618.00	Over deducted Health Ins.x12	03- 303- 000- 0000- 6150	152.00vs203.5	
	Warrant #	44248	Total	618.00	Date 5/16/12		
44249	9026	MII Life/Select Account P.O. BOX 64193  SAINT PAUL, MN 55164- 193	298.29	May participant fees	01- 044- 904- 0000- 6231	885352	
	Warrant #	44249	Total	298.29	Date 5/16/12		
44250	6160	MII - Veba ATTN: VEBA ADMINISTRATION PO BOX 64193 ST. PAUL, MN 55164- 193	250.00	2nd Q contrib.- J.Niskanen	05- 430- 700- 4820- 6149		
	Warrant #	44250	Total	250.00	Date 5/18/12		
44251	11321	Blind Dog Productions Ltd PO BOX 368 TEMPLE, TX 76503- 368	2,191.49	ATV signs- Northwoods Trl maps	10- 921- 000- 0000- 6406	23802	
			2,191.49	ATV signs- Northwoods Trl maps	11- 925- 000- 0000- 6406	23802	
	Warrant #	44251	Total	4,382.98	Date 5/29/12		
44252	12075	Knudson/Donald or Candace 14624 404th Lane  Tamarack, MN 55787-	92.00	05- 0- 046300 refund per 1	13- 943- 000- 0000- 2001	Knudson	
			46.00	05- 0- 046900 refund per 1	13- 943- 000- 0000- 2001	Knudson	
	Warrant #	44252	Total	138.00	Date 5/31/12		

DKB1  
06/05/2012

10:42AM

# Aitkin County

## WARRANT REGISTER



### Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>	
			Final Total..	1,645,202.71	81	Transactions		

# Aitkin County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	39,088.11	General Fund
3	86,406.08	Road & Bridge
5	1,770.04	Health & Human Services
9	1,481,691.43	State
10	2,191.49	Trust
11	25,557.71	Forest Development
13	7,575.00	Taxes & Penalties
19	922.85	Long Lake Conservation Center
	1,645,202.71	TOTAL

For: County Board of June 12, 2012

Motion by Commissioner X, seconded by Commissioner X and carried, all members voting yes to approve the following Temporary **3.2 Malt Liquor License** for a period from May 1, 2012 through April 30, 2013.

**OFF Sale:**

**ON Sale:**

Sherwood-Forest Owner's Ass'n., Inc., d/b/a **Sherwood Forest** – Hazelton Township

**ON & OFF Sale:**

For: County Board of June 12, 2012

Motion by Commissioner X, seconded by Commissioner X and carried, all members voting yes to approve the following Temporary On Sale **3.2 Malt Liquor License** for July 11 through July 14, 2012 (July 11, 12, 13, &14, 2012)

**OFF Sale:**

**ON Sale:**

Aitkin Fire Department, d/b/a **Aitkin Fire Department Relief Association** – Aitkin Township

**ON & OFF Sale:**

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 6-5-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Park and Trail Legacy Funding

Requested Meeting Date: 6-12-12 Estimated Presentation Time: Consent

Presenter: \_\_\_\_\_

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) \_\_\_\_\_
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

**Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)**

# AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

**To: Aitkin County Board Members**

**From: Patrick Wussow, County Administrator**

**Date: June 5, 2012**

**Subject: Adopt Resolution from MN Rural Counties Caucus**

This is the resolution the County Board discussed at their June 5<sup>th</sup> meeting. It relates to State Parks and Trails Legacy funding.

After it is adopted, staff will forward a copy of the resolution to Dan Larson, MRCC.

By Commissioner: xx

061212-0xx

**Parks and Trails Legacy Funding**

**WHEREAS**, the state Parks and Trails Legacy plan calls for a statewide system of parks and trails, and

**WHEREAS**, Greater MN Regional Parks and Trails have been underfunded for decades when compared to investments in the metro park system over that same time period, and

**WHEREAS**, the public expressed overwhelming support at 17 state-sponsored public meetings for the highest quality statewide regional projects possible as a preferred outcome of the 25 year plan, and

**WHEREAS**, the first round of park and trail legacy funding in 2009 was unfair to Greater Minnesota - with 43% of the funding dedicated to metro park needs, 43% dedicated to DNR park and trail needs and projects, while leaving only 14% funding for a statewide grants program which included Metro Parks. Of that 14%, 20% of those funds were given to the Metro Park Area , and

**WHEREAS**, the second round of park and trail legacy funding in 2011, produced better but still lopsided results with Greater Minnesota receiving 20% in dedicated legacy funding, while metro parks received 42% and DNR received 38%, and

**WHEREAS**, a 2011 inventory of Greater Minnesota park and trail needs resulted in \$76 million in projects, and over \$33 million in grant request - or more than four times the amount of the 2011 legacy grants awarded to Greater Minnesota, and

**WHEREAS**, Greater Minnesota pre-legacy park and trail funding was spotty and scarce, and

**WHEREAS**, the Legacy Act has resulted in Greater Minnesota being charged by both the public and the state plan to build the highest quality statewide regional projects possible.

