

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS May 22, 2012 – BOARD AGENDA

- 10:15 1) J. Mark Wedel, County Board Chairperson
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Board of Commissioners Meeting Procedure
 - D) Approval of Agenda
 - E) Citizens' Public Comment*
- 2) Consent Agenda
- A) Correspondence File May 8, 2012 – May 21, 2012
 - B) Approve 5/8/12 County Board Minutes
 - C) Accept Application & Appoint Roberta Elvecrog to Snake River Watershed Citizens Advisory Committee
 - D) Accept STS Donation of \$150.00 from Riceland Chpt Deer Assoc.
 - E) Accept Donations - \$100 to Boat & Water from Gun Lake Association, \$250 to Sheriff's Posse from Aitkin County Agricultural Society, and \$200 to STS from Round Lake Cemetery Association
 - F) Approve Out of State Travel – Sheriff's Dept.
 - G) Approve Resolution – County Engineer
 - H) Approve Commissioner Warrants
 - I) Approve Auditor Warrants – April Sales & Use Tax
 - J) Approve Auditor Warrants – Remaining Gas Tax
 - K) Approve Low Bid of \$11,045.85 for upgrading & expanding electric hook-ups at Berglund Park in Palisade – A&M Electric, Tamarack MN
 - L) Approve Resolution – Set Public Hearing Date – Land Exchange
- 10:20 3) Mike Dangers, County Assessor
- A) Tax Court Update
- 10:30 4) Scott Turner, Sheriff
- A) ARMER Radio System/Pricing
 - B) STS Update – Pat Scollard, Sentence to Serve Coordinator
- 11:15 5) Patrick Wussow, County Administrator
- A) Request from Chappy's Golden Shores
- 11:40 6) Mark Jacobs, Land Commissioner
- A) Long Lake Conservation Center Ten-Year Report
- 12:00 7) John Welle, County Engineer
- A) Approve Resolution – Award Bid SP 01-090-02
 - B) Approve Resolution – Award Bid SP 01-603-12
 - C) Approve Resolution – Award Bids CP 01-090-19, CP 01-614-01 & CP 01-636-01
 - D) Approve Resolution – Award Bid SAP 01-605-09
 - E) Approve Equipment Purchase – Used Pickup Truck

* Comments from visitors must be informational in nature and not exceed five (5) minutes per person. The County Board cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

**** Please note: all times, except public advertised hearings, are approximate and subject to change without notice.**

**ADJOURNED MEETING OF THE
COUNTY BOARD OF COMMISSIONERS
May 22, 2012 – BOARD AGENDA**

- 12:30 Break**
- 1:30 8) Mark Jacobs, Land Commissioner**
A) Maven Perspectives
- 2:30 9) Ross Wagner, Economic Development & Forest Industry Coordinator**
A) Award Tourism Grants
- 2:45 Board Discussion**
Mark Wedel – CMCC
Laurie Westerlund – Park Board, Wealthwood-Hazelton-Nordland BOE,
Tourism, P&Z, LLCC Mgmt Team, HRA, DAC
Don Niemi – Lakes & Pines
Brian Napstad – ATV Trail, NEMOJET
Anne Marcotte – Arrowhead Counties
- 3:30 Adjourn**

* Comments from visitors must be informational in nature and not exceed five (5) minutes per person. The County Board cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

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AITKIN COUNTY BOARD

May 8, 2012

The Aitkin County Board of Commissioners met this 8th day of May, 2012 at 9:01 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the May 8, 2012 amended agenda. Items 4C and 4D were added – 4C) Approve Purchase of New Air Conditioning Unit for Health & Human Services; 4D) AMC District 1 Spring Conference.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: May 1, 2012 – May 7, 2012; B) Approve County Board Minutes: May 1, 2012; C) Approve Resolution – Snowmobile/Ski Trail Funding; D) Accept Application & Appoint William Schmidt to Forest Advisory Committee; E) Approve Auction of (2) Squads January 25, 2012 – Sheriff's Dept.; F) Accept STS Donation of \$100 from the Disabled American Veterans; G) Approve Commissioner Warrants: General Fund \$77,748.82, Road & Bridge \$63,682.59, Health & Human Services \$96.00, Trust \$10,514.52, Forest Development \$10,556.61, Long Lake Conservation Center \$12,788.38 for a total of \$175,386.92; H) Approve April Manual Warrants: General Fund \$30,431.36, Road & Bridge \$50,414.24, Health & Human Services \$1,669.49, State \$45,359.69, Taxes & Penalties \$958.94, Long Lake Conservation Center \$551.72 for a total of \$129,385.44

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, all members voting yes to approve Resolution – Snowmobile/Ski Trail Funding:

WHEREAS, local units of government can apply for State aide for trail development, maintenance, grooming and administration for recreational trails from the Minnesota Department of Natural Resources, and

WHEREAS, Aitkin County does not have the facilities to maintain the entire recreational trail system in Aitkin County, and

WHEREAS, snowmobile clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2012-2013 winter season, and

WHEREAS, certain snowmobile and ski trails have been established in Aitkin County and need maintenance, and

WHEREAS, these trails benefit the recreation, resort, industry, and economy of Aitkin County.

NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Trail Administrator be authorized to apply for Grants in Aide assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming, and

BE IT FURTHER RESOLVED, that the Aitkin County Trail Administrator be authorized to

CALL TO ORDER

**APPROVED
AGENDA**

**CONSENT
AGENDA**

**RESOLUTION
050812-045
SNOWMOBILE/
SKI TRAIL
FUNDING**

AITKIN COUNTY BOARD

May 8, 2012

contract for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting to accept application and appoint William Schmidt to fill At Large opening on the Forest Advisory Committee. This appointment is for a four year term ending December 31, 2016.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to give after the fact approval for two 2008 Chevrolet Impala Squads auctioned on January 25, 2012.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve and adopt the proposed Administrative Amendments to the Shoreland Management Ordinance.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the April 2012 Terms and Conditions of Accepting Airport Improvement Program Grants.

Patrick Wussow, County Administrator gave a legislative update to the Board and discussed the Aitkin County budget process with the Board.

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-1 Napstad) to accept low bid of \$77,275.00 for purchase and installation of new air conditioning unit for Health & Human Services.

Patrick Wussow, County Administrator discussed the upcoming June 15, 2012 AMC District 1 Spring Conference.

Mark Jacobs, Land Commissioner conducted a Public Hearing on the Soo Line Trail Ordinance. Public comments were heard, and written comments were reviewed. Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the revised proposed amendments. Any references to Sheriff's Department will be changed to read Sheriff's Office.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve quotes for demolition/removal of dilapidated structures on tax-forfeited properties.

\$7,000.00 – Schrupp Excavating, Parcel ID 29-0-043200

\$4,800.00 – Schrupp Excavating, Parcel ID 29-1-366000 to 29-1-366300

**COMMITTEE
APPOINTMENT –
FOREST
ADVISORY**

**SQUAD CARS
AUCTIONED**

**SHORELAND
MANAGEMENT
ORDINANCE**

**AITKIN AIRPORT
TERMS &
CONDITIONS**

**LEGISLATIVE
UPDATE**

**NEW AIR
CONDITIONING
UNIT – H&HS**

**AMC DISTRICT 1
SPRING
CONFERENCE**

**PUBLIC
HEARING – SOO
LINE TRAIL
ORDINANCE**

**APPROVE
QUOTES FOR
DEMOLITION/
REMOVAL OF
DILAPIDATED
STRUCTURES**

AITKIN COUNTY BOARD

May 8, 2012

\$3,850.00 – Greg Westerlund, Parcel ID 34-0-039404
\$1,580.00 – John Benson, Trailer house located on NE Corner of US Hwy 169 & 610th St.

During the meeting the Board discussed: i) LLCC, ii) MAC, iii) NCLUCB, iv) Last Year's State Shutdown, v) Mayven, vi) Managers Conference, vii) Tax-Exempt Property, viii) Social Host Ordinance

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 11:44 a.m. until Tuesday, May 22, 2012 at 10:00 a.m.

**BOARD
DISCUSSION**

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Patrick Wussow, County Administrator

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-15-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Committee Appointment – Snake River Watershed Citizens Advisory Committee

Requested Meeting Date: _____ Estimated Presentation Time: n/a

Presenter: _____

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Copy of application and News Release

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners
FROM: Patrick Wussow, Aitkin County Administrator
RE: Committee Appointment
DATE: May 15, 2012

The following committee has one opening:

Snake River Watershed Citizens Advisory Committee:
At Large – One application received – Roberta Elvecrog

It is staff's recommendation that the County Board appoint Roberta Elvecrog to the Snake River Watershed Citizens Advisory Committee.

A copy of the application is included for your review.

Please contact me with any questions.

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Snake River Watershed Committee

MAY 04 2012

AITKIN COUNTY COMMISSIONER DISTRICT

3

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I understand the importance of the watershed areas of rivers and other bodies of water. I have a sister and many friends who live along the Snake River. Our county has enough of Snake River in it that we need to be involved in decisions that are made concerning the Snake River.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Roberta Elvecrog
Signature of Applicant

5/2/12
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No X

Is this application submitted at the suggestion of appointing authority? Yes _____ No X

Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: Roberta Elvecrog

STREET ADDRESS OF APPLICANT:

PHONE NUMBERS:

DAYS _____

EVENINGS _____

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____

NEWS RELEASE

AITKIN COUNTY HAS AN OPENING ON THE FOLLOWING COMMITTEE:

1. Snake River Watershed Citizens Advisory Committee – 3 year term

*At Large

Duties include reviewing and discussing proposed projects within the watershed, and making recommendations to the Snake River Watershed Board.

Meetings are held the 4th Monday of each month at 9:00 a.m. at the Kanabec County Courthouse.

Applications are being accepted until Noon on Monday, May 14, 2012. The Aitkin County Board of Commissioners will make the committee selections from submitted applications at the May 22, 2012 County Board meeting. All applicants will receive notification by mail whether or not they have been selected. To obtain an application please access <http://www.co.aitkin.mn.us/employment/jobs.html> or call 218-927-7276.

For more information please contact Patrick Wussow, Aitkin County Administrator, at 218-927-7276.

Please call Sue Bingham at (218) 927-7276 for any questions concerning this news release. Thank you.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: May 8, 2012

Via: Patrick Wussow, County Administrator

From: Kirk Peysar, Auditor

Title of Item:

Donations to STS

Requested Meeting Date: 5/22/2012 Estimated Presentation Time: Consent

Presenter: _____

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) Donations – MUST be presented to the Board

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 01-253-0000-0000-5872
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Copy of Deposit Receipt of the same
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Type choices, press Enter.

Receipt date/Batch . . . 1/20/2012 MMDDYYYY 1 Receipt status Y
 Receipt number 1913 Bank
 Person/Dept receipting . SMH AUD
 Received from AITKIN CO. SHERIFF'S OFFICE Check# . . . 8171
 Address
 Total amount 531.67 Misc
 Additional info 3 OF 3 (\$5645.93) WEEK ENDING 01-20-12

Account number	Account description OR to enter a formula: *F <formula name>	Amount	Acr Cd	Tx Cd	Rp Cd
1 252 252 5871	Tw Vending Prisoner Welfare(No	323.68			
1 253 5872	STS/RICELAND CHP DEER ASSOC	150.00			
1 252 5861	Medical Co Pay From Inmates	37.99			
1 252 252 5870	Prisoner Welfare Account(Non T	20.00			
		.00			
		.00			
		.00			

More...

F3=Exit F7=Notes F9=Reprint F12=Cancel

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 05/15/2012

Via:

From: Sheriff Scott Turner

Title of Item: Donations

Requested Meeting Date: 05/22/2012 Est. Presentation Time: _____

Presenter: Sheriff Scott Turner

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) **Consent Agenda**

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) letter of appreciation

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW, Room 185
Aitkin, MN 56431

218-927-7435 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

MEMO

TO: Board of Commissioners DATE: May 15, 2012
FROM: Sheriff Scott Turner RE: Donations

The Gun Lake Association has made a \$100 donation to the sheriff's office B&W budget in appreciation for Boat & Water Deputy Dan Guida placing two lake bouys on Gun Lake.

The Aitkin County Agricultural Society has made a donation to the Aitkin County Sheriff's Posse in the amount of \$250.

The Round Lake Cemetery Association has expressed their appreciation for the efforts of our STS crew and donated \$200 to offset expenses (please see attached).

47252 165th Pl
McGregor, MN 55760
May 10, 2012

Sheriff Turner,

On behalf of the Round Lake Cemetery Association I would like to express our sincere thanks to you and the Sentence-to-Serve program for once again cleaning our cemetery. It is one of the nicest special services offered by our county.

A special thanks to Pat Scollard for his work and for how well he handles the program!

Right now, the cemetery likely would revert to a primitive-natural state if it were not for your help. Our board and all the members are aware of our kindness.

Thank you

Bill Lainen

William Lainen, Chairman
Round Lake Cemetery Ass'n.

PS. We are sending a check in the amount of \$200.00 to help compensate for some of the expenses.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners

Date: 05/16/2012

Via:

From: Sheriff Scott Turner

Title of Item: Out of State Travel

Requested Meeting Date: 05/22/2012 Est. Presentation Time: _____

Presenter: Sheriff Scott Turner

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Routine Business
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list)
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: 200-003-6241

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
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- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) conference schedule

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW, Room 185
Aitkin, MN 56431

218-927-7435 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

MEMO

TO: Board of Commissioners DATE: May 16, 2012
FROM: Sheriff Scott Turner RE: Out-of-state Travel

The National Sheriff's Association Summer Conference is set for June 16-20 , 2012 in Nashville Tennessee. This conference features many great presenters from around the country on topics that pertain to sheriffs. It is cutting-edge information that I truly believe would be beneficial to me as your sheriff.

I recently won a \$1,000 stipend from the Minnesota Sheriff's Association that would pay for a portion of my attendance at this conference. I would like to attend, asking that the board authorize the payment of my lodging portion of attending this conference. The lodging cost would be between six and seven hundred dollars. Other costs, such as air fare, conference registration and such would be paid for by the stipend or out of pocket by myself.

Attached is a schedule of the conference for your reference. If you have any questions relative to this request, please do not hesitate to call me.

Thank you.



NATIONAL SHERIFFS' ASSOCIATION

HOME JOIN NSA CONTACT US

SEARCH

ABOUT NSA NSA MEMBERSHIP PARTNERS GOVERNMENT AFFAIRS PROGRAMS TRAINING & EVENTS

One voice for the Office of Sheriff



Home Training & Events Conferences Annual Conference Schedule
Schedule at a Glance

Thursday, June 14

- 9.00am - noon Major County Sheriffs' Association Board Meeting
- 1.00pm - 4.00pm Major County Sheriffs' Association

Friday, June 15

- 8.00am - 9.00am Major County Sheriffs' Association Breakfast
- 9.00am - 4.00pm Major County Sheriffs' Association
- 12.30pm - 4.30pm Confronting Emerging Issues: Open Forum (Special (no-fee) sign-up for all attendees)
- 4.30pm - 5.30pm Executive Committee of NSA Board of Directors

Saturday, June 16

- 8.00am - 5.00pm Exhibitor Registration
- 9.00am - 4.00pm Attendee Registration
- 9.00am - 12.45pm NSA Executive Committee, Board of Directors, & Past Presidents (Joint meeting for 1st hour with Committee of State Executive Directors and Presidents)
- 9.00am - 4.00pm Committee of State Association Executive Directors & Presidents (Joint meeting for 1st hour with NSA Executive Committee, Board of Directors & Past Presidents)
- 12.45pm - 1.45pm Nominating Committee
- 1.00pm - 2.00pm Seminar A1: Taking Care of Our Own. It's Not Just the Inmates Anymore
 Seminar A2: Communications Continuity – Public / Private Sector Partnerships
 Seminar A3: PAWS (Pets Adopted Will Survive)
 Seminar A4: How to Build Strong Partnerships with Retail Corporate Executives and Businesses
- 1.00pm - 2.00pm Criminal Alien Enforcement Subcommittee
- 1.00pm - 2.30pm Workshop 2: Traumas of Law Enforcement Death
- 1.00pm - 4.00pm Workshop 1: Employment Law In Today's Workplace: First Amendment Issues in the Public Sector – ADA, FMLA, and FLSA
- 1.30pm - 3.30pm Crime Victim Services Committee
 Emerging Technology Sub-Committee
 Small & Rural Law Enforcement Committee
 Special Operations Committee
- 1.45pm - 3.45pm Pegasus Meeting
- 2.15pm - 3.15pm Seminar B1: DOD Support to US Law Enforcement
 Seminar B2: The Operational Value of a Cup of Coffee
 Seminar B3: Transition from Jail to Community (TJC) Initiative

In here, 9-1-1 calls will be seen as well as heard.
 AT&T NEXT GENERATION 9-1-1 SOLUTIONS

TRIDENT UNIVERSITY
 UNIVERSITY PARTNER OF NATIONAL COUNTY ASSOCIATION
 BACHELORS MASTERS DOCTORATES

This could be your ad.
 Click here for more info.

Corporate Spotlight
 CALIFORNIA SOUTHERN UNIVERSITY

	Seminar B4: Smart Policing Practices for Sheriffs' Offices: What Works
2.30pm - 4.30pm	Immigration & Border Security Committee
2.30pm - 3.30pm	Workshop 3: Housing U.S. Marshals Service (USMS) Federal Prisoners - What You Should Know
2.45pm - 3.45pm	Workshop 4: Implementing Social Media into the Sheriff's Office with Proactive Strategy and Solid Governance.
3.30pm - 4.30pm	Endorsements/Marketing Committee Seminar C1: How-to successfully Implement State and Federal Personnel into Your Local Critical Incident Seminar C2: Strategies for Managing Correctional Health Care Costs Seminar C3: Secure Communities Impact on Immigrant Community Safety and Trust Seminar C4: A Twelve Step Plan for Regional Law Enforcement Information Sharing
3.45pm - 4.45pm	Workshop 5: Are You Ready for Next Generation 911
Sunday, June 17	
8.00am - 8.45am	NSA Prayer Breakfast
8.00am - 1.00pm	Homeland Security Committee
8.00am - 4.30pm	Attendee Registration Banquet Ticket Exchange/Sales
8.00am - 5.00pm	Exhibitor Registration & Set-up
8.45am - 9.45am	NSA Worship Service
9.00am - 10.30am	Workshop 6: The Media and Law Enforcement
9.00am - 1.00pm	Western States Sheriffs' Association
10.00am - 12.00pm	Chaplains Committee Court Security, Transportation of Prisoners and Civil Process Committee Crime Prevention/Private Security Committee Domestic Violence Committee Jail, Detention & Corrections Committee
10.30am - 11.30am	Seminar D1: Be Prepared, Be Brief, Be Seated: How-to-Make Successful Short Speeches Seminar D2: How-to Implement and Conduct a Victim Impact Program for Jails Seminar D3: Overview of the Sovereign Citizen Extremist Movement Seminar D4: Mobile Patrol
12.30pm - 2.30pm	Indian Affairs Committee NSI, Education & Training Committee Traffic Safety Committee Reserve Law Enforcement Committee Youth Programs & Juvenile Justice Committee
1.30pm - 2.30pm	Seminar E1: How-to Build a Sheriff's Office "Communities of Interest" on the Homeland Security Information Network Seminar E2: Retirement Planning - Who Me? Seminar E3: Emergency Preparedness with Few Hands for Training Seminar E4: Customs and Border Protection Target Programs
1.00pm - 4.00pm	Workshop 7: How-to Implement the Prison Rape Elimination Act (PREA) Rules and Standards
2.30pm - 3.30pm	Workshop 8: Mission Impossible? Child Support Enforcement Service of Process
2.30pm - 4.30pm	CJIS/Technology Committee Congressional Affairs Committee Drug Enforcement Committee Ethics, Standards & Accreditation Committee
2.45pm - 3.45pm	Seminar F1: Take a New Look at U.S. Immigration and Customs Enforcement (ICE) Inspections Programs Seminar F2: How-to Obtain Community Outreach Help in Economic Downturns Seminar F3: The Power to Influence the Future - Safe Sober Prom Night Seminar F4: The Most Important Thing: Working Together
2.45pm - 4.15pm	Workshop 9: Wireless Solutions for Law Enforcement
3.00pm - 4.00pm	First-Time Attendees Reception

- 3.45pm - 6.00pm Workshop 10: Like a Pelican in the Desert; Beyond Awkwardness: A New Agenda for Emerging and Established Leaders
- 4.00pm - 5.00pm Seminar G1: Operation Community Shield Task Force – The Benefit to Public Safety
Seminar G2: Volunteers Add Value While Budgets Decrease
Seminar G3: E-Verify: What You Need to Know
Seminar G4: How-to Share Federal Seized Assets & Equipment
- 7.00pm - 8.30pm Opening General Session
Presentation of NSA Executive Director's Award
Presentation of NSA President's Awards
Presentation of Executive Director's Scholarship
Sponsored by Columbia Southern University
Presentation of President's Scholarship
Sponsored by Columbia Southern University
Presentation of Ferris E. Lucas Award for Sheriff of the Year
Sponsored by Pursuit Productions, Inc.
Presentation of Charles "Bud" Meeks Award for Deputy Sheriff of the Year
Sponsored by Motorola, Inc.
- 8.30pm - 9.30pm Welcome Reception
- Monday, June 18**
- 8.00am - 2.30pm Attendee Registration
Banquet Ticket Exchange/Sales
- 8.00am - 2.30pm Exhibitor Registration
- 9.00am - 2.00pm Exhibit Hall Open
- 10.00am - 11.00am Exhibit Hall Seminar 1: Take Charge: Wise Use of Credit Cards
- 10.00am - 11.30am Membership Committee
- 10.00am - 12.00pm Joint meeting of Awards Committee & Lucas Committee
- 11.15am Cash Cube in Exhibit Hall
- 11.30am - 1.00pm Resolutions Committee
- 11.45am Cash Cube in Exhibit Hall
- 12.15am Cash Cube in Exhibit Hall
- 12.45am Cash Cube in Exhibit Hall
- 1.00pm - 2.00pm Constitution & Bylaws Committee
Exhibit Hall Seminar 2: Reducing Costs/Ensuring Care: Keys to Aggressively Managing Inmate Health Care
- 2.30pm - 4.30pm General Session II
Presentation of NSA Law Enforcement Explorer Post Advisor of the Year
*Sponsored by Global Tel * Link*
Presentation of NSA Chaplains' Award
*Sponsored By Global Tel * Link*
Presentation of Corrections/Jail Innovation Award
Sponsored By ARAMARK
Presentation of Triple Crown Awards
Presentation by U.S. Marshals Service on Asset Forfeiture Monies
Presentation of NSA Neighborhood Watch Awards
Presentation of J. Stannard Baker Award:
Sponsored by National Highway Traffic Safety Administration and Northwestern University
Presentation of NSA Crime Victim Services Award
Sponsored by Appriss, Inc.
Announcement of Recognition of Sheriffs' Offices w/100% Deputy Membership
Presentation of 10-Year NSA Corporate Partners
Announcement of Conference Sponsors
1 Drawing for \$500 cash
- 5.30pm - 7.30pm Reception for all NSA Attendees and Exhibitors
Sponsored by Columbia Southern University

Tuesday, June 19

- 8.00am - 2.00pm Exhibit Registration
- 8.00am - 4.00pm Attendee Registration
Banquet Ticket Exchange/Sales
- 9.00am - 11.00am Spouses Brunch
- 9.00am - 2.00pm Exhibits open
Election Polls open
- 9.15am Cash Cube in Exhibit Hall
- 9.30am - 10.30am Exhibit Hall Seminar 3: Law Enforcement and Nuclear Energy Facilities -- Coordinating Efforts to Train for and Respond to Emergencies
- 10.45am Cash Cube in Exhibit Hall
- 11.00am Ice Cream in the Exhibit Hall
- 12.00pm - 1.00pm Exhibit Hall Seminar 4: TBD
- 12.15pm Cash Cube in Exhibit Hall
- 12.45pm Cash Cube in Exhibit Hall
- 1.00pm - 2.30pm Spouse and Family Panel: A Perspective on Law Enforcement Stress, Balancing Careers, and Family
- 1.30pm Agency Drawing
- 2.00pm Exhibit Hall Closes
- 2.15pm - 3.15pm Seminar H1: Risk Management and Safety in a Jail Facility
Seminar H2: Saving Money through Privatization of Civil Process: A Hands-On Panel Discussion
Seminar H3: Blue Campaign -- Combatting Human Trafficking
Seminar H4: You Are Having More Encounters With Known Or Suspected Terrorists Than You Know
- 2.30pm - 3.30pm Legal Affairs Committee
- 3.30pm - 4.30pm Seminar I1: Education-Based Discipline
Seminar I2: Protections for Immigrant Victims: The U-Visa and Other Immigrant Tools
Seminar I3: Shoot-House Live Firearm Training
Seminar I4: Armed and Deputized: Tactical Paramedics
- 4.00pm - 5.00pm NSA Executive Committee, Board of Directors, and Past Presidents
- 5.00pm - 6.00pm Reception for all Deputies and LEO's
- 5.30pm - 6.30pm NSI and FBINA Graduates Reception

Wednesday, June 20

- 6.30am Buses leave hotels for NSA Golf Tournament
- 7.00am Golf Registration and Continental Breakfast
- 8.00am NSA Golf Tournament -- Shotgun Start
Followed by Lunch and Awards
Sponsored by Justice Federal Credit Union
- 8.00am - 3.00pm Attendee Registration
Banquet Ticket Exchange/Sales
- 8.15am - 9.15am Seminar J1: DOD Support to US Law Enforcement
Seminar J2: Inmate Grievances
Seminar J3: In Custody Death
Seminar J4: Decreasing Jail Populations While Maintaining Public Safety: Pretrial Solutions
- 8.30am - 9.20am National Conference on Court and Judicial Security (NCCJS) Opening Session
- 9.30am - 10.20am NCCJS Seminar 1: Protecting Your Court and the Importance of Regional Threat and Intelligence Groups (Law Enforcement Only)
- 9.30am - 10.30am Seminar K1: Legal Issues Update
Seminar K2: eGuardian Information Sharing of Suspicious Activity Reports
Seminar K3: Contracting for Law Enforcement Services
Seminar K4: Corrections Hostage Rescue and Interagency Special Ops Coordination (Part 1)
- 10.45am - 11.45pm Seminar L1: Identifying Indicators of Human Trafficking

	Seminar L2: Mental Health in Jails
	Seminar L3: The Americans with Disabilities Act and Corrections; Legal Requirements Translated into Practices
	Seminar L 4: Individual Leadership and the Speed of Trust
10.30pm - 11.20pm	NCCJS Seminar 2: Risk Awareness in Social Media (Law Enforcement Only)
12.30pm - 1.30pm	Seminar M1: Correctional Intelligence
	Seminar M2: Administrative Approach to Crisis Intervention Teams and Post-Traumatic Stress
12.30pm - 2.20pm	NCCJS Seminar 3: Courthouse Attacks (Law Enforcement Only)
1.30pm - 2.20pm	Seminar N1: Prison Mail Issues; Process for Rejecting Mail
	Seminar N2: Corrections Hostage Rescue and Interagency Special Ops Coordination (Part 2)
2.30pm - 3.20pm	Seminar N3: Florence Decision: Strip Searches
	NCCJS Seminar 4: Case Study of a Would-be Judicial Assassin (Law Enforcement Only)
3.30pm - 4.20pm	NCCJS Seminar 5: Sovereign Citizen Movement
5.30pm - 6.30pm	Annual President's Reception <i>Sponsored by Charlotte Convention and Visitors Bureau, for NSA 2013</i>
6.30pm - 8.30pm	Annual Banquet

SPECIAL EVENTS

You may register for any of the following optional events when you register for the conference. Tickets may also be purchased on-site at the conference.

Annual President's Reception and Inauguration Banquet

The annual reception and banquet, during which the new NSA president is installed, will be held Wednesday evening, June 20. Tickets must be exchanged for a table-assignment by noon, Tuesday, June 19. Banquet tickets are non-refundable. PLEASE INDICATE THE QUANTITY OF TICKETS YOU WISH TO PURCHASE WHEN REGISTERING.

Spouses' Brunch

The Spouses' Brunch will be held Tuesday morning, June 19, at 9 a.m. and is open to spouses and children. PLEASE NOTE: The Spouses' Brunch is no longer included with registration. Tickets must be purchased separately, and they will be limited to the first 250 who sign up.

NSA Golf Tournament

This event will be held at the Old Hickory Country Club, a private country club established in 1926. "Signature Sponsor" is Justice Federal Credit Union. \$90 entry fee with pre-registration, \$100/at conference. 7:00 a.m. continental breakfast, warm up; 8:00 a.m. shotgun start, followed by buffet luncheon and awards ceremony. Bus transportation will be provided from Opryland Hotel. Prizes include closest to the hole, longdrive, hole in one contests, top three team payout. For further information or questions, contact Karen Killpack, Director of Sales, 703-838-5331 or kkillpack@sheriffs.org.

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Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-15-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

County Engineer Reappointment

Requested Meeting Date: 5-22-12 Estimated Presentation Time: n/a

Presenter: _____

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Copy of Minnesota Statute 163.07

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: County Engineer Reappointment

DATE: May 15, 2012

Minnesota Statute 163.07 requires every County Board in Minnesota to appoint and employ a County Engineer. All reappointments are for four year terms and made in May of the year in which the term expires. John Welle's current four year term expires in 2012.

A draft resolution is attached, along with a copy of the statute.

Please contact me with any questions.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 22, 2012

By Commissioner: xx

052212-0xx

County Engineer

WHEREAS, Minnesota Statute 163.07, requires that all of the county engineers in Minnesota serve four-year terms.

THEREFORE, BE IT RESOLVED, that John Welle is hereby appointed County Engineer of Aitkin County for a four-year term commencing January 1, 2013, pursuant to the provisions of Minnesota Statute, Section 163.07.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 22nd day of May A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 22nd day of May A.D., 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy

2011 Minnesota Statutes

163.07 MS 1957 [Repealed, 1959 c 500 art 6 s 13]

163.07 COUNTY HIGHWAY ENGINEER.

Subdivision 1. Appointment.

The county board of each county shall appoint and employ, as hereinafter provided, a county highway engineer who may have charge of the highway work of the county and the forces employed thereon, and who shall make and prepare all surveys, estimates, plans, and specifications which are required of the engineer. The county highway engineer may be removed by the county board during the term of office for which appointed only for incompetency or misconduct shown after a hearing upon due notice and upon stated charges. The burden of proving incompetency or misconduct shall rest upon the party alleging the same.

Subd. 2. Qualifications, salary, and term.

The county highway engineer shall be a registered highway or civil engineer, registered under the laws of the state of Minnesota. The county board may appoint a new county engineer for a term of only one year. All reappointments shall be for a term of four years, and shall be made in May of the year in which the term expires. The county highway engineer shall be a citizen and resident of this state. The county highway engineer's salary shall be fixed by the county board and shall be payable the same as other county officers are paid. The salary shall not be reduced during the county highway engineer's term of office.

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			Undesignated		
	10660 Apex Software					
	01-000-000-0000-2561		1,980.00	Annual maint. Sketch software	272131	Technology Fund Carryover (Unallocated)
	10660 Apex Software		1,980.00	1 Transactions		
	3951 Pro West & Associates, Inc					
	01-000-000-0000-2561		87.50	assist with Legend Bldr proces	12050417	Technology Fund Carryover (Unallocated)
	3951 Pro West & Associates, Inc		87.50	04/01/2012 04/30/2012		
				1 Transactions		
0	DEPT Total:		2,067.50	Undesignated	2 Vendors	2 Transactions
1	DEPT			Commissioners		
	86222 Aitkin Independent Age					
	01-001-000-0000-6230		52.50	synopsis 3/13/12	1479	Printing, Publishing & Adv
	01-001-000-0000-6230		82.50	synopsis 3/27/12	1479	Printing, Publishing & Adv
	86222 Aitkin Independent Age		135.00	2 Transactions		
	8175 Centurylink					
	01-001-000-0000-6250		7.21	Local phone	313645966	Telephone
	8175 Centurylink		7.21	1 Transactions		
	88880 Datacomm Computers & Networks Inc					
	01-001-000-0000-6625		903.09	Boardroom computer system	5947	Office Equipment
	88880 Datacomm Computers & Networks Inc		903.09	1 Transactions		
	5714 K&J C-Stores Inc					
	01-001-000-0000-6511		41.99	April gas	Admin/Ctrl Svc	Gas And Oil
	5714 K&J C-Stores Inc		41.99	1 Transactions		
1	DEPT Total:		1,087.29	Commissioners	4 Vendors	5 Transactions
12	DEPT			Court Administration		
	8175 Centurylink					
	01-012-000-0000-6250		115.39	Local phone Q2	313645966	Telephone
	8175 Centurylink		115.39	1 Transactions		
	10185 Centurylink Communications Inc					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-012-000-0000-6250		LD phone charges Q2	320146217	Telephone
10185	Centurylink Communications Inc			1 Transactions	
2810	Larson/Shari S				
	01-012-000-0000-6232		Fees		Attorney Services
	01-012-000-0000-6232		Costs		Attorney Services
2810	Larson/Shari S			2 Transactions	
3699	O'Hara Jr., Ltd./William D.				
	01-012-000-0000-6232		Fees	P5-95-464	Attorney Services
	01-012-000-0000-6232		Fees	PR-11-1153	Attorney Services
	01-012-000-0000-6232		Fees	PR-11-821	Attorney Services
	01-012-000-0000-6232		Mileage 60@\$.50	PR-11-821	Attorney Services
	01-012-000-0000-6232		Fees	PR-12-13	Attorney Services
	01-012-000-0000-6232		Mileage 60@\$.50	PR-12-13	Attorney Services
	01-012-000-0000-6232		Fees	PR-12-214	Attorney Services
	01-012-000-0000-6232		Mileage 60@\$.50	PR-12-214	Attorney Services
	01-012-000-0000-6232		Fees	PR-12-242	Attorney Services
	01-012-000-0000-6232		Fees	PR-12-356	Attorney Services
	01-012-000-0000-6232		Mileage 120@\$.50	PR-12-356	Attorney Services
	01-012-000-0000-6232		Fees	PR-12-96	Attorney Services
3699	O'Hara Jr., Ltd./William D.			12 Transactions	
12	DEPT Total:		4,049.36	Court Administration	4 Vendors 16 Transactions
40	DEPT			Auditor	
86222	Aitkin Independent Age				
	01-040-000-0000-6230		1,185.00	Expiration of Redemption	1014 Printing, Publishing & Adv
	01-040-000-0000-6230		1,185.00	Expiration of Redemption	1014 Printing, Publishing & Adv
	01-040-021-0000-6230		32.00	Serv/Dir	1014 Printing, Publishing & Adv
86222	Aitkin Independent Age		2,402.00	3 Transactions	
8175	Centurylink				
	01-040-000-0000-6250		50.53	Local phone	313645966 Telephone
	01-040-021-0000-6250		289.73	Local phone	314154028 License Center-Phone
8175	Centurylink		340.26	2 Transactions	
10185	Centurylink Communications Inc				
	01-040-000-0000-6250		14.95	LD phone charges	320146217 Telephone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10185	Centurylink Communications Inc		14.95		1 Transactions	
2214	Holder/Maryann 01-040-021-0000-6301		750.00	June 2012 Rent		Rentals
2214	Holder/Maryann		750.00		1 Transactions	
86235	Office Shop Inc/The 01-040-021-0000-6405		4.23	staples	258957-0	Office & Computer Supplies
86235	Office Shop Inc/The		4.23		1 Transactions	
4233	S & T Office Products Inc 01-040-000-0000-6405		36.42	(6) expandable folders	01PE0029	Office & Computer Supplies
4233	S & T Office Products Inc		36.42		1 Transactions	
40	DEPT Total:		3,547.86	Auditor	6 Vendors	9 Transactions
42	DEPT			Treasurer		
8175	Centurylink 01-042-000-0000-6250		28.85	Local phone	313645966	Telephone
8175	Centurylink		28.85		1 Transactions	
10185	Centurylink Communications Inc 01-042-000-0000-6250		12.06	LD phone charges	320146217	Telephone
10185	Centurylink Communications Inc		12.06		1 Transactions	
4233	S & T Office Products Inc 01-042-000-0000-6405		14.73	office supplies	01PE0030	Office & Computer Supplies
4233	S & T Office Products Inc		14.73		1 Transactions	
42	DEPT Total:		55.64	Treasurer	3 Vendors	3 Transactions
43	DEPT			Assessor		
783	Canon Financial Services, Inc 01-043-000-0000-6231		182.87	copier contract 021	11836729	Services, Labor, Contracts
783	Canon Financial Services, Inc		182.87		1 Transactions	
8175	Centurylink 01-043-000-0000-6250		79.33	Local phone	313645966	Telephone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8175	Centurylink		79.33		1 Transactions	
10185	Centurylink Communications Inc 01-043-000-0000-6250		52.83	LD phone charges	320146217	Telephone
10185	Centurylink Communications Inc		52.83		1 Transactions	
1570	Erickson Oil Products Inc 01-043-000-0000-6511		180.98	April Fuel	11347	Gas And Oil
1570	Erickson Oil Products Inc		180.98		1 Transactions	
3712	Office Depot 01-043-000-0000-6405		39.09	sharpies,post it notes	606657179001	Office, Film & Computer Supplies
	01-043-000-0000-6405		468.43	toner,tape,legal pads	606657461001	Office, Film & Computer Supplies
	01-043-000-0000-6405		5.74-	return stapler	60668907001	Office, Film & Computer Supplies
3712	Office Depot		501.78		3 Transactions	
6097	Verizon Wireless 01-043-000-0000-6250		197.28	monthly cell phones bill	680690882	Telephone
6097	Verizon Wireless		197.28		1 Transactions	
43	DEPT Total:		1,195.07	Assessor	6 Vendors	8 Transactions
44	DEPT			Central Services		
10185	Centurylink Communications Inc 01-044-000-0000-6250		5.42	LD phone charges	320146217	Telephone
	01-044-000-0000-6250		0.30	toll free phone charges	320295974	Telephone
10185	Centurylink Communications Inc		5.72		2 Transactions	
44	DEPT Total:		5.72	Central Services	1 Vendors	2 Transactions
49	DEPT			Information Technologies		
8175	Centurylink 01-049-000-0000-6250		36.06	Local phone	313645966	Telephone
8175	Centurylink		36.06		1 Transactions	
10185	Centurylink Communications Inc 01-049-000-0000-6250		4.93	LD phone charges	320146217	Telephone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10185	Centurylink Communications Inc		4.93		1 Transactions	
4233	S & T Office Products Inc 01-049-000-0000-6405		25.86	labels	01PE0034	Office Supplies (Non Computer)
4233	S & T Office Products Inc		25.86		1 Transactions	
6097	Verizon Wireless 01-049-000-0000-6231		26.02	May Broadband	386695110	Programming, Services, Contracts
6097	Verizon Wireless		26.02		1 Transactions	
49	DEPT Total:		92.87	Information Technologies	4 Vendors	4 Transactions
52	DEPT			Administration/Personnel Dept		
86222	Aitkin Independent Age 01-052-000-0000-6230		48.67	Temp P & Z Clerical	1483	Printing, Publishing & Adv
86222	Aitkin Independent Age		48.67		1 Transactions	
8175	Centurylink 01-052-000-0000-6250		43.27	Local phone	313645966	Telephone
8175	Centurylink		43.27		1 Transactions	
10185	Centurylink Communications Inc 01-052-000-0000-6250		26.50	LD phone charges	320146217	Telephone
10185	Centurylink Communications Inc		26.50		1 Transactions	
5714	K&J C-Stores Inc 01-052-000-0000-6511		56.58	April gas	Admin/Ctrl Svc	Gas And Oil
5714	K&J C-Stores Inc		56.58		1 Transactions	
12048	McDowell Agency, Inc./The 01-052-000-0000-6234		25.00	background fee-H.Bates LLCC	33012	Background Check Fee
	01-052-000-0000-6234		35.00	background fee-P.Brand LLCC	33012	Background Check Fee
	01-052-000-0000-6234		30.00	background fee-E.Dahlke LLCC	33012	Background Check Fee
	01-052-000-0000-6234		25.00	background fee-D.Johnson LLCC	33012	Background Check Fee
	01-052-000-0000-6234		35.00	background fee-A.Perish LLCC	33012	Background Check Fee
	01-052-000-0000-6234		25.00	background fee-Tillinghas LLCC	33012	Background Check Fee
	01-052-000-0000-6234		25.00	background fee-S.Smith LAND	33012	Background Check Fee
	01-052-000-0000-6234		37.00	background fee-C.Lugert MAINT.	33012	Background Check Fee

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
12048	McDowell Agency, Inc./The		237.00		8 Transactions	
86235	Office Shop Inc/The 01-052-000-0000-6405		37.66	Cert holders, notes, folders	912973-0	Office & Computer Supplies
86235	Office Shop Inc/The		37.66		1 Transactions	
52	DEPT Total:		449.68	Administration/Personnel Dept	6 Vendors	13 Transactions
60	DEPT			Elections		
9844	Huhta/Sally 01-060-000-0000-6330 01-060-000-0000-6330		37.31 37.31	mileage-Election Trng-Craguns	82@.455 5/2/12 82@.455 5/3/12	Transportation & Travel Transportation & Travel
9844	Huhta/Sally		74.62		2 Transactions	
60	DEPT Total:		74.62	Elections	1 Vendors	2 Transactions
90	DEPT			Attorney		
340	Anoka Co Sheriff 01-090-000-0000-6234		70.00	Subpoena Service 01CR10404	12002473	Co Sheriff Services
340	Anoka Co Sheriff		70.00		1 Transactions	
783	Canon Financial Services, Inc 01-090-000-0000-6405		364.09	Monthly copier 015	11827605	Office & Computer Supplies
783	Canon Financial Services, Inc		364.09		1 Transactions	
10378	Carver County 01-090-000-0000-6234		61.64	subpoena svc-B.Roering	2012-579	Co Sheriff Services
10378	Carver County		61.64		1 Transactions	
8175	Centurylink 01-090-000-0000-6250		64.91	Local phone	313645966	Telephone
8175	Centurylink		64.91		1 Transactions	
10185	Centurylink Communications Inc 01-090-000-0000-6250		22.08	LD phone charges	320146217	Telephone
	01-090-000-0000-6250		1.67	toll free phone charges	320295974	Telephone
10185	Centurylink Communications Inc		23.75		2 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1180	Crow Wing Co Sheriff's Office 01-090-000-0000-6234		70.00	subpoena service	74568	Co Sheriff Services
1180	Crow Wing Co Sheriff's Office		70.00	1 Transactions		
10855	Culligan 01-090-000-0000-5612		39.00	monthly water supply	150X00559104	Drug & Forfeiture Ms387.213
10855	Culligan		39.00	1 Transactions		
86235	Office Shop Inc/The 01-090-000-0000-6405		703.24	2 office chairs	912753-0	Office & Computer Supplies
86235	Office Shop Inc/The		703.24	1 Transactions		
5970	Pine County Sheriff's Office 01-090-000-0000-6234		50.00	subpoena 01-CR-11-23	1210481	Co Sheriff Services
5970	Pine County Sheriff's Office		50.00	1 Transactions		
8454	Ramsey County Sheriff 01-090-000-0000-6234		66.00	Subpoena j proulx	2012003873	Co Sheriff Services
8454	Ramsey County Sheriff		66.00	1 Transactions		
5753	Scott County Sheriff's Office 01-090-000-0000-6234		70.00	subpoena svc-G.Juhl	20120872	Co Sheriff Services
5753	Scott County Sheriff's Office		70.00	1 Transactions		
5259	Wright County Sheriff's Office 01-090-000-0000-6234		40.00	subpoena service 20120940	27787	Co Sheriff Services
	01-090-000-0000-6234		40.00	subpoena service 20120940	27794	Co Sheriff Services
5259	Wright County Sheriff's Office		80.00	2 Transactions		
90	DEPT Total:		1,662.63	Attorney	12 Vendors	14 Transactions
100	DEPT			Recorder		
8175	Centurylink 01-100-000-0000-6250		21.64	Local phone	313645966	Telephone
8175	Centurylink		21.64	1 Transactions		
10185	Centurylink Communications Inc 01-100-000-0000-6250		21.06	LD phone charges	320146217	Telephone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10185	Centurylink Communications Inc		21.06		1 Transactions	
4233	S & T Office Products Inc 01-100-000-0000-6405		87.20	Cartridge, pens	01PE0031	Office & Computer Supplies
4233	S & T Office Products Inc		87.20		1 Transactions	
100	DEPT Total:		129.90	Recorder	3 Vendors	3 Transactions
110	DEPT			Courthouse Maintenance		
86222	Aitkin Independent Age 01-110-000-0000-6230		48.66	Temp P & Z maint	1483	Printing, Publishing & Adv
86222	Aitkin Independent Age		48.66		1 Transactions	
1070	Aitkin True Value 01-110-000-0000-6422		15.24	keys,sponge mop refill	A212021	Janitorial Supplies
	01-110-000-0000-6422		29.18	paint supplies	A212475	Janitorial Supplies
	01-110-000-0000-6422		8.53	connector	A213262	Janitorial Supplies
1070	Aitkin True Value		52.95		3 Transactions	
8239	Ameripride Linen & Apparel Services 01-110-000-0000-6422		42.62	dry mop & handle	3500313257	Janitorial Supplies
8239	Ameripride Linen & Apparel Services		42.62		1 Transactions	
8175	Centurylink 01-110-000-0000-6250		14.42	Local phone	313645966	Phone
8175	Centurylink		14.42		1 Transactions	
10185	Centurylink Communications Inc 01-110-000-0000-6250		1.19	LD phone charges	320146217	Phone
10185	Centurylink Communications Inc		1.19		1 Transactions	
1570	Erickson Oil Products Inc 01-110-000-0000-6511		85.66	April Fuel	20559	Gas And Oil
1570	Erickson Oil Products Inc		85.66		1 Transactions	
1754	Garrison Disposal Company, Inc 01-110-000-0000-6255		493.73	waste removal	8151403	Garbage
1754	Garrison Disposal Company, Inc		493.73		1 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
2340	Hyytinen Hardware Hank					
	01-110-000-0000-6422		12.28	poly sheet	1030740	Janitorial Supplies
	01-110-000-0000-6422		1.66	hardware	1031664	Janitorial Supplies
	01-110-000-0000-6422		4.26	Gorilla super glue	1033250	Janitorial Supplies
	01-110-000-0000-6422		12.81	Barrel bolt	1033941	Janitorial Supplies
	01-110-000-0000-6422		11.75	Weed be gone	1034025	Janitorial Supplies
	01-110-000-0000-6422		7.25	watch battery	1035039	Janitorial Supplies
2340	Hyytinen Hardware Hank		50.01	6 Transactions		
5714	K&J C-Stores Inc					
	01-110-000-0000-6511		24.90	April gas	Admin/Ctrl Svc	Gas And Oil
5714	K&J C-Stores Inc		24.90	1 Transactions		
89765	Minnesota Elevator Service					
	01-110-000-0000-6231		151.76	May service billing	242482	Services, Labor, Contracts
89765	Minnesota Elevator Service		151.76	1 Transactions		
5174	Voss Lighting					
	01-110-000-0000-6422		210.01	light bulbs	15203905-00	Janitorial Supplies
5174	Voss Lighting		210.01	1 Transactions		
110	DEPT Total:		1,175.91	Courthouse Maintenance	11 Vendors	18 Transactions
120	DEPT			Service Officer		
8175	Centurylink					
	01-120-000-0000-6250		7.21	Local phone	313645966	Telephone
8175	Centurylink		7.21	1 Transactions		
10185	Centurylink Communications Inc					
	01-120-000-0000-6250		18.68	LD phone charges	320146217	Telephone
	01-120-000-0000-6250		6.30	toll free phone charges	320295974	Telephone
10185	Centurylink Communications Inc		24.98	2 Transactions		
6128	Tire Barn					
	01-120-000-0000-6302		37.42	oil change	20625	Car Maintenance
6128	Tire Barn		37.42	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
120	DEPT Total:		69.61	Service Officer	3 Vendors	4 Transactions
122	DEPT			Planning & Zoning		
86222	Aitkin Independent Age 01-122-000-0000-6230		90.00	BOA hrg notice 5/2/12	1482	Printing, Publishing & Adv
	01-122-000-0000-6230		77.70	Temp P & Z intern	1483	Printing, Publishing & Adv
86222	Aitkin Independent Age		167.70		2 Transactions	
734	Bright/Irene 01-122-000-0000-6350		75.00	BOA/Onsites	5/2/12	Per Diem
	01-122-038-0000-6330		53.84	BOA/Onsites mileage	97@.555	Boa/Pc Mileage
734	Bright/Irene		128.84		2 Transactions	
8175	Centurylink 01-122-000-0000-6250		50.49	Local phone	313645966	Telephone
8175	Centurylink		50.49		1 Transactions	
10185	Centurylink Communications Inc 01-122-000-0000-6250		53.93	LD phone charges	320146217	Telephone
10185	Centurylink Communications Inc		53.93		1 Transactions	
799	Fuhrer/Joseph 01-122-000-0000-6231		1,625.00	contract inspections 05/14/2012	5@325 05/18/2012	Services, Labor, Contracts, Programming
799	Fuhrer/Joseph		1,625.00		1 Transactions	
4540	Grand Timber Bank 01-122-000-0000-6231		41.15	MPCA interest	Attn:Gayle	Services, Labor, Contracts, Programming
4540	Grand Timber Bank		41.15		1 Transactions	
5784	Lake/Robert 01-122-000-0000-6350		75.00	BOA/Onsites	05/2/12	Per Diem
	01-122-038-0000-6330		34.97	BOA/onsites mileage	63@.555	Boa/Pc Mileage
5784	Lake/Robert		109.97		2 Transactions	
10028	Spiel/Edward 01-122-000-0000-6350		75.00	BOA/Onsites	5/2/12	Per Diem
	01-122-038-0000-6330		27.75	BOA/Onsites mileage	50@.555	Boa/Pc Mileage

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
10028 Spiel/Edward		102.75	2 Transactions	
10017 Tveit/Galen				
01-122-038-0000-6330		56.61	BOA/Onsites mileage	102@.555
01-122-000-0000-6350		75.00	BOA/Onsites	5/2/12
10017 Tveit/Galen		131.61	2 Transactions	Boa/Pc Mileage Per Diem
122 DEPT Total:		2,411.44	Planning & Zoning	9 Vendors 14 Transactions
200 DEPT			Enforcement	
88430 Aitkin County Fair Board				
01-200-000-0000-6231		125.00	Fair booth space	Sheriff's
88430 Aitkin County Fair Board		125.00	1 Transactions	Services & Labor (Incl Contracts)
86222 Aitkin Independent Age				
01-200-000-0000-6230		45.00	Mechanics Lien sale notice	1088
01-200-000-0000-6405		30.00	Sheriff's Office Renewal	6/18/12
86222 Aitkin Independent Age		75.00	2 Transactions	Printing, Publishing & Adv Office Supplies
11960 ASAP Towing				
01-200-000-0000-6359		244.47	tow orange HD motorcycle	1045
01-200-000-0000-6359		244.47	tow red HD motorcycle 12-1566	1046
11960 ASAP Towing		488.94	2 Transactions	Wrecker Service Wrecker Service
8175 Centurylink				
01-200-000-0000-6250		187.52	Local phone	313645966
01-200-000-0000-6250		57.70	Local phone -Probation	313645966
8175 Centurylink		245.22	2 Transactions	Telephone Telephone
10185 Centurylink Communications Inc				
01-200-000-0000-6250		65.40	LD phone charges	320146217
01-200-000-0000-6250		62.42	LD phone charges-Probation	320146217
01-200-000-0000-6250		13.53	toll free phone charges	320295974
10185 Centurylink Communications Inc		141.35	3 Transactions	Telephone
10405 Digital Ally, Inc.				
01-200-000-0000-6610		410.00	#224 squad interface box	1047474
10405 Digital Ally, Inc.		410.00	1 Transactions	Equipment & Radios

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1946	Guida/Daniel 01-200-000-0000-6231		32.56	confidential informant expense		Services & Labor (Incl Contracts)
1946	Guida/Daniel		32.56	1 Transactions		
4641	Holiday Credit Office 01-200-000-0000-6511		381.53	April gas	1400000288942	Gas And Oil
4641	Holiday Credit Office		381.53	1 Transactions		
5756	KEEPRS, Inc 01-200-000-0000-6410		121.33	uniform shirts-deputies	188024	Clothing Allowance
	01-200-000-0000-6410		242.67	Uniform shirts #223	188825	Clothing Allowance
	01-200-000-0000-6410		98.97	Uniform pants #207	189078	Clothing Allowance
5756	KEEPRS, Inc		462.97	3 Transactions		
10567	Lake Country Auto Center Of Aitkin 01-200-000-0000-6302		36.99	oil change #209	10817	Car Maintenance
	01-200-000-0000-6302		72.00	install 4 tires #216	10869	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		108.99	2 Transactions		
2707	Lenk/Heidi A. 01-200-003-0000-6330		119.67	mileage-St Paul BCA trng	263@.455	Transportation & Travel & Parking
2707	Lenk/Heidi A.		119.67	1 Transactions		
252	Lynn Peavey Company 01-200-000-0000-6405		161.00	drug test kits	257080	Office Supplies
252	Lynn Peavey Company		161.00	1 Transactions		
3100	McGregor Oil 01-200-000-0000-6511		46.73	#220 gas	AITKINSH	Gas And Oil
3100	McGregor Oil		46.73	1 Transactions		
5892	McGregor Printing & Graphics, Inc 01-200-000-0000-6230		157.50	DARE graduation T-shirts	12939	Printing, Publishing & Adv
5892	McGregor Printing & Graphics, Inc		157.50	1 Transactions		
6057	Nate's Towing 01-200-000-0000-6359		224.44	tow 2007 Pontiac GS-12-1499	5/2/12	Wrecker Service
6057	Nate's Towing		224.44	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3654	Novotny/John 01-200-003-0000-6330		141.05	May training mileage	310@.455	Transportation & Travel & Parking
3654	Novotny/John		141.05	1 Transactions		
3712	Office Depot 01-200-000-0000-6405		137.28	toner/printer cartridges	607363500001	Office Supplies
3712	Office Depot		137.28	1 Transactions		
4010	Rasley Oil Company 01-200-000-0000-6511		153.35	April gas	AITCOSHES	Gas And Oil
4010	Rasley Oil Company		153.35	1 Transactions		
186	Rdj Specialties,Inc. 01-200-000-0000-6231		93.70	internet safety color books	38494	Services & Labor (Incl Contracts)
186	Rdj Specialties,Inc.		93.70	1 Transactions		
84172	Riverwood Healthcare Center 01-200-000-0000-6231		36.00	Brakefield, H.	V5666995	Services & Labor (Incl Contracts)
	01-200-000-0000-6231		36.00	Lengsfeld, J.	V5667001	Services & Labor (Incl Contracts)
	01-200-000-0000-6231		36.00	Bailey, S	V5668801	Services & Labor (Incl Contracts)
84172	Riverwood Healthcare Center		108.00	3 Transactions		
4233	S & T Office Products Inc 01-200-000-0000-6405		30.37	office supplies	01PE0027	Office Supplies
	01-200-000-0000-6405		7.97	office supplies	01PE0028	Office Supplies
	01-200-000-0000-6405		50.77	office supplies	01PE0883	Office Supplies
	01-200-000-0000-6405		18.45-	return office supplies	01PE2237	Office Supplies
4233	S & T Office Products Inc		70.66	4 Transactions		
4681	Streichers 01-200-000-0000-6610		964.98	Ballistic Vest #203	1927058	Equipment & Radios
	01-200-000-0000-6610		964.98	Ballistic Vest #223	1927058	Equipment & Radios
	01-200-000-0000-6610		964.98	Ballistic Vest #220	1927058	Equipment & Radios
	01-200-000-0000-6610		749.99	Ballistic Vest #222	1927058	Equipment & Radios
	01-200-000-0000-6610		959.98	Ballistic Vest #208	1927058	Equipment & Radios
4681	Streichers		4,604.91	5 Transactions		
6128	Tire Barn 01-200-000-0000-6302		644.96	#204 brakes,oil change	20599	Car Maintenance

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-200-000-0000-6302		#219 oil change,rotate tires	20605	Car Maintenance
6128	Tire Barn		2 Transactions		
6097	Verizon Wireless				
	01-200-000-0000-6250		Cell phone	2738834441	Telephone
6097	Verizon Wireless		1 Transactions		
200	DEPT Total:	9,446.77	Enforcement	24 Vendors	42 Transactions
252	DEPT		Corrections		
87615	Aitkin Medical Supply				
	01-252-000-0000-6262	8.02	medicine cups	4997	Medical Expenses & Supplies - Inmates
87615	Aitkin Medical Supply	8.02	1 Transactions		
456	Bob Barker Company, Inc.				
	01-252-000-0000-6424	87.93	inmate tube socks	WEB000215936	Inmate Supplies
456	Bob Barker Company, Inc.	87.93	1 Transactions		
8175	Centurylink				
	01-252-000-0000-6250	108.18	Local phone	313645966	Telephone
8175	Centurylink	108.18	1 Transactions		
10185	Centurylink Communications Inc				
	01-252-000-0000-6250	56.99	LD phone charges	320146217	Telephone
	01-252-000-0000-6250	13.53	toll free phone charges	320295974	Telephone
10185	Centurylink Communications Inc	70.52	2 Transactions		
1829	Goble's Sewer Service Inc.				
	01-252-000-0000-6231	165.00	unplug toilet cell 109	1214486	Services & Labor (Incl Contracts)
1829	Goble's Sewer Service Inc.	165.00	1 Transactions		
2186	Hillyard Inc - Kansas City				
	01-252-000-0000-6422	1,049.94	janitorial supplies	600214655	Janitorial Supplies
2186	Hillyard Inc - Kansas City	1,049.94	1 Transactions		
11889	Honeywell Building Solutions				
	01-252-000-0000-6231	2,524.41	repair circuit 2 on chiller	1014895	Services & Labor (Incl Contracts)
11889	Honeywell Building Solutions	2,524.41	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2340	Hyytinen Hardware Hank 01-252-000-0000-6590		8.30	glue	1030958	Repair & Maintenance Supplies
	01-252-000-0000-6590		25.65	drill bit	1031240	Repair & Maintenance Supplies
	01-252-000-0000-6590		39.22	screw	1033394	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		73.17		3 Transactions	
5714	K&J C-Stores Inc 01-252-003-0000-6511		26.29	gas for county car-Cooks Trng	Sheriffs offic	Gas And Oil
5714	K&J C-Stores Inc		26.29		1 Transactions	
5503	Keefe Supply Company 01-252-252-0000-6405		748.80	commissary supplies-coffee	S133956	Prisoner Welfare
5503	Keefe Supply Company		748.80		1 Transactions	
5756	KEEPRS, Inc 01-252-000-0000-6410		121.34	uniform shirts-Danzl	188024	Clothing Allowance
5756	KEEPRS, Inc		121.34		1 Transactions	
91187	Lake Country Power 01-252-000-0000-6254		84.66	Quadna Tower	1501827050	Utilities & Heating
91187	Lake Country Power		84.66		1 Transactions	
89765	Minnesota Elevator Service 01-252-000-0000-6231		151.76	May Service Billing	241887	Services & Labor (Incl Contracts)
89765	Minnesota Elevator Service		151.76		1 Transactions	
3371	Minnesota Sheriffs' Association 01-252-003-0000-6241		40.00	Summer Conf.-K.Morrissey	6/5/12	School Registration Fee
	01-252-003-0000-6241		40.00	Summer Conf.-D.Hamilton	6/5/12	School Registration Fee
	01-252-003-0000-6241		40.00	Summer Conf.-Karla White	6/5/12	School Registration Fee
	01-252-003-0000-6241		40.00	Summer Conf.-Scott Malloy	6/5/12	School Registration Fee
	01-252-003-0000-6241		40.00	Summer Conf.-Mark Danzl	6/6/12	School Registration Fee
	01-252-003-0000-6241		40.00	Summer Conf.-J.Swenson	6/6/12	School Registration Fee
	01-252-003-0000-6241		40.00	Summer Conf.-Pat Scollard	6/6/12	School Registration Fee
	01-252-003-0000-6241		40.00	Summer Conf.-Stacy Sinell	6/6/12	School Registration Fee
3371	Minnesota Sheriffs' Association		320.00		8 Transactions	
10276	Mowers/Ben 01-252-000-0000-6410		20.99	Uniform pants		Clothing Allowance

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount		
10276 Mowers/Ben		20.99	1 Transactions	
3712 Office Depot				
01-252-000-0000-6405		441.52	toner/printer cartridges	607363500001 Office & Computer Supplies
3712 Office Depot		441.52	1 Transactions	
86235 Office Shop Inc/The				
01-252-252-0000-6405		7.25	commissary receipt books	258860-0 Prisoner Welfare
01-252-000-0000-6625		105.81	2 drawer file cabinet for jail	913073-0 Office Equipment
86235 Office Shop Inc/The		113.06	2 Transactions	
3789 Pan-O-Gold Baking Company				
01-252-000-0000-6418		137.62	Groceries	010024213131 Groceries
3789 Pan-O-Gold Baking Company		137.62	1 Transactions	
9499 Reliance Telephone Systems, Inc				
01-252-252-0000-6406		1,871.35	phone cards	D-8495 Phone Card Prisoner Welfare
9499 Reliance Telephone Systems, Inc		1,871.35	1 Transactions	
84172 Riverwood Healthcare Center				
01-252-000-0000-6262		2,771.54	April J.Larson nurse visits	ACH Medical Expenses & Supplies - Inmates
84172 Riverwood Healthcare Center		2,771.54	1 Transactions	
5774 Riverwood Healthcare Clinic				
01-252-000-0000-6262		859.94	J.Larson inmate services	Medical Expenses & Supplies - Inmates
5774 Riverwood Healthcare Clinic		859.94	1 Transactions	
4233 S & T Office Products Inc				
01-252-000-0000-6405		30.37	office supplies	01PE0027 Office & Computer Supplies
01-252-000-0000-6405		7.97	office supplies	01PE0028 Office & Computer Supplies
01-252-000-0000-6405		50.76	office supplies	01PE0883 Office & Computer Supplies
01-252-000-0000-6405		18.45-	return office supplies	01PE2237 Office & Computer Supplies
4233 S & T Office Products Inc		70.65	4 Transactions	
10878 Sew Much & More				
01-252-000-0000-6424		15.54	Rit dye for inmate clothing	419533 Inmate Supplies
10878 Sew Much & More		15.54	1 Transactions	
5997 Swenson/Jeremy				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-252-003-0000-6330		107.62	Mileage for conference	236.52@.455	School Tran & Travel & Parking
5997	Swenson/Jeremy		107.62	1 Transactions		
11607	Thrifty White Pharmacy-Aitkin 01-252-000-0000-6262		3,272.03	April prescriptions	20-Sheriff	Medical Expenses & Supplies - Inmates
11607	Thrifty White Pharmacy-Aitkin		3,272.03	1 Transactions		
4930	Uniforms Unlimited Inc 01-252-000-0000-6410		47.50	balance of invoice 101773	101773	Clothing Allowance
	01-252-000-0000-6410		31.00-	D.Moriarty pd Vendor	109202	Clothing Allowance
4930	Uniforms Unlimited Inc		16.50	2 Transactions		
6097	Verizon Wireless 01-252-000-0000-6250		26.02	Cell phone	2738834441	Telephone
6097	Verizon Wireless		26.02	1 Transactions		
5174	Voss Lighting 01-252-000-0000-6590		336.98	bulbs	15203904-00	Repair & Maintenance Supplies
5174	Voss Lighting		336.98	1 Transactions		
252	DEPT Total:		15,601.38	Corrections	28 Vendors	43 Transactions
253	DEPT			Aitkin Co Community Corrections		
88879	Central Mn Community Corrections-DT 01-253-000-0000-6823		11,781.33	June 2012 Appropriation		County Allocation
88879	Central Mn Community Corrections-DT		11,781.33	1 Transactions		
8175	Centurylink 01-253-000-0000-6250		7.21	Local phone	313645966	Telephone
8175	Centurylink		7.21	1 Transactions		
10185	Centurylink Communications Inc 01-253-000-0000-6250		4.76	LD phone charges	320146217	Telephone
10185	Centurylink Communications Inc		4.76	1 Transactions		
2340	Hyytinen Hardware Hank 01-253-000-0000-6405		3.62	hardware	1030749	Operating Supplies
	01-253-000-0000-6405		16.33	drill bits	1031539	Operating Supplies
	01-253-000-0000-6405		18.79	brushes	1032504	Operating Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		01-253-000-0000-6405			8.31	stencils		1033095		Operating Supplies	
		01-253-000-0000-6405			63.43	rake		1033256		Operating Supplies	
2340	Hyytinen Hardware Hank				110.48		5 Transactions				
6072	North Homes Inc										
		01-253-000-0000-6204			199.60	Secure April 19		INC12368		Juvenile Detention	
6072	North Homes Inc				199.60		1 Transactions				
3660	Northwood Equipment										
		01-253-000-0000-6405			14.93	bar oil		P04319		Operating Supplies	
3660	Northwood Equipment				14.93		1 Transactions				
4010	Rasley Oil Company										
		01-253-000-0000-6511			688.04	April gas		AITCOSHES		Gas And Oil	
4010	Rasley Oil Company				688.04		1 Transactions				
253	DEPT Total:				12,806.35	Aitkin Co Community Corrections		7 Vendors			11 Transactions
254	DEPT					Enhanced 911 System					
	5448	Callone, Inc									
		01-254-000-0000-6405			115.49	Headset & headbands		300261		Office & Computer Supplies	
	5448	Callone, Inc			115.49		1 Transactions				
254	DEPT Total:				115.49	Enhanced 911 System		1 Vendors			1 Transactions
255	DEPT					General Crime Victim Grant					
	8175	Centurylink									
		01-255-000-0000-6250			7.21	Local phone		313645966		Telephone	
	8175	Centurylink			7.21		1 Transactions				
	10185	Centurylink Communications Inc									
		01-255-000-0000-6250			9.43	LD phone charges		320146217		Telephone	
	10185	Centurylink Communications Inc			9.43		1 Transactions				
255	DEPT Total:				16.64	General Crime Victim Grant		2 Vendors			2 Transactions
257	DEPT					Sobriety Court					
	10185	Centurylink Communications Inc									

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-257-000-0000-6250		0.85	LD phone charges	320146217	Telephone
10185	Centurylink Communications Inc		0.85	1 Transactions		
11997	Minnesota Monitoring					
	01-257-022-0000-6406		119.00	EHM-D.Johnson 4/17-30	2183	Sobriety Crt Expenses
	01-257-022-0000-6406		6.25	EHM-S.Johnson 4/30/12	2183	Sobriety Crt Expenses
11997	Minnesota Monitoring		125.25	2 Transactions		
257	DEPT Total:		126.10	Sobriety Court	2 Vendors	3 Transactions
280	DEPT			Emergency Management		
8175	Centurylink					
	01-280-000-0000-6250		14.42	Local phone	313645966	Telephone
8175	Centurylink		14.42	1 Transactions		
10185	Centurylink Communications Inc					
	01-280-000-0000-6250		2.36	toll free phone charges	320295974	Telephone
10185	Centurylink Communications Inc		2.36	1 Transactions		
280	DEPT Total:		16.78	Emergency Management	2 Vendors	2 Transactions
390	DEPT			Environmental Health (FBL)		
195	Aitkin Tire Shop					
	01-390-000-0000-6302		243.82	pads,rotors for 2001 Impala	50330	Car Maintenance
195	Aitkin Tire Shop		243.82	1 Transactions		
8175	Centurylink					
	01-390-000-0000-6250		14.42	Local phone	313645966	Telephone
8175	Centurylink		14.42	1 Transactions		
10185	Centurylink Communications Inc					
	01-390-000-0000-6250		3.65	LD phone charges	320146217	Telephone
10185	Centurylink Communications Inc		3.65	1 Transactions		
86235	Office Shop Inc/The					
	01-390-000-0000-6405		2.88	Gel pen refill	258935-0	Office, Film, And Field Supplies
86235	Office Shop Inc/The		2.88	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount		
390 DEPT Total:		264.77	Environmental Health (FBL)	4 Vendors 4 Transactions
391 DEPT			Solid Waste	
88430 Aitkin County Fair Board 01-391-000-0000-6231		125.00	Fair booth space	Services, Labor, & Minor Contracts
88430 Aitkin County Fair Board		125.00		1 Transactions
86222 Aitkin Independent Age 01-391-000-0000-6230		55.00	HHW Day advertisement	1482 Printing, Publishing & Adv
01-391-000-0000-6231		30.00	1 yr subscription	1482 Services, Labor, & Minor Contracts
86222 Aitkin Independent Age		85.00		2 Transactions
783 Canon Financial Services, Inc 01-391-000-0000-6231		338.92	contract charges-017	11857265 Services, Labor, & Minor Contracts
783 Canon Financial Services, Inc		338.92		1 Transactions
8175 Centurylink 01-391-000-0000-6250		7.21	Local phone	313645966 Telephone
8175 Centurylink		7.21		1 Transactions
10185 Centurylink Communications Inc 01-391-000-0000-6250		0.76	LD phone charges	320146217 Telephone
10185 Centurylink Communications Inc		0.76		1 Transactions
1754 Garrison Disposal Company, Inc 01-391-060-0000-6360		3,312.97	April 2012 recycling	Recycling Contract
1754 Garrison Disposal Company, Inc		3,312.97		1 Transactions
12066 Kunz/Kristi 01-391-000-0000-6405		24.16	Supplies for HHW day	Office & Film Supplies
12066 Kunz/Kristi		24.16		1 Transactions
2953 MACPZA 01-391-000-0000-6208		80.00	Legisl.update trng-Neff	6/14-15 Training/Education
2953 MACPZA		80.00		1 Transactions
5472 Newshopper 01-391-000-0000-6230		120.00	HHW Day ad	1673 Printing, Publishing & Adv

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5472	Newshopper		120.00	1 Transactions		
4150	Rosallini's 01-391-000-0000-6405		142.58	lunch for HHW day work crew	55-382 5/5/12	Office & Film Supplies
4150	Rosallini's		142.58	1 Transactions		
6097	Verizon Wireless 01-391-000-0000-6250		52.58	cell phone charges	286252299	Telephone
6097	Verizon Wireless		52.58	1 Transactions		
5056	Western Lake Superior Sanitary 01-391-000-0000-6405		293.91	500 HHW Guides	43012AITGUIDE	Office & Film Supplies
5056	Western Lake Superior Sanitary		293.91	1 Transactions		
391	DEPT Total:		4,583.09	Solid Waste	12 Vendors	13 Transactions
520	DEPT			Parks		
589	Blomberg/Judith 01-520-000-0000-6350		35.00	Parks meeting	5/14/12	Per Diem
589	Blomberg/Judith		35.00	1 Transactions		
8175	Centurylink 01-520-000-0000-6250		7.21	Local phone	313645966	Telephone
8175	Centurylink		7.21	1 Transactions		
1570	Erickson Oil Products Inc 01-520-000-0000-6511		1,411.81	April gas	9423	Gas And Oil
1570	Erickson Oil Products Inc		1,411.81	1 Transactions		
1754	Garrison Disposal Company, Inc 01-520-000-0000-6254		263.25	April garbage removal	8151404	Utilities
1754	Garrison Disposal Company, Inc		263.25	1 Transactions		
9841	Gustin/Thomas John 01-520-000-0000-6330		14.43	mileage for Parks mtg	26@.555	Transportation & Travel
	01-520-000-0000-6350		35.00	Parks meeting	5/14/12	Per Diem
9841	Gustin/Thomas John		49.43	2 Transactions		
2340	Hyytinen Hardware Hank					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>	
			<u>Paid On Bhf #</u>		
01-520-000-0000-6590		18.69	ratchet tiedowns	1030028	Repair & Maintenance Supplies
01-520-000-0000-6590		8.38	nipple, cplg	1030050	Repair & Maintenance Supplies
01-520-000-0000-6590		7.02	windshield washer fluid	1030121	Repair & Maintenance Supplies
01-520-000-0000-6590		15.18	hitch pins for disk	1030134	Repair & Maintenance Supplies
01-520-000-0000-6590		19.12	power washer connections	1030404	Repair & Maintenance Supplies
01-520-000-0000-6590		11.94	hardware	1030481	Repair & Maintenance Supplies
01-520-000-0000-6590		7.26	screws, power nutsetter	1030977	Repair & Maintenance Supplies
01-520-000-0000-6590		0.35	elec. tape	1030980	Repair & Maintenance Supplies
01-520-000-0000-6590		11.41	paint	1031800	Repair & Maintenance Supplies
01-520-000-0000-6590		4.48	starting fluid	1032056	Repair & Maintenance Supplies
01-520-000-0000-6590		46.11	misc supplies	1034175	Repair & Maintenance Supplies
2340 Hyytinen Hardware Hank		149.94		11 Transactions	
2448 Janzen/Carroll Mark					
01-520-000-0000-6350		35.00	parks meeting	5/14/12	Per Diem
01-520-000-0000-6330		31.08	mileage	56@.555	Transportation & Travel
2448 Janzen/Carroll Mark		66.08		2 Transactions	
5759 Kitzrow/Donald					
01-520-000-0000-6350		35.00	parks meeting	5/14/12	Per Diem
01-520-000-0000-6330		36.63	mileage	66@.555	Transportation & Travel
5759 Kitzrow/Donald		71.63		2 Transactions	
9692 Minnesota Energy Resources Corporation					
01-520-000-0000-6254		374.90	March gas	4162495-8	Utilities
9692 Minnesota Energy Resources Corporation		374.90		1 Transactions	
9261 Rtvision,Inc					
01-520-000-0000-6231		737.50	annual support/maintenance	11177	Services, Labor, Contracts
			04/01/2012 04/01/2013		
9261 Rtvision,Inc		737.50		1 Transactions	
6097 Verizon Wireless					
01-520-000-0000-6250		44.70	April cell phone charges	580683827	Telephone
6097 Verizon Wireless		44.70		1 Transactions	
12065 Warnest/Timothy					
01-520-000-0000-6350		35.00	Parks Board Meeting	5/14/12	Per Diem
01-520-000-0000-6330		34.97	Parks Board mileage-5/14/12	63@.555	Transportation & Travel

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
12065 Warnest/Timothy		69.97	2 Transactions	
520 DEPT Total:		3,281.42	Parks	12 Vendors 26 Transactions
601 DEPT			Extension	
8175 Centurylink				
01-601-000-0000-6250		14.42	Local phone	313645966 Telephone
8175 Centurylink		14.42	1 Transactions	
10185 Centurylink Communications Inc				
01-601-000-0000-6250		2.63	LD phone charges	320146217 Telephone
10185 Centurylink Communications Inc		2.63	1 Transactions	
601 DEPT Total:		17.05	Extension	2 Vendors 2 Transactions
700 DEPT			Promotion,Aeoa Tran,Airport,Rc&D,Tour	
11570 Larkin/Julie Anne				
01-700-909-0000-6350		35.00	Tourism Grant Advisory mtg	5/9/12 Per Diem
01-700-909-0000-6330		42.18	mileage-grant Advisory mtg	76@.555 Tourism Transportation & Travel
11570 Larkin/Julie Anne		77.18	2 Transactions	
10440 Maciej/Darlene				
01-700-909-0000-6350		35.00	Tourism Grant Advisory Mtg	5/9/12 Per Diem
01-700-909-0000-6330		45.51	mileage-grant Advisory mtg	82@.555 Tourism Transportation & Travel
10440 Maciej/Darlene		80.51	2 Transactions	
11277 Monroe/Alan J.				
01-700-909-0000-6350		35.00	Tourism Grant Advisory Mtg	5/9/12 Per Diem
01-700-909-0000-6330		4.44	mileage-grant Advisory mtg	8@.555 Tourism Transportation & Travel
11277 Monroe/Alan J.		39.44	2 Transactions	
4420 Sherman/Margaret				
01-700-554-0000-6330		133.20	mileage for RC&D mtg-4/26/12	240@.555 Rc & D Transportation & Travel
01-700-554-0000-6340		9.41	meal for RC&D mtg-4/26/12	4/26/12 Meals Reimbursed Non-Taxable
01-700-554-0000-6350		35.00	RC&D meeting	4/26/12 Rc & D Per Diem
4420 Sherman/Margaret		177.61	3 Transactions	
11976 Watson/Janet F				

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 5/21/12 10:47AM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
01-700-909-0000-6350		Tourism Grant Advisory Mtg	5/9/12	Per Diem
01-700-909-0000-6330		mileage-grant Advisory mtg	50@.555	Tourism Transportation & Travel
11976 Watson/Janet F		2 Transactions		
700 DEPT Total:		Promotion,Aeoa Tran,Airport,Rc&D,To	5 Vendors	11 Transactions
711 DEPT		Economic Development		
8175 Centurylink		Local phone	313645966	Telephone
01-711-000-0000-6250	7.21			
8175 Centurylink	7.21	1 Transactions		
10185 Centurylink Communications Inc		LD phone charges	320146217	Telephone
01-711-000-0000-6250	7.56			
10185 Centurylink Communications Inc	7.56	1 Transactions		
5714 K&J C-Stores Inc		April gas	Admin/Ctrl Svc	Gas And Oil
01-711-000-0000-6511	55.81			
5714 K&J C-Stores Inc	55.81	1 Transactions		
5688 Wagner/Ross		Meals living green expo	05/05/12	Meals Reimbursed Non-Taxable
01-711-000-0000-6340	24.77			
5688 Wagner/Ross	24.77	1 Transactions		
711 DEPT Total:		Economic Development	4 Vendors	4 Transactions
1 Fund Total:		General Fund		281 Transactions
	64,883.78			