**THEREFORE BE IT RESOLVED**, that Aitkin County believes Greater Minnesota should receive adequate funding to carry out the state plan and the public sentiment for high quality projects, and

Aitkin County believes the current Park and Trail Legacy splits of 43% metro, 37% DNR and 20% to Greater Minnesota are inherently unfair to Greater Minnesota and not enough to carry out the state plan or meet public expectations, and

Aitkin County believes the legacy funding splits at 43% metro, 37% DNR and 20% for the remaining 80 non-metro counties is not fair and will not provide the funding to allow Greater Minnesota to succeed in carrying out expectations of either the public or the state plan, and

Aitkin County believes the Greater Minnesota percentage of Legacy funding should increase to a level more equal to those of the metro area and DNR.



Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 12<sup>th</sup> day of June A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 12<sup>th</sup> day of June A.D., 2012

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED June 12, 2012

By Commissioner: xx

061212-0xx

**Form LG214 of Northern Lakes Lightning Hockey**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agree to approve the following Premises Permit Application - Form LG214, of the Northern Lakes Lightning Hockey, at Players Sports Bar & Grill – Hazelton Township. This establishment has an address of 26835 US Hwy 169, Aitkin, MN 56431

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 12<sup>th</sup> day of June A.D., 2012, and that the same is a true and correct copy of the whole thereof.

**WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 12<sup>th</sup> day of June A.D., 2012**

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy

For: County Board of June 12, 2012

Motion by Commissioner X, seconded by Commissioner X and carried, all members voting yes to approve the following **3.2 Malt Liquor License** for a period **ending April 30, 2013**.

**OFF Sale:**

**ON Sale:**

Grill of Glen Inc., d/b/a **The Glen Store & Grill Inc.** – Malmo Township

**ON & OFF Sale:**

For: County Board of Aitkin

June 12, 2012

Motion by Commissioner x, seconded by Commissioner x and carried, all members voting yes to approve the following **Application for License to Sell Tobacco Products** for the period **ending March 31, 2013**:

- # 12 Grill of Glen Inc., d/b/a **The Glen Store & Grill Inc.** – Malmo Township

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

**ADOPTED June 12, 2012**

By Commissioner: xx

**061212-0xx**

**On Sale Wine License – Glen Store & Grill**

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the following On-Sale Wine license for a period ending December 31, 2012:

Grill of Glen Inc., dba **The Glen Store & Grill Inc.** – Malmo Township  
This establishment has an address of 31993 280<sup>th</sup> St., Aitkin, MN 56431

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)**

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 12<sup>th</sup> day of June A.D., 2012, and that the same is a true and correct copy of the whole thereof.

**WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 12<sup>th</sup> day of June A.D., 2012**

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 12, 2012

By Commissioner: xx

061212-0xx

Liquor License – Glen Store & Grill

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the following liquor license for a period ending December 31, 2012:

“OFF” Sale:

North Liquor Inc., d/b/a **The Glen Store & Grill Inc.** – Malmo Township  
This establishment has an address of 31993 280<sup>th</sup> St., Aitkin, MN 56431

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 12<sup>th</sup> day of June A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 12<sup>th</sup> day of June A.D., 2012

KIRK PEYSAR, County Auditor  
BY \_\_\_\_\_, Deputy

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners      Date: 6-6-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

All Veterans Memorial Monument Discussion – Follow Up

Requested Meeting Date: 6-12-12      Estimated Presentation Time: \_\_\_\_\_

Presenter: Aitkin Area Persian Gulf Support Group

**Type of Action Requested** (check all that apply)

- For info only, no action requested       Approve under Consent Agenda
- For discussion only with possible future action       Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion       Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale       Other (please list) \_\_\_\_\_
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

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# AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

**TO: Aitkin County Board of Commissioners**

**FROM: Patrick Wussow, Aitkin County Administrator**

**RE: Monument Discussion – Follow up – Dedication July 1**

**DATE: June 6, 2012**

Back in March of this year the Aitkin Area Persian Gulf Support Group presented and received approval from the County Board to proceed with the attached plans. Because July 1, 2012 is the scheduled unveiling, the Support Group wants to take this opportunity to review the details with the County Board and determine who from the County will be present.