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 5/21/12 10:47AM
 3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
86222	Aitkin Independent Age 03-301-000-0000-6241		148.50	CACL 050712	1480	Fees/Prof/Misc
	03-301-000-0000-6241		48.67	Temp seasonal P & Z labor	1483	Fees/Prof/Misc
86222	Aitkin Independent Age		197.17	2 Transactions		
783	Canon Financial Services, Inc 03-301-000-0000-6300		184.88	contract charge-013 Apr 050712	11836728	Service Contracts
783	Canon Financial Services, Inc		184.88	1 Transactions		
11411	Charter 03-301-000-0000-6250		149.87	PHONE - HWY OFFICE 051512		Telephone
11411	Charter		149.87	1 Transactions		
11406	Innovative Office Solutions 03-301-000-0000-6400		72.70	11X17 PAPER 050712	38949	Supplies And Materials
	03-301-000-0000-6400		195.22	CHAIR 050712	39842	Supplies And Materials
11406	Innovative Office Solutions		267.92	2 Transactions		
87175	Insty-Prints 03-301-000-0000-6400		309.24	RECEIPT 043012	74095	Supplies And Materials
87175	Insty-Prints		309.24	1 Transactions		
11605	Shred Right 03-301-000-0000-6400		12.00	DESTRUCTION 043012	122595	Supplies And Materials
11605	Shred Right		12.00	1 Transactions		
10431	Verizon Business 03-301-000-0000-6250		39.19	HWY OFFICE 050712	4227948181201	Telephone
10431	Verizon Business		39.19	1 Transactions		
6097	Verizon Wireless 03-301-000-0000-6250		171.64	CELL PHONES 051012	2737053910	Telephone
6097	Verizon Wireless		171.64	1 Transactions		
301	DEPT Total:		1,331.91	R&B Administration	8 Vendors	10 Transactions

302 DEPT
 9556 American Engineering Testing Inc

R&B Engineering/Construction

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9556	American Engineering Testing Inc 03-302-000-0000-6449		60.00	LAB SUPPLIES 043012	78134	Rd/Br Engr. Supplies
			60.00	1 Transactions		
8156	Hibbing Community College 03-302-000-0000-6296		928.13	SAFETY TRAINING 051412	65305	Meeting Expense/Physicals
8156	Hibbing Community College		928.13	1 Transactions		
2340	Hyytinen Hardware Hank 03-302-000-0000-6449		14.31	CALIPER 040412	1031961	Rd/Br Engr. Supplies
	03-302-000-0000-6449		9.28	FLASHLILGHT 040412	1034363	Rd/Br Engr. Supplies
2340	Hyytinen Hardware Hank		23.59	2 Transactions		
2880	Long Lake Conservation Ctr 03-302-000-0000-6296		405.00	SAFETY DAY 051412	5027	Meeting Expense/Physicals
2880	Long Lake Conservation Ctr		405.00	1 Transactions		
302	DEPT Total:		1,416.72	R&B Engineering/Construction	4 Vendors	5 Transactions
303	DEPT			R&B Highway Maintenance		
195	Aitkin Tire Shop 03-303-000-0000-6590		1,592.44	TIRES AND LABOR 050112	50304	Repair & Maintenance Supplies
195	Aitkin Tire Shop		1,592.44	1 Transactions		
7628	Al's Welding & Sandblasting 03-303-000-0000-6590		230.06	SANDBLAST AND PAINT 050112	8514	Repair & Maintenance Supplies
7628	Al's Welding & Sandblasting		230.06	1 Transactions		
8239	Ameripride Linen & Apparel Services 03-303-000-0000-6523		40.23	SHOP LAUNDRY 051512	2200246440	Misc Bldg & Shop Supplies
8239	Ameripride Linen & Apparel Services		40.23	1 Transactions		
9381	Catco 03-303-000-0000-6590		1,138.48	WASHER 050712	1644984	Repair & Maintenance Supplies
	03-303-000-0000-6590		56.29	SHACKLE 050712	747996	Repair & Maintenance Supplies
	03-303-000-0000-6590		321.16	EQUILIZER 050712	817880	Repair & Maintenance Supplies
9381	Catco		1,515.93	3 Transactions		
10083	Cedarbrook Lumber Comp 03-303-000-0000-6400		1.71	TEE 051412	43636	Supplies And Materials

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	03-303-000-0000-6590		28.09	2X8	051412	43646	Repair & Maintenance Supplies
10083	Cedarbrook Lumber Comp		29.80			2 Transactions	
1200	Cummings Oil, Inc						
	03-303-000-0000-6523		80.28	NOZZLE	042012	27533	Misc Bldg & Shop Supplies
1200	Cummings Oil, Inc		80.28			1 Transactions	
1570	Erickson Oil Products Inc						
	03-303-000-0000-6513		895.07	GASOLINE	050712	350845	Motor Fuel & Lubricants
1570	Erickson Oil Products Inc		895.07			1 Transactions	
8622	Frontier						
	03-303-000-0000-6250		54.79	JACOBSON	050712	2187526591	Telephone
	03-303-000-0000-6250		56.07	PALISADE	050712	2188452607	Telephone
8622	Frontier		110.86			2 Transactions	
1754	Garrison Disposal Company, Inc						
	03-303-000-0000-6231		25.00	GARBAGE	050712	333952	Services,Equip.Rental Etc.
	03-303-000-0000-6231		40.00	GARBAGE	050712	535103	Services,Equip.Rental Etc.
	03-303-000-0000-6231		20.00	GARBAGE	050712	535114	Services,Equip.Rental Etc.
1754	Garrison Disposal Company, Inc		85.00			3 Transactions	
1959	H & L Mesabi Inc						
	03-303-000-0000-6590		382.79	CARBIDE	050112	85201	Repair & Maintenance Supplies
1959	H & L Mesabi Inc		382.79			1 Transactions	
8156	Hibbing Community College						
	03-303-000-0000-6296		265.12	SAFETY TRAINING	051412	65305	Meeting Expense/Physicals
8156	Hibbing Community College		265.12			1 Transactions	
2340	Hyytinen Hardware Hank						
	03-303-000-0000-6523		47.74	TEE	040412	1030532	Misc Bldg & Shop Supplies
	03-303-000-0000-6523		75.75	DETERGENT	040412	1031221	Misc Bldg & Shop Supplies
	03-303-000-0000-6523		26.26	BROOM	040412	1031416	Misc Bldg & Shop Supplies
	03-303-000-0000-6523		80.68	REPELLENT	040412	1032671	Misc Bldg & Shop Supplies
	03-303-000-0000-6590		16.84	CAPS	040412	1033774	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		247.27			5 Transactions	
2763	J & H Transfer Station-Lakes Sanitary						

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		03-303-000-0000-6254			93.89	GARBAGE - AITKIN	050312	48668		Utilities	
		03-303-000-0000-6254			57.65	GARBAGE - MCGREGOR	050312	48669		Utilities	
		03-303-000-0000-6254			57.65	GARBAGE - PALISADE	050312	48670		Utilities	
2763	J & H Transfer Station-Lakes Sanitary				209.19		3 Transactions				
91187	Lake Country Power										
		03-303-000-0000-6254			49.37	JACOBSON	050912	1400073000		Utilities	
		03-303-000-0000-6254			335.98	HILL CITY	050912	140946401		Utilities	
91187	Lake Country Power				385.35		2 Transactions				
11557	Liberty Tire Recycling Services MN.										
		03-303-000-0000-6523			742.61	RECYCLING	050912	77267		Misc Bldg & Shop Supplies	
11557	Liberty Tire Recycling Services MN.				742.61		1 Transactions				
2880	Long Lake Conservation Ctr										
		03-303-000-0000-6296			105.00	SAFETY DAY	051412	5027		Meeting Expense/Physicals	
2880	Long Lake Conservation Ctr				105.00		1 Transactions				
2991	Malmo Market										
		03-303-000-0000-6513			89.30	GASOLINE	041612	10006		Motor Fuel & Lubricants	
		03-303-000-0000-6513			62.78	GASOLINE	041612	10747		Motor Fuel & Lubricants	
		03-303-000-0000-6513			52.56	GASOLINE	041612	10901		Motor Fuel & Lubricants	
		03-303-000-0000-6513			11.33	GASOLINE	041612	11081		Motor Fuel & Lubricants	
		03-303-000-0000-6513			43.90	GASOLINE	041612	13077		Motor Fuel & Lubricants	
		03-303-000-0000-6513			64.64	GASOLINE	041612	13115		Motor Fuel & Lubricants	
		03-303-000-0000-6513			77.18	GASOLINE	041612	13238		Motor Fuel & Lubricants	
		03-303-000-0000-6513			69.49	GASOLINE	041612	13387		Motor Fuel & Lubricants	
		03-303-000-0000-6513			73.18	GASOLINE	041612	19809		Motor Fuel & Lubricants	
		03-303-000-0000-6513			79.58	GASOLINE	041612	20304		Motor Fuel & Lubricants	
		03-303-000-0000-6513			57.40	GASOLINE	041612	28412		Motor Fuel & Lubricants	
2991	Malmo Market				681.34		11 Transactions				
10824	Maney International Inc										
		03-303-000-0000-6590			1,250.92	FUEL TANK	051212	602535		Repair & Maintenance Supplies	
		03-303-000-0000-6590			56.95	CLAMP	051212	603730		Repair & Maintenance Supplies	
		03-303-000-0000-6590			179.23	DUST	051212	603847		Repair & Maintenance Supplies	
10824	Maney International Inc				1,487.10		3 Transactions				
3100	McGregor Oil										

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		03-303-000-0000-6513			62.59	GASOLINE	040212	46517		Motor Fuel & Lubricants	
		03-303-000-0000-6513			50.91	GASOLINE	040212	47032		Motor Fuel & Lubricants	
		03-303-000-0000-6513			52.33	GASOLINE	040212	47033		Motor Fuel & Lubricants	
		03-303-000-0000-6513			31.62	GASOLINE	040212	47034		Motor Fuel & Lubricants	
		03-303-000-0000-6513			43.21	GASOLINE	040212	47035		Motor Fuel & Lubricants	
		03-303-000-0000-6513			60.61	GASOLINE	040212	47036		Motor Fuel & Lubricants	
		03-303-000-0000-6513			57.07	GASOLINE	040212	47037		Motor Fuel & Lubricants	
		03-303-000-0000-6513			51.97	GASOLINE	040212	47038		Motor Fuel & Lubricants	
		03-303-000-0000-6513			34.22	GASOLINE	040212	47039		Motor Fuel & Lubricants	
		03-303-000-0000-6513			79.64	GASOLINE	040212	47040		Motor Fuel & Lubricants	
3100	McGregor Oil				524.17				10 Transactions		
5917	Mike's Bobcat Service										
		03-303-000-0000-6825			200.00	BLADING	042012				Municipal Maintenance Agreements
5917	Mike's Bobcat Service				200.00				1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea										
		03-303-000-0000-6254			244.79	POWER - PALISADE	051412	185202601			Utilities
		03-303-000-0000-6254			53.63	169 AND CSAH 3	051412	192301001			Utilities
		03-303-000-0000-6254			149.17	POWER - MCGREGOR	051412	295300301			Utilities
		03-303-000-0000-6254			846.28	POWER - AITKIN	051412	335200702			Utilities
		03-303-000-0000-6254			54.57	169 AND CSAH 28	051412	396202201			Utilities
		03-303-000-0000-6254			54.67	47 AND CSAH 2	051412	545110401			Utilities
3160	Mille Lacs Energy Coop-Albert Lea				1,403.11				6 Transactions		
9692	Minnesota Energy Resources Corporation										
		03-303-000-0000-6297			276.05	NAT GAS - AITKIN	050912	42552174			Shop Fuel
9692	Minnesota Energy Resources Corporation				276.05				1 Transactions		
10825	Mn Indep Petroleum Serv Inc										
		03-303-000-0000-6523			250.00	TESTING	050312	4742			Misc Bldg & Shop Supplies
		03-303-000-0000-6523			375.00	TESTING	050312	4747			Misc Bldg & Shop Supplies
		03-303-000-0000-6523			375.00	TESTING	050312	4750			Misc Bldg & Shop Supplies
10825	Mn Indep Petroleum Serv Inc				1,000.00				3 Transactions		
8347	Nordean Electric/Dale										
		03-303-000-0000-6298			390.98	OUTSIDE LIGHTS	042512	3992			Shop Maintenance
8347	Nordean Electric/Dale				390.98				1 Transactions		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3660	Northwood Equipment	03-303-000-0000-6523		52.39	FILTERS	051012	P04106	Misc Bldg & Shop Supplies
		03-303-000-0000-6523		183.64	FILTERS	051012	P04506	Misc Bldg & Shop Supplies
		03-303-000-0000-6590		28.85	METER	051012	P04506	Repair & Maintenance Supplies
3660	Northwood Equipment			264.88				3 Transactions
3760	Palisade Cooperative Oil Assoc	03-303-000-0000-6513		58.97	GASOLINE	042712	214461	Motor Fuel & Lubricants
		03-303-000-0000-6513		83.57	GASOLINE	042712	215397	Motor Fuel & Lubricants
		03-303-000-0000-6513		63.65	GASOLINE	042712	215673	Motor Fuel & Lubricants
3760	Palisade Cooperative Oil Assoc			206.19				3 Transactions
84172	Riverwood Healthcare Center	03-303-000-0000-6296		200.00	PREEMPLOYEMENT	050912	2121210003	Meeting Expense/Physicals
84172	Riverwood Healthcare Center			200.00				1 Transactions
8208	Royal Tire, Inc	03-303-000-0000-6590		3,659.18	TIRES	051512	M170004366	Repair & Maintenance Supplies
8208	Royal Tire, Inc			3,659.18				1 Transactions
4711	Sunnys Citgo	03-303-000-0000-6513		77.16	GASOLINE	032212	32213	Motor Fuel & Lubricants
		03-303-000-0000-6513		111.11	GASOLINE	032212	32214	Motor Fuel & Lubricants
		03-303-000-0000-6513		80.82	GASOLINE	032212	32215	Motor Fuel & Lubricants
		03-303-000-0000-6513		114.12	GASOLINE	032212	32216	Motor Fuel & Lubricants
		03-303-000-0000-6513		66.34	GASOLINE	032212	32217	Motor Fuel & Lubricants
		03-303-000-0000-6513		99.03	GASOLINE	032212	32218	Motor Fuel & Lubricants
		03-303-000-0000-6513		93.59	GASOLINE	032212	32219	Motor Fuel & Lubricants
		03-303-000-0000-6513		56.99	GASOLINE	032212	32220	Motor Fuel & Lubricants
		03-303-000-0000-6513		101.85	GASOLINE	032212	32221	Motor Fuel & Lubricants
		03-303-000-0000-6513		78.98	GASOLINE	032212	32222	Motor Fuel & Lubricants
		03-303-000-0000-6513		98.79	GASOLINE	032212	32223	Motor Fuel & Lubricants
4711	Sunnys Citgo			978.78				11 Transactions
90805	Temco	03-303-000-0000-6523		812.29	OIL PAN	051112	14225	Misc Bldg & Shop Supplies
		03-303-000-0000-6523		9.08	PLATE	051112	14229	Misc Bldg & Shop Supplies
		03-303-000-0000-6590		17.63	ANGLE	051112	14248	Repair & Maintenance Supplies

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
90805	Temco		839.00		3 Transactions	
7529	United Truck Body Company, Inc 03-303-000-0000-6590		70.83	MINI PACK 051012	M045510	Repair & Maintenance Supplies
7529	United Truck Body Company, Inc		70.83		1 Transactions	
8605	Wayne's Sanitation Llc 03-303-000-0000-6254		26.25	GARBAGE - MCGRATH 050312	220952	Utilities
8605	Wayne's Sanitation Llc		26.25		1 Transactions	
5295	Ziegler Inc 03-303-000-0000-6590		341.70	FILTERS 050912	PC190021474	Repair & Maintenance Supplies
	03-303-000-0000-6590		634.00	CUTTING EDGE 050912	PC190021499	Repair & Maintenance Supplies
	03-303-000-0000-6590		185.37	MOTOR 050912	PC190021558	Repair & Maintenance Supplies
	03-303-000-0000-6590		158.54	ALARM 050912	PC1980021559	Repair & Maintenance Supplies
	03-303-000-0000-6590		1,289.03	SOLENOID 050912	SW190006882	Repair & Maintenance Supplies
5295	Ziegler Inc		2,608.64		5 Transactions	
303	DEPT Total:		21,733.50	R&B Highway Maintenance	33 Vendors	94 Transactions
307	DEPT			R&B Capital Infrastructure		
48	Aitkin Co Abstract Company 03-307-000-0000-6260		75.00	AITKIN TRAILS 051512	41983	Professional Services
48	Aitkin Co Abstract Company		75.00		1 Transactions	
86222	Aitkin Independent Age 03-307-000-0000-6230		90.00	AITKIN TRAILS 050712	1480	Printing & Publishing
	03-307-000-0000-6230		101.25	CP 0161401 050712	1480	Printing & Publishing
	03-307-000-0000-6230		95.63	SP 01-603-12 050712	1480	Printing & Publishing
86222	Aitkin Independent Age		286.88		3 Transactions	
8544	Brock White Construction Materials 03-307-000-0000-6260		125.83	POLYESTER 050912	1219859000	Professional Services
8544	Brock White Construction Materials		125.83		1 Transactions	
12062	Foundation Appraisals 03-307-000-0000-6260		4,550.00	APPRAISALS 050712	13@350	Professional Services
12062	Foundation Appraisals		4,550.00		1 Transactions	

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 3 Road & Bridge

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
		<u>Amount</u>			
307	DEPT Total:	5,037.71	R&B Capital Infrastructure	4 Vendors	6 Transactions
308	DEPT		R&B Equipment & Facilities		
	12032 Nelson's Agri Structures				
	03-308-000-0000-6600	23,333.00	1/3 DEPOSIT 040212	22175	Capital Outlay-Facilities
	12032 Nelson's Agri Structures	23,333.00		1 Transactions	
308	DEPT Total:	23,333.00	R&B Equipment & Facilities	1 Vendors	1 Transactions
3	Fund Total:	52,852.84	Road & Bridge		116 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
400	DEPT				Public Health Department					
8175	Centurylink	05-400-440-0410-6250		64.91	Local phone -PH		313645966		Telephone	
		05-400-440-0410-6250		11.11	Local phone -Accting		313645966		Telephone	
8175	Centurylink			76.02		2 Transactions				
10185	Centurylink Communications Inc	05-400-440-0410-6250		50.96	LD phone charges-PH		320146217		Telephone	
		05-400-440-0410-6250		1.56	LD phone charges-Accting		320146217		Telephone	
		05-400-440-0410-6250		4.72	LD phone charges-HHS		320146217		Telephone	
		05-400-440-0410-6250		2.78	toll free phone charges		320295974		Telephone	
10185	Centurylink Communications Inc			60.02		4 Transactions				
400	DEPT Total:			136.04	Public Health Department		2 Vendors		6 Transactions	
420	DEPT				Income Maintenance					
8175	Centurylink	05-420-600-4800-6250		72.12	Local phone-IM		313645966		Telephone	
		05-420-600-4800-6250		29.35	Local phone -Accting		313645966		Telephone	
		05-420-640-4800-6250		50.49	Local phone -CS		313645966		Telephone	
8175	Centurylink			151.96		3 Transactions				
10185	Centurylink Communications Inc	05-420-600-4800-6250		122.98	LD phone charges-IM		320146217		Telephone	
		05-420-600-4800-6250		4.12	LD phone charges-Accting		320146217		Telephone	
		05-420-600-4800-6250		12.48	LD phone charges-HHS		320146217		Telephone	
		05-420-640-4800-6250		65.23	LD phone charges-CS		320146217		Telephone	
		05-420-600-4800-6250		7.34	toll free phone charges		320295974		Telephone	
10185	Centurylink Communications Inc			212.15		5 Transactions				
420	DEPT Total:			364.11	Income Maintenance		2 Vendors		8 Transactions	
430	DEPT				Social Services					
8175	Centurylink	05-430-700-4800-6250		38.87	Local phone -Accting		313645966		Telephone	
		05-430-700-4800-6250		180.30	Local phone-SS		313645966		Telephone	
		05-430-700-4800-6250		7.21	Local phone -EDP		313645966		Telephone	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
8175	Centurylink		Amount		
			226.38	3 Transactions	
10185	Centurylink Communications Inc				
	05-430-700-4800-6250		5.45	LD phone charges-Accting	320146217 Telephone
	05-430-700-4800-6250		16.52	LD phone charges-HHS	320146217 Telephone
	05-430-700-4800-6250		0.59	LD phone-Guest Mtg Room	320146217 Telephone
	05-430-700-4800-6250		204.77	LD phone charges-SS	320146217 Telephone
	05-430-700-4800-6250		9.72	toll free phone charges	320295974 Telephone
10185	Centurylink Communications Inc		237.05	5 Transactions	
430	DEPT Total:		463.43	Social Services	2 Vendors 8 Transactions
5	Fund Total:		963.58	Health & Human Services	22 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT		Undesignated		
	4580 Mn Dept Of Finance				
	09-000-000-0000-2030		195.00		State Fees, Assessments & Surcharges
	4580 Mn Dept Of Finance		195.00		1 Transactions
0	DEPT Total:		195.00	Undesignated	1 Vendors 1 Transactions
9	Fund Total:		195.00	State	1 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
900	DEPT			Timber Permit Bonds		
5938	Rieger Logging 10-900-000-0000-2300		231.62	timb.permit bond refund R.1291	13006	Timber Permit Bonds
5938	Rieger Logging		231.62	1 Transactions		
900	DEPT Total:		231.62	Timber Permit Bonds	1 Vendors	1 Transactions
921	DEPT			Co. Development		
8175	Centurylink 10-921-000-0000-6250		7.21	Local phone-Surveyor	313645966	Telephone
	10-921-000-0000-6250		7.21	Local phone -GIS	313645966	Telephone
8175	Centurylink		14.42	2 Transactions		
10185	Centurylink Communications Inc 10-921-000-0000-6250		4.76	LD phone charges-Surveyor	320146217	Telephone
	10-921-000-0000-6250		2.38	LD phone charges-GIS	320146217	Telephone
10185	Centurylink Communications Inc		7.14	2 Transactions		
5972	Dovetail Partners, Inc 10-921-000-0000-6231		552.00	Northwood meeting	AC3645	Services, Labor, Contracts
5972	Dovetail Partners, Inc		552.00	1 Transactions		
921	DEPT Total:		573.56	Co. Development	3 Vendors	5 Transactions
923	DEPT			Forfeited Tax Sales		
86222	Aitkin Independent Age 10-923-000-0000-6230		11.25	demolition bids publishing	1519	Printing, Publishing & Adv
86222	Aitkin Independent Age		11.25	1 Transactions		
195	Aitkin Tire Shop 10-923-000-0000-6590		397.98	front brakes-26	50310	Repair & Maintenance Supplies
195	Aitkin Tire Shop		397.98	1 Transactions		
783	Canon Financial Services, Inc 10-923-000-0000-6231		417.82	copier contract-022	11836730	Services, Labor, Contracts
783	Canon Financial Services, Inc		417.82	1 Transactions		
8175	Centurylink					

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
	10-923-000-0000-6250		57.70	Local phone	313645966 Telephone
8175	Centurylink		57.70		1 Transactions
10185	Centurylink Communications Inc				
	10-923-000-0000-6250		10.87	LD phone charges	320146217 Telephone
10185	Centurylink Communications Inc		10.87		1 Transactions
8183	Perrine & Dad Appraising				
	10-923-000-0000-6231		300.00	appraisal NE NW&SW SW 14-45-22	2560 Services, Labor, Contracts
	10-923-000-0000-6231		250.00	appraisal W1/2NW 22-45-22	2561 Services, Labor, Contracts
8183	Perrine & Dad Appraising		550.00		2 Transactions
4233	S & T Office Products Inc				
	10-923-000-0000-6405		51.19	11 x 17 paper	01PE2379 Office Supplies
4233	S & T Office Products Inc		51.19		1 Transactions
6128	Tire Barn				
	10-923-000-0000-6590		70.88	LOF, wipers	20664 Repair & Maintenance Supplies
6128	Tire Barn		70.88		1 Transactions
6097	Verizon Wireless				
	10-923-000-0000-6254		134.03	April cell phone charges	580683827 Utilities
6097	Verizon Wireless		134.03		1 Transactions
923	DEPT Total:		1,701.72	Forfeited Tax Sales	9 Vendors 10 Transactions
926	DEPT			Law Library	
	8175 Centurylink				
	10-926-000-0000-6250		7.21	Local phone	313645966 Telephone
	8175 Centurylink		7.21		1 Transactions
926	DEPT Total:		7.21	Law Library	1 Vendors 1 Transactions
10	Fund Total:		2,514.11	Trust	17 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
2694	Kromy/Ted 11-924-000-0000-6820		200.00	return of Soo Line deposit	Rec.645	Refunds & Reimbursements
2694	Kromy/Ted		200.00	1 Transactions		
6097	Verizon Wireless 11-924-000-0000-6250		17.88	April cell phone charges	580683827	Telephone
6097	Verizon Wireless		17.88	1 Transactions		
924	DEPT Total:		217.88	Forest Resource	2 Vendors	2 Transactions
925	DEPT			Reforestation		
116	Aitkin Feed & Farm Supply Inc 11-925-000-0000-6406		52.50	seeding on roadsides		Field Supplies
116	Aitkin Feed & Farm Supply Inc		52.50	1 Transactions		
120	Aitkin Implement Company 11-925-000-0000-6590		5.23	hinge	37825	Repair & Maintenance Supplies
120	Aitkin Implement Company		5.23	1 Transactions		
86222	Aitkin Independent Age 11-925-000-0000-6230		52.50	Soo Line Ordin.Revision Ad	1519	Printing, Publishing & Adv
86222	Aitkin Independent Age		52.50	1 Transactions		
1070	Aitkin True Value 11-925-000-0000-6590		58.76	Yellow & White paint	A212058	Repair & Maintenance Supplies
1070	Aitkin True Value		58.76	1 Transactions		
12063	Express Forestry Service LLC 11-925-000-0000-6273		3,495.00	trees planted per contract	12035	Timber Improvement
12063	Express Forestry Service LLC		3,495.00	1 Transactions		
3951	Pro West & Associates, Inc 11-925-000-0000-6405		67.50	MS Access error consultation	12050418	Office Supplies
3951	Pro West & Associates, Inc		67.50	1 Transactions		
10100	University Of Minnesota 11-925-000-0000-6208		110.00	Oak Synposium Reg-Courtemanche	43371192	Training/Education
	11-925-000-0000-6208		110.00	Oak Synposium Reg-Dan Gordon	43371880	Training/Education

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 11 Forest Development

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	11-925-000-0000-6208		Oak Symposium Reg-Bob Kangas	43371988	Training/Education
	11-925-000-0000-6208		Oak Symposium Reg-Tom Parkin	43372084	Training/Education
10100	University Of Minnesota		4 Transactions		
5005	Village Electric Motor Shop				
	11-925-000-0000-6590	20.00	repair Bosch starter	14984	Repair & Maintenance Supplies
5005	Village Electric Motor Shop	20.00	1 Transactions		
925	DEPT Total:	4,191.49	Reforestation	8 Vendors	11 Transactions
935	DEPT		Forest Road		
8726	D & S Truck Repair & Service				
	11-935-000-0000-6590	320.00	Repair hydraulic leak 402	1627	Repair & Maintenance Supplies
8726	D & S Truck Repair & Service	320.00	1 Transactions		
10720	Nuss Truck & Equipment				
	11-935-000-0000-6590	169.74	clutch pedal repair kit	6058973P	Repair & Maintenance Supplies
10720	Nuss Truck & Equipment	169.74	1 Transactions		
6097	Verizon Wireless				
	11-935-000-0000-6250	71.52	April cell phone charges	580683827	Telephone
6097	Verizon Wireless	71.52	1 Transactions		
935	DEPT Total:	561.26	Forest Road	3 Vendors	3 Transactions
11	Fund Total:	4,970.63	Forest Development		16 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
88430	Aitkin County Fair Board 19-521-000-0000-6230		125.00	Fair booth rental	LLCC	Printing, Publ & Adv Promotion
88430	Aitkin County Fair Board		125.00		1 Transactions	
783	Canon Financial Services, Inc 19-521-000-0000-6231		135.16	Contract charges 020	11836731	Services, Labor, Contracts
783	Canon Financial Services, Inc		135.16		1 Transactions	
8622	Frontier 19-521-000-0000-6250		513.33	Long distance service	2187684653	Telephone
8622	Frontier		513.33		1 Transactions	
2763	J & H Transfer Station-Lakes Sanitary 19-521-000-0000-6255		92.38	Garbage service	49120	Garbage
2763	J & H Transfer Station-Lakes Sanitary		92.38		1 Transactions	
3160	Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254		37.56	LLCC electricity	271300401	Utilities
	19-521-000-0000-6254		1,177.12	LLCC electricity	271300502	Utilities
	19-521-000-0000-6254		635.27	LLCC electricity	271300601	Utilities
	19-521-000-0000-6254		391.36	LLCC electricity	271300703	Utilities
	19-521-000-0000-6254		68.78	LLCC electricity	271300801	Utilities
	19-521-000-0000-6254		92.72	LLCC electricity	271300901	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		2,402.81		6 Transactions	
86235	Office Shop Inc/The 19-521-000-0000-6405		13.46	Admin supplies	258840-0	Office & Computer Supplies
	19-521-000-0000-6405		18.99	Admin Supplies	912279-0	Office & Computer Supplies
86235	Office Shop Inc/The		32.45		2 Transactions	
10058	Outdoor News 19-521-000-0000-6230		160.00	Display ads 4/27/12	5607	Printing, Publ & Adv Promotion
10058	Outdoor News		160.00		1 Transactions	
5750	Sam's Club 19-521-000-0000-6400		584.22	Commissary Supplies	21985758975668	Commissary Items
	19-521-000-0000-6405		8.17	Admin supplies	21985758978668	Office & Computer Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
5750 Sam's Club		592.39	2 Transactions	
4425 Shirts Plus				
19-521-000-0000-6400		203.15	Caps	50171 Commissary Items
19-521-000-0000-6400		884.40	T-shirts & sweatshirts	50172 Commissary Items
19-521-000-0000-6400		240.00	Bandanas	50173 Commissary Items
4425 Shirts Plus		1,327.55	3 Transactions	
521 DEPT Total:		5,381.07	LLCC Administration	9 Vendors 18 Transactions
522 DEPT			LLCC Education	
2340 Hyytinen Hardware Hank				
19-522-000-0000-6416		17.90	Education Supplies	1031654 Education Supplies
19-522-000-0000-6416		18.42	Education Supplies	1033030 Education Supplies
2340 Hyytinen Hardware Hank		36.32	2 Transactions	
86235 Office Shop Inc/The				
19-522-000-0000-6416		60.29	Education supplies	912279-0 Education Supplies
86235 Office Shop Inc/The		60.29	1 Transactions	
522 DEPT Total:		96.61	LLCC Education	2 Vendors 3 Transactions
523 DEPT			LLCC Food	
5998 Appert's Foodservice				
19-523-000-0000-6418		605.98	Groceries	1728183 Groceries-Students
19-523-000-0000-6418		1,004.03	Groceries	1732113 Groceries-Students
5998 Appert's Foodservice		1,610.01	2 Transactions	
5662 McGregor Dairy,Inc				
19-523-000-0000-6418		143.50	Groceries	05/07/12 Groceries-Students
19-523-000-0000-6418		192.50	Groceries	18959 Groceries-Students
5662 McGregor Dairy,Inc		336.00	2 Transactions	
4761 Sysco Minnesota Inc				
19-523-000-0000-6418		882.10	Groceries	204260167 Groceries-Students
19-523-000-0000-6418		811.58	Groceries	205030166 Groceries-Students
4761 Sysco Minnesota Inc		1,693.68	2 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
523 DEPT Total:		LLCC Food	3 Vendors	6 Transactions
524 DEPT		LLCC Maintenance		
246 Brothers Fire Protection 19-524-000-0000-6590		Repair sprinkler system	88304	Repair & Maintenance Supplies
246 Brothers Fire Protection			1 Transactions	
2340 Hyytinen Hardware Hank 19-524-000-0000-6422		Maint supplies	1030550	Janitorial Services/Supplies
19-524-000-0000-6422		Maint supplies	1035145	Janitorial Services/Supplies
2340 Hyytinen Hardware Hank			2 Transactions	
5714 K&J C-Stores Inc 19-524-000-0000-6511		gas-green van,motor pool car	LLCC	Gas And Oil
5714 K&J C-Stores Inc			1 Transactions	
4761 Sysco Minnesota Inc 19-524-000-0000-6422		Toilet tissue	205030166	Janitorial Services/Supplies
4761 Sysco Minnesota Inc			1 Transactions	
524 DEPT Total:		LLCC Maintenance	4 Vendors	5 Transactions
19 Fund Total:		Long Lake Conservation Center		32 Transactions
Final Total:		282 Vendors	485 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	64,883.78	General Fund	
	3	52,852.84	Road & Bridge	
	5	963.58	Health & Human Services	
	9	195.00	State	
	10	2,514.11	Trust	
	11	4,970.63	Forest Development	
	19	9,780.66	Long Lake Conservation Center	
	All Funds	136,160.60	Total	Approved by,
			
			

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Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Auditor Warrants
April Sales & Use Tax

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	DEPT		Commissioners			
	89991 Bremer Bank					
	01- 001- 000- 0000- 6625		1.99	Warr Nbr 729 04/26/2012		Office Equipment
	89991 Bremer Bank		1.99	1 Transactions		
1	DEPT Total:		1.99	Commissioners	1 Vendors	1 Transactions
40	DEPT		Auditor			
	89991 Bremer Bank					
	01- 040- 000- 0000- 5517		0.26	Receipt Nbr 947 04/12/2012		Fees For Services
	01- 040- 000- 0000- 5517		0.16	Receipt Nbr 949 04/23/2012		Fees For Services
	01- 040- 000- 0000- 5840		0.04	Receipt Nbr 943 04/02/2012		Misc Receipts
	01- 040- 000- 0000- 5840		0.05	Receipt Nbr 943 04/02/2012		Misc Receipts
	01- 040- 000- 0000- 5840		0.19	Receipt Nbr 943 04/02/2012		Misc Receipts
	01- 040- 000- 0000- 5840		0.02	Receipt Nbr 943 04/02/2012		Misc Receipts
	01- 040- 000- 0000- 5840		0.24	Receipt Nbr 946 04/10/2012		Misc Receipts
	01- 040- 021- 0000- 5840		3.73	Receipt Nbr 739 04/02/2012		Misc Receipts
	01- 040- 021- 0000- 5840		0.45	Receipt Nbr 739 04/02/2012		Misc Receipts
	01- 040- 021- 0000- 5840		1.93	Receipt Nbr 745 04/23/2012		Misc Receipts
	01- 040- 021- 0000- 5840		4.63	Receipt Nbr 746 04/23/2012		Misc Receipts
	01- 040- 000- 0000- 6405		1.00	April Sales Tax Adjustment		Office & Computer Supplies
	89991 Bremer Bank		12.70	12 Transactions		
40	DEPT Total:		12.70	Auditor	1 Vendors	12 Transactions
42	DEPT		Treasurer			
	89991 Bremer Bank					
	01- 042- 000- 0000- 5840		2.06	Receipt Nbr 2620 04/02/2012		Misc Receipts
	01- 042- 000- 0000- 5840		12.87	Receipt Nbr 2621 04/03/2012		Misc Receipts
	01- 042- 000- 0000- 5840		0.03	Receipt Nbr 2622 04/03/2012		Misc Receipts
	01- 042- 000- 0000- 5840		0.26	Receipt Nbr 2622 04/03/2012		Misc Receipts
	01- 042- 000- 0000- 5840		0.13	Receipt Nbr 2623 04/04/2012		Misc Receipts
	01- 042- 000- 0000- 5840		0.06	Receipt Nbr 2623 04/04/2012		Misc Receipts
	01- 042- 000- 0000- 5840		0.06	Receipt Nbr 2624 04/05/2012		Misc Receipts
	01- 042- 000- 0000- 5840		12.87	Receipt Nbr 2626 04/05/2012		Misc Receipts
	01- 042- 000- 0000- 5840		0.13	Receipt Nbr 2627 04/06/2012		Misc Receipts
	01- 042- 000- 0000- 5840		0.19	Receipt Nbr 2631 04/10/2012		Misc Receipts
	01- 042- 000- 0000- 5840		0.39	Receipt Nbr 2633 04/13/2012		Misc Receipts

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
01-042-000-0000-5840		1.29	Receipt Nbr 2635 04/16/2012	Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 2636 04/17/2012	Misc Receipts
01-042-000-0000-5840		0.64	Receipt Nbr 2639 04/19/2012	Misc Receipts
01-042-000-0000-5840		0.39	Receipt Nbr 2641 04/19/2012	Misc Receipts
01-042-000-0000-5840		0.39	Receipt Nbr 2642 04/19/2012	Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 2645 04/23/2012	Misc Receipts
01-042-000-0000-5840		0.90	Receipt Nbr 2645 04/23/2012	Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 2645 04/23/2012	Misc Receipts
01-042-000-0000-5840		0.96	Receipt Nbr 2646 04/24/2012	Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 2647 04/24/2012	Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 2648 04/25/2012	Misc Receipts
01-042-000-0000-5840		0.06	Receipt Nbr 2648 04/25/2012	Misc Receipts
01-042-000-0000-5840		0.06	Receipt Nbr 2650 04/26/2012	Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 2650 04/26/2012	Misc Receipts
01-042-000-0000-5840		1.93	Receipt Nbr 2651 04/27/2012	Misc Receipts
89991 Bremer Bank		36.45	26 Transactions	
42 DEPT Total:		36.45	Treasurer	1 Vendors 26 Transactions
44 DEPT			Central Services	
89991 Bremer Bank				
01-044-000-0000-5840		0.13	Receipt Nbr 653 04/03/2012	Misc Receipts
01-044-000-0000-5840		0.64	Receipt Nbr 653 04/03/2012	Misc Receipts
89991 Bremer Bank		0.77	2 Transactions	
44 DEPT Total:		0.77	Central Services	1 Vendors 2 Transactions
49 DEPT			Information Technologies	
89991 Bremer Bank				
01-049-000-0000-5525		3.92	Receipt Nbr 522 04/09/2012	Label & Listing Sales
01-049-000-0000-5525		1.72	Receipt Nbr 523 04/13/2012	Label & Listing Sales
01-049-000-0000-5525		1.72	Receipt Nbr 523 04/13/2012	Label & Listing Sales
01-049-000-0000-5525		1.72	Receipt Nbr 524 04/23/2012	Label & Listing Sales
01-049-000-0000-5525		17.94	Receipt Nbr 525 04/26/2012	Label & Listing Sales
01-049-000-0000-5525		3.44	Receipt Nbr 526 04/27/2012	Label & Listing Sales
01-049-000-0000-5525		4.40	Receipt Nbr 527 04/30/2012	Label & Listing Sales
01-049-000-0000-6402		3.44	Warr Nbr 729 04/26/2012	Computer Supplies & Software