A list of suggested attendees:  
County Commissioners  
County Attorney  
County Sheriff  
County Auditor  
County Treasurer  
County Recorder  
County Administrator

For additional information staff is providing the following facts: the monument will be on site approximately the last week of June, Highway 210 will be diverted on Sunday July 1<sup>st</sup> from 12:30 to 3:30, the dedication will start at 1:30, the County has committed to installing sidewalks and lighting in 2012-2013, Support Group has committed to perpetual care of monument.

Please contact me if you have questions.



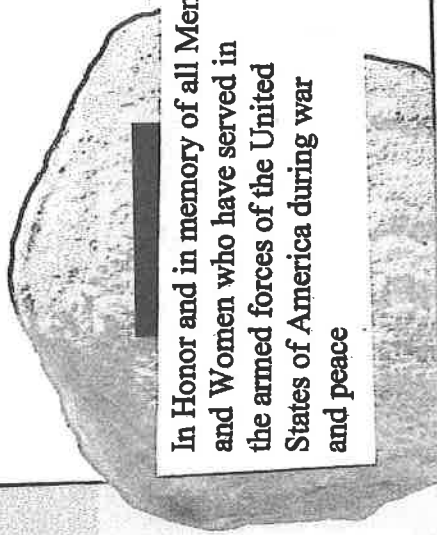
6'

Aitkin Area All Veterans Memorial



The price of Freedom is High

In Honor and in memory of all Men and Women who have served in the armed forces of the United States of America during war and peace



78'

Honoring our Fallen ~~States~~



God Bless the USA and all our American Heroes

5' X 16'

Draft 6-6-12 pr

Program

Community Band play medley of Patriot Songs  
Advance of Colors-----Color guards from various legions and VFW in the  
Aitkin Area

National Anthem-----Sung by John Juracek, Iraq veteran accompanied by  
Aitkin Community Band

Pledge of Allegiance---

Welcome-----Carroll Janzen, Persian Gulf Support group co-chair

Welcome ----- Gary Tibbitts, Aitkin Mayor

Welcome----- Mark Wedel, Aitkin County Commissioners Chairman

Invocation---Rev. Norman, World War II

Wind Beneath my Wings-----Omar (Vietnam Veteran) and Mary Espeseth  
Guest Speaker

Unveiling of the Memorial--Memorial Steering Committee--Jeff and Helen  
Workman, Terry Morgan, Carroll and Joy Janzen, Bob and Cher Carlson,  
Glen and Linda Bakken, Gary Tibbitts, Bill Thompson

Moment of silence to honor all Soldiers who have given their lives

Echo Taps by Aitkin VFW and Aitkin American Legion Post 86

Presentations of Wreaths

World War I-----Carl Kurtz and Gary Tibbitts

World War II----Lloyd Blakesley and Erv Buck

Korean War-----Arne Swanson and John Hagman

Vietnam Conflict--Dean Amundson and Bob Ihde

Dessert Storm---Larry Liljenquist and Mike Workman

Iraq Freedom--Clint Considene and Paul Kazmerzak

POW -----Roy Van Horn

March of the Armed Forces-----Cuyuna Range Community Band

Introduction of Guests-----Carroll Janzen

God Bless the USA-----Omar and Mary Espeseth

Benediction-----Pastor Norman

Flag Retirement-----

The Aitkin Area Persian Gulf Support Group would like to invite everyone  
to the Westside Church for Lunch and refreshments. Centerpiece a replica  
of our Aitkin Area All Veterans memorial by Amy Workman  
Pictures of the memorial are available from Shawn Brown

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners      Date: 6-6-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Aitkin County Cash Balance and Levy Report

Requested Meeting Date: 6-12-12      Estimated Presentation Time: 1 hour

Presenter: Kirk Peysar, County Auditor

**Type of Action Requested** (check all that apply)

- For info only, no action requested       Approve under Consent Agenda
- For discussion only with possible future action       Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion       Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale       Other (please list) \_\_\_\_\_
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

**Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)**

# AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

**TO: Aitkin County Board of Commissioners**

**FROM: Patrick Wussow, Aitkin County Administrator**

**RE: Aitkin County Cash Balance and Levy Report**

**DATE: June 6, 2012**

Kirk Peysar, County Auditor will give a detailed report on the Aitkin County cash balance and levy at the June 12<sup>th</sup> County Board meeting.