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
<u>On Behalf of Name</u>				
89991 Bremer Bank		38.30	8 Transactions	
49 DEPT Total:		38.30	Information Technologies	1 Vendors 8 Transactions
90 DEPT			Attorney	
89991 Bremer Bank				
01-090-000-0000-5840		1.29	Receipt Nbr 1074 04/17/2012	Misc Receipts
01-090-000-0000-5840		1.93	Receipt Nbr 1077 04/20/2012	Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1078 04/20/2012	Misc Receipts
01-090-000-0000-5840		1.29	Receipt Nbr 1079 04/20/2012	Misc Receipts
01-090-000-0000-5840		1.29	Receipt Nbr 1081 04/26/2012	Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1082 04/26/2012	Misc Receipts
89991 Bremer Bank		7.08	6 Transactions	
90 DEPT Total:		7.08	Attorney	1 Vendors 6 Transactions
100 DEPT			Recorder	
89991 Bremer Bank				
01-100-000-0000-6311		91.92	April sales tax on copies	Sales Tax
01-100-000-0000-6312		0.08	Apr.sales tax adj.on copies	Sales Tax Adjustment
89991 Bremer Bank		92.00	2 Transactions	
100 DEPT Total:		92.00	Recorder	1 Vendors 2 Transactions
122 DEPT			Planning & Zoning	
89991 Bremer Bank				
01-122-000-0000-5840		1.61	Receipt Nbr 1014 04/13/2012	Misc Receipts
01-122-000-0000-5840		0.32	Receipt Nbr 1020 04/27/2012	Misc Receipts
89991 Bremer Bank		1.93	2 Transactions	
122 DEPT Total:		1.93	Planning & Zoning	1 Vendors 2 Transactions
200 DEPT			Enforcement	
89991 Bremer Bank				
01-200-000-0000-6231		35.94	Warr Nbr 39959 04/27/2012	Services & Labor (Incl Contracts)
01-200-000-0000-6405		23.44	Warr Nbr 39890 04/27/2012	Office Supplies
01-200-000-0000-6405		2.23	Warr Nbr 40003 04/27/2012	Office Supplies
01-200-000-0000-6405		0.57	Warr Nbr 40003 04/27/2012	Office Supplies

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1 General Fund

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
	01-200-000-0000-6610	55.48	Warr Nbr 39991 04/27/2012		Equipment & Radios
89991	Bremer Bank	117.66	5 Transactions		
200	DEPT Total:	117.66	Enforcement	1 Vendors	5 Transactions
252	DEPT		Corrections		
89991	Bremer Bank				
	01-252-000-0000-6405	23.44	Warr Nbr 39890 04/27/2012		Office & Computer Supplies
	01-252-000-0000-6420	0.82	Warr Nbr 39989 04/27/2012		Kitchen Supplies
	01-252-252-0000-5872	150.88	Receipt Nbr 1972 04/23/2012		Phone Card Prisoner Welfare(Taxable)
	01-252-252-0000-5885	12.96	Receipt Nbr 1960 04/06/2012		Commissary Sales Taxable
89991	Bremer Bank	188.10	4 Transactions		
252	DEPT Total:	188.10	Corrections	1 Vendors	4 Transactions
520	DEPT		Parks		
89991	Bremer Bank				
	01-520-000-0000-5510	3.09	Receipt Nbr 866 04/04/2012		Co Parks Campground Fees
	01-520-000-0000-5510	6.18	Receipt Nbr 866 04/04/2012		Co Parks Campground Fees
	01-520-000-0000-5510	0.77	Receipt Nbr 868 04/05/2012		Co Parks Campground Fees
	01-520-000-0000-5510	3.09	Receipt Nbr 870 04/06/2012		Co Parks Campground Fees
	01-520-000-0000-5510	1.54	Receipt Nbr 873 04/19/2012		Co Parks Campground Fees
	01-520-000-0000-5510	7.72	Receipt Nbr 873 04/19/2012		Co Parks Campground Fees
	01-520-000-0000-5510	1.54	Receipt Nbr 874 04/19/2012		Co Parks Campground Fees
	01-520-000-0000-5510	1.54	Receipt Nbr 874 04/19/2012		Co Parks Campground Fees
	01-520-000-0000-5510	1.54	Receipt Nbr 874 04/19/2012		Co Parks Campground Fees
	01-520-000-0000-5510	1.54	Receipt Nbr 875 04/25/2012		Co Parks Campground Fees
	01-520-000-0000-6406	40.44	Warr Nbr 39907 04/27/2012		Field Supplies
	01-520-000-0000-5510	2.57-	sales tax overpay	Rec.864	Co Parks Campground Fees
	01-520-000-0000-5510	0.43-	sales tax adjustment	Rec.864	Co Parks Campground Fees
89991	Bremer Bank	65.99	13 Transactions		
520	DEPT Total:	65.99	Parks	1 Vendors	13 Transactions
1	Fund Total:	562.97	General Fund		81 Transactions

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 3 Road & Bridge

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
0 DEPT				Undesignated
89991 Bremer Bank				
03-000-000-0000-5855		3.44		Receipt Nbr 605 04/02/2012
03-000-000-0000-5855		5.37		Receipt Nbr 605 04/02/2012
03-000-000-0000-5855		6.43		Receipt Nbr 605 04/02/2012
03-000-000-0000-5855		0.90		Receipt Nbr 606 04/02/2012
03-000-000-0000-5855		1.93		Receipt Nbr 1383 04/02/2012
03-000-000-0000-5855		1.93		Receipt Nbr 1384 04/02/2012
03-000-000-0000-5855		10.31		Receipt Nbr 608 04/12/2012
03-000-000-0000-5855		3.86		Receipt Nbr 608 04/12/2012
03-000-000-0000-5855		3.86		Receipt Nbr 609 04/17/2012
03-000-000-0000-5855		0.13		Receipt Nbr 609 04/17/2012
03-000-000-0000-5855		1.93		Receipt Nbr 1385 04/19/2012
03-000-000-0000-5855		1.93		Receipt Nbr 1386 04/19/2012
03-000-000-0000-5855		1.93		Receipt Nbr 1387 04/19/2012
03-000-000-0000-5855		6.43		Receipt Nbr 610 04/24/2012
03-000-000-0000-5855		3.86		Receipt Nbr 610 04/24/2012
03-000-000-0000-5855		1.93		Receipt Nbr 1388 04/25/2012
03-000-000-0000-5855		1.93		Receipt Nbr 1389 04/25/2012
03-000-000-0000-5855		1.93		Receipt Nbr 876 04/27/2012
89991 Bremer Bank		60.03		18 Transactions
0 DEPT Total:		60.03		Undesignated 1 Vendors 18 Transactions
301 DEPT				R&B Administration
89991 Bremer Bank				
03-301-000-0000-6400		2.06		Warr Nbr 39706 04/13/2012
03-301-000-0000-6400		1.38		Warr Nbr 39706 04/13/2012
89991 Bremer Bank		3.44		2 Transactions
301 DEPT Total:		3.44		R&B Administration 1 Vendors 2 Transactions
302 DEPT				R&B Engineering/Construction
89991 Bremer Bank				
03-302-000-0000-6449		54.14		Warr Nbr 39753 04/13/2012
89991 Bremer Bank		54.14		1 Transactions

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 3 Road & Bridge

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
		<u>Amount</u>			
302	DEPT Total:		R&B Engineering/Construction	1 Vendors	1 Transactions
		54.14			
303	DEPT		R&B Highway Maintenance		
	8410 Bremer Bank				
	03- 303- 000- 0000- 6513	348.60	April Diesel Tax		Motor Fuel & Lubricants
	8410 Bremer Bank	348.60		1 Transactions	
	89991 Bremer Bank				
	03- 303- 000- 0000- 6521	11.78	Warr Nbr 39907 04/27/2012		Maintenance Supplies
	03- 303- 000- 0000- 6513	702.00	April sales tax		Motor Fuel & Lubricants
	89991 Bremer Bank	1,062.38		2 Transactions	
303	DEPT Total:	1,062.38	R&B Highway Maintenance	2 Vendors	3 Transactions
307	DEPT		R&B Capital Infrastructure		
	89991 Bremer Bank				
	03- 307- 000- 0000- 6260	28.36	Warr Nbr 39699 04/13/2012		Professional Services
	89991 Bremer Bank	28.36		1 Transactions	
307	DEPT Total:	28.36	R&B Capital Infrastructure	1 Vendors	1 Transactions
3	Fund Total:	1,208.35	Road & Bridge		25 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
400 DEPT		Public Health Department		
89991 Bremer Bank				
05- 400- 430- 0408- 6405	3.48	Warr Nbr 722 04/12/2012		Supplies- Computer/Office/Meeting
05- 400- 440- 0410- 6405	0.67	Warr Nbr 729 04/26/2012		Supplies- Computer/Office/Meeting
05- 400- 440- 0410- 6625	1.89	Warr Nbr 729 04/26/2012		Furniture, Fixtures, Etc.
05- 400- 440- 0410- 6625	1.89	Warr Nbr 729 04/26/2012		Furniture, Fixtures, Etc.
89991 Bremer Bank	7.93		4 Transactions	
400 DEPT Total:	7.93	Public Health Department	1 Vendors	4 Transactions
420 DEPT		Income Maintenance		
89991 Bremer Bank				
05- 420- 600- 4800- 6405	1.78	Warr Nbr 729 04/26/2012		Supplies- Computer/Office/Meeting
05- 420- 600- 4800- 6625	13.50	Warr Nbr 729 04/26/2012		Office & Other Equipment
05- 420- 600- 4800- 6625	5.00	Warr Nbr 729 04/26/2012		Office & Other Equipment
05- 420- 600- 4800- 6625	5.00	Warr Nbr 729 04/26/2012		Office & Other Equipment
05- 420- 640- 4800- 6625	13.51	Warr Nbr 729 04/26/2012		Office & Other Equipment
89991 Bremer Bank	38.79		5 Transactions	
420 DEPT Total:	38.79	Income Maintenance	1 Vendors	5 Transactions
430 DEPT		Social Services		
89991 Bremer Bank				
05- 430- 700- 4800- 6405	2.36	Warr Nbr 729 04/26/2012		Supplies- Computer/Office/Meeting
05- 430- 700- 4800- 6625	13.50	Warr Nbr 729 04/26/2012		Office & Other Equipment
05- 430- 700- 4800- 6625	13.50	Warr Nbr 729 04/26/2012		Office & Other Equipment
05- 430- 700- 4800- 6625	13.50	Warr Nbr 729 04/26/2012		Office & Other Equipment
05- 430- 700- 4800- 6625	6.62	Warr Nbr 729 04/26/2012		Office & Other Equipment
05- 430- 700- 4800- 6625	6.62	Warr Nbr 729 04/26/2012		Office & Other Equipment
89991 Bremer Bank	56.10		6 Transactions	
430 DEPT Total:	56.10	Social Services	1 Vendors	6 Transactions
5 Fund Total:	102.82	Health & Human Services		15 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			Undesignated		
	4580 Mn Dept Of Finance					
	09-000-000-0000-2022		160.00	April Birth		Birth/Death Surcharges
	09-000-000-0000-2022		332.00	April Death		Birth/Death Surcharges
	09-000-000-0000-2024		120.00	April Children's		St Share Of Birth Cert.- Children
	09-000-000-0000-2031		22.50	April Torrens		Real Estate Assurance (Was 5874 And 627
	09-000-000-0000-2031		163.50	April Tax Forfeited		Real Estate Assurance (Was 5874 And 627
	09-000-000-0000-2036		5,166.00	April State General Fund		Recording Surcharges (Was 5871 & 6281)
	09-000-000-0000-2036		400.00	April Legislative Surcharge		Recording Surcharges (Was 5871 & 6281)
	4580 Mn Dept Of Finance		6,364.00	7 Transactions		
	3375 Mn Dept Of Health					
	09-000-000-0000-2027		595.00	April State Well		State Well Cert Fees (Was 5097 & 6203)
	3375 Mn Dept Of Health		595.00	1 Transactions		
0	DEPT Total:		6,959.00	Undesignated	2 Vendors	8 Transactions
9	Fund Total:		6,959.00	State		8 Transactions

DKB1
 5/16/12 9:20AM
 10 Trust

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
				<u>On Behalf of Name</u>
921 DEPT			Co. Development	
89991 Bremer Bank				
10- 921- 000- 0000- 6405		10.34	Warr Nbr 39842 04/13/2012	Office Supplies
10- 921- 000- 0000- 6405		2.35	Warr Nbr 39842 04/13/2012	Office Supplies
89991 Bremer Bank		12.69	2 Transactions	
921 DEPT Total:		12.69	Co. Development	1 Vendors 2 Transactions
923 DEPT			Forfeited Tax Sales	
89991 Bremer Bank				
10- 923- 000- 0000- 6311		14.31	April Maps sales tax	Sales Tax
89991 Bremer Bank		14.31	1 Transactions	
923 DEPT Total:		14.31	Forfeited Tax Sales	1 Vendors 1 Transactions
10 Fund Total:		27.00	Trust	3 Transactions

DKB1
 5/16/12 9:20AM
 11 Forest Development

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
925	DEPT		Reforestation		
89991	Bremer Bank				
	11- 925- 000- 0000- 6406		4.60 Warr Nbr 39907 04/27/2012		Field Supplies
	11- 925- 000- 0000- 6590		5.41 Warr Nbr 39863 04/27/2012		Repair & Maintenance Supplies
	11- 925- 000- 0000- 6312		0.31- April sales tax adjustment		Sales Tax Adjustment
89991	Bremer Bank		9.70	3 Transactions	
925	DEPT Total:		9.70 Reforestation	1 Vendors	3 Transactions
11	Fund Total:		9.70 Forest Development		3 Transactions

DKB1
 5/16/12 9:20AM
 19 Long Lake Conservation C

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT		LLCC Administration		
89991	Bremer Bank				
	19- 521- 000- 0000- 5885		25.94	Receipt Nbr 775 04/11/2012	Commissary Sales Taxable
	19- 521- 000- 0000- 5885		21.36	Receipt Nbr 779 04/18/2012	Commissary Sales Taxable
	19- 521- 000- 0000- 5885		5.46	Receipt Nbr 780 04/25/2012	Commissary Sales Taxable
89991	Bremer Bank		52.76	3 Transactions	
521	DEPT Total:		52.76	LLCC Administration	1 Vendors 3 Transactions
19	Fund Total:		52.76	Long Lake Conservation Center	3 Transactions
	Final Total:		8,922.60	26 Vendors	138 Transactions

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	562.97	General Fund
3	1,208.35	Road & Bridge
5	102.82	Health & Human Services
9	6,959.00	State
10	27.00	Trust
11	9.70	Forest Development
19	52.76	Long Lake Conservation Center
All Funds	8,922.60	Total

Approved by,

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DKB1

5/16/12

11:13AM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Print List in Order By: 2

- 1 - Fund (Page Break by Fund)
- 2 - Department (Totals by Dept)
- 3 - Vendor Number
- 4 - Vendor Name

Auditor Warrants
 Remaining Gas Tax

Explode Dist. Formulas: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D

- D - Detailed Audit List
- S - Condensed Audit List

Save Report Options?: N

DKB1
5/16/12 11:13AM
12 Agency

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name <u>Account/Formula</u>	Rpt <u>Accr</u>	Amount	Warrant Description <u>Service Dates</u>	Invoice # <u>Paid On Bhf #</u>	Account/Formula Description <u>On Behalf of Name</u>
931	DEPT			Towns		
7002	Town Of Balsam Treasurer 12- 931- 103- 0000- 2045		3,096.76	Gas Tax		Payable To Balsam Twp
7002	Town Of Balsam Treasurer		3,096.76		1 Transactions	
7006	Town Of Farm Island Treasurer 12- 931- 107- 0000- 2045		21,459.26	Gas Tax		Payable To Farm Island Twp
7006	Town Of Farm Island Treasurer		21,459.26		1 Transactions	
7009	Town Of Haugen Treasurer 12- 931- 110- 0000- 2045		7,087.48	Gas Tax		Payable To Haugen Twp
7009	Town Of Haugen Treasurer		7,087.48		1 Transactions	
7016	Town Of Libby Treasurer 12- 931- 118- 0000- 2045		3,387.32	Gas Tax		Payable To Libby Twp
7016	Town Of Libby Treasurer		3,387.32		1 Transactions	
7031	Town Of Turner Treasurer 12- 931- 132- 0000- 2045		5,573.27	Gas Tax		Payable To Turner Twp
7031	Town Of Turner Treasurer		5,573.27		1 Transactions	
7033	Town Of Wagner Treasurer 12- 931- 134- 0000- 2045		9,174.36	Gas Tax		Payable To Wagner Twp
7033	Town Of Wagner Treasurer		9,174.36		1 Transactions	
7034	Town Of Waukenabo Treasurer 12- 931- 135- 0000- 2045		8,974.71	Gas Tax		Payable To Waukenabo Twp
7034	Town Of Waukenabo Treasurer		8,974.71		1 Transactions	
7035	Town Of Wealthwood Treasurer 12- 931- 136- 0000- 2045		7,421.58	Gas Tax		Payable To Wealthwood Twp
7035	Town Of Wealthwood Treasurer		7,421.58		1 Transactions	
7038	Town Of Workman Treasurer 12- 931- 139- 0000- 2045		7,831.10	Gas Tax		Payable To Workman Twp
7038	Town Of Workman Treasurer		7,831.10		1 Transactions	
931	DEPT Total:		74,005.84	Towns	9 Vendors	9 Transactions

DKB1
5/16/12 11:13AM
12 Agency

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12	Fund Total:		Agency		9 Transactions
	Final Total:		9 Vendors	9 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	12	74,005.84	Agency
	All Funds	74,005.84	Total

Approved by,

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Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners

Date: 5/16/12

Via: Patrick Wussow, County Administrator

From: LAND DEPT

Title of Item:

Upgrade/Repair Electric Hook-ups - BERGLUND PARK

Requested Meeting Date: 5/22 Estimated Presentation Time: _____

Presenter: MARK JAWORS

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 1-520-5252
- Expenditure line account # for this item is: 1-520-6360

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Mark Jacobs

From: Mark Jacobs [mjacobs@co.aitkin.mn.us]
Sent: Wednesday, May 16, 2012 8:10 AM
To: 'Patrick Wussow'
Cc: 'Sue Bingham'; 'Mark Jacobs'
Subject: Electric Hook-ups - Berglund Park


To: County Board
CC: County Administrator

Bids were opened on May 15 for upgrading and expanding the electric hook-ups to campsites at Berglund Park in Palisade. Currently 4 of the 9 campsites have electric hook-ups and they are outdated. This project will expand hook-ups to all sites and upgrade the boxes to accommodate modern RV's. With the opening of the new ATV trail segments I expect usage to increase substantially at this park.

The quotes are as follows...

- Boyd Electric – Aitkin, MN = \$12,165.00
- Nordean Electric – Aitkin, MN = \$12,089.00
- A&M Electric – Tamarack, MN = \$11,054.85

I recommend accepting the low bid from A & M Electric.

Thanks. 

Mark Jacobs
Land Commissioner
Aitkin County Land Department
209 2nd St. NW Room #206
Aitkin, MN 56431
P: 218-927-7367
F: 218-927-7249

This transmission (the e-mail and all attachments) is confidential and intended solely for the use of the addressee(s). If you have received this transmission in error, please notify the sender by reply and delete this transmission immediately. Any unauthorized distribution, or copying of this transmission, or misuse or wrongful disclosure of information contained in it, is strictly prohibited. The information contained in this document is provided on an as-is basis and does not constitute a binding legal contract or receipt for services.



Aitkin County Land Department

209 2nd St. NW Room 206
Aitkin, MN 56431

218-927-7364

May 1, 2012

Request for Quotes

Project Description:

The project is to replace and/or add electricity to 9 sites in Berglund Park Campground in Palisade, Minnesota. Four campsites currently have electricity with 30 and 20 amp receptacles but need to be replaced with the new specifications. The electricity needs to be provided to all 9 campsites in a prefabricated covered pedestal with 50/30/20 amp receptacles with individual breakers for each pedestal. The new panel box will be located in the campground pavilion next to the existing box. All wiring will be installed following applicable state and federal regulations including National Electric Code Section 551 G. The quoted price should include all work from start to finish, including all clean-up work and site rehabilitation.

See attached map for further detail:

Quotes are due to the Aitkin County Land Department by May 15th, 2012 at 2:00PM

The project is to be completed by: **August 1st, 2012.**

Quote Price: _____

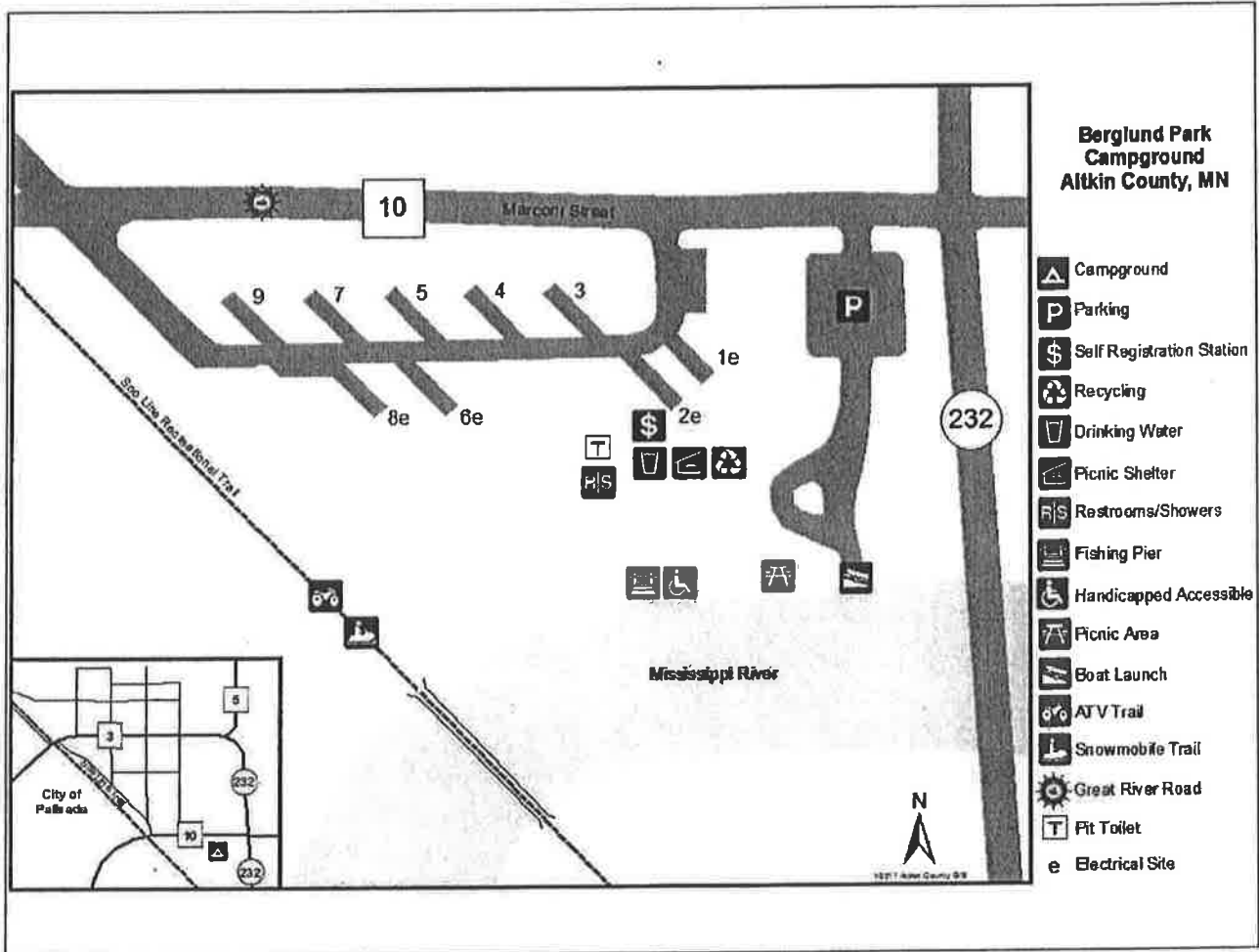
Contractor Name: _____

Contractor phone number and address: _____

An Equal Opportunity Employer

Fax - 218-927-7249

e-mail: acld@co.aitkin.mn.us



Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5/16/12

Via: Patrick Wussow, County Administrator

From: Land Dept

Title of Item: Public Meeting - Land Exchange

Requested Meeting Date: 5/22 Estimated Presentation Time: _____

Presenter: M. JAWBS

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by resolution (attach draft resolution)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 22, 2012

By Commissioner: xx

052212-0xx

Set Public Hearing Date – Land Exchange

WHEREAS, under Minnesota Statute 94.344, County Administered tax forfeited lands “Class B lands” may, by resolution of the County Board in which the land is situated and with the unanimous approval of the Land Exchange Commission, be exchanged for land of the United States or privately owned land in the same County, and

WHEREAS, a proposal for a Class “B” land exchange has been received from Jeff Hawkinson of 16045 478th Lane Tamarack, Mn 55787 and Greg Maas of 15048 472nd St. Tamarack, Mn. 55787 for exchanging the following Class “B” land: NE-NW and SW-SW Sec 14 Township 45 Range 22 for his property: W ½-NW Sec 22 Twp 45 Range 22, and

WHEREAS, before giving the final approval on any exchange of Class B land, the County Board shall hold a public hearing thereon to classify and approve the properties involved in the transaction.

BE IT THEREFORE RESOLVED, that the date of August 14, 2012 at 10:00 AM be set aside for a hearing on the preceding Class B land exchange.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 22nd day of May A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 22nd day of May A.D., 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5/16/12
Via: Patrick Wussow, County Administrator
From: Mike Dangers, County Assessor

Title of Item: Tax Court Update
Requested Meeting Date: May 22, 2012 Estimated Presentation Time: 10 min
Presenter: Mike Dangers

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)



**OFFICE OF
AITKIN COUNTY ASSESSOR**
209 2nd ST N.W. Room 111
AITKIN, MINNESOTA 56431
Phone: 218/927-7327 – Fax: 218/927-7379
assessor@co.aitkin.mn.us

MEMO

May 16, 2012

To: County Board of Commissioners

From: Mike Dangers, County Assessor

Re: Tax Court Update

The filing deadline for 2012 payable petitions recently passed. There are seven new cases involving UPM (Blandin Paper) and a residential property in Shamrock Township. The UPM cases are regarding the same properties as in the 2011 payable petitions. The 2011 payable petitions with UPM are still in litigation at this time.

The 2011 payable case involving a residential property in Hazelton Township was recently settled. This settlement was reached before the case went to trial.

Please contact me with any questions at (218) 927-7340.

UPM Blandin Paper Parcel List - 2012 Payable Tax Court Petition

PARCELNBR	SECTION	DEEDEDACRES	2011 Asmt EMV	2012 Payable Taxes
06-0-009500	6	40	\$ 56,200	\$ 384
06-0-010301	6	20	\$ 28,800	\$ 198
06-0-010400	6	40	\$ 56,200	\$ 384
06-0-010600	6	40	\$ 56,200	\$ 384
06-0-010700	6	40	\$ 57,600	\$ 394
06-0-010800	7	39	\$ 54,700	\$ 374
06-0-010900	7	40	\$ 51,800	\$ 354
06-0-011000	7	40	\$ 54,700	\$ 374
06-0-011100	7	40	\$ 54,000	\$ 370
06-0-011300	7	40	\$ 54,400	\$ 372
06-0-011600	7	40	\$ 54,700	\$ 374
06-0-011800	7	40	\$ 54,700	\$ 374
06-0-011900	7	46.77	\$ 61,900	\$ 424
06-0-012000	7	46.92	\$ 67,700	\$ 464
06-0-012100	7	40	\$ 57,600	\$ 394
06-0-013100	8	40	\$ 44,300	\$ 304
06-0-013200	8	40	\$ 43,000	\$ 294
06-0-013600	8	40	\$ 50,200	\$ 344
06-0-048100	30	46	\$ 71,400	\$ 488
12-0-004600	3	40	\$ 53,100	\$ 412
12-0-004700	3	40	\$ 57,600	\$ 448
12-0-005000	3	40	\$ 53,100	\$ 412
12-0-005100	3	40	\$ 49,900	\$ 388
12-0-006100	4	38.46	\$ 49,600	\$ 386
12-0-006200	4	40	\$ 51,100	\$ 396
12-0-006300	4	40	\$ 57,600	\$ 448
12-0-007800	5	40	\$ 60,500	\$ 470
12-0-008200	5	40	\$ 51,000	\$ 396
12-0-008300	5	40	\$ 55,400	\$ 430
12-0-017100	10	40	\$ 33,800	\$ 262
12-0-017200	10	40	\$ 38,000	\$ 296
12-0-018500	11	40	\$ 61,000	\$ 474
12-0-060200	35	40	\$ 30,000	\$ 232
33-0-019300	12	40	\$ 53,400	\$ 378
33-0-019400	12	40	\$ 38,000	\$ 270
33-0-038200	24	40	\$ 54,600	\$ 388
46-0-012900	9	40	\$ 32,400	\$ 234
46-0-013000	9	40	\$ 37,800	\$ 272
46-0-013100	9	40	\$ 31,800	\$ 228
46-0-013200	9	40	\$ 38,800	\$ 280
46-0-014100	9	20	\$ 24,400	\$ 176
46-0-014200	9	20	\$ 24,400	\$ 176
46-0-014300	9	40	\$ 34,100	\$ 246
46-0-014400	9	40	\$ 43,300	\$ 312

UPM Blandin Paper Parcel List - 2012 Payable Tax Court Petition					
PARCELNBR	SECTION		DEEDEDACRES	2011 Asmt EMV	2012 Payable Taxes
46-0-014500	9		40	\$ 54,300	\$ 390
46-0-024300	15		40	\$ 24,500	\$ 176
46-0-025000	16		36.3	\$ 49,800	\$ 358
46-0-025100	16		36.3	\$ 38,500	\$ 276
46-0-025200	16		40	\$ 28,500	\$ 206
46-0-025300	16		40	\$ 38,500	\$ 276
49-0-002500	2		40	\$ 58,500	\$ 404
49-0-005200	4		40	\$ 53,100	\$ 366
49-0-005500	4		27.3	\$ 34,400	\$ 238
49-0-005600	4		40	\$ 54,900	\$ 380
49-0-005700	4		40	\$ 53,600	\$ 370
49-0-005800	4		40	\$ 54,700	\$ 378
49-0-005900	4		40	\$ 54,000	\$ 372
49-0-006000	4		40	\$ 53,600	\$ 370
49-0-006100	4		40	\$ 53,900	\$ 372
49-0-006300	4		40	\$ 57,600	\$ 398
49-0-006400	4		40	\$ 55,400	\$ 382
49-0-006600	5		27.5	\$ 36,400	\$ 252
49-0-006700	5		28.5	\$ 35,000	\$ 242
49-0-006800	5		40	\$ 54,300	\$ 374
49-0-006900	5		40	\$ 54,900	\$ 380
49-0-007000	5		29.5	\$ 37,600	\$ 260
49-0-007100	5		30.5	\$ 42,700	\$ 294
49-0-007200	5		40	\$ 54,700	\$ 378
49-0-007300	5		40	\$ 51,900	\$ 358
49-0-007400	5		40	\$ 53,800	\$ 372
49-0-007500	5		40	\$ 45,700	\$ 316
49-0-007600	5		40	\$ 42,800	\$ 296
49-0-007700	5		40	\$ 40,800	\$ 282
49-0-007800	5		40	\$ 55,800	\$ 386
49-0-007900	5		40	\$ 55,600	\$ 384
49-0-008000	5		40	\$ 41,800	\$ 288
49-0-008100	5		40	\$ 46,900	\$ 324
49-0-008700	6		38.51	\$ 43,400	\$ 300
49-0-008800	6		38.95	\$ 52,200	\$ 360
49-0-008900	6		40	\$ 47,700	\$ 330
49-0-009400	6		40	\$ 51,700	\$ 356
49-0-009500	6		40	\$ 45,700	\$ 316
49-0-009600	6		40	\$ 42,800	\$ 296
49-0-009700	6		40	\$ 46,100	\$ 318
49-0-009800	7		40	\$ 45,700	\$ 316
49-0-009900	7		40	\$ 57,600	\$ 398
49-0-010000	7		40	\$ 57,600	\$ 398
49-0-010100	7		40	\$ 52,700	\$ 364

UPM Blandin Paper Parcel List - 2012 Payable Tax Court Petition

PARCELNBR	SECTION	DEEDEDACRES	2011 Asmt EMV	2012 Payable Taxes		
49-0-010200	7	40	\$ 49,700	\$ 344		
49-0-010500	7	40	\$ 55,400	\$ 382		
49-0-010600	7	40	\$ 57,600	\$ 398		
49-0-010700	7	38.32	\$ 48,800	\$ 336		
49-0-010900	7	40	\$ 49,900	\$ 344		
49-0-011000	7	40	\$ 57,600	\$ 398		
49-0-011100	7	40	\$ 57,600	\$ 398		
49-0-011400	8	40	\$ 31,900	\$ 220		
49-0-011500	8	40	\$ 45,700	\$ 316		
49-0-011600	8	40	\$ 43,700	\$ 302		
49-0-011700	8	40	\$ 45,700	\$ 316		
49-0-011900	8	40	\$ 32,900	\$ 228		
49-0-012000	8	40	\$ 57,600	\$ 398		
49-0-012100	8	40	\$ 51,700	\$ 356		
49-0-012200	8	40	\$ 54,500	\$ 376		
49-0-012300	8	40	\$ 54,500	\$ 376		
49-0-012500	8	40	\$ 54,200	\$ 374		
49-0-012600	8	40	\$ 37,800	\$ 262		
49-0-012700	8	40	\$ 52,700	\$ 364		
49-0-012800	8	40	\$ 47,300	\$ 326		
49-0-013000	9	40	\$ 54,900	\$ 380		
49-0-013100	9	40	\$ 57,600	\$ 398		
49-0-013200	9	40	\$ 50,700	\$ 350		
49-0-013300	9	40	\$ 54,700	\$ 378		
49-0-013400	9	40	\$ 36,500	\$ 252		
49-0-013500	9	40	\$ 48,500	\$ 334		
49-0-013600	9	40	\$ 52,800	\$ 364		
49-0-013700	9	40	\$ 44,800	\$ 310		
49-0-013800	9	40	\$ 51,700	\$ 356		
49-0-013900	9	40	\$ 45,700	\$ 316		
49-0-014000	9	40	\$ 55,300	\$ 382		
49-0-014200	9	40	\$ 55,800	\$ 386		
49-0-014300	9	40	\$ 49,800	\$ 344		
49-0-014500	9	40	\$ 47,700	\$ 330		
49-0-029000	18	40	\$ 50,800	\$ 350		
49-0-029300	18	40	\$ 50,000	\$ 346		
50-0-007000	5	39.87	\$ 60,200	\$ 286		
50-0-007100	5	40	\$ 58,000	\$ 276		
# of parcels=	126	#deeded acres=	4928.7	total value=	\$ 6,168,800	\$ 43,060

To: Chairperson, Aitkin County Board of Commissioners Date: 05/16/2012

From: Sheriff Scott Turner

Title of Item: ARMER Radio System/Pricing

Requested Meeting Date: 05/22/2012 Est. Presentation Time: 30 min

Presenter: Sheriff Scott Turner

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Routine Business
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list)
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation) **(see attached memorandum)**
- What type of expenditure is this? Operating Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No

_____ HR Review

Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list)
 - GeoComm Memorandum Motorola End User Pricing
 - Motorola Console/Paging System Pricing End User Radio List by Discipline
 - VHF Simulcast Radio Tower Sites map Communication Systems Agreement

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW, Room 185
Aitkin, MN 56431

218-927-7435 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

MEMO

TO: Board of Commissioners

DATE: May 15, 2012

FROM: Sheriff Scott Turner

RE: Radio System

After years of planning at both the state and local level, the time has come when the ARMER sites in Aitkin County are all up and on line. The time has also come when Aitkin County must take some action to ensure compliance with the FCC narrow band deadline of December 31, 2012.

If you recall, sometime in the past, the Aitkin County Board set aside some money (I believe the figure was 3.3 million dollars) to accomplish this project. That figure represented the amount that was determined by GeoComm to meet the needs of Aitkin County following an assessment of the radio system, the anticipated needs and the existing radios in use by the users of the Aitkin County radio system.

At the March 8, 2011, meeting of the Aitkin County Board of Commissioners, GeoComm was hired to provide project management services for the migration to the ARMER system and the updating of the simulcast paging system for the emergency response community. A number of meetings were held with the emergency response community, the Aitkin County Sheriff's Office, GeoComm and the State of Minnesota. The system that we propose going forward with is one that best meets the needs of all the response groups and other users with an eye on the costs associated with the project.

Motorola was the vendor that the State of Minnesota selected after meeting with a number of vendors. All equipment that ties into the ARMER system, by rule, must also come from Motorola. The equipment that is being proposed is Motorola equipment that was priced to Aitkin County based on that process (See discounts noted on pricing summary.)

We are happy to say that due to grant funding that was found to buy some items, changes made to the original system designed for Aitkin County and advances in technology, the

price tag attached to the system being proposed will be far less than the cost of 3.3 million dollars.

The pricing summary (see attachment) is broken into three components: Dispatch Counsel, Simulcast Paging System and End User Radios. I will give a brief explanation of each to help understand what it will do for Aitkin County and why it is needed.

Dispatch Console

The proposal is for the Motorola MCC7500 console. This equipment will be in the Sheriff's Office Dispatch Center (Public Safety Answering Point "PSAP") and will allow us to communicate to law enforcement, fire and EMS responders based in Aitkin County and those similar entities that come into Aitkin County during times of need. This will allow us access to the ARMER network and effectively manage "our" ARMER radios on the system. Three operator stations will also allow for one to be in the Emergency Operations Center (EOC) that will be activated during times of need.

The cost of this dispatch counsel can be borne out of the dedicated E911 funds pursuant to Minnesota statute 403.113.