Attached are:

- April 30, 2012 Cash Balance Sheet
- April 30, 2012 GASB 54 Cash Balances
- 2011 and 2012 Levy worksheet

Please contact me if you have any questions.

06/06/12	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
CASH BALANCE SHEET	11/30/11	12/31/11	01/31/12	02/29/12	03/31/12	04/30/12		
INVESTMENTS (YTD)	25,280,072.45	24,892,327.67	23,972,927.35	22,415,704.21	22,105,063.68	31,547,768.15		
CASH BALANCES								
GENERAL FUND								
RESERVED	12,321,166.35	12,211,278.94	11,352,666.31	10,643,145.96	10,126,381.55	9,861,346.66		
RESERVE FROM ECON DEV	579,778.92	551,982.85	549,027.85	547,544.29	546,644.29	525,477.50		
SHERIFF CONTINGENT	580,297.61	580,297.61	580,297.61	580,297.61	580,297.61	580,297.61		
ENHANCED 911	926.85CR	5,000.00CR	4,040.00CR	4,215.00CR	4,527.50CR	4,055.31CR		
SOLID WASTE	501,049.25CR	508,478.38CR	490,052.50CR	497,516.62CR	501,995.05CR	496,716.30CR		
COUNTY PARKS	734,021.98CR	666,175.68CR	651,867.38CR	638,006.53CR	617,212.77CR	603,992.23CR		
	68,250.62CR	67,198.19CR	141,857.02CR	64,424.43CR	15,198.60CR	122,430.52CR		
Fund 1 Subtotal	13,481,242.88	13,343,559.40	12,481,991.77	11,770,987.86	11,253,323.45	10,967,121.77		
ROAD & BRIDGE	2,507,328.95	2,522,998.41	2,869,074.55	2,250,347.65	2,315,809.85	11,148,642.67		
UNORG R&B	511,325.59	406,859.58	406,859.58	418,766.51	418,766.51	435,754.21		
UNORG FIRE	45,162.85	46,872.35	45,901.35	45,901.35	32,544.99	26,128.46		
UNORG CEMETERY	629.79	136.10	136.10	0.00	0.00	0.00		
Fund 4 Subtotal	557,118.23	453,868.03	452,897.03	464,667.86	451,311.50	461,882.67		
HEALTH & HUMAN SERVICES	4,473,439.09	4,416,451.75	4,095,482.59	4,080,715.68	3,845,665.02	3,470,471.02		
DEBT SERVICE	541,657.80	199,803.10	199,803.10	199,803.10	199,803.10	199,803.10		
DITCH JUDICIAL 2	12,308.03	12,309.22	12,309.22	12,309.69	12,310.23	12,311.05		
COUNTY 2	0.00	0.00	0.00	0.00	0.00	0.00		
COUNTY 5	0.00	0.00	0.00	0.00	0.00	0.00		
COUNTY 20	0.00	0.00	0.00	0.00	0.00	0.00		
COUNTY 21	0.00	0.00	0.00	0.00	0.00	0.00		
COUNTY 23	0.00	0.00	0.00	0.00	0.00	0.00		
COUNTY 24	0.00	0.00	0.00	0.00	0.00	0.00		
COUNTY 25	0.00	0.00	0.00	0.00	0.00	0.00		
COUNTY 28	0.00	0.00	0.00	0.00	0.00	0.00		
COUNTY 29	265.12	265.12	265.12	265.12	265.12	265.12		
COUNTY 30	28,386.42	28,301.65	28,301.65	28,302.73	28,303.96	28,305.85		
COUNTY 34	795.89	795.89	795.89	795.89	795.89	795.89		
COUNTY 36	2,755.29	2,755.29	2,755.29	2,755.29	2,755.29	2,755.29		
COUNTY 37	0.00	0.00	0.00	0.00	0.00	0.00		
COUNTY 42	0.00	0.00	0.00	0.00	0.00	0.00		
COUNTY 43	0.00	0.00	0.00	0.00	0.00	0.00		
COUNTY 58	0.00	0.00	0.00	0.00	0.00	0.00		
COUNTY 63	2,502.03	525.89	525.89	525.89	525.89	525.89		
COUNTY 66	1,670.08	1,670.08	1,670.08	1,670.08	1,670.08	1,670.08		
DIVERSION CHANNEL	21,044.81	21,046.84	21,046.84	21,047.64	21,048.56	21,049.96		
Fund 7 Subtotal	69,727.67	67,669.98	67,669.98	67,672.33	67,675.02	67,679.13		