Aitkin County VHF Simulcast Paging System

The proposal is to co-locate VHF simulcast repeaters on each of the six state towers, the Verizon cellular telephone tower near Jacobson and the Great River Energy tower south of Aitkin. We currently have a repeater on the latter two towers at this time.

This portion of the project will allow us to page out all of the emergency responder groups during times of need. That includes the six fire departments based in Aitkin County, the six first responder units based in Aitkin County and the two ambulance services in Aitkin County. It is the method to engage the emergency response systems. The initial proposal was to co-locate just on the state towers. There was much concern from the emergency response community that this would not provide adequate coverage. It would leave the Jacobson area as it was before we made the investment in that repeater about 4 years ago. Similarly, the absence of a repeater near Aitkin would leave a void in that area as well.

We also changed the repeaters to allow for two-way communication to and from the PSAP. This will allow for all entities, most importantly the smaller entities, to continue to use their existing radios and not have to invest in ARMER radios.

Changes in technology have driven the cost of this system down. Even with the addition of the two repeaters to enhance coverage and the change to duplex repeaters, this cost is less than the original proposal.

End User Radios

The initial proposal included the cost to provide end user radios to all emergency response units. The change in the repeater system, to a degree, negated some of this need. There still is a need which is outlined in the attachments. The need was broken

down by discipline. There were also some grant opportunities along the way which we took advantage of to minimize the cost to Aitkin County taxpayers. The costs associated with the needed end user radios are \$389,848.21.

While the Aitkin County Sheriff's Office took the lead in making this project come to fruition, it is not something that serves only the sheriff's office or law enforcement in general. The entities that benefit from this system upgrade are many. Fire departments, ambulance services, first responder units and Aitkin County Road and Bridge are all included in the entities that benefit from this system.

The costs for the above described components:

Motorola MCC7500 Dispatch Console	-	\$403,870.00
VHF Simulcast Paging System	-	\$819,268.00
End User ARMER Radios	-	\$356,567.42
Total		\$1,579,705.40
(Use of Dedicated 911)		<u>403,870</u>
		\$1,175,835.40

- Costs do not include performance bond
- Of the set-aside 3.3 million, the money needed for the above components would be a little over a third of that amount.
- Additional expenditures will be necessary, but those likely will be minimal
- As the ARMER system progresses, additional entities may want to be part of the system.
- With approval of this contract we would anticipate a go live time for Aitkin County of October/November, 2012.

What are our neighbors doing:

Itasca County – has been on the ARMER system for about three years.

Cass County – went live on the ARMER system on April 17, 2012

Crow Wing County – scheduled to go live this year.

Mille Lacs County – scheduled to go live this summer

Kanabec County - went live on the ARMER system on March 29, 2012

Pine County – set to go on ARMER system yet this year

Carlton County – migrating to the ARMER system – not sure of time frame

St. Louis County - to the ARMER system – not sure of time frame

We look forward to discussing this matter with you at the May 22, 2012 meeting. At that time Rey Freeman from GeoComm will be here to answer any additional questions that you may have. We have also invited members from the emergency response community to be on hand as well. The contract with Motorola has been reviewed by County Attorney Ratz and approved as to form.

If you have any additional questions prior to that time, please do not hesitate to call me.

GeoComm

Date: May 14, 2012

Aitkin County Sheriff's Office
217 – 2nd St NW
Aitkin, MN 56431

Attn: Sheriff Scott Turner

Subject: Motorola Radio System Proposal Review and Contract Award Recommendation

Dear Scott:

Aitkin County has received from Motorola a proposal for the system infrastructure equipment and services required for the county's conversion to the 800 MHz State of Minnesota ARMER radio communications network. This proposal was based on the Statement Of Requirements (SOR) document that was prepared by GeoComm and submitted to Motorola, identifying Aitkin County's specific system needs.

The major categories of equipment included in this proposal are the following:

- Dispatcher radio control consoles
- VHF Repeater and Simulcast Paging system for Fire/EMS alerting and communications
- 800 MHz mobile and portable radios for law, fire and EMS agencies

Included in the proposal are numerous related items required for a complete and operational radio system. The proposal from Motorola also includes the installation and programming services needed to ensure the equipment is installed, fully operational, and properly maintained.

The equipment, installation, services, and other details of the Motorola proposal are in compliance with the project's requirements, and will meet the radio communications needs of the County and county agencies.

Overview

The purpose of this RFP process was to establish a contract with Motorola to supply, install and maintain the radio system equipment required for Aitkin County public safety agencies. Motorola's responsibility will include supplying and installing all hardware, software and equipment for the radio system project. A summary of the pricing received from Motorola is shown below, along with the budgeted project costs:

Equipment Item	Motorola	Project Budget
PSAP Console Equipment & Services	\$387,561	\$425,000
1 st Year Warranty and Maintenance Support	\$ 17,488	Included
(Less Motorola Discount – Console)	(\$ 26,792)	(\$ 25,000)
State of MN Sales Tax (est.)	\$ 25,613	Included
VHF Paging & Interoperability System	\$766,234	\$900,000
1 st Year Warranty and Maintenance Support	\$ 33,612	Included
(Less Motorola Discount – VHF Interop)	(\$ 32,225)	(\$ 25,000)
State of MN Sales Tax (est.)	\$ 51,647	Included
Motorola System Cost Total	\$1,223,138	\$1,275,000
800 MHz Mobile Radios	\$261,139.75	\$483,366
800 MHz Portable Radios	\$ 49,854.67	\$92,335
800 MHz Agency Base Radios	\$ 22,714.00	\$43,999
State of MN Sales Tax	\$ 22,859	\$ 42,604
Motorola 800 MHz Radios Cost Total	\$356,567.42	\$662,304
Grand Total – Motorola Equipment	\$1,579,705.40	\$1,937,304.00

Refer to the Motorola proposal documents for a more detailed review of the proposal costs. Please note that the Motorola proposal did not include State of Minnesota Sales Tax, which will be added to the overall proposal as shown above.

The Motorola proposal also contains a line-item component level review of all hardware and equipment being provided for this project. The Motorola proposal is compliant in all other areas of the project, including:

- Performance Bond (optional, not recommended)
- Insurance Certificate and coverage
- Detailed Equipment List and Pricing
- Warranty
- Inspection Plan

Motorola is the primary equipment and services vendor for the ARMER system throughout Minnesota, and all of the pricing in their proposal is based on an existing State of Minnesota contract. GeoComm has good working relationship with Motorola, and has completed numerous city and county projects with them throughout Minnesota. We are satisfied with Motorola's proposal, and are assured that they have the resources to complete this project.

Aitkin County has selected Granite Electronics of St. Cloud, MN, as the preferred subcontractor to work with Motorola for the installation and maintenance of the new radio system equipment. The costs for Granite to perform this work is included in Motorola's pricing.

Proposal Technical Review

Provided here is a brief overview of the technical elements of Motorola's proposal.

- Dispatch Center Radio Console: Motorola will supply and install a new 4-position MCC7500 IP-based radio console system for the Aitkin County dispatch center, which will replace the existing Motorola Centracom Gold Elite console. The new MCC7500 will provide direct connectivity into the ARMER network via microwave radio link, and allow dispatchers access to all ARMER system functions and capabilities.
- VHF Paging and Interoperability: A new VHF tone-and-voice paging and interoperability system is needed for Aitkin County agencies, and Motorola has proposed a new system which will provide simulcast paging transmitters and repeater stations in eight locations:
 - Aitkin (GRE tower)
 - Glen (ARMER tower)
 - Jacobson (Verizon tower)
 - Lawler (ARMER tower)
 - Logan (ARMER tower)
 - Quadna (ARMER tower)
 - Sandy Lake (ARMER tower)
 - White Pine (ARMER tower)

In addition to the new Simulcast paging and EMS voice system, VHF Interoperability repeaters will be provided to ensure full local connectivity with any agencies continuing the use of VHF radios.

- 800 MHz Mobile and Portable Radios: Aitkin County agencies have been working with the Sheriff's Office to determine an appropriate number of new 800 MHz radios to be purchased for use on the ARMER system. Some radios had already been purchased through various grant opportunities prior to this master proposal from Motorola; however it is the County's intent to purchase the remaining radios needed for Aitkin County agencies, and Motorola has included them in this proposal to the county.

The radios included in this proposal and purchase from Motorola will be used by the Sheriff's office and other law enforcement agencies; fire departments, and the County Highway department.

- Installation Services and Warranty: The Motorola proposal includes all installation and technical services required for a fully operational system. The work conducted for this project will be accomplished by both Motorola technical staff as well as Granite Electronics of St. Cloud, as a certified Motorola subcontractor.

The Motorola proposal also includes a full 1-year warranty, including labor and software support for all equipment supplied for this project. The warranty period will begin when Aitkin County begins "Beneficial Use" of the new system.

In addition to the 1-year warranty provided for the project equipment, Motorola has provided the estimated future annual maintenance costs for the following years after the warranty period. Refer to the Motorola proposal for an overview of these costs.

Microwave Radio and VHF Antenna System Equipment

In an effort to expedite the project design process, as well as obtain some additional cost savings, there are some radio system components that were not included in the proposal from Motorola, which includes the following:

- Microwave radio links between the Aitkin PSAP, Aitkin/GRE tower site, and Jacobsen tower site (equipment, installation and FCC licensing)
- Antennas, transmission lines, grounding and lightning protection hardware and installation for all VHF system equipment
- Antennas and cabling for 800 MHz RF control stations at the dispatch center in Aitkin
- Programming and installation of mobile and portable radios

This equipment will be purchased directly through Granite Electronics (St Cloud, MN). It is less expensive to purchase this equipment directly rather than working through Motorola, which would typically be subcontracted or purchased via third party vendors.

These items and other project costs are not included in the Motorola pricing table shown on the previous page, but are included in the master project budget. The estimated total cost for these items is approximately \$330,000, which again have been included in the master project budget. We will provide a revised master project budget once the final pricing is received for these items.

Project Budget:

The estimated total budget after revisions in August of 2011 for the radio system project was approximately \$2,132,000, after all elements were incorporated. The proposed pricing from Motorola is competitive, and is well within the project budget.

Note also the grants that have been received by Aitkin County towards system infrastructure equipment have reduced the overall project costs.

The contract for this project will require the County to provide a 25% initial payment upon contract signing, which would result in a payment of approximately \$382,808.

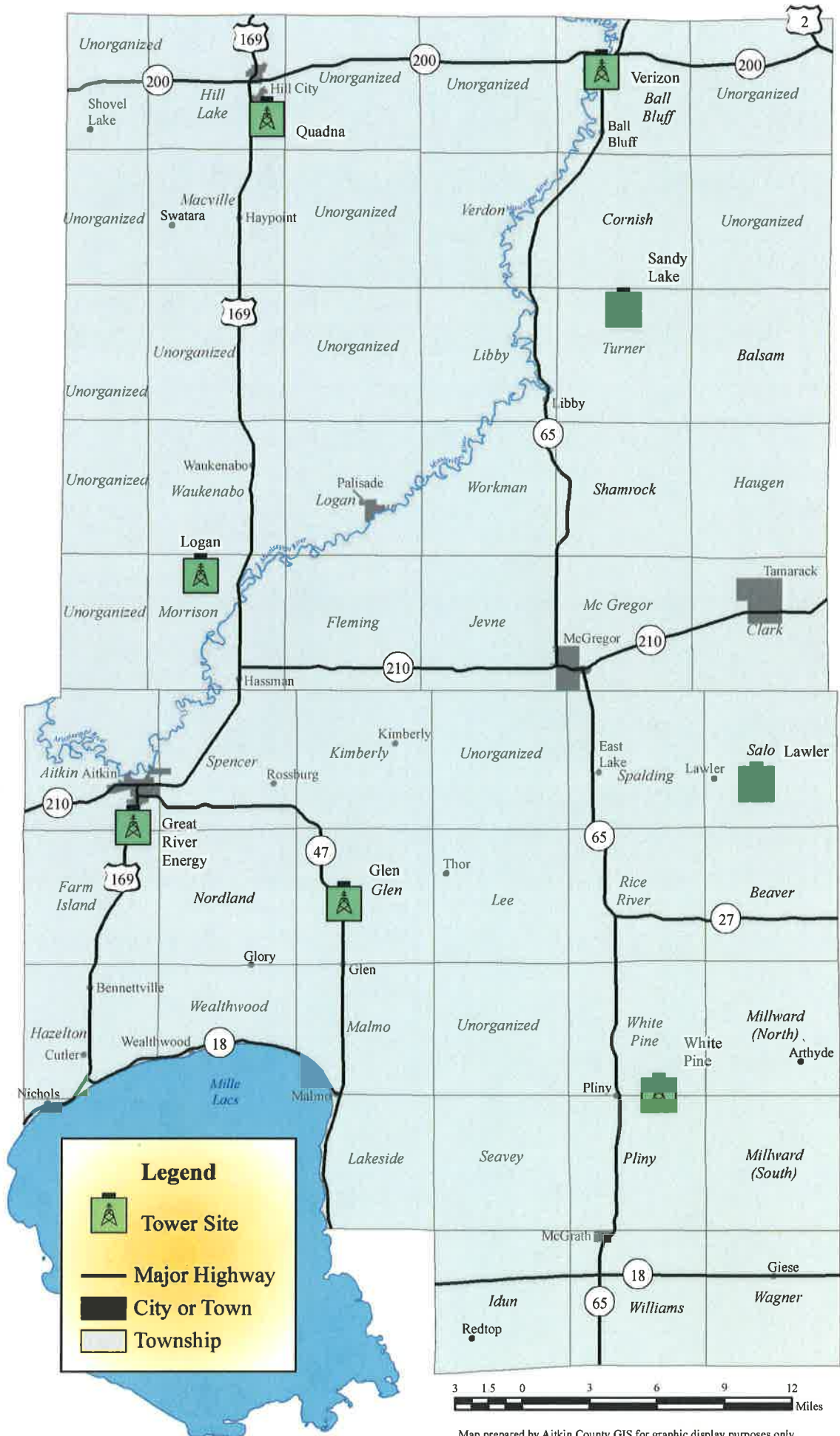
Recommendation:

Motorola has submitted to Aitkin County a proposal for equipment and services that meets the needs of the County, and the pricing of this proposal is well within the budget established for the project. We recommend that Aitkin County establish a contract with Motorola for this equipment with the identified costs for this project.

Sincerely



VHF Simulcast Radio Tower Sites



SCOTT A. TURNER

SHERIFF OF AITKIN COUNTY

217 Second Street NW, Suite 185
Aitkin, MN 56431

As of May 9, 2012

Fire Service	Needed			Purchased			To be Purchased		
	Mobiles	Portables	Base Station	Mobiles	Portables	Base Station	Mobiles	Portables	Base Station
Aitkin	10	15					10	15	
Hill City	4	6	1		6		4	0	1
Jacobson	2	3	1				2	3	1
McGrath	4	3	1				4	3	1
McGregor	9	10	1	2			7	10	1
Palisade	6	4	1				6	4	1
Total Fire Service	35	41	5	2	6		33	35	5

Law Enforcement	Purchased			Needed					
	Mobiles	Portables	Base Station	Mobiles	Portables	Base Station			
Aitkin Co Sheriff	22	22		4	22		18	0	
Aitkin Police Dept	2	6			6		2	0	
Hill City Police Dept	2	2			2		2	0	
McGregor Police Dept	1	2			2		1	0	

Emergency Management	1	6			6		1	0	
Corrections	2	4			4		2	0	
Probation		2						2	
Total Law Enforcement	30	44		4	42		26	2	

Road and Bridge	Purchased			Needed					
	Mobiles	Portables	Base Station	Mobiles	Portables	Base Station			
Aitkin County	49	4			49		49	4	
Total Road and Bridge	49	4			49		49	4	



Exhibit B: Pricing Summary Aitkin County, MN - MCC7500 Console Project

Equipment Description	Sale Price
MCC 7500 Console System- Equipment Price :	\$ 214,775.00

The site equipment addressed in Exhibit C-2: Equipment List includes:

- * (3) MCC 7500 Console Operator positions in Dispatch with Console "Spares"
 - (2) Speakers per Position - (2) Headset Jacks
 - (1) Gooseneck Microphone
- * (1) MCC 7500 Console Operator "Patch" position in Equipment Room
- * (2) each; Rack-Mounted Routers & Rack-Mounted Switches
- * (4) Conventional Channel Gateways (CCGW)
- * (2) 7.0 foot Equipment Racks
- * (4) XTL5000 Consolettes (Backup or Logging)
- * (3) MC2500 Digital Desk Sets
- * (1) KVL4000 Unit - **DES**

Aitkin County is responsible for providing monitors for all console positions. plus the Services listed below. Year 2012 Installation.

Project Services:		
Project Management:	\$ 27,963.00	
Engineering & Testing:	\$ 16,659.00	
System Technologist Programming & Optimization:	\$ 27,355.00	
CCSi/Staging:	\$ 10,634.00	
Subcontractor Installation:	\$ 77,264.00	
Console Operator & Supervisor Training:	\$ 8,656.00	
Documentation:	\$ 4,255.00	
System Integration/Project Management Services Total:	\$ 172,786.00	\$ 172,786.00
(See Below) 1st Year Warranty Services:	\$ 17,488.00	\$ 17,488.00
Performance Bond:	\$ 3,026.00	\$ 3,026.00
Freight:	Included	Included
(See NOTE 3 Below) GOLD ELITE CONSOLE TRADE-IN CREDIT:	\$	(15,000.00)
LESS - SYSTEM DISCOUNT (NOTE 3):	\$	(11,792.00)
AITKIN COUNTY - MCC7500 CONSOLE PROJECT - SUBTOTAL:	\$	381,283.00

* NOTE 1: The Grand Total shown above does not include MN Sales Tax or any other applicable local, state or federal taxes.

* NOTE 2: If a Performance Bond is not required, the price of the Performance Bond shown above may be deducted from the Grand Total shown above.

* NOTE 3: For the Trade-In Credit to apply, Aitkin County must execute a contract with Motorola by no later than May 30, 2012. Aitkin County is offered a \$5,000 per Gold Elite Operator Position Trade-In for a total of \$15,000.00.

1st Year Warranty Services

- * Technician Dispatch
- * On-Site Infrastructure Response (7x24x365)
- * Dial-In Technical Support
- * Infrastructure Repair w/ Advance Replacement
- * Annual Preventative Maintenance Check

The services shown above are included in the 1st Year Warranty and Granite Electronics, a Motorola Service Provider (MSP), acceptable to ARMER/MnDOT, will be used in conjunction with the Motorola System Monitoring Center in Schaumburg, IL and our Field Service Organization and System Technologists.

Aitkin County, MN - VHF Simulcast Paging System



Exhibit B: Pricing Summary

Equipment Description	Sale Price
VHF Interop Repeaters - Equipment Price:	\$ 16,900.00
The site equipment addressed in Exhibit C-2: Equipment List includes: One (1) MTR3000 VHF repeater at the Quadna site	
8-Site, 1-Channel VHF Simulcast Paging System - Equipment Price:	\$ 522,906.00
The site equipment addressed in Exhibit C-2: Equipment List includes: * (8) VHF GTR8000 Simulcast Paging Stations (1 per paging site) * (8) TRAK GPS Units (1 per paging site) * (1) MLC8000 Comparator located at the Glen ARMER site (Paging Prime Site)	
EQUIPMENT PRICE:	\$ 539,806.00

plus the Services listed below. Year 2012 Installation.

Project Services:		
Project Management:	\$ 30,356.00	
Engineering & Testing:	\$ 16,168.00	
System Technologist Programming & Optimization:	\$ 29,696.00	
CCSI/Staging:	\$ 25,700.00	
Subcontractor Installation:	\$ 119,889.00	
Documentation:	\$ 4,619.00	
System Integration/Project Management Services Total:	\$ 226,428.00	\$ 226,428.00
(See Below) 1st Year Warranty Services:	\$ 33,612.00	\$ 33,612.00
Performance Bond:	\$ 5,076.00	\$ 5,792.00
Freight:	Included	Included
LESS: SYSTEM DISCOUNT (NOTE 4):		\$ (32,225.00)

AITKIN COUNTY - VHF SIMULCAST PAGING SYSTEM - SUBTOTAL:	\$ 773,413.00
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AITKIN COUNTY PROJECT - GRAND TOTAL:	\$ 1,154,696.00
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*** NOTE 4: For the System Discount to apply, Aitkin County must execute a contract with Motorola by no later than May 30, 2012.**

1st YEAR WARRANTY SERVICES

- * Technician Dispatch
- * On-Site Infrastructure Response (7x24x365)
- * Dial-In Technical Support
- * Infrastructure Repair w/ Advance Replacement
- * Annual Preventative Maintenance Check

The services shown above are included in the 1st Year Warranty and Granite Electronics, a Motorola Service Provider (MSP), acceptable to ARMER/MnDOT, will be used in conjunction with the Motorola System Monitoring Center in Schaumburg, IL and our Field Service Organization and System Technologists.

POST-WARRANTY SERVICES: Annual Budgetary Pricing

Gary Ledin, Motorola's Customer Support Manager, will meet with the Aitkin County Project Director prior to the cut-over of the new MCC7500 console positions to discuss Motorola's Post-Warranty Services and pricing. Preliminary Post-Warranty pricing is shown in the proposal document Exhibit D: Preface-1st Year Warranty Service, on Page 13.



MOTOROLA SOLUTIONS, INC.

Date: Apr. 25, 2012

Contract #: 437255

Quote #:

Customer #: 100097760

Prepared By: Chris Lentz

Phone: 612 554 6960

Prepared For: Sheriff Scott Turner
Company: Aitkin County Sheriff's Office
Phone: 218 927 7435
Fax: 218 927 7359

Bill To: Aitkin County Sheriff's Office
Address: 217 Second Street Northwest
Aitkin, MN 56431
Attn: Sheriff Scott Turner

Ship to: Aitkin County Sheriff's Office
Address: 217 Second Street Northwest
Aitkin, MN 56431
Attn: Sheriff Scott Turner

Table with 10 columns: Item #, Qty, Nomenclature, Item Description, Unit List Price, Extended List Price, APC, Disc. %, Unit Bid Price, Extended Bid Price. Section: PORTABLE RADIOS. Rows include items like H66UCD9PW5_N, Q574, Q393, H886AQ, and June 22 Order Incentive.

Table with 10 columns: Item #, Qty, Nomenclature, Item Description, Unit List Price, Extended List Price, APC, Disc. %, Unit Bid Price, Extended Bid Price. Rows include items like H48UCF9PW6_N, Q574, Q393, H886AQ, and June 22 Order Incentive.

Table with 10 columns: Item #, Qty, Nomenclature, Item Description, Unit List Price, Extended List Price, APC, Disc. %, Unit Bid Price, Extended Bid Price. Rows include items like H46UCF9PW6_N, Q574, Q393, Q667, Q58, and June 22 Order Incentive.

TOTAL PORTABLES Total List: \$ 179,722.00 Total Bid: \$ 102,395.96

MOBILE RADIOS

Table with 10 columns: Item #, Qty, Nomenclature, Item Description, Unit List Price, Extended List Price, APC, Disc. %, Unit Bid Price, Extended Bid Price. Rows include items like M28URS9PW1AN, G964, B18, W484, G24, and June 22 Order Incentive.

Table with 10 columns: Item #, Qty, Nomenclature, Item Description, Unit List Price, Extended List Price, APC, Disc. %, Unit Bid Price, Extended Bid Price. Rows include items like M21URM9PW1AN, G442, G444, G806, G51, G361, G67, W22AR, B18, W484, G114, G24, and June 22 Order Incentive.

Table with 10 columns: Item #, Qty, Nomenclature, Item Description, Unit List Price, Extended List Price, APC, Disc. %, Unit Bid Price, Extended Bid Price. Rows include items like M21URM9PW1AN, G442, G444, G806, G51, G361, G67, W22, B18, W484, G114, G193, G24, and June 22 Order Incentive.

TOTAL MOBILES Total List: \$ 384,601.00 Total Bid: \$ 263,971.50

CONTROL STATIONS

Table with 10 columns: Item #, Qty, Nomenclature, Item Description, Unit List Price, Extended List Price, APC, Disc. %, Unit Bid Price, Extended Bid Price. Rows include items like M21URM9PW1AN, G806, G51, G361, W665.

Fire	5	G442	ADD: XTL2500 CONTROL HEAD	292.00	\$	1,460.00	514	25%	\$	219.00	\$	1,095.00
Fire	5	G444	ADD: CONTROL HEAD SOFTWARE		\$	-		25%	\$	-	\$	-
Fire	5	G66	ADD: DASH MOUNT	125.00	\$	625.00	500	25%	\$	93.75	\$	468.75
Fire	5	G89	ADD: NO ANTENNA NEEDED		\$	-		25%	\$	-	\$	-
Fire	5	W382	ADD: CONTROL STATION DESK MICROPHON	169.00	\$	845.00	500	25%	\$	126.75	\$	633.75
Fire	5	G142	DEL: OMIT SPEAKER		\$	-		25%	\$	-	\$	-
Fire	5	G114	ENH: ENHANCED DIGITAL ID DISPLAY	75.00	\$	375.00	500	25%	\$	66.25	\$	281.25
Fire	5	G91	ADD: CONTROL STATION POWER SUPPLY	269.00	\$	1,345.00	500	25%	\$	201.75	\$	1,008.75
Fire	5	G78	ENH: 2 YEAR ENCRYPTION REPAIR SERVICE	137.00	\$	685.00		0%	\$	137.00	\$	685.00
				Total List:	\$	22,120.00				Total Bid:	\$	16,761.25

CONTROL STATIONS w/ ADP

Law	2	M21URM9PW1N	XTL2500 764-870MHZ, 10-35W	1,497.00	\$	2,984.00	514	25%	\$	1,122.75	\$	2,245.50
Law	2	G806	ENH: SOFTWARE ASTRO DIGITAL CAI	515.00	\$	1,030.00	514	25%	\$	386.25	\$	772.50
Law	2	G51	ENH: SOFTWARE SMARTZONE/SINGLESTONE	975.00	\$	1,950.00	514	25%	\$	731.25	\$	1,462.50
Law	2	G361	ADD: P25 TRUNKING SOFTWARE	300.00	\$	600.00	658	25%	\$	225.00	\$	450.00
Law	2	W665	ADD: CONTROL STATION OPERATION	70.00	\$	140.00	500	25%	\$	52.50	\$	105.00
Law	2	G442	ADD: XTL2500 CONTROL HEAD	292.00	\$	584.00	514	25%	\$	219.00	\$	438.00
Law	2	G444	ADD: CONTROL HEAD SOFTWARE		\$	-		25%	\$	-	\$	-
Law	2	G66	ADD: DASH MOUNT	125.00	\$	250.00	500	25%	\$	93.75	\$	187.50
Law	2	G89	ADD: NO ANTENNA NEEDED		\$	-		25%	\$	-	\$	-
Law	2	W382	ADD: CONTROL STATION DESK MICROPHON	169.00	\$	338.00	500	25%	\$	126.75	\$	253.50
Law	2	G142	DEL: OMIT SPEAKER		\$	-		25%	\$	-	\$	-
Law	2	G193	ENH: ADP PRIVACY SOFTWARE ENCRYPTION	10.00	\$	20.00		25%	\$	7.50	\$	15.00
Law	2	G114	ENH: ENHANCED DIGITAL ID DISPLAY	75.00	\$	150.00	500	25%	\$	56.25	\$	112.50
Law	2	G91	ADD: CONTROL STATION POWER SUPPLY	269.00	\$	538.00	500	25%	\$	201.75	\$	403.50
Law	2	G78	ENH: 2 YEAR ENCRYPTION REPAIR SERVICE	137.00	\$	274.00		0%	\$	137.00	\$	274.00
				Total List:	\$	8,868.00				Total Bid:	\$	6,719.50

TOTAL CONTROL STATIONS Total List: \$ 8,868.00 Total Bid: \$ 23,480.75

TOTAL ALL SUBSCRIBERS Total List: \$ 572,191.00 Total Bid: \$ 389,848.21

JAMES P. RATZ
AITKIN COUNTY ATTORNEY
217 SECOND STREET N.W., ROOM 231
AITKIN, MINNESOTA 56431

TELEPHONE (218) 927-7347
TOLL FREE 1-888-422-7347
FAX (218) 927-7365

SENIOR ASSISTANT COUNTY ATTORNEY
LISA ROGGENKAMP RAKOTZ

ASSISTANT COUNTY ATTORNEYS
SARAH WINGE
BENJAMIN M. SMITH
REBECCA A. TRAPP

PARALEGALS
MICHELE J. MOTHERWAY
TAMMY K. SPELDRICH

CRIME VICTIM COORDINATOR
JESSICA L. BROWN
TELEPHONE (218) 927-7446

MEMORANDUM

TO: Scott Turner, Sheriff

FROM: James P. Ratz, County Attorney *JPR*

DATE: 5/7/2012

RE: Review of Communication Systems Agreement

I have reviewed the above-referenced agreement and find it to be appropriate as to form.

JPR:lms

Communications System Agreement

Motorola Solutions, Inc. ("Motorola") and Aitkin County ("Customer") enter into this "Agreement," pursuant to which Customer will purchase and Motorola will sell the System, as described below. Motorola and Customer may be referred to individually as a "Party" and collectively as the "Parties." For good and valuable consideration, the Parties agree as follows:

Section 1 EXHIBITS

The exhibits listed below are incorporated into and made a part of this Agreement. In interpreting this Agreement and resolving any ambiguities, the main body of this Agreement takes precedence over the exhibits and any inconsistency between Exhibits A through E will be resolved in their listed order.

Exhibit A	Motorola "Software License Agreement"
Exhibit B	"Payment Schedule"
Exhibit C	"Technical and Implementation Documents"
C-1	"System Description" dated April 25, 2012
C-2	"Equipment List" dated April 25, 2012
C-3	"Statement of Work" dated April 25, 2012
C-4	"Acceptance Test Plan" or "ATP" dated April 25, 2012
C-5	"Performance Schedule" dated April 25, 2012
Exhibit D	Service Statement(s) of Work and "Service Terms and Conditions" (if applicable)
Exhibit E	"System Acceptance Certificate"

Section 2 DEFINITIONS

Capitalized terms used in this Agreement have the following meanings:

- 2.1. "Acceptance Tests" means those tests described in the Acceptance Test Plan.
- 2.2. "Administrative User Credentials" means an account that has total access over the operating system, files, end user accounts and passwords at either the System level or box level. Customer's personnel with access to the Administrative User Credentials may be referred to as the Administrative User.
- 2.3. "Beneficial Use" means when Customer first uses the System or a Subsystem for operational purposes (excluding training or testing).
- 2.4. "Confidential Information" means any information that is disclosed in written, graphic, verbal, or machine-recognizable form, and is marked, designated, or identified at the time of disclosure as being confidential or its equivalent; or if the information is in verbal form, it is identified as confidential at the time of disclosure and is confirmed in writing within thirty (30) days of the disclosure. Confidential Information does not include any information that: is or becomes publicly known through no wrongful act of the receiving Party; is already known to the receiving Party without restriction when it is disclosed; is or becomes, rightfully and without breach of this Agreement, in the receiving Party's possession without any obligation restricting disclosure; is independently developed by the receiving Party without breach of this Agreement; or is explicitly approved for release by written authorization of the disclosing Party.
- 2.5. "Contract Price" means the price for the System, excluding applicable sales or similar taxes and freight charges.
- 2.6. "Effective Date" means that date upon which the last Party executes this Agreement.
- 2.7. "Equipment" means the equipment that Customer purchases from Motorola under this Agreement. Equipment that is part of the System is described in the Equipment List.

- 2.8. "Force Majeure" means an event, circumstance, or act of a third party that is beyond a Party's reasonable control (e.g., an act of God, an act of the public enemy, an act of a government entity, strikes or other labor disturbances, hurricanes, earthquakes, fires, floods, epidemics, embargoes, war, and riots).
- 2.9. "Infringement Claim" means a third party claim alleging that the Equipment manufactured by Motorola or the Motorola Software directly infringes a United States patent or copyright.
- 2.10. "Motorola Software" means Software that Motorola or its affiliated company owns.
- 2.11. "Non-Motorola Software" means Software that another party owns.
- 2.12. "Open Source Software" (also called "freeware" or "shareware") means software with either freely obtainable source code, license for modification, or permission for free distribution.
- 2.13. "Proprietary Rights" means the patents, patent applications, inventions, copyrights, trade secrets, trademarks, trade names, mask works, know-how, and other intellectual property rights in and to the Equipment and Software, including those created or produced by Motorola under this Agreement and any corrections, bug fixes, enhancements, updates or modifications to or derivative works from the Software whether made by Motorola or another party.
- 2.14. "Software" means the Motorola Software and Non-Motorola Software, in object code format that is furnished with the System or Equipment.
- 2.15. "Specifications" means the functionality and performance requirements that are described in the Technical and Implementation Documents.
- 2.16. "Subsystem" means a major part of the System that performs specific functions or operations. Subsystems are described in the Technical and Implementation Documents.
- 2.17. "System" means the Equipment, Software, and incidental hardware and materials that are combined together into an integrated system; the System is described in the Technical and Implementation Documents.
- 2.18. "System Acceptance" means the Acceptance Tests have been successfully completed.
- 2.19. "Warranty Period" means one (1) year from the date of System Acceptance or Beneficial Use, whichever occurs first.

Section 3 SCOPE OF AGREEMENT AND TERM

- 3.1. **SCOPE OF WORK.** Motorola will provide, install and test the System, and perform its other contractual responsibilities, all in accordance with this Agreement. Customer will perform its contractual responsibilities in accordance with this Agreement.
- 3.2. **CHANGE ORDERS.** Either Party may request changes within the general scope of this Agreement. If a requested change causes an increase or decrease in the cost or time required to perform this Agreement, the Parties will agree to an equitable adjustment of the Contract Price, Performance Schedule, or both, and will reflect the adjustment in a change order. Neither Party is obligated to perform requested changes unless both Parties execute a written change order.
- 3.3. **TERM.** Unless terminated in accordance with other provisions of this Agreement or extended by mutual agreement of the Parties, the term of this Agreement begins on the Effective Date and continues until the date of Final Project Acceptance or expiration of the Warranty Period, whichever occurs last.
- 3.4. **ADDITIONAL EQUIPMENT OR SOFTWARE.** For three (3) years after the Effective Date, Customer may order additional Equipment or Software if it is then available. Each order must refer to this Agreement and must specify the pricing and delivery terms. Notwithstanding any additional or contrary

terms in the order, the applicable provisions of this Agreement (except for pricing, delivery, passage of title and risk of loss to Equipment, warranty commencement, and payment terms) will govern the purchase and sale of the additional Equipment or Software. Title and risk of loss to additional Equipment will pass at shipment, warranty will commence upon delivery, and payment is due within twenty (20) days after the invoice date. Motorola will send Customer an invoice as the additional Equipment is shipped or Software is licensed. Alternatively, Customer may register with and place orders through Motorola Online ("MOL"), and this Agreement will be the "Underlying Agreement" for those MOL transactions rather than the MOL On-Line Terms and Conditions of Sale. MOL registration and other information may be found at <http://www.motorola.com/businessandgovernment/> and the MOL telephone number is (800) 814-0601.

3.5. MAINTENANCE SERVICE. During the Warranty Period, in addition to warranty services, Motorola will provide maintenance services for the Equipment and support for the Motorola Software pursuant to the Statement of Work set forth in Exhibit D. Those services and support are included in the Contract Price. If Customer wishes to purchase additional maintenance and support services for the Equipment during the Warranty Period, or any maintenance and support services for the Equipment either during the Warranty Period or after the Warranty Period, the description of and pricing for the services will be set forth in a separate document. If Customer wishes to purchase extended support for the Motorola Software after the Warranty Period, it may do so by ordering software subscription services. Unless otherwise agreed by the parties in writing, the terms and conditions applicable to those maintenance, support or software subscription services will be Motorola's standard Service Terms and Conditions, together with the appropriate statements of work.

3.6. MOTOROLA SOFTWARE. Any Motorola Software, including subsequent releases, is licensed to Customer solely in accordance with the Software License Agreement. Customer hereby accepts and agrees to abide by all of the terms and restrictions of the Software License Agreement.

3.7. NON-MOTOROLA SOFTWARE. Any Non-Motorola Software is licensed to Customer in accordance with the standard license, terms, and restrictions of the copyright owner on the Effective Date unless the copyright owner has granted to Motorola the right to sublicense the Non-Motorola Software pursuant to the Software License Agreement, in which case it applies and the copyright owner will have all of Licensor's rights and protections under the Software License Agreement. Motorola makes no representations or warranties of any kind regarding Non-Motorola Software. Non-Motorola Software may include Open Source Software. All Open Source Software is licensed to Customer in accordance with, and Customer agrees to abide by, the provisions of the standard license of the copyright owner and not the Software License Agreement. Upon request by Customer, Motorola will use commercially reasonable efforts to determine whether any Open Source Software will be provided under this Agreement; and if so, identify the Open Source Software and provide to Customer a copy of the applicable standard license (or specify where that license may be found); and provide to Customer a copy of the Open Source Software source code if it is publicly available without charge (although a distribution fee or a charge for related services may be applicable).

3.8. SUBSTITUTIONS. At no additional cost to Customer, Motorola may substitute any Equipment, Software, or services to be provided by Motorola, if the substitute meets or exceeds the Specifications and is of equivalent or better quality to the Customer. Any substitution will be reflected in a change order.

3.9. OPTIONAL EQUIPMENT OR SOFTWARE. This paragraph applies only if a "Priced Options" exhibit is shown in Section 1, or if the parties amend this Agreement to add a Priced Options exhibit. During the term of the option as stated in the Priced Options exhibit (or if no term is stated, then for one (1) year after the Effective Date), Customer has the right and option to purchase the equipment, software, and related services that are described in the Priced Options exhibit. Customer may exercise this option by giving written notice to Seller which must designate what equipment, software, and related services Customer is selecting (including quantities, if applicable). To the extent they apply, the terms and conditions of this Agreement will govern the transaction; however, the parties acknowledge that certain provisions must be agreed upon, and they agree to negotiate those in good faith promptly after Customer delivers the option exercise notice. Examples of provisions that may need to be negotiated are: specific lists of deliverables, statements of work, acceptance test plans, delivery and implementation schedules,

payment terms, maintenance and support provisions, additions to or modifications of the Software License Agreement, hosting terms, and modifications to the acceptance and warranty provisions.

Section 4 PERFORMANCE SCHEDULE

The Parties will perform their respective responsibilities in accordance with the Performance Schedule. By executing this Agreement, Customer authorizes Motorola to proceed with contract performance.

Section 5 CONTRACT PRICE, PAYMENT AND INVOICING

5.1. **CONTRACT PRICE.** The Contract Price in U.S. dollars is \$_____. If applicable, a pricing summary is included with the Payment Schedule. Motorola has priced the services, Software, and Equipment as an integrated system. A reduction in Software or Equipment quantities, or services, may affect the overall Contract Price, including discounts if applicable.

5.2. **INVOICING AND PAYMENT.** Motorola will submit invoices to Customer according to the Payment Schedule. Except for a payment that is due on the Effective Date, Customer will make payments to Motorola within twenty (20) days after the date of each invoice. Customer will make payments when due in the form of a wire transfer, check, or cashier's check from a U.S. financial institution. Overdue invoices will bear simple interest at the maximum allowable rate. For reference, the Federal Tax Identification Number for Motorola Solutions, Inc. is 36-1115800.

5.3. **FREIGHT, TITLE, AND RISK OF LOSS.** Motorola will pre-pay and add all freight charges to the invoices. Title to the Equipment will pass to Customer upon shipment. Title to Software will not pass to Customer at any time. Risk of loss will pass to Customer upon delivery of the Equipment to the Customer. Motorola will pack and ship all Equipment in accordance with good commercial practices.

5.4. **INVOICING AND SHIPPING ADDRESSES.** Invoices will be sent to the Customer at the following address:

The address which is the ultimate destination where the Equipment will be delivered to Customer is:

The Equipment will be shipped to the Customer at the following address (insert if this information is known):

Customer may change this information by giving written notice to Motorola.

Section 6 SITES AND SITE CONDITIONS

6.1. **ACCESS TO SITES.** In addition to its responsibilities described elsewhere in this Agreement, Customer will provide a designated project manager; all necessary construction and building permits, zoning variances, licenses, and any other approvals that are necessary to develop or use the sites and mounting locations; and access to the work sites or vehicles identified in the Technical and Implementation Documents as reasonably requested by Motorola so that it may perform its duties in accordance with the Performance Schedule and Statement of Work. If the Statement of Work so indicates, Motorola may assist Customer in the local building permit process.

6.2. **SITE CONDITIONS.** Customer will ensure that all work sites it provides will be safe, secure, and in compliance with all applicable industry and OSHA standards. To the extent applicable and unless the Statement of Work states to the contrary, Customer will ensure that these work sites have adequate physical space; air conditioning and other environmental conditions; adequate and appropriate electrical

power outlets, distribution, equipment and connections; and adequate telephone or other communication lines (including modem access and adequate interfacing networking capabilities), all for the installation, use and maintenance of the System. Before installing the Equipment or Software at a work site, Motorola may inspect the work site and advise Customer of any apparent deficiencies or non-conformities with the requirements of this Section. This Agreement is predicated upon normal soil conditions as defined by the version of E.I.A. standard RS-222 in effect on the Effective Date.

6.3. **SITE ISSUES.** If a Party determines that the sites identified in the Technical and Implementation Documents are no longer available or desired, or if subsurface, structural, adverse environmental or latent conditions at any site differ from those indicated in the Technical and Implementation Documents, the Parties will promptly investigate the conditions and will select replacement sites or adjust the installation plans and specifications as necessary. If change in sites or adjustment to the installation plans and specifications causes a change in the cost or time to perform, the Parties will equitably amend the Contract Price, Performance Schedule, or both, by a change order.

Section 7 TRAINING

Any training to be provided by Motorola to Customer will be described in the Statement of Work. Customer will notify Motorola immediately if a date change for a scheduled training program is required. If Motorola incurs additional costs because Customer reschedules a training program less than thirty (30) days before its scheduled start date, Motorola may recover these additional costs.

Section 8 SYSTEM ACCEPTANCE

8.1. **COMMENCEMENT OF ACCEPTANCE TESTING.** Motorola will provide to Customer at least ten (10) days notice before the Acceptance Tests commence. System testing will occur only in accordance with the Acceptance Test Plan.

8.2. **SYSTEM ACCEPTANCE.** System Acceptance will occur upon successful completion of the Acceptance Tests. Upon System Acceptance, the Parties will memorialize this event by promptly executing a System Acceptance Certificate. If the Acceptance Test Plan includes separate tests for individual Subsystems or phases of the System, acceptance of the individual Subsystem or phase will occur upon the successful completion of the Acceptance Tests for the Subsystem or phase, and the Parties will promptly execute an acceptance certificate for the Subsystem or phase. If Customer believes the System has failed the completed Acceptance Tests, Customer will provide to Motorola a written notice that includes the specific details of the failure. If Customer does not provide to Motorola a failure notice within thirty (30) days after completion of the Acceptance Tests, System Acceptance will be deemed to have occurred as of the completion of the Acceptance Tests. Minor omissions or variances in the System that do not materially impair the operation of the System as a whole will not postpone System Acceptance or Subsystem acceptance, but will be corrected according to a mutually agreed schedule.

8.3. **BENEFICIAL USE.** Customer acknowledges that Motorola's ability to perform its implementation and testing responsibilities may be impeded if Customer begins using the System before System Acceptance. Therefore, Customer will not commence Beneficial Use before System Acceptance without Motorola's prior written authorization, which will not be unreasonably withheld. Motorola is not responsible for System performance deficiencies that occur during unauthorized Beneficial Use. Upon commencement of Beneficial Use, Customer assumes responsibility for the use and operation of the System.

8.4 **FINAL PROJECT ACCEPTANCE.** Final Project Acceptance will occur after System Acceptance when all deliverables and other work have been completed. When Final Project Acceptance occurs, the parties will promptly memorialize this final event by so indicating on the System Acceptance Certificate.

Section 9 REPRESENTATIONS AND WARRANTIES

9.1. **SYSTEM FUNCTIONALITY.** Motorola represents that the System will perform in accordance with the Specifications in all material respects. Upon System Acceptance or Beneficial Use, whichever

occurs first, this System functionality representation is fulfilled. Motorola is not responsible for System performance deficiencies that are caused by ancillary equipment not furnished by Motorola which is attached to or used in connection with the System or for reasons or parties beyond Motorola's control, such as natural causes; the construction of a building that adversely affects the microwave path reliability or radio frequency (RF) coverage; the addition of frequencies at System sites that cause RF interference or intermodulation; or Customer changes to load usage or configuration outside the Specifications.

9.2. **EQUIPMENT WARRANTY.** During the Warranty Period, Motorola warrants that the Equipment under normal use and service will be free from material defects in materials and workmanship. If System Acceptance is delayed beyond six (6) months after shipment of the Equipment by events or causes within Customer's control, this warranty expires eighteen (18) months after the shipment of the Equipment.

9.3. **MOTOROLA SOFTWARE WARRANTY.** Unless otherwise stated in the Software License Agreement, during the Warranty Period, Motorola warrants the Motorola Software in accordance with the terms of the Software License Agreement and the provisions of this Section 9 that are applicable to the Motorola Software. If System Acceptance is delayed beyond six (6) months after shipment of the Motorola Software by events or causes within Customer's control, this warranty expires eighteen (18) months after the shipment of the Motorola Software. TO THE EXTENT, IF ANY, THAT THERE IS A SEPARATE LICENSE AGREEMENT PACKAGED WITH, OR PROVIDED ELECTRONICALLY WITH, A PARTICULAR PRODUCT THAT BECOMES EFFECTIVE ON AN ACT OF ACCEPTANCE BY THE END USER, THEN THAT AGREEMENT SUPERCEDES THIS SOFTWARE LICENSE AGREEMENT AS TO THE END USER OF EACH SUCH PRODUCT.

9.4. **EXCLUSIONS TO EQUIPMENT AND MOTOROLA SOFTWARE WARRANTIES.** These warranties do not apply to: (i) defects or damage resulting from: use of the Equipment or Motorola Software in other than its normal, customary, and authorized manner; accident, liquids, neglect, or acts of God; testing, maintenance, disassembly, repair, installation, alteration, modification, or adjustment not provided or authorized in writing by Motorola; Customer's failure to comply with all applicable industry and OSHA standards; (ii) breakage of or damage to antennas unless caused directly by defects in material or workmanship; (iii) Equipment that has had the serial number removed or made illegible; (iv) batteries (because they carry their own separate limited warranty) or consumables; (v) freight costs to ship Equipment to the repair depot; (vi) scratches or other cosmetic damage to Equipment surfaces that does not affect the operation of the Equipment; and (vii) normal or customary wear and tear.

9.5. **WARRANTY CLAIMS.** To assert a warranty claim, Customer must notify Motorola in writing of the claim before the expiration of the Warranty Period. Upon receipt of this notice, Motorola will investigate the warranty claim. If this investigation confirms a valid warranty claim, Motorola will (at its option and at no additional charge to Customer) repair the defective Equipment or Motorola Software, replace it with the same or equivalent product, or refund the price of the defective Equipment or Motorola Software. That action will be the full extent of Motorola's liability for the warranty claim. If this investigation indicates the warranty claim is not valid, then Motorola may invoice Customer for responding to the claim on a time and materials basis using Motorola's then current labor rates. Repaired or replaced product is warranted for the balance of the original applicable warranty period. All replaced products or parts will become the property of Motorola.

9.6. **ORIGINAL END USER IS COVERED.** These express limited warranties are extended by Motorola to the original user purchasing the System for commercial, industrial, or governmental use only, and are not assignable or transferable.

9.7. **DISCLAIMER OF OTHER WARRANTIES.** THESE WARRANTIES ARE THE COMPLETE WARRANTIES FOR THE EQUIPMENT AND MOTOROLA SOFTWARE PROVIDED UNDER THIS AGREEMENT AND ARE GIVEN IN LIEU OF ALL OTHER WARRANTIES. MOTOROLA DISCLAIMS ALL OTHER WARRANTIES OR CONDITIONS, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Section 10 DELAYS

10.1. **FORCE MAJEURE.** Neither Party will be liable for its non-performance or delayed performance if caused by a Force Majeure. A Party that becomes aware of a Force Majeure that will significantly delay performance will notify the other Party promptly (but in no event later than fifteen days) after it discovers the Force Majeure. If a Force Majeure occurs, the Parties will execute a change order to extend the Performance Schedule for a time period that is reasonable under the circumstances.

10.2. **PERFORMANCE SCHEDULE DELAYS CAUSED BY CUSTOMER.** If Customer (including its other contractors) delays the Performance Schedule, it will make the promised payments according to the Payment Schedule as if no delay occurred; and the Parties will execute a change order to extend the Performance Schedule and, if requested, compensate Motorola for all reasonable charges incurred because of the delay. Delay charges may include costs incurred by Motorola or its subcontractors for additional freight, warehousing and handling of Equipment; extension of the warranties; travel; suspending and re-mobilizing the work; additional engineering, project management, and standby time calculated at then current rates; and preparing and implementing an alternative implementation plan.

Section 11 DISPUTES

The Parties will use the following procedure to address any dispute arising under this Agreement (a "Dispute").

11.1. **GOVERNING LAW.** This Agreement will be governed by and construed in accordance with the laws of the State in which the System is installed.

11.2. **NEGOTIATION.** Either Party may initiate the Dispute resolution procedures by sending a notice of Dispute ("Notice of Dispute"). The Parties will attempt to resolve the Dispute promptly through good faith negotiations including 1) timely escalation of the Dispute to executives who have authority to settle the Dispute and who are at a higher level of management than the persons with direct responsibility for the matter and 2) direct communication between the executives. If the Dispute has not been resolved within ten (10) days from the Notice of Dispute, the Parties will proceed to mediation.

11.3. **MEDIATION.** The Parties will choose an independent mediator within thirty (30) days of a notice to mediate from either Party ("Notice of Mediation"). Neither Party may unreasonably withhold consent to the selection of a mediator. If the Parties are unable to agree upon a mediator, either Party may request that American Arbitration Association nominate a mediator. Each Party will bear its own costs of mediation, but the Parties will share the cost of the mediator equally. Each Party will participate in the mediation in good faith and will be represented at the mediation by a business executive with authority to settle the Dispute.

11.4. **LITIGATION, VENUE and JURISDICTION.** If a Dispute remains unresolved for sixty (60) days after receipt of the Notice of Mediation, either Party may then submit the Dispute to a court of competent jurisdiction in the state in which the System is installed. Each Party irrevocably agrees to submit to the exclusive jurisdiction of the courts in such state over any claim or matter arising under or in connection with this Agreement.

11.5. **CONFIDENTIALITY.** All communications pursuant to subsections 11.2 and 11.3 will be treated as compromise and settlement negotiations for purposes of applicable rules of evidence and any additional confidentiality protections provided by applicable law. The use of these Dispute resolution procedures will not be construed under the doctrines of laches, waiver or estoppel to affect adversely the rights of either Party.

Section 12 DEFAULT AND TERMINATION

12.1 **DEFAULT BY A PARTY.** If either Party fails to perform a material obligation under this Agreement, the other Party may consider the non-performing Party to be in default (unless a Force Majeure causes the failure) and may assert a default claim by giving the non-performing Party a written and detailed notice of default. Except for a default by Customer for failing to pay any amount when due under this Agreement which must be cured immediately, the defaulting Party will have thirty (30) days

after receipt of the notice of default to either cure the default or, if the default is not curable within thirty (30) days, provide a written cure plan. The defaulting Party will begin implementing the cure plan immediately after receipt of notice by the other Party that it approves the plan. If Customer is the defaulting Party, Motorola may stop work on the project until it approves the Customer's cure plan.

12.2. **FAILURE TO CURE.** If a defaulting Party fails to cure the default as provided above in Section 12.1, unless otherwise agreed in writing, the non-defaulting Party may terminate any unfulfilled portion of this Agreement. In the event of termination for default, the defaulting Party will promptly return to the non-defaulting Party any of its Confidential Information. If Customer is the non-defaulting Party, terminates this Agreement as permitted by this Section, and completes the System through a third Party, Customer may as its exclusive remedy recover from Motorola reasonable costs incurred to complete the System to a capability not exceeding that specified in this Agreement less the unpaid portion of the Contract Price. Customer will mitigate damages and provide Motorola with detailed invoices substantiating the charges.

Section 13 INDEMNIFICATION

13.1. **GENERAL INDEMNITY BY MOTOROLA.** Motorola will indemnify and hold Customer harmless from any and all liability, expense, judgment, suit, cause of action, or demand for personal injury, death, or direct damage to tangible property which may accrue against Customer to the extent it is caused by the negligence of Motorola, its subcontractors, or their employees or agents, while performing their duties under this Agreement, if Customer gives Motorola prompt, written notice of any the claim or suit. Customer will cooperate with Motorola in its defense or settlement of the claim or suit. This section sets forth the full extent of Motorola's general indemnification of Customer from liabilities that are in any way related to Motorola's performance under this Agreement.

13.2. **GENERAL INDEMNITY BY CUSTOMER.** Customer will indemnify and hold Motorola harmless from any and all liability, expense, judgment, suit, cause of action, or demand for personal injury, death, or direct damage to tangible property which may accrue against Motorola to the extent it is caused by the negligence of Customer, its other contractors, or their employees or agents, while performing their duties under this Agreement, if Motorola gives Customer prompt, written notice of any the claim or suit. Motorola will cooperate with Customer in its defense or settlement of the claim or suit. This section sets forth the full extent of Customer's general indemnification of Motorola from liabilities that are in any way related to Customer's performance under this Agreement.

13.3. PATENT AND COPYRIGHT INFRINGEMENT.

13.3.1. Motorola will defend at its expense any suit brought against Customer to the extent it is based on a third-party claim alleging that the Equipment manufactured by Motorola or the Motorola Software ("Motorola Product") directly infringes a United States patent or copyright ("Infringement Claim"). Motorola's duties to defend and indemnify are conditioned upon: Customer promptly notifying Motorola in writing of the Infringement Claim; Motorola having sole control of the defense of the suit and all negotiations for its settlement or compromise; and Customer providing to Motorola cooperation and, if requested by Motorola, reasonable assistance in the defense of the Infringement Claim. In addition to Motorola's obligation to defend, and subject to the same conditions, Motorola will pay all damages finally awarded against Customer by a court of competent jurisdiction for an Infringement Claim or agreed to, in writing, by Motorola in settlement of an Infringement Claim.

13.3.2. If an Infringement Claim occurs, or in Motorola's opinion is likely to occur, Motorola may at its option and expense: (a) procure for Customer the right to continue using the Motorola Product; (b) replace or modify the Motorola Product so that it becomes non-infringing while providing functionally equivalent performance; or (c) accept the return of the Motorola Product and grant Customer a credit for the Motorola Product, less a reasonable charge for depreciation. The depreciation amount will be calculated based upon generally accepted accounting standards.

13.3.3. Motorola will have no duty to defend or indemnify for any Infringement Claim that is based upon: (a) the combination of the Motorola Product with any software, apparatus or device not furnished by Motorola; (b) the use of ancillary equipment or software not furnished by Motorola and that is attached to

or used in connection with the Motorola Product; (c) Motorola Product designed or manufactured in accordance with Customer's designs, specifications, guidelines or instructions, if the alleged infringement would not have occurred without such designs, specifications, guidelines or instructions; (d) a modification of the Motorola Product by a party other than Motorola; (e) use of the Motorola Product in a manner for which the Motorola Product was not designed or that is inconsistent with the terms of this Agreement; or (f) the failure by Customer to install an enhancement release to the Motorola Software that is intended to correct the claimed infringement. In no event will Motorola's liability resulting from its indemnity obligation to Customer extend in any way to royalties payable on a per use basis or the Customer's revenues, or any royalty basis other than a reasonable royalty based upon revenue derived by Motorola from Customer from sales or license of the infringing Motorola Product.

13.3.4. This Section 13 provides Customer's sole and exclusive remedies and Motorola's entire liability in the event of an Infringement Claim. Customer has no right to recover and Motorola has no obligation to provide any other or further remedies, whether under another provision of this Agreement or any other legal theory or principle, in connection with an Infringement Claim. In addition, the rights and remedies provided in this Section 13 are subject to and limited by the restrictions set forth in Section 14.

Section 14 LIMITATION OF LIABILITY

Except for personal injury or death, Motorola's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, indemnification, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the price of the Equipment, Software, or services with respect to which losses or damages are claimed. ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT MOTOROLA WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT, THE SALE OR USE OF THE EQUIPMENT OR SOFTWARE, OR THE PERFORMANCE OF SERVICES BY MOTOROLA PURSUANT TO THIS AGREEMENT. This limitation of liability provision survives the expiration or termination of the Agreement and applies notwithstanding any contrary provision. No action for contract breach or otherwise relating to the transactions contemplated by this Agreement may be brought more than one (1) year after the accrual of the cause of action, except for money due upon an open account.

Section 15 CONFIDENTIALITY AND PROPRIETARY RIGHTS

15.1. CONFIDENTIAL INFORMATION. During the term of this Agreement, the parties may provide each other with Confidential Information. Each Party will: maintain the confidentiality of the other Party's Confidential Information and not disclose it to any third party, except as authorized by the disclosing Party in writing or as required by a court of competent jurisdiction; restrict disclosure of the Confidential Information to its employees who have a "need to know" and not copy or reproduce the Confidential Information; take necessary and appropriate precautions to guard the confidentiality of the Confidential Information, including informing its employees who handle the Confidential Information that it is confidential and is not to be disclosed to others, but these precautions will be at least the same degree of care that the receiving Party applies to its own confidential information and will not be less than reasonable care; and use the Confidential Information only in furtherance of the performance of this Agreement. Confidential Information is and will at all times remain the property of the disclosing Party, and no grant of any proprietary rights in the Confidential Information is given or intended, including any express or implied license, other than the limited right of the recipient to use the Confidential Information in the manner and to the extent permitted by this Agreement.

15.2. PRESERVATION OF MOTOROLA'S PROPRIETARY RIGHTS. Motorola, the third party manufacturer of any Equipment, and the copyright owner of any Non-Motorola Software own and retain all of their respective Proprietary Rights in the Equipment and Software, and nothing in this Agreement is intended to restrict their Proprietary Rights. All intellectual property developed, originated, or prepared by Motorola in connection with providing to Customer the Equipment, Software, or related services remain vested exclusively in Motorola, and this Agreement does not grant to Customer any shared development rights of intellectual property. Except as explicitly provided in the Software License Agreement, Motorola

does not grant to Customer, either directly or by implication, estoppel, or otherwise, any right, title or interest in Motorola's Proprietary Rights. Customer will not modify, disassemble, peel components, decompile, otherwise reverse engineer or attempt to reverse engineer, derive source code or create derivative works from, adapt, translate, merge with other software, reproduce, distribute, sublicense, sell or export the Software, or permit or encourage any third party to do so. The preceding sentence does not apply to Open Source Software which is governed by the standard license of the copyright owner.

Section 16 GENERAL

16.1. **TAXES.** The Contract Price does not include any excise, sales, lease, use, property, or other taxes, assessments or duties, all of which will be paid by Customer except as exempt by law. If Motorola is required to pay any of these taxes, Motorola will send an invoice to Customer and Customer will pay to Motorola the amount of the taxes (including any interest and penalties) within twenty (20) days after the date of the invoice. Customer will be solely responsible for reporting the Equipment for personal property tax purposes, and Motorola will be solely responsible for reporting taxes on its income or net worth.

16.2. **ASSIGNABILITY AND SUBCONTRACTING.** Except as provided herein, neither Party may assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party, which consent will not be unreasonably withheld. Any attempted assignment, delegation, or transfer without the necessary consent will be void. Notwithstanding the foregoing, Motorola may assign this Agreement to any of its affiliates or its right to receive payment without the prior consent of Customer. In addition, in the event Motorola separates one or more of its businesses (each a "Separated Business"), whether by way of a sale, establishment of a joint venture, spin-off or otherwise (each a "Separation Event"), Motorola may, without the prior written consent of the other Party and at no additional cost to Motorola, assign this Agreement such that it will continue to benefit the Separated Business and its affiliates (and Motorola and its affiliates, to the extent applicable) following the Separation Event. Motorola may subcontract any of the work, but subcontracting will not relieve Motorola of its duties under this Agreement.

16.3. **WAIVER.** Failure or delay by either Party to exercise a right or power under this Agreement will not be a waiver of the right or power. For a waiver of a right or power to be effective, it must be in a writing signed by the waiving Party. An effective waiver of a right or power will not be construed as either a future or continuing waiver of that same right or power, or the waiver of any other right or power.

16.4. **SEVERABILITY.** If a court of competent jurisdiction renders any part of this Agreement invalid or unenforceable, that part will be severed and the remainder of this Agreement will continue in full force and effect.

16.5. **INDEPENDENT CONTRACTORS.** Each Party will perform its duties under this Agreement as an independent contractor. The Parties and their personnel will not be considered to be employees or agents of the other Party. Nothing in this Agreement will be interpreted as granting either Party the right or authority to make commitments of any kind for the other. This Agreement will not constitute, create, or be interpreted as a joint venture, partnership or formal business organization of any kind.

16.6. **HEADINGS AND SECTION REFERENCES.** The section headings in this Agreement are inserted only for convenience and are not to be construed as part of this Agreement or as a limitation of the scope of the particular section to which the heading refers. This Agreement will be fairly interpreted in accordance with its terms and conditions and not for or against either Party.

16.7. **ENTIRE AGREEMENT.** This Agreement, including all Exhibits, constitutes the entire agreement of the Parties regarding the subject matter of the Agreement and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to this subject matter. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which shall constitute one and the same instrument. A facsimile copy or computer image, such as a PDF or tiff image, or a signature shall be treated as and shall have the same effect as an original signature. In addition, a true and correct facsimile copy or computer image of this Agreement shall be treated as and shall have the same effect as an original signed copy of this document. This Agreement may be

amended or modified only by a written instrument signed by authorized representatives of both Parties. The preprinted terms and conditions found on any Customer purchase order, acknowledgment or other form will not be considered an amendment or modification of this Agreement, even if a representative of each Party signs that document.

16.8. NOTICES. Notices required under this Agreement to be given by one Party to the other must be in writing and either personally delivered or sent to the address shown below by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

Motorola Solutions, Inc.
Attn: Law Dept. / Commercial Counsel
1309 East Algonquin Road, SH5
Schaumburg, IL 60196
fax: (847) 576-0721

Aitkin County Sheriff's Office
Attn: _____

fax: _____

16.9. COMPLIANCE WITH APPLICABLE LAWS. Each Party will comply with all applicable federal, state, and local laws, regulations and rules concerning the performance of this Agreement or use of the System. Customer will obtain and comply with all Federal Communications Commission ("FCC") licenses and authorizations required for the installation, operation and use of the System before the scheduled installation of the Equipment. Although Motorola might assist Customer in the preparation of its FCC license applications, neither Motorola nor any of its employees is an agent or representative of Customer in FCC or other matters.

16.10. AUTHORITY TO EXECUTE AGREEMENT. Each Party represents that it has obtained all necessary approvals, consents and authorizations to enter into this Agreement and to perform its duties under this Agreement; the person executing this Agreement on its behalf has the authority to do so; upon execution and delivery of this Agreement by the Parties, it is a valid and binding contract, enforceable in accordance with its terms; and the execution, delivery, and performance of this Agreement does not violate any bylaw, charter, regulation, law or any other governing authority of the Party.

16.11. ADMINISTRATOR LEVEL ACCOUNT ACCESS. Motorola will provide Customer with Administrative User Credentials. Customer agrees to only grant Administrative User Credentials to those personnel with the training or experience to correctly use the access. Customer is responsible for protecting Administrative User Credentials from disclosure and maintaining Credential validity by, among other things, updating passwords when required. Customer may be asked to provide valid Administrative User Credentials when in contact with Motorola System support. Customer understands that changes made as the Administrative User can significantly impact the performance of the System. Customer agrees that it will be solely responsible for any negative impact on the System or its users by any such changes. System issues occurring as a result of changes made by an Administrative User may impact Motorola's ability to perform its obligations under the Agreement or its Maintenance and Support Agreement. In such cases, a revision to the appropriate provisions of the Agreement, including the Statement of Work, may be necessary. To the extent Motorola provides assistance to correct any issues caused by or arising out of the use of or failure to maintain Administrative User Credentials, Motorola will be entitled to bill Customer and Customer will pay Motorola on a time and materials basis for resolving the issue.

16.12. SURVIVAL OF TERMS. The following provisions will survive the expiration or termination of this Agreement for any reason: Section 3.6 (Motorola Software); Section 3.7 (Non-Motorola Software); if any payment obligations exist, Sections 5.1 and 5.2 (Contract Price and Invoicing and Payment); Subsection 9.7 (Disclaimer of Implied Warranties); Section 11 (Disputes); Section 14 (Limitation of Liability); and Section 15 (Confidentiality and Proprietary Rights); and all of the General provisions in Section 16.

The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.

Customer

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit A

SOFTWARE LICENSE AGREEMENT

This Exhibit A Software License Agreement ("Agreement") is between Motorola Solutions, Inc., ("Motorola"), and Aitkin County ("Licensee").

For good and valuable consideration, the parties agree as follows:

Section 1 DEFINITIONS

- 1.1 "Designated Products" means products provided by Motorola to Licensee with which or for which the Software and Documentation is licensed for use.
- 1.2 "Documentation" means product and software documentation that specifies technical and performance features and capabilities, and the user, operation and training manuals for the Software (including all physical or electronic media upon which such information is provided).
- 1.3 "Open Source Software" means software with either freely obtainable source code, license for modification, or permission for free distribution.
- 1.4 "Open Source Software License" means the terms or conditions under which the Open Source Software is licensed.
- 1.5 "Primary Agreement" means the agreement to which this exhibit is attached.
- 1.6 "Security Vulnerability" means a flaw or weakness in system security procedures, design, implementation, or internal controls that could be exercised (accidentally triggered or intentionally exploited) and result in a security breach such that data is compromised, manipulated or stolen or the system damaged.
- 1.7 "Software" (i) means proprietary software in object code format, and adaptations, translations, de-compilations, disassemblies, emulations, or derivative works of such software; (ii) means any modifications, enhancements, new versions and new releases of the software provided by Motorola; and (iii) may contain one or more items of software owned by a third party supplier. The term "Software" does not include any third party software provided under separate license or third party software not licensable under the terms of this Agreement.

Section 2 SCOPE

Motorola and Licensee enter into this Agreement in connection with Motorola's delivery of certain proprietary Software or products containing embedded or pre-loaded proprietary Software, or both. This Agreement contains the terms and conditions of the license Motorola is providing to Licensee, and Licensee's use of the Software and Documentation.

Section 3 GRANT OF LICENSE

3.1. Subject to the provisions of this Agreement and the payment of applicable license fees, Motorola grants to Licensee a personal, limited, non-transferable (except as permitted in Section 7) and non-exclusive license under Motorola's copyrights and Confidential Information (as defined in the Primary Agreement) embodied in the Software to use the Software, in object code form, and the Documentation solely in connection with Licensee's use of the Designated Products. This Agreement does not grant any rights to source code.

3.2. If the Software licensed under this Agreement contains or is derived from Open Source Software, the terms and conditions governing the use of such Open Source Software are in the Open Source

Software Licenses of the copyright owner and not this Agreement. If there is a conflict between the terms and conditions of this Agreement and the terms and conditions of the Open Source Software Licenses governing Licensee's use of the Open Source Software, the terms and conditions of the license grant of the applicable Open Source Software Licenses will take precedence over the license grants in this Agreement. If requested by Licensee, Motorola will use commercially reasonable efforts to: (i) determine whether any Open Source Software is provided under this Agreement; (ii) identify the Open Source Software and provide Licensee a copy of the applicable Open Source Software License (or specify where that license may be found); and, (iii) provide Licensee a copy of the Open Source Software source code, without charge, if it is publicly available (although distribution fees may be applicable).

Section 4 LIMITATIONS ON USE

4.1. Licensee may use the Software only for Licensee's internal business purposes and only in accordance with the Documentation. Any other use of the Software is strictly prohibited. Without limiting the general nature of these restrictions, Licensee will not make the Software available for use by third parties on a "time sharing," "application service provider," or "service bureau" basis or for any other similar commercial rental or sharing arrangement.

4.2. Licensee will not, and will not allow or enable any third party to: (i) reverse engineer, disassemble, peel components, decompile, reprogram or otherwise reduce the Software or any portion to a human perceptible form or otherwise attempt to recreate the source code; (ii) modify, adapt, create derivative works of, or merge the Software; (iii) copy, reproduce, distribute, lend, or lease the Software or Documentation to any third party, grant any sublicense or other rights in the Software or Documentation to any third party, or take any action that would cause the Software or Documentation to be placed in the public domain; (iv) remove, or in any way alter or obscure, any copyright notice or other notice of Motorola's proprietary rights; (v) provide, copy, transmit, disclose, divulge or make the Software or Documentation available to, or permit the use of the Software by any third party or on any machine except as expressly authorized by this Agreement; or (vi) use, or permit the use of, the Software in a manner that would result in the production of a copy of the Software solely by activating a machine containing the Software. Licensee may make one copy of Software to be used solely for archival, back-up, or disaster recovery purposes; *provided* that Licensee may not operate that copy of the Software at the same time as the original Software is being operated. Licensee may make as many copies of the Documentation as it may reasonably require for the internal use of the Software.

4.3. Unless otherwise authorized by Motorola in writing, Licensee will not, and will not enable or allow any third party to: (i) install a licensed copy of the Software on more than one unit of a Designated Product; or (ii) copy onto or transfer Software installed in one unit of a Designated Product onto one other device. Licensee may temporarily transfer Software installed on a Designated Product to another device if the Designated Product is inoperable or malfunctioning, if Licensee provides written notice to Motorola of the temporary transfer and identifies the device on which the Software is transferred. Temporary transfer of the Software to another device must be discontinued when the original Designated Product is returned to operation and the Software must be removed from the other device. Licensee must provide prompt written notice to Motorola at the time temporary transfer is discontinued.

4.4. When using Motorola's Radio Service Software ("RSS"), Licensee must purchase a separate license for each location at which Licensee uses RSS. Licensee's use of RSS at a licensed location does not entitle Licensee to use or access RSS remotely. Licensee may make one copy of RSS for each licensed location. Licensee shall provide Motorola with a list of all locations at which Licensee uses or intends to use RSS upon Motorola's request.

4.5. Licensee will maintain, during the term of this Agreement and for a period of two years thereafter, accurate records relating to this license grant to verify compliance with this Agreement. Motorola or an independent third party ("Auditor") may inspect Licensee's premises, books and records, upon reasonable prior notice to Licensee, during Licensee's normal business hours and subject to Licensee's facility and security regulations. Motorola is responsible for the payment of all expenses and costs of the Auditor. Any information obtained by Motorola and the Auditor will be kept in strict confidence by Motorola and the

Auditor and used solely for the purpose of verifying Licensee's compliance with the terms of this Agreement.

Section 5 OWNERSHIP AND TITLE

Motorola, its licensors, and its suppliers retain all of their proprietary rights in any form in and to the Software and Documentation, including, but not limited to, all rights in patents, patent applications, inventions, copyrights, trademarks, trade secrets, trade names, and other proprietary rights in or relating to the Software and Documentation (including any corrections, bug fixes, enhancements, updates, modifications, adaptations, translations, de-compilations, disassemblies, emulations to or derivative works from the Software or Documentation, whether made by Motorola or another party, or any improvements that result from Motorola's processes or, provision of information services). No rights are granted to Licensee under this Agreement by implication, estoppel or otherwise, except for those rights which are expressly granted to Licensee in this Agreement. All intellectual property developed, originated, or prepared by Motorola in connection with providing the Software, Designated Products, Documentation or related services, remains vested exclusively in Motorola, and Licensee will not have any shared development or other intellectual property rights.

Section 6 LIMITED WARRANTY; DISCLAIMER OF WARRANTY

6.1. The commencement date and the term of the Software warranty will be a period of ninety (90) days from Motorola's shipment of the Software (the "Warranty Period"). If Licensee is not in breach of any of its obligations under this Agreement, Motorola warrants that the unmodified Software, when used properly and in accordance with the Documentation and this Agreement, will be free from a reproducible defect that eliminates the functionality or successful operation of a feature critical to the primary functionality or successful operation of the Software. Whether a defect occurs will be determined by Motorola solely with reference to the Documentation. Motorola does not warrant that Licensee's use of the Software or the Designated Products will be uninterrupted, error-free, completely free of Security Vulnerabilities, or that the Software or the Designated Products will meet Licensee's particular requirements. Motorola makes no representations or warranties with respect to any third party software included in the Software.

6.2 Motorola's sole obligation to Licensee and Licensee's exclusive remedy under this warranty is to use reasonable efforts to remedy any material Software defect covered by this warranty. These efforts will involve either replacing the media or attempting to correct significant, demonstrable program or documentation errors or Security Vulnerabilities. If Motorola cannot correct the defect within a reasonable time, then at Motorola's option, Motorola will replace the defective Software with functionally-equivalent Software, license to Licensee substitute Software which will accomplish the same objective, or terminate the license and refund the Licensee's paid license fee.

6.3. Warranty claims are described in the Primary Agreement.

6.4. The express warranties set forth in this Section 6 are in lieu of, and Motorola disclaims, any and all other warranties (express or implied, oral or written) with respect to the Software or Documentation, including, without limitation, any and all implied warranties of condition, title, non-infringement, merchantability, or fitness for a particular purpose or use by Licensee (whether or not Motorola knows, has reason to know, has been advised, or is otherwise aware of any such purpose or use), whether arising by law, by reason of custom or usage of trade, or by course of dealing. In addition, Motorola disclaims any warranty to any person other than Licensee with respect to the Software or Documentation.

Section 7 TRANSFERS

Licensee will not transfer the Software or Documentation to any third party without Motorola's prior written consent. Motorola's consent may be withheld at its discretion and may be conditioned upon transferee paying all applicable license fees and agreeing to be bound by this Agreement. If the Designated Products are Motorola's radio products and Licensee transfers ownership of the Motorola radio products to a third party, Licensee may assign its right to use the Software (other than RSS and Motorola's

FLASHport® software) which is embedded in or furnished for use with the radio products and the related Documentation; *provided* that Licensee transfers all copies of the Software and Documentation to the transferee, and Licensee and the transferee sign a transfer form to be provided by Motorola upon request, obligating the transferee to be bound by this Agreement.

Section 8 TERM AND TERMINATION

8.1 Licensee's right to use the Software and Documentation will begin when the Primary Agreement is signed by both parties and will continue for the life of the Designated Products with which or for which the Software and Documentation have been provided by Motorola, unless Licensee breaches this Agreement, in which case this Agreement and Licensee's right to use the Software and Documentation may be terminated immediately upon notice by Motorola.

8.2 Within thirty (30) days after termination of this Agreement, Licensee must certify in writing to Motorola that all copies of the Software have been removed or deleted from the Designated Products and that all copies of the Software and Documentation have been returned to Motorola or destroyed by Licensee and are no longer in use by Licensee.

8.3 Licensee acknowledges that Motorola made a considerable investment of resources in the development, marketing, and distribution of the Software and Documentation and that Licensee's breach of this Agreement will result in irreparable harm to Motorola for which monetary damages would be inadequate. If Licensee breaches this Agreement, Motorola may terminate this Agreement and be entitled to all available remedies at law or in equity (including immediate injunctive relief and repossession of all non-embedded Software and associated Documentation unless Licensee is a Federal agency of the United States Government).

Section 9 UNITED STATES GOVERNMENT LICENSING PROVISIONS

This Section applies if Licensee is the United States Government or a United States Government agency. Licensee's use, duplication or disclosure of the Software and Documentation under Motorola's copyrights or trade secret rights is subject to the restrictions set forth in subparagraphs (c)(1) and (2) of the Commercial Computer Software-Restricted Rights clause at FAR 52.227-19 (JUNE 1987), if applicable, unless they are being provided to the Department of Defense. If the Software and Documentation are being provided to the Department of Defense, Licensee's use, duplication, or disclosure of the Software and Documentation is subject to the restricted rights set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252.227-7013 (OCT 1988), if applicable. The Software and Documentation may or may not include a Restricted Rights notice, or other notice referring to this Agreement. The provisions of this Agreement will continue to apply, but only to the extent that they are consistent with the rights provided to the Licensee under the provisions of the FAR or DFARS mentioned above, as applicable to the particular procuring agency and procurement transaction.

Section 10 CONFIDENTIALITY

Licensee acknowledges that the Software and Documentation contain Motorola's valuable proprietary and Confidential Information and are Motorola's trade secrets, and that the provisions in the Primary Agreement concerning Confidential Information apply.

Section 11 LIMITATION OF LIABILITY

The Limitation of Liability provision is described in the Primary Agreement.

Section 12 NOTICES

Notices are described in the Primary Agreement.

Section 13 GENERAL

13.1. COPYRIGHT NOTICES. The existence of a copyright notice on the Software will not be construed as an admission or presumption of publication of the Software or public disclosure of any trade secrets associated with the Software.

13.2. COMPLIANCE WITH LAWS. Licensee acknowledges that the Software is subject to the laws and regulations of the United States and Licensee will comply with all applicable laws and regulations, including export laws and regulations of the United States. Licensee will not, without the prior authorization of Motorola and the appropriate governmental authority of the United States, in any form export or re-export, sell or resell, ship or reship, or divert, through direct or indirect means, any item or technical data or direct or indirect products sold or otherwise furnished to any person within any territory for which the United States Government or any of its agencies at the time of the action, requires an export license or other governmental approval. Violation of this provision is a material breach of this Agreement.