	BALANCE 11/30/11	BALANCE 12/31/11	BALANCE 01/31/12	BALANCE 02/29/12	BALANCE 03/31/12	BALANCE 04/30/12
STATE						
9 000	50,787.67	125,918.07	31,798.84	31,589.78	45,252.43	44,399.18
10 900	91,344.90	91,114.02	103,590.04	103,068.96	86,251.39	73,828.36
10 901	0.00	0.00	0.00	0.00	0.00	0.00
10 915	0.00	0.00	0.00	0.00	0.00	0.00
10 919	1,814.56	1,814.56	1,814.56	1,814.56	1,814.56	1,814.56
10 921	442,029.12	420,490.72	343,277.33	328,236.13	316,719.61	304,655.79
10 922	(18.72)	(18.72)	(18.72)	(18.72)	(18.72)	(18.72)
10 923	586,654.09	784,245.48	970,876.82	1,032,012.73	1,084,756.82	277,143.31
10 926	27,825.05	32,176.21	30,894.69	34,570.76	37,185.94	39,149.87
10 927	20,090.29	20,090.29	20,090.29	20,090.29	20,090.29	20,090.29
10 929	885,160.72	849,580.48	849,580.48	849,580.48	849,580.48	849,580.48
Fund 10 Subtotal	2,054,900.01	2,199,493.04	2,320,105.49	2,369,355.19	2,396,380.37	1,566,243.94
FOREST RESOURCE						
11 924	265,822.24	256,205.93	242,318.59	232,160.26	223,847.26	214,002.93
11 925	738,029.88	711,741.98	695,018.92	669,401.59	627,433.46	797,374.90
11 934	136,004.51	136,004.51	136,004.51	136,004.51	136,004.51	227,178.00
11 935	65,978.47	69,942.84	67,373.12	67,373.12	87,016.33	86,945.01
11 936	63,528.10	63,528.10	63,528.10	63,528.10	63,419.15	64,374.35
Fund 11 Subtotal	1,269,363.20	1,237,423.36	1,204,243.24	1,168,467.58	1,137,720.71	1,389,875.19
PREPAID TAXES						
12 000	0.00	7,936.96	18,033.86	23,032.73	86.29	328.29
12 930	18,308.96	3,088.25	3,088.25	3,088.25	0.00	0.00
12 931	12,896.50	340,914.88	344,841.83	(3,088.24)	0.01	47,132.53
12 932	2,470.10	195,255.54	0.00	66,155.00	0.00	127,941.75
Fund 12 Subtotal	33,675.56	547,195.63	365,963.94	89,187.74	86.30	175,402.57
TAXES & PENALTIES						
13 943	601,685.56	760.46	124,642.05	225,832.50	949,025.92	3,083,959.39
14 000	0.00	0.00	0.00	0.00	0.00	0.00
15 000	92,772.70	103,869.74	84,997.05	84,997.05	102,625.05	52,625.05
16 944	0.00	0.00	0.00	0.00	0.00	0.00
17 000	0.00	0.00	0.00	0.00	0.00	0.00
ENVIRONMENTAL TRUST from 18 937	483,763.96	483,766.19	483,766.19	483,767.07	479,948.95	479,950.87
LLCC GENERAL OPERATIONS 19 000	(441,858.42)	(380,523.56)	(414,886.42)	(414,344.76)	(389,693.56)	(387,747.11)
LLCC CAPITAL IMPROV. C/O 19 525	0.00	0.00	0.00	0.00	0.00	0.00
Fund 19 Subtotal	(441,858.42)	(380,523.56)	(414,886.42)	(414,344.76)	(389,693.56)	(387,747.11)
LCMR						
20 938	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CASH & INVEST.	25,775,604.86	25,322,253.60	24,367,549.40	22,873,046.63	22,854,934.11	32,720,309.44

RESERVES:

8,072.06	Assessor-Computers
17,924.52	Assessor Vehicle
12,998.59	IT- Network Equipment
5,500.00	IT-Staff Training
3,464.50	Elections-Electronic Voting Equipment
10,000.00	Attorney Murder Trial
416,702.44	Building-Construction
43,815.39	Sheriff-Technology Funds
7,000.00	Sheriff-Posse
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525,477.50	TOTAL