13.3. ASSIGNMENTS AND SUBCONTRACTING. Motorola may assign its rights or subcontract its obligations under this Agreement, or encumber or sell its rights in any Software, without prior notice to or consent of Licensee.

13.4. GOVERNING LAW. This Agreement is governed by the laws of the United States to the extent that they apply and otherwise by the internal substantive laws of the State to which the Software is shipped if Licensee is a sovereign government entity, or the internal substantive laws of the State of Illinois if Licensee is not a sovereign government entity. The terms of the U.N. Convention on Contracts for the International Sale of Goods do not apply. In the event that the Uniform Computer Information Transaction Act, any version of this Act, or a substantially similar law (collectively "UCITA") becomes applicable to a party's performance under this Agreement, UCITA does not govern any aspect of this Agreement or any license granted under this Agreement, or any of the parties' rights or obligations under this Agreement. The governing law will be that in effect prior to the applicability of UCITA.

13.5. THIRD PARTY BENEFICIARIES. This Agreement is entered into solely for the benefit of Motorola and Licensee. No third party has the right to make any claim or assert any right under this Agreement, and no third party is deemed a beneficiary of this Agreement. Notwithstanding the foregoing, any licensor or supplier of third party software included in the Software will be a direct and intended third party beneficiary of this Agreement.

13.6. SURVIVAL. Sections 4, 5, 6.4, 7, 8, 9, 10, 11 and 13 survive the termination of this Agreement.

13.7. ORDER OF PRECEDENCE. In the event of inconsistencies between this Exhibit and the Primary Agreement, the parties agree that this Exhibit prevails, only with respect to the specific subject matter of this Exhibit, and not the Primary Agreement or any other exhibit as it applies to any other subject matter.

13.8 SECURITY. Motorola uses reasonable means in the design and writing of its own Software and the acquisition of third party Software to limit Security Vulnerabilities. While no software can be guaranteed to be free from Security Vulnerabilities, if a Security Vulnerability is discovered, Motorola will take the steps set forth in Section 6 of this Agreement.

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW, Room 185
Aitkin, MN 56431

218-927-7435 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

MEMO

TO: Board of Commissioners

DATE: May 15, 2012

FROM: Sheriff Scott Turner

RE: Radio System

After years of planning at both the state and local level, the time has come when the ARMER sites in Aitkin County are all up and on line. The time has also come when Aitkin County must take some action to ensure compliance with the FCC narrow band deadline of December 31, 2012.

If you recall, sometime in the past, the Aitkin County Board set aside some money (I believe the figure was 3.3 million dollars) to accomplish this project. That figure represented the amount that was determined by GeoComm to meet the needs of Aitkin County following an assessment of the radio system, the anticipated needs and the existing radios in use by the users of the Aitkin County radio system.

At the March 8, 2011, meeting of the Aitkin County Board of Commissioners, GeoComm was hired to provide project management services for the migration to the ARMER system and the updating of the simulcast paging system for the emergency response community. A number of meetings were held with the emergency response community, the Aitkin County Sheriff's Office, GeoComm and the State of Minnesota. The system that we propose going forward with is one that best meets the needs of all the response groups and other users with an eye on the costs associated with the project.

Motorola was the vendor that the State of Minnesota selected after meeting with a number of vendors. All equipment that ties into the ARMER system, by rule, must also come from Motorola. The equipment that is being proposed is Motorola equipment that was priced to Aitkin County based on that process (See discounts noted on pricing summary.)

We are happy to say that due to grant funding that was found to buy some items, changes made to the original system designed for Aitkin County and advances in technology, the

price tag attached to the system being proposed will be far less than the cost of 3.3 million dollars.

The pricing summary (see attachment) is broken into three components: Dispatch Counsel, Simulcast Paging System and End User Radios. I will give a brief explanation of each to help understand what it will do for Aitkin County and why it is needed.

Dispatch Console

The proposal is for the Motorola MCC7500 console. This equipment will be in the Sheriff's Office Dispatch Center (Public Safety Answering Point "PSAP") and will allow us to communicate to law enforcement, fire and EMS responders based in Aitkin County and those similar entities that come into Aitkin County during times of need. This will allow us access to the ARMER network and effectively manage "our" ARMER radios on the system. Three operator stations will also allow for one to be in the Emergency Operations Center (EOC) that will be activated during times of need.

The cost of this dispatch counsel can be borne out of the dedicated E911 funds pursuant to Minnesota statute 403.113.

Aitkin County VHF Simulcast Paging System

The proposal is to co-locate VHF simulcast repeaters on each of the six state towers, the Verizon cellular telephone tower near Jacobson and the Great River Energy tower south of Aitkin. We currently have a repeater on the latter two towers at this time.

This portion of the project will allow us to page out all of the emergency responder groups during times of need. That includes the six fire departments based in Aitkin County, the six first responder units based in Aitkin County and the two ambulance services in Aitkin County. It is the method to engage the emergency response systems. The initial proposal was to co-locate just on the state towers. There was much concern from the emergency response community that this would not provide adequate coverage. It would leave the Jacobson area as it was before we made the investment in that repeater about 4 years ago. Similarly, the absence of a repeater near Aitkin would leave a void in that area as well.

We also changed the repeaters to allow for two-way communication to and from the PSAP. This will allow for all entities, most importantly the smaller entities, to continue to use their existing radios and not have to invest in ARMER radios.

Changes in technology have driven the cost of this system down. Even with the addition of the two repeaters to enhance coverage and the change to duplex repeaters, this cost is less than the original proposal.

End User Radios

The initial proposal included the cost to provide end user radios to all emergency response units. The change in the repeater system, to a degree, negated some of this need. There still is a need which is outlined in the attachments. The need was broken

down by discipline. There were also some grant opportunities along the way which we took advantage of to minimize the cost to Aitkin County taxpayers. The costs associated with the needed end user radios are \$389,848.21.

While the Aitkin County Sheriff's Office took the lead in making this project come to fruition, it is not something that serves only the sheriff's office or law enforcement in general. The entities that benefit from this system upgrade are many. Fire departments, ambulance services, first responder units and Aitkin County Road and Bridge are all included in the entities that benefit from this system.

The costs for the above described components:

Motorola MCC7500 Dispatch Console	-	\$403,870.00
VHF Simulcast Paging System	-	\$819,268.00
End User ARMER Radios	-	\$356,567.42
Total		\$1,579,705.40
(Use of Dedicated 911)		<u>403,870</u>
		\$1,175,835.40

- Costs do not include performance bond
- Of the set-aside 3.3 million, the money needed for the above components would be a little over a third of that amount.
- Additional expenditures will be necessary, but those likely will be minimal
- As the ARMER system progresses, additional entities may want to be part of the system.
- With approval of this contract we would anticipate a go live time for Aitkin County of October/November, 2012.

What are our neighbors doing:

Itasca County – has been on the ARMER system for about three years.

Cass County – went live on the ARMER system on April 17, 2012

Crow Wing County – scheduled to go live this year.

Mille Lacs County – scheduled to go live this summer

Kanabec County - went live on the ARMER system on March 29, 2012

Pine County – set to go on ARMER system yet this year

Carlton County – migrating to the ARMER system – not sure of time frame

St. Louis County - to the ARMER system – not sure of time frame

We look forward to discussing this matter with you at the May 22, 2012 meeting. At that time Rey Freeman from GeoComm will be here to answer any additional questions that you may have. We have also invited members from the emergency response community to be on hand as well. The contract with Motorola has been reviewed by County Attorney Ratz and approved as to form.

If you have any additional questions prior to that time, please do not hesitate to call me.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-15-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

STS Update

Requested Meeting Date: 5-22-12 Estimated Presentation Time: 15 minutes

Presenter: Pat Scollard, Aitkin County STS Coordinator

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)



Aitkin County STS Program
217 2nd Street NW
Aitkin, MN 56431
218-927-7355

Email: pat.scollard@co.aitkin.mn.us

May 15, 2012

To: Aitkin County Board

Re: May 22, 2012 STS presentation

The attached documents are a compilation of information and work performed by the Aitkin County Sentence to Serve program in 2011. This information will be presented at the May 22nd County Board meeting. Please review at your convenience. If you have any questions or would like to see anything added, please contact me at the above phone # or email.

Thank You,

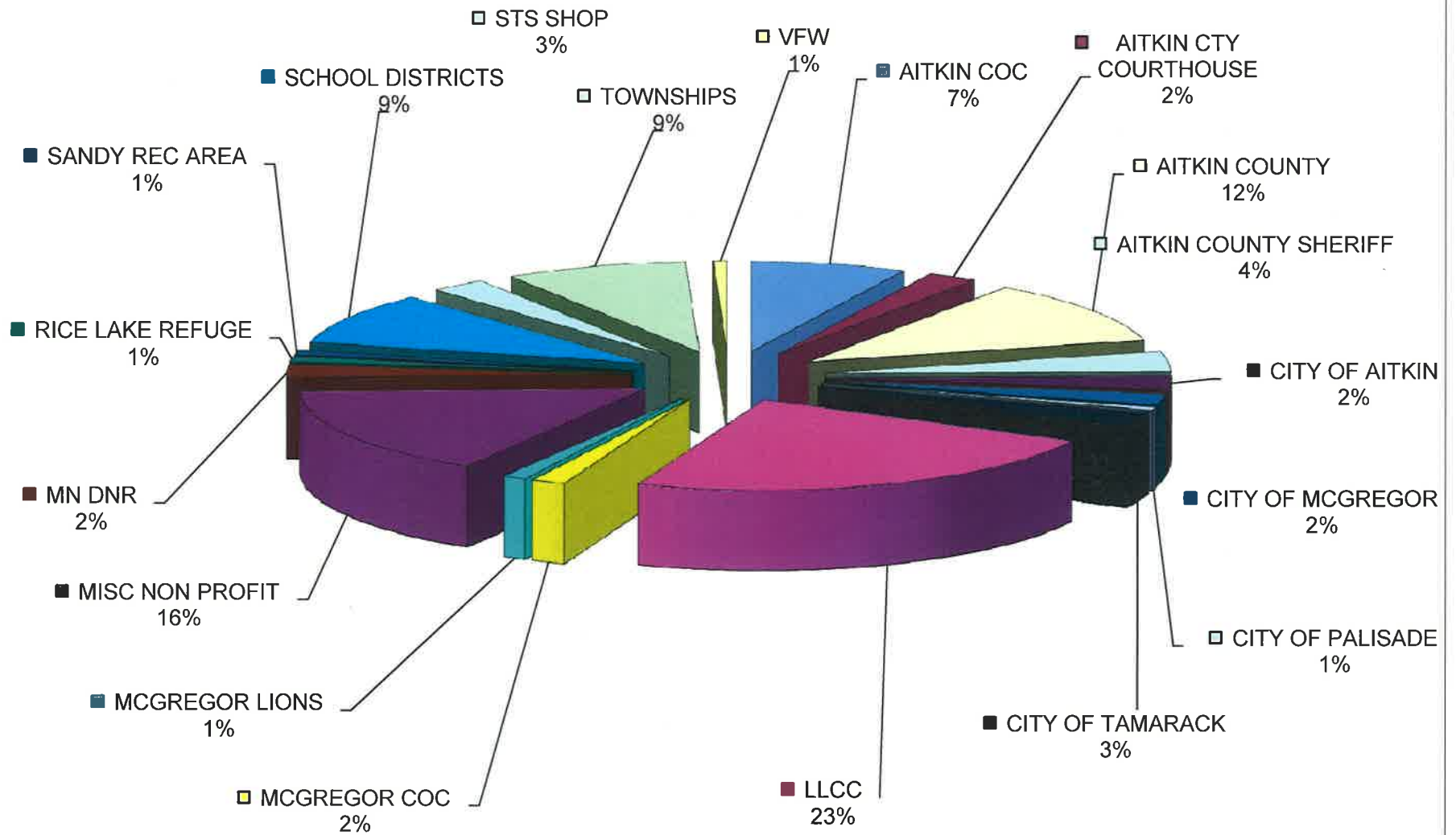
A handwritten signature in black ink, appearing to read 'Pat Scollard'. The signature is fluid and cursive, with a large, sweeping initial 'P'.

Pat Scollard
Aitkin County STS Coordinator

AITKIN STS 2011 AGENCY BREAKDOWN

ORGANIZATION	HOURS	MARKET VALUE	% of Total Hours
AITKIN COC	800	\$ 8,000.00	7%
AITKIN CTY COURTHOUSE	256	\$ 2,560.00	2%
AITKIN COUNTY	1264	\$ 12,640.00	12%
AITKIN COUNTY SHERIFF	392	\$ 3,920.00	4%
CITY OF AITKIN	272	\$ 2,720.00	2%
CITY OF HILL CITY	0	\$ -	0%
CITY OF MCGREGOR	232	\$ 2,320.00	2%
CITY OF PALISADE	56	\$ 560.00	1%
CITY OF TAMARACK	296	\$ 2,960.00	3%
LLCC	2560	\$ 25,600.00	23%
MCGREGOR COC	176	\$ 1,760.00	2%
MCGREGOR LIONS	120	\$ 1,200.00	1%
MISC NON PROFIT	1752	\$ 17,520.00	16%
MN DNR	264	\$ 2,640.00	2%
RICE LAKE REFUGE	96	\$ 960.00	1%
SANDY LAKE REC AREA	104	\$ 1,040.00	1%
SCHOOL DISTRICTS	1032	\$ 10,320.00	9%
STS SHOP	288	\$ 2,880.00	3%
TOWNSHIPS	936	\$ 9,360.00	9%
VFW	72	\$ 720.00	1%
TOTALS	10968	\$ 109,680.00	
* Does Not Include Jail Trustee Hours			

2011 Aitkin STS Organization Break Down



Aitkin STS Work Projects 2011

- Shovel and salt County Courthouse and several Aitkin Locations including fire hydrants
- Cut and chip brush for Seavey, Kimberly, Logan, Nordland, Fleming, Salo, Hill Lake, Verndon, Spencer, Wagner Twps, and Round Lake Church.
 - Assist @ Aitkin Sno-Flyers Vintage snowmobile ride
- Tear down/Set up Christmas Lights, tree, and Lights of Love for the City of Aitkin/Riverwood Foundation
- Load wood, cut trees/brush, cut/split wood, fix tables @Long Lake Conservation Center
 - Monthly food distribution for NAPS
 - Various wood projects for donation to charities
 - Cut/Trim trees @ Savanna Portage State Park
- Clean/repair streets, wash fire trucks, clean fire hall, and paint curbs @ City of Palisade, City of McGregor
 - Cut and split wood, weed whip, paint for the City of Hill City
- Remove carpet and pews @ St John's Lutheran and First Lutheran Churches
 - Unload and sort 20,000+ pounds of fruit for Aitkin 4H
 - Load Project Haiti truck
 - Set-up, support and tear down for Sports and Commerce show
 - Remove/Install ½ mile of snow fence for Logan Twp.
- Rake and clean-up Camp New Hope, the Palisade Park, Aitkin City Park, the City of Hill City & Jacobson Community Church
 - Work 2 household waste drop-offs for Env. Services
 - Install/Remove/Service water buoys for Sheriff's Department
- Rake and clean Bennettville, Rabbit Lake, Waukenabo, Pine Grove, Round Lake, Macville, Grayling, Woodland, Rice River and Malmo Cemeteries
 - Set-up and take down tables and chairs for 2 blood drives
 - Load wood, build 3 ramps/decks, and move several social service clients
- Set up/Tear down ice race and Garrison Play Days for Garrison Comm. Club
 - Move the McGregor Food Shelf
- Mow, landscape, and support Fly-In Drive In @ Aitkin Airport
 - Rake, mow, weed whip, paint several buildings, and general support for County Fair
- Set-up and tear down for Women of Today Safety Town and Pumpkin Patch
 - Set-up, support, and tear down for Riverboat Heritage Days
 - Set up, support, and tear down for Wild Rice Days-McGregor
 - Set up, support, and tear down for McGregor Lions Corn Feed
 - Set up, support, and tear down for Festival of Adventures
 - Prepare cars and items for county auction
 - Clean 3 miles of Highway 169 for MNDOT Adopt-a-Highway
 - Unload salt and paper several times @ Courthouse
- Deliver and pick up picnic tables for various functions throughout the county
 - Set up/teardown the Relay for Life, Fit City events

Aitkin STS Work Projects 2011 (continued)

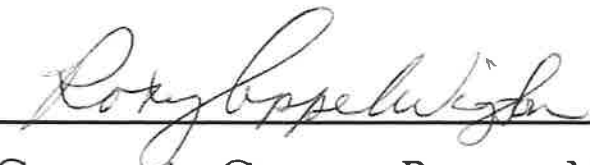
- Set up for Knights of Columbus car show @ St James Church
 - Paint and Clean in the Aitkin County Jail
 - Clean Alano Club
 - Clean City of Aitkin streets shop
 - Split wood and cut brush @ Camp New Hope
- Cut/chip brush and spread wood chips @ the CYC camp on Big Sandy
 - Set up/tear down Moose Lodge White sidewalls event
- Cut wood and service wood duck boxes, set up events, and set up for a disabled hunt @ Rice Lake Wildlife Refuge
 - Fix keystone wall @ Big Sandy Recreation Area
 - Insulate @ McGregor Habitat for Humanity House
 - Mow/weed whip @ Lakeview cemetery-Aitkin
 - Paint Tamarack School
 - Build recycling boxes for the McGregor Library
- Assist American Legion with donations @ Angels Dance Thrift Store
 - Put up Fit City Banners in Aitkin
 - Build a garden, paint/move shed @ Rippleside Elementary
 - Build playgrounds @ McGregor and Palisade Schools
 - Clean/salt deer hides for MDHA Riceland Chapter
 - Move toys and help set up Operation Christmas
 - Cut brush on Tamarack Sno-Flyers trails
 - Paint the American Legion and the Sheriff's fair booths
- Pick rocks @ Fleming Cemetery and tear down a shed @ Waukenabo Cemetery
 - Pick up trash @ Mille Lacs Lake
 - Paint @ the McGregor ANGELS office
 - Landscape @ the City of Aitkin City Park
 - Set up/Tear down for two Aitkin School block parties
 - Pick up trash @ Aitkin Football Field
 - Cut brush @ Quadna and Seavey communications towers
- Set up/support/tear down for the World Famous Fish House Parade
 - Cut trees @ McGregor Airport
 - Fix concrete/paint @Aitkin County Jail

Community Connections Award

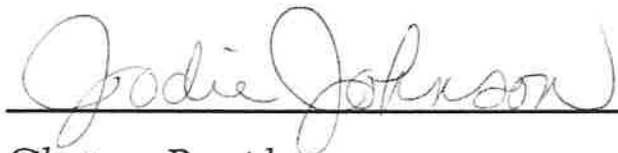
Joint Ventures Award

*Aitkin Women of Today and
CMCC Aitkin Co. Sentence to Serve
Aitkin Safety Town*

This 21st day of May 2011



Community Connects Program Manager



Chapter President

Aitkin Rendezvous Volunteer Committee

207 Minnesota Avenue North

Aitkin, Minnesota 56431

October 7, 2011

Pat Scollard

Sentence to Serve
Aitkin County Sherriff's office

Aitkin, MN 56431

Dear Pat, Tim and all the crew:

We thank all of you for the wonderful job you did in setting up the Aitkin Rendezvous again this year. We couldn't have this event without you guys. We thank not only for all the help preparing the shanties ahead of time and setting them up, getting the garbage cans and returning them, cutting up the firewood and setting up the riverboat—but we also thank you for your good natured helpfulness throughout the event. Thank you, thank you, thank you.

We know you have generously provided these services for many years and your support is very much appreciated. We are hoping that we can have this event again next year as always on the third weekend in September and we are counting on you folks to be there too. Please let us know if you have any suggestions that will help improve this event.

Midge Johnson and Rebecca Heimark

On behalf of the volunteers of the Aitkin Rendezvous

Aitkin, MN 56431

ANGELS – *A Living At Home/Block Nurse Program*
P.O. Box 357, S. Maddy St.
McGregor, MN 55760
September 15, 2011

To: Sherriff Scott Turner

All of us at the McGregor ANGELS office would like to thank you for the painting that was done by SENTENCE TO SERVE.

The front of our building looked pretty old and shabby and desperately needed a face lift. It looks much better now thanks to the professional work done by STS. We appreciate their contribution to the McGregor community, and would like to thank Pat Scollard for making the arrangements.

Thank you,

Bill Pavlik

Jan Cherry

Jan Cherry and Judy Perron, Co-Directors of ANGELS-LAH/BNP

Judy Perron

Wade Hottel

Rev. Henry J. Koopman

Gayleen Touhey

Priscilla Wilson

Genevieve Koopman

Carol Osthy

ANGELS-LAH/BNP Board Members

Cc: Pat Scollard

Aitkin County Historical Society
Depot Museum

P.O. Box 215
Aitkin, MN 56431
(218) 927-3348

August 10, 2011

STS Aitkin County Probation Office
204 – 1st Street N.W.
Aitkin, MN 56431

Attn: Pat Scollard

The Aitkin County Historical Society Board of Directors and members would like to thank you and your team for your assistance with our annual garage sale. After the County Fair you assisted us in moving all of our tables and merchandise to building #3 and the 4-H building at the County Fair grounds. Many loads of merchandise were hauled from the Depot and our storage building.

Without your assistance with both the set up and take down our garage sale we would be unable to hold this annual event. The service that you provide to us and the community is invaluable.

As our membership ages, the help from the STS program has become more important and essential in our work at the Historical Society. During the past year you have helped move two railroad speeders to put on display, shoveled snow, mowed grass and worked on our Log Cabin displayed at the Fair grounds. You help set up, take down, and store our booth for the Aitkin Rendezvous'. When ever we have needed help, STS has been there for us.

We are very impressed and appreciative of the service the STS program provides. Again, we want to offer our sincere thanks for all of your assistance.

Sincerely,



Greg Leach
Administrator, Aitkin County Historical Society

Cc:

Aitkin County Board of Commissioners
Aitkin County Court Administrator
Aitkin County Attorney
Aitkin County Sheriff

PLAY

MCGREGOR
PLAYGROUND
INITIATIVE



PO Box 177 • McGregor, MN 55760
Email: playground.mcgregor@gmail.com

Strengthening Our Kids and Our Community

July 13, 2011

PO Box 177
McGregor, MN 55760

Sheriff Scott Turner and County Commissioners
217 2nd Street Northwest
Aitkin, MN 56431-1299

Dear Sheriff Turner and Aitkin County Commissioners:

We are writing on behalf of the McGregor Playground Initiative Committee to extend our deepest gratitude for the contributions that Pat Scollard and the Sentence to Serve crew have provided toward our efforts to build a school and community playground in McGregor.

Mr. Scollard and his crew have donated a hand-crafted picnic table, a diamond willow hutch, and several quality birdhouses to be used in raffles and silent auctions for our fundraisers. They have supplied countless hours of labor to assist in the assembly of the play structures, groundwork preparation, and installation of the rubber safety tiles. Without Mr. Scollard and his crew, it would have been difficult to secure sufficient volunteer labor to successfully complete these projects.

Mr. Scollard oversees his crew with a high degree of professionalism and exhibits strong supervisory skills. Under Mr. Scollard's direction, his crew members were extremely hard-working and proficient.

We are exceedingly grateful for their assistance in supporting our efforts in this endeavor from beginning to end. We thank you for providing this wonderful service to our community and to our project specifically.

Sincerely,

Teri Arnold, Shari Horton, Heather Nistler

Teri Arnold, Shari Horton, and Heather Nistler
McGregor Playground Initiative Committee Co-Chairs









Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-15-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Request from Chappy's Golden Shores

Requested Meeting Date: 5-22-12 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Request from Chappy's Golden Shores

DATE: May 16, 2012

Attached is a request from Mike and Trish Olson of Chappy's Golden Shores to be on the May 22, 2012 County Board agenda and for a home and community based waiver contract.

Mike and Trish Olson initially requested to be on the March 27, 2012 County Board agenda and to have their contract with Aitkin County reinstated. At that meeting they withdrew their request and asked to address it at a later date.

Also included in this packet is an email from Tom Burke, Health & Human Services Director, and previous information from March 2012, November 2010, and January 2011. If you wish to review the March 27, 2012 (3A) packet in its entirety, it is available on our website.

Please contact me with any questions.

Sue Bingham

From: Tom Burke [tom.burke@co.aitkin.mn.us]
Sent: Wednesday, May 16, 2012 10:25 AM
To: 'Julie Lueck'; 'Sue Bingham'
Subject: Memo

County Commissioners
County Administrator, Patrick Wussow

Re: Request for a Home and Community Based Contract from Chappy's Golden Shores.

I have reviewed the request and attachments from Mike and Trisha Olson to receive a contract to provide home and community based services. The County Board has supported allowing the previous contract to run out without renewal. The Board now must decide to support the previous decision or to now enter into another contract with this provider. If the Board wishes to enter into a new contract, a request may be made to the Health and Human Services Department to create a contract that contains stipulations that will address previous concerns and clear decision points for terminating the contract if in the event the stipulations are not followed. The contract would take a matter of weeks to complete to ensure concerns are appropriately presented and clarified. The contract would provide for the Board Chair and a representative of Chappy's Golden Shores for signature.

Aitkin County Health and Human Services does not support contracting with Chappy's. Over the multiple years we attempted to work with this provider, we found it to be extremely time intensive. The information provided does not address any of the concerns this agency has shared with the County Board previously. If the Board agrees to contract with Chappy's, Health and Human Services will do the necessary work to comply with the conditions of the contract.

MAY 16 2012

To Patrick:

We are requesting to be put on the agenda for the 22nd, county board meeting. We would like to be on the regular board meeting. We are requesting to ask for our contract for the home and community based waiver contract. We are asking that our contract be reinstated on the 22nd of this month.

Thank you,

Mike and Trish Olson
Chappy's Golden Shores

Telephone number: 218-244-6384 Mike's Cell Phone number



MINNESOTA BOARD OF NURSING
REGISTRATION CERTIFICATE

REGISTERED NURSE

MICHELLE LYNNE PAGAN
49383 LAKE AVE
MCGREGOR MN 55760

CENSE NO.

R 201836-2

Effective
EXPIRATION DATE

6/7/2011
11/30/2013

MINNESOTA DEPARTMENT OF HEALTH

CERTIFICATE OF REGISTRATION

(Registrant) **KEITH M. OLSON**
to operate the **CHAPPYS GOLDEN SHORES**
located at **530 PARK AVENUE, HILL CITY, MN, 55748**
for the following
HOUSING WITH SERVICES



Issued at St. Paul, Minnesota

Effective Date: 08/01/2011

Expiration Date: 07/31/2012

Not Transferable as
to Registrant or Location
HE-01084-04 (Rev 10/00)

Edward P. Ehlinger, MD, MSPH

Commissioner

353460

MINNESOTA DEPARTMENT OF HEALTH

HEREWITH GRANTS A LICENSE TO

(Licensee) KEITH M. OLSON
to operate the CHAPPY'S GOLDEN SHORES
located at 530 PARK AVENUE, HILL CITY, MN, 55748
for the following
CLASS F HOME CARE PROVIDER



Issued at St. Paul, Minnesota

Effective Date: 07/05/2011

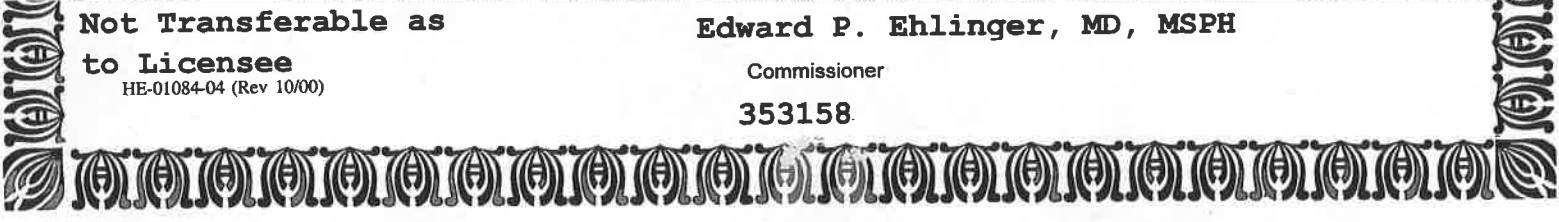
Expiration Date: 07/04/2012

**Not Transferable as
to Licensee**
HE-01084-04 (Rev 10/00)

Edward P. Ehlinger, MD, MSPH

Commissioner

353158



Minnesota Department of Human Services
Division of Licensing
PO Box 64242
St. Paul, MN 55142-0242



Terms of License: Adult Foster Care

To provide corporate adult foster care services subject to the standards of Minnesota Statutes, Chapter 245A and Minnesota Rules, parts 9555.5105 to 9555.6265.

Agency: Aitkin County Health and Human Services

Capacity: 5 persons

Age: 55 years and older

Special Terms:

Doing Business At:

Olson Keith M & Olson Theresa L
530 Park Ave
Hill City, MN 55748

Issued To
Keith M Olson AND Theresa L Olson

Licensed From 9/1/2011	Licensed To 9/1/2013
License Number 233185-4-AFC	

Jerry Kerber
Jerry Kerber, Director of Licensing

Lucinda E. Jesson
Lucinda E. Jesson, Commissioner

CENTERS FOR MEDICARE & MEDICAID SERVICES
CLINICAL LABORATORY IMPROVEMENT AMENDMENTS
CERTIFICATE OF WAIVER

LABORATORY NAME AND ADDRESS

CHAPPY'S GOLDEN SHORES
530 PARK AVENUE
HILL CITY, MN 55748

LABORATORY DIRECTOR

KEITH M OLSON

CLIA ID NUMBER

24D2009733

EFFECTIVE DATE

07/12/2010

EXPIRATION DATE

07/11/2012

Pursuant to Section 353 of the Public Health Services Act (42 U.S.C. 263a) as revised by the Clinical Laboratory Improvement Amendments (CLIA), the above named laboratory located at the address shown hereon (and other approved locations) may accept human specimens for the purposes of performing laboratory examinations or procedures.

This certificate shall be valid until the expiration date above, but it is subject to revocation, suspension, limitation, or other sanctions for violation of the Act or the regulations promulgated thereunder.



Judith A. Yost

Judith A. Yost, Director
Division of Laboratory Services
Survey and Certification Group
Center for Medicaid and State Operations

THIS LICENSE VALID FROM
APRIL 1, 2012 THROUGH
MARCH 31, 2013

AITKIN COUNTY ENVIRONMENTAL
SERVICES
209 2ND STREET NW
AITKIN, MN 56431



LICENSE NUMBER
0110267

PHYSICAL ADDRESS
530 PARK AVENUE

CITY HILL CITY , MN
ZIP **55748**

ESTABLISHMENT NAME
**CHAPPY'S GOLDEN
SHORES**

OWNER'S NAME
KEITH & THERESA OLSON

THIS LICENSE IS GRANTED PURSUANT TO APPLICATION AND PAYMENT OF FEE. IT IS SUBJECT TO ALL PROVISIONS OF THE LAWS OF THE COUNTY, STATE, FEDERAL GOVERNMENT AND IS REVOCABLE FOR VIOLATION THEREOF. THIS LICENSE SHALL NOT BE SOLD, LOANED, OR TRANSFERRED. IT MUST BE POSTED TO BE VALID.

TYPE OF FOOD LICENSE

SMALL	NUMBER OF ROOMS	13	PRIVATE WELL	No
ALCOHOL?	NUMBER OF CABINS	0	NUMBER OF POOLS	0
WINE/BEER?	NUMBER OF MHP UNITS	0	NUMBER OF SPAS	0
	NUMBER OF RCA UNITS	0		
	NUMBER OF YOUTH BEDS	0		

Douglas Pearson
Douglas Pearson, R.S. Environmental Health Specialist

3/5/12
DATE



Minnesota Department of **Human Services**

INVESTIGATION MEMORANDUM
Department of Human Services, Division of Licensing
Public Information

Minnesota Statutes, section 626.557, subdivision 1 states, "The legislature declares that the public policy of this state is to protect adults who, because of physical or mental disability or dependency on institutional services, are particularly vulnerable to maltreatment."

Report Number: 20120733

Date Issued: April 16, 2012

Name and Address of Facility Investigated:

Disposition: False

Keith and Theresa Olson Adult Foster Care
530 Park Avenue
Hill City, MN 55748

Program License Number: 233185

Rule and/or Statute under which Facility is Licensed: Adult Foster Care

Investigator(s):

Scott Broady
Division of Licensing
Minnesota Department of Human Services
PO Box 64242
Saint Paul, Minnesota 55164-0242
651-431-6557

Suspected Maltreatment Reported:

It was reported that a staff person (SP1) yelled at consumers and that another staff person (SP2) slapped a consumer. It was also reported that consumers were administered medications that were not their own medications and consumers were not always taken to medical appointments.

Date of Incident(s): Ongoing, prior to February 21, 2012

Nature of Alleged Maltreatment Pursuant to Minnesota Statutes, section 626.557, subdivision 9c, paragraph (b), and Minnesota Statutes, section 626.5572, subdivision 15, and subdivision 2, paragraph (b), clauses (1) and (2); and subdivision 17, paragraph (a):

Conduct which is not an accident or therapeutic conduct which produces or could reasonably be expected to produce physical pain or injury or emotional distress including, but not limited to:

- Hitting, slapping, kicking, pinching, biting, or corporal punishment of a vulnerable adult.
- The use of repeated or malicious oral, written or gestured language toward a vulnerable adult or the treatment of a vulnerable adult which would be considered by a reasonable person to be disparaging, derogatory, humiliating, harassing, or threatening.

The failure or omission by a caregiver to supply a vulnerable adult with care or services, including but not limited to food, clothing, shelter, health care, or supervision which is reasonable and necessary to obtain or maintain the vulnerable adult's physical or mental health or safety, considering the physical and mental capacity or dysfunction of the vulnerable adult and which is not the result of an accident or therapeutic conduct.

Investigation Procedure:

Site visit: March 7, 2012

Interviews (conducted on March 7 and 8, 2012):

- SP1 and SP2
- A facility staff person (P)
- A family member of a consumer (FM)

Documents reviewed included:

- Five vulnerable adults' (VA1's-VA5's) *Service Plans*
- VA1's-VA5's *Individual Abuse Prevention Plans*
- VA1's-VA5's *Review of Systems/Physical Assessments*
- VA1's-VA5's *Risk Agreement and Releases*
- VA1's-VA5's *Individual Case Orientations*
- The facility's personnel files for staff persons

Pertinent Information/Summary of Findings:

The facility provided services to elderly individuals with multiple medical issues including dementia and physical disabilities.

The facility consisted of two separate living units connected by a common living area. The main entrance to the facility came into the common area. One of the living units was licensed as an adult foster care by the Minnesota Department of Human Services (DHS). Five consumers received adult foster care services. The other living unit was not licensed by DHS.

Several concerns regarding the facility were received via an anonymous letter. These concerns did not include specific details such as names of consumers or dates of incidents. Therefore, it was not determined if the concerns regarding consumers involved the vulnerable adults who were receiving adult foster care services. The concerns addressed in this report were only the concerns that indicated allegations of maltreatment. The concerns included the following:

- Consumers were not always taken in for medical appointments in a timely manner.
- Consumers were given other consumers' medications.
- A consumer had a "spend down every so often" and some of the money disappeared.
- SP1 yelled at the consumers.
- SP1 told consumers if they did not eat they would die and SP1 forced consumers to eat and drink.

- SP2 was constantly at the facility while intoxicated and on one occasion, SP2 slapped a consumer while SP2 was intoxicated.

For the purposes of this report, when information pertains specifically to any of the five consumers receiving adult foster care services, the consumers will be referred to as vulnerable adults (VA1-VA5). Otherwise, individuals will be referred to as consumers.

On March 7, 2012, at approximately 10:15 a.m., this investigator, in conjunction with the County Adult Foster Care Licensur, conducted an unannounced site visit. This investigator observed the following during the site visit:

- Consumers were out of bed, dressed appropriately, and getting ready for daily activities. Staff persons were engaged in appropriate interactions with the consumers. Two consumers were scheduled to attend medical appointments and SP2 was taking the two consumers to their appointments.
- The facility was neat, clean, and free of odors.
- The facility's medication cabinet was locked. The consumers' medications were in individual blister packs and kept in separate bins for each consumer.
- VA1's -- VA5's files contained documentation pertaining to assessments of their needs, documentation of ongoing health issues, documentation of medication administration and daily cares, and documentation regarding medical appointments.
- The VAs' files contained documentation showing that staff persons received training specific to each of the VAs.
- The facility had letters from family members, social workers, and physicians stating that they were satisfied with the care provided to consumers at the facility.

SP1 provided the following information:

- SP1 said that s/he ordered medications for consumers each month. Each of the consumer's medications came in blister packs with a one month supply. SP1 said that if a consumer ran out of medications, s/he would call their physician and then pick the medications up at the pharmacy. SP1 said that s/he was not aware of any time a consumer received another consumer's medication. SP1 said that the allegation did not "make sense" because the consumers all had their own monthly supply of medications which were kept in blister packs.
- SP1 said that s/he never yelled at consumers. SP1 said that s/he never heard any other staff persons yell at consumers. SP1 said that sometimes staff persons had to talk loud to consumers because the consumers were hearing impaired.
- SP1 said that s/he never told a consumer that if the consumer did not eat, they would die. SP1 said that there was a consumer who refused to eat and had a physician's order to try to get him/her to eat. The consumer was not receiving adult foster care services. SP1 said that s/he never forced a consumer to eat or drink.
- SP1 did not manage the funds of the consumers. SP1 said that there was a consumer, who was not receiving adult foster care services, who once in a while needed to spend some money per the consumer's representative payee. On those occasions, SP1 bought the consumer items and sent receipts to the representative payee who then needed to approve the expenditures.

- SP1 was not aware of any time staff persons were working while under the influence of drugs and/or alcohol.

SP2 provided the following information:

- SP2 provided information about the consumers' medications that was consistent with SP1's information.
- SP2 said that all the consumers were taken to all of their medical appointments and were accompanied by staff persons.
- SP2 said that there was one occasion when s/he had to yell at a consumer. SP2 was driving with the consumer and the consumer was grabbing the steering wheel and pounding on a window. SP2 was able to drive the vehicle to a place where law enforcement was present. The consumer was eventually taken into custody by law enforcement. SP2 said that s/he never heard another staff person yell at a consumer.
- SP2 said that s/he never hit a consumer.
- SP2 said s/he never came to work under the influence of alcohol or drugs. SP2 said that one time it was suspected that a staff person was under the influence of drugs or alcohol and that staff person's employment was terminated.