11,730,501.00 Reserved for County Operations recommended by State  
Auditors-030811-027

580,297.61 From Economic Development Fund

# GASB 54

## AITKIN COUNTY

### Cash Balances

April 30, 2012

	<u>General</u>	<u>Road and Bridge</u>	<u>Health and Human Services</u>	<u>FTS &amp; Trust Funds</u>	<u>Nonmajor Funds</u>	<u>Totals</u>
<b>Nonspendable</b>						
Prepaid Items						
Inventory		0				
Capital Membership	0					
Environmental Uses					479,951	
<b>Total Nonspendable:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>479,951</b>	<b>479,951</b>
<b>Restricted:</b>						
Missing Hiers				20,090		
County Development				304,656		
Sobriety Court Fees	18,106					
Law Library				39,150		
Sheriff's Contingency	4,055					
Recorder's Equipment Purchases	274,415					
Recorder's Technology	255,454					
Attorney grant carryover	5,000					
Enhanced 911	496,716					
Conservation of Natural Resources	19,680					
Gun Permit carryover	50,730					
Prisoner Welfare	54,093					
STS carryover	1,429					
Unclaimed Property				1,815		
Forfeited Tax Sale				277,143		
Parks	122,431					
Solid Waste	603,992					
Debt Service Fund					199,803	
Unorg Townships					461,883	
Collaborative					52,625	
Ditches					67,679	
<b>Total Restricted:</b>	<b>1,906,101</b>	<b>0</b>	<b>0</b>	<b>642,854</b>	<b>781,990</b>	<b>3,330,945</b>
<b>Committed:</b>						
Future Expenditures	525,478					525,478
<b>Assigned:</b>						
Special Revenue					1,683,486	
Road & Bridge		2,248,643				
232 Turnback		8,900,000				
Health & Human Services			3,470,471			
Solid Waste	603,992					
Economic Development	580,298					
MCIT (Capital Projects)				849,580		
<b>Totals:</b>	<b>1,184,290</b>	<b>11,148,643</b>	<b>3,470,471</b>	<b>849,580</b>	<b>1,683,486</b>	<b>18,336,470</b>
Tax Collections						3,083,959
<b>Unassigned:</b>						
LLCC	(387,747)					
Great River Road	2,103,081					
Radio System	3,774,110					
2011 Road Projects	1,950,000					
Cash Flows	(475,938)					
<b>Total Unassigned:</b>	<b>6,963,506</b>					<b>6,963,506</b>
<b>Totals:</b>	<b>10,579,375</b>	<b>11,148,643</b>	<b>3,470,471</b>	<b>1,492,434</b>	<b>2,945,427</b>	<b>32,720,309</b>
For illustrative purposes only						32,720,309



	<b>Payable 2011</b>	<b>Payable 2012</b>
<b>Taxable Market Value</b>	\$3,211,596,400	\$2,961,870,475
<b>Net Tax Capacity</b>	\$31,536,477	\$29,081,272
<b>Gross Levy</b>	\$11,527,329	\$11,695,654
<b>Less County Program Aid</b>	<u>\$528,130</u>	<u>\$311,483</u>
<b>Overall Levy*</b>	\$10,999,199	\$11,384,171
<b>Less Fiscal Disparity Dist Levy</b>	<u>\$58,734</u>	<u>\$72,514</u>
<b>Net Levy (Rate Calc from here)</b>	\$10,940,465	\$11,311,657
<b>Less:</b>		
<b>Disparity Reduction Aid</b>	\$10,540	\$10,540
<b>Res Mrkt Value Credit</b>	<u>\$808,130</u>	<u>\$0</u>
<b>Paid by Property Owners</b>	\$10,121,795	\$11,301,117
<b>Tax Capacity Rate</b>	34.691%	38.897%
<b>*Overall Levy Limit set by MN Revenue</b>	\$9,114,820	n/a
<b>Plus Special Levies (Debt, Econ Dev Abatements; &amp; Correctional Facility)</b>	\$2,243,607	n/a
<b>Total</b>	<u>\$11,358,427</u>	<u>n/a</u>
<b>2011 Tax Levy</b>	<u>\$10,999,199</u>	<u>n/a</u>
<b>Capacity not used</b>	\$359,228	n/a