The P provided the following information:

- The P stated that SP1 and SP2 took care of scheduling and taking consumers to medical appointments. The P said that "it seems like they are always" taking consumers to medical appointments. The P was not aware of any consumer missing a medical appointment. The P did not have any concerns about the care provided to the consumers at the facility.
- The P said that s/he never saw a staff person interact with a consumer in a manner which caused the P concern. The P said that some consumers were hearing impaired so staff persons had to talk loud, but the P never heard a staff person yell at a consumer. The P never saw a staff person hit a consumer.
- The P was not aware of any time where a consumer ran out of medications or aware of anytime where a consumer was administered another consumer's medication. The P was not aware of anyone working at the facility while under the influence of drugs and/or alcohol.
- The P said that when new consumers moved to the facility, staff persons receive training on the new consumers from the facility health care professional and supervisory staff persons.

This investigator attempted to contact family members of three of the vulnerable adults living at the facility, but was only successful in contacting one of the family members. That family member did not have concerns about the care their family member received at the facility.

Facility documentation showed that SP1 and SP2 each received training on the Reporting of Maltreatment of Vulnerable Adults Act.

Conclusion:

Several allegations were received regarding the care consumers received at the facility. There were no specific details regarding which consumers, but SP1 and SP2 were each named in the allegations. Based on information obtained, two of the allegations (money not accounted for and SP1 telling a consumer they needed to eat or die)

involved consumers who lived at the facility, but were not receiving adult foster care services. Regardless, information obtained from SP1 addressed the allegations.

Regarding the allegations that consumers received other consumer's medications. Information showed that the system in the place at the facility ensured that all consumers had their own medications and there was no information obtained from staff persons that anyone was aware of a time when a consumer received another consumer's medication. In addition, SP1 described how the facility obtained a consumer's medication if they ran out of medications. Furthermore, on the date of the unannounced site visit, this investigator observed that the consumers' medications were in individual blister packs and kept in separate bins for each consumer.

Regarding the allegations that consumers were not always taken to medical appointments. Documentation reviewed from VA1's – VA5's files at the facility showed that they regularly attended medical appointments. Information obtained from staff persons also showed that consumers regularly went to medical appointments. In addition, on the day of this investigators unannounced site visit, SP2 took two consumers to a medical appointment.

Regarding the allegation that SP1 yelled at consumers. Neither SP1, SP2 nor the P said that they were aware of a staff person yelling at consumers. SP1 denied that s/he yelled at consumers. Information showed that some consumers were hearing impaired so staff persons had to talk loud to them. SP2 did say there was one situation that s/he had to yell at a consumer during an incident which took place in a vehicle while SP2 was driving.

Regarding the allegation that SP2 was intoxicated at work and slapped a consumer. The P and SP1 each stated that they were not aware of any time where a staff person was working under the influence of drugs or alcohol. SP2 denied that s/he ever hit a consumer and denied being at work while under the influence of drugs or alcohol. SP2 said that there was a staff person who was suspected of being at work under the influence of drugs or alcohol and that staff person's employment was terminated.

Based on information obtained from review of documentation at the facility, observations at the facility during an unannounced site visit, and information obtained from staff persons, there was a preponderance of the evidence that neglect and/or abuse of vulnerable adults did not occur.

It was determined that neglect and abuse did not occur (conduct which is not an accident or therapeutic conduct which produces or could reasonably be expected to produce physical pain or injury or emotional distress including, but not limited to: Hitting, slapping, kicking, pinching, biting, or corporal punishment of a vulnerable adult and/or the use of repeated or malicious oral, written or gestured language toward a vulnerable adult or the treatment of a vulnerable adult which would be considered by a reasonable person to be disparaging, derogatory, humiliating, harassing, or threatening and/or the failure or omission by a caregiver to supply a vulnerable adult with care or services, including but not limited to food, clothing, shelter, health care, or supervision which is reasonable and necessary to obtain or maintain the vulnerable adult's physical or mental health or safety, considering the physical and mental capacity or dysfunction of the vulnerable adult and which is not the result of an accident or therapeutic conduct).

Disposition:

False

Action Taken by Facility:

None

Keith and Theresa Olson Adult Foster Care
Report 20120733
Page 6

Action Taken by Department of Human Services, Licensing Division:

None



KL

Protecting, Maintaining and Improving the Health of Minnesotans

Office of Health Facility Complaints Investigative Report
PUBLIC

Facility:

Chappys Golden Shores
530 Park Avenue
Hill City, Minnesota 55748
Aitkin County

Report #: HL21006005

Date: April 22, 2011

Date of Visit: March 30, 2011
Time of Visit: 7:30 a.m.

By: Lisa Jacobsen, R.N.
Special Investigator

Type of Facility: Nursing home HHA Home Care Provider/Assisted Living
 SLF ICF/MR Home Care
 Hospital Other: _____

Facility Self Report Complaint

Allegation(s): The allegation is neglect based on the following: Client #1 is forced to consume excessive amounts of food and water and did not receive adequate wound care. In addition, staff are not following accepted practices regarding medications when they administer deceased clients' medications to current clients.

An unannounced visit was made at this facility and an investigation was conducted under:

- Federal Regulations for Hospital Conditions of Participation (42 CFR, Part 482)
- Federal Regulations for Long Term Care Facilities (42 CFR Part 483, subpart B)
- Federal Regulations for ICF/MR (42 CFR Part 483, subpart I)
- Federal Regulations for HHA (Home Health Agencies) (42 CFR, Part 484)
- Federal Regulations for CAH (Critical Access Hospital) (42 CFR, Part 485)
- Federal Regulations for EMTALA (42 CFR Part 489)
- State Licensing Rules for Boarding Care Homes (MN Rules Chapter 4655)
- State Licensing Rules for Nursing Homes (MN Rules Chapter 4658)
- State Licensing Rules for Supervised Living Facilities (MN Rules Chapter 4665)
- State Licensing Rules for Home Care (MN Rules Chapter 4668)

- State Statutes for Maltreatment of Minors (MN Statutes, section 626.556)
- State Statutes for Vulnerable Adults Act (MN Statutes, section 626.557)
- State Statutes Chapters 144 and 144A

Conclusion:

Minnesota Vulnerable Adults Act (MN 626.557)

Under the Minnesota Vulnerable Adults Act (MN. 626.557):

- Abuse Neglect Financial Exploitation was:
 Substantiated Not Substantiated Inconclusive based on the following information:

Neglect is not substantiated related to the allegation that client #1 was forced to consume excessive amounts of food and water and did not receive adequate wound care.

Client #1 began receiving services from the licensee on February 9, 2010 which included assistance with dressing, grooming, bathing, toileting, incontinence care, feeding, medication administration and wound care. Client #1 was admitted to the facility with at least nineteen pressure ulcers on numerous areas of her body including her ears, shoulders, spine, elbows, sides of knees, heels, hips and buttocks. The pressure ulcers were in various stages, with the most severe ones being Stage 4 with bone visible. The sizes of the pressure ulcers varied with the largest on her left hip measuring 10.5 centimeters by 8 centimeters. Documentation and interviews revealed facility staff had reduced the total number of pressure ulcers during her stay to approximately 6. The three most severe ones on her coccyx, sacrum and left hip area were Stage 4 ulcers.

Client #1 was hospitalized February 28, 2011 to March 3, 2011 with septic shock secondary to multiple stage 4 pressure ulcers. The hospital discharge summary dated March 3, 2011 indicated the licensee had been doing "outstanding wound care." Hospital records indicated the facility sent Client #1 back the hospital on March 4, 2011 with increased shortness of breath. Client #1 was hospitalized from March 4, 2011 to March 9, 2011 with pneumonia. The hospital discharge summary dated March 9, 2011 indicated after discussion with family, it was decided to provide comfort care instead of aggressive treatment. Client #1 was discharged back to the facility for "End of life care." Client #1 expired at the facility on March 20, 2011.

Documentation and interviews revealed facility staff provided wound care treatments as ordered at least twice a day and monitoring of the wounds. In addition, Client #1 received skilled nursing visits from a home care agency at least once a week for wound care and assessment. Documentation and interviews revealed Client #1 was provided assistance with eating and drinking and was very difficult to feed her due to frequent refusals and/or it took an excessive amount of time to feed her. There was no evidence that Client #1 was forced to consume excessive amounts of food and water.

Although the complainant indicated that medications of clients were deceased were administered to current clients, this practice could not be substantiated during the site visit. Observations of the medication storage areas did not reveal medications of clients who no longer resided at the facility. Staff interviews confirmed medications of deceased clients were destroyed and not used for current clients.

A concern regarding client #2 being coerced into signing over his assets to the facility was reviewed during the onsite visit and was found to be unsubstantiated. Client #2 was interviewed and adamantly denied that he had

been coerced into signing over his assets to the facility. Client #2 stated that the land no longer belonged to him and was going to be sold at an auction. Client #2 stated the owners bought the land out of the "goodness of their hearts" so that I can still go out there and "see my stuff." Staff interviews confirmed the county was going to sell Client #2's land in a public auction and the owners of the facility purchased the land at a public auction on October 10, 2002.

Compliance:

State Licensing Rules for Home Care (MN Rules Chapter 4668) – Compliance Met

The facility was found to be in compliance with State Licensing Rules for Home Care (MN Rules Chapter 4668). No state licensing orders were issued.

State Statutes for Vulnerable Adults Act (MN Statutes, section 626.557) – Compliance Met

The facility was found to be in compliance with State Statutes for Vulnerable Adults Act (MN Statutes, section 626.557). No state licensing orders were issued.

State Statutes Chapters 144 & 144A – Compliance Met

The facility was found to be in compliance with State Statutes for Chapters 144 & 144A. No state licensing orders were issued.

Facility Corrective Action:

The facility took the following corrective action(s):

Definitions:

Minnesota Statutes, section 626.5572, subdivision 7 - Not Substantiated

"Not Substantiated" means a preponderance of the evidence shows that an act that meets the definition of maltreatment did not occur.

The Investigation included the following:

Document Review: The following records were reviewed during the investigation:

- | | |
|---|---|
| <input type="checkbox"/> Medical Records | <input type="checkbox"/> Care Guide |
| <input type="checkbox"/> Medication Administration Records | <input type="checkbox"/> Treatment Sheets |
| <input type="checkbox"/> Facility Incident Reports | <input type="checkbox"/> Physician Progress Notes |
| <input type="checkbox"/> ADL (Activities of Daily Living) Flow Sheets | <input type="checkbox"/> Laboratory and X-ray Reports |
| <input type="checkbox"/> Physician Orders | <input type="checkbox"/> Social Service Notes |

- Nurses Notes
- Activities Reports
- Therapy and/or Ancillary Services Records
- Skin Assessments
- Meal Intake Records
- Weight Records
- Assessments
- Care Plan Records

Other pertinent medical records:

- Hospital Records
- Ambulance/Paramedics
- Medical Examiner Records
- Death Certificate
- Police Report

Additional facility records:

- Resident/Family Council Minutes
- Staff Time Sheets, Schedules, etc.
- Facility Internal Investigation Reports
- Call Light Audits
- Personnel Records/Background Check, etc.
- Facility In-service Records
- Facility Policies and Procedures
- Other, specify: _____

Number of additional resident(s) reviewed: 1

Were residents selected based on the allegation(s)? Yes No N/A Specify: _____

Were resident(s) identified in the allegation(s) present in the facility at the time of the investigation?

Yes No N/A Specify: Client #1 is deceased.

Interviews: The following interviews were conducted during the investigation:

Interview with complainant(s): Yes No N/A Specify: _____

If unable to contact complainant, attempts were made on:

Date/time: _____ Date/time: _____ Date/time: _____

Interview with family: Yes No N/A Specify: _____

Did you interview the resident(s) identified in allegation: Yes No N/A Specify: Client #1 is deceased.

Did you interview additional residents: Yes No

Total number of resident interviews: 1

Interview with staff: Yes No N/A Specify: _____

Tennessee Warning given as required: Yes No

Total number of staff interviews: 4

Physician interviewed: Yes No

Nurse Practitioner interviewed: Yes No

Interview with Alleged Perpetrator(s): Yes No N/A Specify: _____

Attempts to contact: Date/time: _____ Date/time: _____ Date/time: _____

If unable to contact was subpoena issued: Yes, date subpoena was issued _____ No

Were contacts made with any of the following:

Emergency personnel Police Officers Medical Examiner Other: Specify _____

Observations were conducted related to:

- Wound Care
- Medication Pass
- Meals
- Personal Care
- Dignity/Privacy Issues
- Restorative Care
- Nursing Services
- Safety Issues
- Facility Tour
- Infection Control
- Cleanliness
- Injury
- Use of Equipment
- Transfers
- Incontinence
- Call Light
- Other: Medication Storage

Was any involved equipment inspected: Yes No N/A

Was equipment being operated in safe manner: Yes No N/A

Were photographs taken: Yes No Specify: _____

xc: Division of Compliance Monitoring - Licensing & Certification

Minnesota Department of Health

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: H21006	(X2) MULTIPLE CONSTRUCTION A. BUILDING _____ B. WING _____	(X3) DATE SURVEY COMPLETED C 04/22/2011
NAME OF PROVIDER OR SUPPLIER CHAPPYS GOLDEN SHORES		STREET ADDRESS, CITY, STATE, ZIP CODE 530 PARK AVENUE HILL CITY, MN 55748		
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
0 000	Initial comments : A complaint investigation was conducted to investigate case #HL21006005. No violations are issued.	0 000		

Minnesota Department of Health

TITLE

(X6) DATE

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

Keith and Trish Olson of Chappy's Golden Shores asked the Board to remove their request to reinstate their contract with Aitkin County from today's agenda, and address it at a later date. The Board agreed to defer this item and place it on the April 24th Board agenda.

**CHAPPY'S
GOLDEN
SHORES**

No action was taken on the Aitkin Airport Agreement. The Board asked for more information and deferred this item to the April 10th County Board meeting.

**AITKIN
AIRPORT
AGREEMENT**

Patrick Wussow, County Administrator presented a Personnel Committee recommendation to the Board.

**PERSONNEL
COMMITTEE**

Tom Burke, Health & Human Services Director discussed the concerns and need to fill a vacated Office Support Specialist position. Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to fill the position.

**OFFICE
SUPPORT
SPECIALIST
POSITION**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve entering into the first half of Marketing Agreement with Maven Perspectives for Long Lake Conservation Center - \$22,000.00.

**MARKETING
AGREEMENT –
LLCC**

Patrick Wussow, County Administrator discussed General Government Legislation with the Board.

**GENERAL
GOVERNMENT**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried (4-0-1 Napstad abstained), to approve the following **Applications for License to Sell Tobacco Products** for the period **ending March 31, 2013**:

**APPROVE
TOBACCO
LICENSES**

- # 01 Bann's Bar & Café, Inc., d/b/a **Banns Bar & Cafe** – Shamrock Township
- # 02 J & S Resort LLC, d/b/a **Barnacles** – Wealthwood Township
- # 03 Cuddler Enterprises, Inc., d/b/a **Big Sand Bar** – Workman Township
- # 04 Zorbaz of Big Sandy Lake, Inc., d/b/a **Big Zandy Zorbaz** – Shamrock Township
- # 05 Greg Blanchard, d/b/a **Buckshot Bar & Grill** – City of Hill City
- # 06 MacDonald Enterprises of Malmo, Inc., d/b/a **Castaway's Resort** – Lakeside Twp
- # 07 WB Hay Point, Inc., d/b/a **Corner Club** – Macville Township
- # 08 Denny M. Solsvig, d/b/a **Denny's Lakeview Inn LLC** – Glen Township
- # 10 Farm Island Store, Inc., d/b/a **Farm Island Store** – Farm Island Township
- # 11 N5 Corporation, d/b/a **Fisherman's Bay** – Workman Township
- # 12 The Glen Store & Grill, Inc., d/b/a **The Glen Store & Grill** – Malmo Township
- # 13 Harry Ray Hilton, d/b/a **Harry's Midtown Liquor** – City of Hill City
- # 14 K.L. Gulbraa, Inc., d/b/a **Hill City Liquors** – City of Hill City
- # 15 Rips HLI, Inc., d/b/a **Horseshoe Lake Inn** – Shamrock Township
- # 16 Pepera Properties, Inc., d/b/a **Jacksons Hole** – Salo Township
- # 17 Joe's Country Store, Inc., d/b/a **Joe's Country Store** – Malmo Township
- # 18 Almar Holdings, LLC, d/b/a **The Junction** – Hazelton Township
- # 19 MacDonald Ent. of Aitkin, Inc., d/b/a **The Landing** – Aitkin Township

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 3-20-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Request from Chappy's Golden Shores

Requested Meeting Date: 3-27-12 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) Review

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Current request and past memos

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Request from Chappy's Golden Shores

DATE: March 21, 2012

Trish and Mike Olson of Chappy's Golden Shores submitted the attached request to have their contract with Aitkin County reinstated.

For your review staff has attached a memo dated March 12, 2012 to address this most recent request. Additionally, staff is attaching previous information from November of 2010 and January 2011.

Please contact me with any questions.

Aitkin County Health & Human Services

204 First Street NW
AITKIN, MINNESOTA 56431
PHONE 1-800-328-3744 or 1-218-927-7200 - FAX # 218-927-7210

DATE: March 12, 2012

TO: Aitkin County Board of Commissioners
Aitkin County Administrator

RE: Chappy's request to re-instate the Home and Community Based Contract

The decision to discontinue contracting with Chappy's Golden Shores back in March of 2010 has been well documented in past meetings. The concerns in which that decision were based on date back as far as 2001. It was the opinion of administration and staff that Chappy's continued unacceptable business practices despite having a specific contract with this agency. It was our opinion that these practices put vulnerable consumers at risk. It was generally felt that it would be irresponsible and a potential liability for the County to maintain a contract.

Based on the fact our agency attempted to work with Chappy's through countless staff hours between 2001 to 2010 with little indication issues raised were consistently and professionally dealt with, I would not recommend contracting with Chappy's.

Respectfully submitted,

Tom Burke
Director

Aitkin County Health & Human Services

204 First St. NW
AITKIN, MINNESOTA 56431
PHONE 1-800-328-3744 or 1-218-927-7200 - FAX # 927-7210

DATE: January 20, 2011

TO: Aitkin County Board of Commissioners
Commissioner Wedel
Commissioner Marcotte
Commissioner Napstad
Commissioner Niemi
Commissioner Westerlund
County Administrator Pat Wussow

FROM: Tom Burke, Director of ACHHS

RE: Chappy's Contract

Keith (Mike) Olson of Chappy's Golden Shores has requested to speak with the board regarding a contract for Home and Community-Based Services. Health & Human Services has not changed their position with respect to denying the request to renew the contract.

Dear Administrator,

We are requesting to be put on the Health and Human Services agenda scheduled for December 28th 2010. We are requesting a Home and Community Based Contract, with Aitkin County. We have been in Business for the past 14 years providing services for the elderly. We are requesting this contract be reinstated. We are requesting to be put on the agenda to discuss this matter with the Aitkin County Board members.

Thank you very much,

Chappy's Golden Shores
Mike and Trish Olson
Phone: 218-244-6384

DEC 20 2010

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

December 10, 2010

Murtha Law Office
Thomas F. Murtha IV
315 West First Street, Suite 100
P.O. Box 221
Duluth, Minnesota 55801

Dear Mr. Murtha:

Aitkin County is in receipt of your letter dated November 23, 2010. Staff has reviewed the request, the license status of Chappy's Golden Shores will not be changed at this time.

If you have additional questions please contact me at 218-927-7276

Sincerely,

Patrick Wussow
Aitkin County Administrator

MURTHA LAW OFFICE

Thomas F. Murtha IV
Attorney at Law
tfmurthaiv@gmail.com

315 West First Street, Suite 100
P.O. Box 221
Duluth, Minnesota 55801

Telephone (218) 740-7300
Cell (218) 838-2829
Fax (218) 740-7322

November 23, 2010

NOV 29 2010

Patrick Wussow
Aitkin County Administrator
217 2nd Street NW Rm 130
Aitkin, MN 56431

RE: Home and Community-Based Waiver of Services Contract with Chappy's Golden Shores

Dear Mr. Wussow,

I represent Chappy's Golden Shores. On behalf of my client I request a Home and Community Based Contract with your county. My client has provided services to your county for the past 13 years. My client has no strikes against them with the Minnesota Department of Health. My client was surveyed by the State in June 2010 and received a very positive report. My client also had a regular survey completed and met all criteria.

My client has had a foster care license with Aitkin County since 1998. As an Aitkin County business, my client should be granted a Home and Community based Contract with Aitkin County. Thank you for your attention to this matter. Please provide a written response at your earliest convenience.

Sincerely,



Thomas F. Murtha IV

TFM

Cc: Mike Olson

**SERVICES WE PROVIDE
NURSE CALL STATION/CAMERA MONITORS**

PHYSICIAN CONTACT WITH ATTENDING PHYSICIAN

**ON CALL NURSE 24 HRS A DAY
MONTHLY CARE PLAN EVALUATIONS AND VITAL CHECKS
DONE 1 TIME A WEEK**

**24 HR NURSES AIDS ON SITE TO ASSIST WITH PERSONAL
CARES**

3 MAIN MEALS AND SNACKS AVAILABLE 24 HRS

**LARGE PRIVATE ROOMS (SOME WITH PRIVATE BATH OR
SHARED BATHROOM)**

**TRANSPORTATION TO DOCTORS, EYE, AND DENTAL
APPOINTMENTS, WITH OWNERS GOING TO ALL VISITS WITH
CLIENTS**

WOUND CARE PROVIDED

MODIFIED DIETS, RENAL, DIABETIC AND LOW SODIUM

**ADMINISTRATION OF MEDICATIONS
INSULIN INJECTIONS, BLOOD GLUCOSE MONITORING**

**ASSIST WITH ALL PERSONAL CARES: BATHING, TURNING,
TRANSFERING, GROOMING, LAUNDRY, AND CLEANING**

FEEDING CLIENTS WHO NEED ASSISTANCE

**CATHETER CARE/STOMA CARE, FEEDING TUBE CARE
AVAILABLE**

PASSIVE RANGE OF MOTION

INDIVIDUAL SUPERVISION/BEHAVIORAL SERVICES

SOCIALIZATION ACTIVITIES

HOSPICE PROVIDED FOR END OF LIFE CARE

ALZHEIMER'S CARE/MEMORY THERAPY

ALL LEVEL OF CARE A-K

HANDICAP BUS AVAILABLE

STANDING LIFTS, HOYER LIFTS, AND ROLL IN SHOWERS

OXYGEN THERAPY

**COUNTY ASSISTANCE, MEDICA, UCARE AND PRIVATE PAY
ACCEPTED**

ACTIVITIES TO KEEP YOU YOUNG AT HEART



**CHAPPY'S GOLDEN SHORES
ASSISTED LIVING HOME FOR THE
ELDERLY**



OWNED AND OPERATED FOR 15 YEARS

**530 PARK AVENUE
HILL CITY, MN 55748**

**OWNERS: MIKE AND TRISH OLSON
PHONE: 218-697-8145
CELL PHONE: 218-244-6384
FAX: 218-697-2573**

**LICENSED AS A CLASS F CUSTOMIZED LIVING
PLUS HOME THROUGH THE STATE OF
MINNESOTA AND FOSTER CARE HOME WITH
AITKIN COUNTY**

When your loved one can no longer care for themselves in their home, Chappy's Golden Shores is a place your loved one can call home. A family setting, where your loved one is treated with dignity, respect, kindness, and most importantly, "love".



ABOUT CHAPPY'S GOLDEN SHORES

Chappy's Golden Shores is conveniently located in a peaceful neighborhood along side of Hill Lake. Our home is a 6,000 square foot home customized to accommodate 10 residents.

We have created a family like environment where residents feel comfortable, and respected and treated with dignity. From the time they get up in the morning to the time they go to bed, it is your choice on what you do for the day.

Our mission and Values:

We are an assisted living facility, but truly a family. We have created an environment that values and respects each persons' talents and abilities. Seniors deserve privacy, dignity, independence, and respect for all you have done and what you have to accomplish still. This is not the end of your journey but the beginning of a new chapter.



Our staff is our family. The staff at Chappy's has been with us for the past 14 years. We are trained to identify any signs of medical problems, so residents receive prompt attention. We are trained in CPR and first aid yearly, infection control, medication management, Alzheimer's, dementia, stroke, heart failure, diabetes, depression, renal failure, edema, feeding tubes, oxygen therapy, neb treatments, catheter care, and stoma care. All staff are nursing assistants, with military nursing, home health care, and nursing home care backgrounds. They wanted to work in a more home environment, to spend more one on one care to know the client.

Our registered nurse Michelle has experience at nursing home care in Aitkin and the surrounding area. She does weekly checks on clients, monthly visits, and 62 day care plan evaluations on clients. She is available 24 hrs a day. Also has contact with all doctors, when needed.

The owners Mike and Trish have lived in the Hill City area for 35 years. We have dedicated our lives to serving seniors. We value the belief that you and your loved one must trust us enough to call us your family, so we will do everything we can to make sure your loved one is safe, and happy.

Clients are from Grand Rapids, Hill City, Remer, Minneapolis, and surrounding areas. They were looking for a family environment with lots of love.



A look inside of Chappy's Golden Shores

Upon entering Chappy's you are welcomed by a spacious Great Room, with lots of natural lighting, and a beautiful fireplace to snuggle by on a chilly day. Here is where families meet for socializing, watching the 55 inch television, and activities. There is also four other living rooms to enjoy.



We have two kitchens and two dining rooms, for residents to socialize and to gather at meal and snack time. Off of each patio door are decks from which to view vegetable gardens, the lake and beautiful wood scenery. You can enjoy watching the birds and squirrels come to eat, watch the deer and fox or just relax in the shade.



We have 13 private bedrooms, each with a private roll in shower or a shared bathroom. Each room is spacious and a place you can call your own. Your loved one may want to decorate their room with their own belongings or we can furnish the room.



Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-16-12

Via: Patrick Wussow, County Administrator

From: Mark Jacobs, Land Commissioner

Title of Item:

LLCC Ten Year Report

Requested Meeting Date: 5-22-12 Estimated Presentation Time: _____

Presenter: Mark Jacobs, Land Commissioner

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Map, Financial Report

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Sue Bingham

From: Mark Jacobs [mjacobs@co.aitkin.mn.us]
Sent: Wednesday, May 16, 2012 9:54 AM
To: 'Sue Bingham'
Cc: 'Patrick Wussow'; 'Mark Jacobs'
Subject: LLCC 10-year Report
Attachments: LLCC 2002 2011.pdf; Long Lake property history.pdf

To: County Board
CC: County Administrator

Long Lake Conservation Center (LLCC) accounts were transferred to Aitkin County in 2002 .

During that 10-year period (2002-11) LLCC has provided a high level of environmental/conservation education; but due to a number of factors (poor economic conditions, decreased school enrollment, etc.) failed to make a profit relative to the operation of their traditional educational program.

LLCC 2002-11 facts -

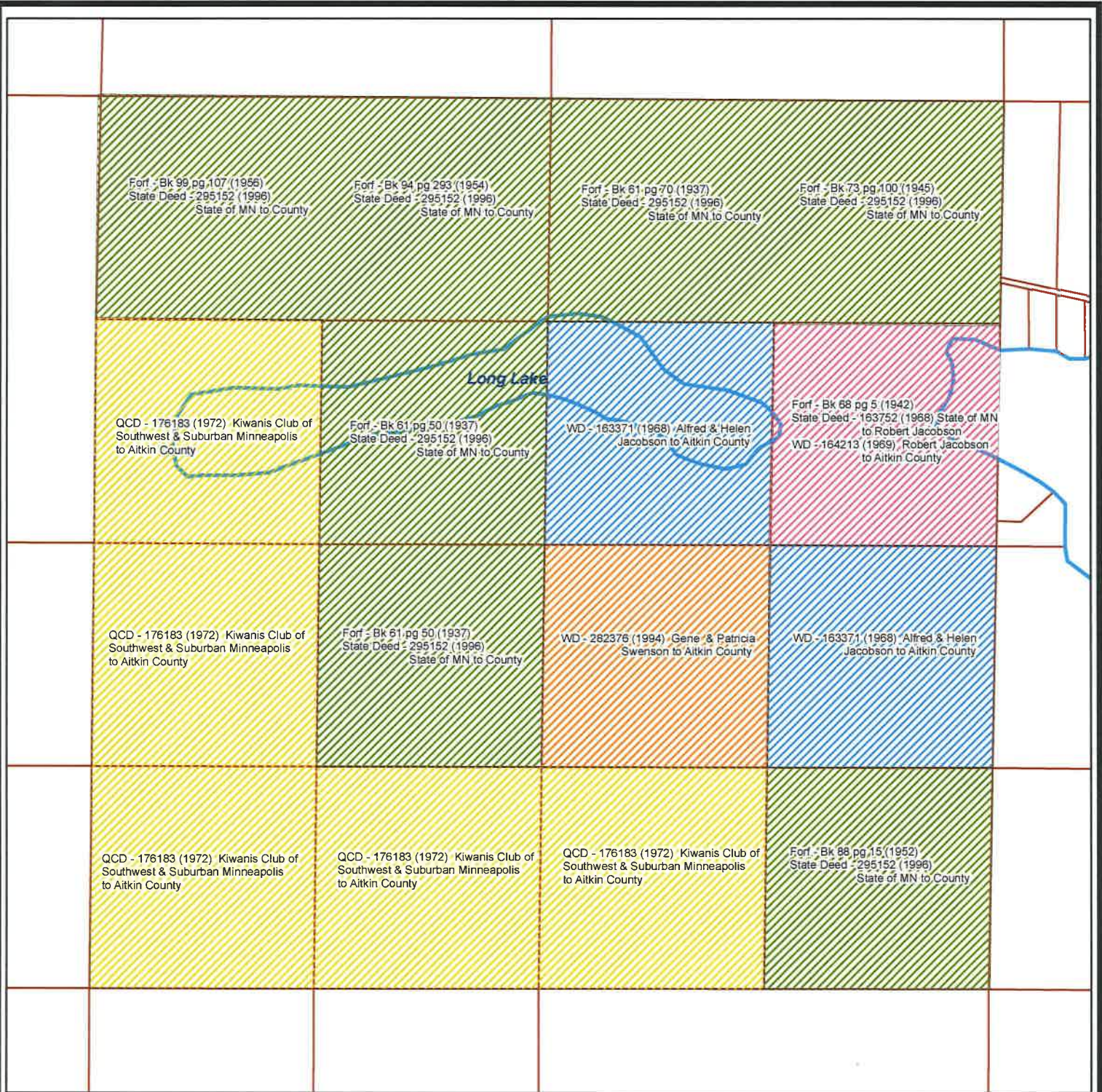
Operational Revenue -	\$7,108,219	(School Program = 65%)
Operational Expenses -	\$7,455,206	(Payroll expenses = 68%)

Clients served =	67,818	(School Programs = 83%)
------------------	--------	-------------------------

Attached : Annual breakdown of LLCC operations (revenue/expenses) 2002-11
Map of LLCC property by acquisition status

Mark Jacobs
Land Commissioner
Aitkin County Land Department
209 2nd St. NW Room #206
Aitkin, MN 56431
P: 218-927-7367
F: 218-927-7249

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- Alfred & Helen Jacobson to Aitkin Co
- Robert Jacobson to Aitkin Co
- Kiwanis Club of SW & Suburban Mpls to Aitkin Co
- Gene & Patricia Swenson to Aitkin Co
- State of MN to Aitkin Co



Long Lake Conservation Center



Map prepared by Aitkin County for graphic display purposes only. Map is not a legal survey nor is it intended to be. Map prepared using various sources with varying degrees of accuracy. Aitkin County assumes no liability for any errors, omissions, inaccuracies or unintended use of this map. LH - 5/12

Long Lake Conservation Center
Financial Report
January 1-December 31

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Revenue										
Commissary	\$ 54,822	\$ 48,428	\$ 50,095	\$ 54,144	\$ 49,951	\$ 55,580	\$ 58,545	\$ 47,622	\$ 36,809	\$ 36,488
Contributions	\$ 113,624	\$ 27,522	\$ 9,826	\$ 7,610	\$ 11,523	\$ 4,920	\$ 4,761	\$ 6,530	\$ 1,325	\$ 8,395
Miscellaneous	\$ 16,103	\$ 18,259	\$ 9,721	\$ 8,105	\$ 9,574	\$ 8,167	\$ 15,691	\$ 10,659	\$ 10,902	\$ 22,453
Program:										
Revenue Schools	\$ 472,222	\$ 404,318	\$ 473,210	\$ 508,910	\$ 425,205	\$ 522,780	\$ 539,812	\$ 465,908	\$ 390,694	\$ 424,167
Revenue Non-School Groups	\$ 109,573	\$ 109,366	\$ 105,522	\$ 110,550	\$ 91,240	\$ 77,033	\$ 80,587	\$ 62,148	\$ 75,579	\$ 60,937
Revenue Summer Camp	\$ 71,549	\$ 88,701	\$ 86,544	\$ 71,725	\$ 85,779	\$ 78,122	\$ 76,542	\$ 72,050	\$ 78,767	\$ 70,525
Total Revenue	\$ 837,893	\$ 696,594	\$ 734,918	\$ 761,044	\$ 673,272	\$ 746,602	\$ 775,938	\$ 664,917	\$ 594,076	\$ 622,965
Expenses:										
Commissary	\$ 42,707	\$ 32,343	\$ 33,015	\$ 36,337	\$ 25,795	\$ 30,471	\$ 33,969	\$ 27,405	\$ 22,079	\$ 22,713
Ins (auto, liability & property)	\$ 8,454	\$ 13,871	\$ 15,159	\$ 15,838	\$ 15,131	\$ 14,382	\$ 14,333	\$ 13,410	\$ 14,099	\$ 12,331
Payroll & associated costs	\$ 473,081	\$ 498,509	\$ 494,083	\$ 529,286	\$ 529,960	\$ 537,956	\$ 539,539	\$ 561,657	\$ 439,098	\$ 461,425
Repairs	\$ 9,139	\$ 12,663	\$ 9,791	\$ 16,016	\$ 8,874	\$ 4,893	\$ 4,927	\$ 6,662	\$ 3,475	\$ 5,682
Supplies	\$ 131,724	\$ 130,586	\$ 125,428	\$ 126,109	\$ 128,948	\$ 118,571	\$ 124,403	\$ 111,279	\$ 97,354	\$ 101,294
Utilities	\$ 44,033	\$ 43,086	\$ 45,559	\$ 41,902	\$ 52,067	\$ 47,743	\$ 63,281	\$ 57,887	\$ 53,836	\$ 49,109
Capital Outlay	\$ 128,888	\$ 3,038	\$ 28,830	\$ 2,252	\$ 470	\$ -	\$ -	\$ -	\$ -	\$ 6,972
Total Expenses	\$ 838,026	\$ 734,096	\$ 751,865	\$ 767,740	\$ 761,244	\$ 754,016	\$ 780,452	\$ 778,300	\$ 629,941	\$ 659,526
Net Operational Revenue	\$ (133)	\$ (37,502)	\$ (16,947)	\$ (6,696)	\$ (87,972)	\$ (7,414)	\$ (4,514)	\$ (113,383)	\$ (35,865)	\$ (36,561)

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-16-2012

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item:

Contract Award – S.P. 01-090-002

Requested Meeting Date: 5-22-12 Estimated Presentation Time: 5 minutes

Presenter: John Welle

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 5841, 5848, 5854
- Expenditure line account # for this item is: 6262

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Abstract of Bids

Date: May 15, 2012

Regular Agenda Item:

Contract Award : S.P. 01-090-02 - Cuyuna Lakes Trail – Aitkin Segment

Summary:

Sealed bids were opened for this project on April 16, 2012, with the three bids received summarized on the attached abstract of bids. From the abstract, Eagle Construction from Little Falls, MN was the low bid at \$503,006.40, 5.35% over the estimated cost of \$477,443.40. Since the City of Aitkin is the owner of this project, the Aitkin City Council is scheduled to approve Aitkin County awarding this project at their May 21st Council Meeting. Pending that approval, award to Eagle Construction is recommended by the attached resolution.

Draft Resolution:

WHEREAS, Eagle Construction of Little Falls, MN was the lowest responsible bidder in the amount of \$503,006.40 for SP 01-090-02

NOW THEREFORE, BE IT RESOLVED, That Eagle Construction be awarded the contract for the Aitkin Multi-Use Trails

BE IT FURTHER RESOLVED, That the Chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

ABSTRACT OF BIDS
SP 01-090-02 Aitkin Trails

Project: SP 001-090-002 - Aitkin Trails					Engineers Estimate		Eagle Construction		Dechantal Excavating, LLC		Roth Construction	
							Little Falls, MN		Brainerd, MN		McGrath, MN	
Item No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
15	2021.501 MOBILIZATION	LUMP SUM	1	\$12,000.00	\$12,000.00	\$14,800.00	\$14,800.00	\$31,102.40	\$31,102.40	\$30,000.00	\$30,000.00	
16	2051.501 MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	1	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$1,600.00	\$1,600.00	\$15,000.00	\$15,000.00	
1	2100.601 PEDESTRIAN BRIDGE (SUPERSTRUCTURE)	LUMP SUM	1	\$77,500.00	\$77,500.00	\$81,000.00	\$81,000.00	\$64,050.00	\$64,050.00	\$65,695.00	\$65,695.00	
17	2101.511 CLEARING AND GRUBBING	LUMP SUM	1	\$7,000.00	\$7,000.00	\$3,000.00	\$3,000.00	\$6,100.00	\$6,100.00	\$5,000.00	\$5,000.00	
18	2102.501 PAVEMENT MARKING REMOVAL	SQ FT	97	\$3.00	\$291.00	\$2.00	\$194.00	\$1.85	\$179.45	\$2.00	\$194.00	
19	2104.501 REMOVE PIPE CULVERTS	LIN FT	195	\$7.00	\$1,365.00	\$9.00	\$1,755.00	\$8.50	\$1,657.50	\$5.00	\$975.00	
20	2104.505 REMOVE BITUMINOUS PAVEMENT	SQ YD	560	\$5.00	\$2,800.00	\$10.00	\$5,600.00	\$2.10	\$1,176.00	\$4.25	\$2,380.00	
21	2104.509 REMOVE PIPE APRON	EACH	2	\$100.00	\$200.00	\$50.00	\$100.00	\$110.00	\$220.00	\$50.00	\$100.00	
22	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	425	\$5.00	\$2,125.00	\$3.00	\$1,275.00	\$3.25	\$1,381.25	\$3.00	\$1,275.00	
23	2104.521 SALVAGE METAL CULVERTS	LIN FT	30	\$10.00	\$300.00	\$10.00	\$300.00	\$12.40	\$372.00	\$6.00	\$180.00	
24	2104.523 SALVAGE CONCRETE APRON	EACH	1	\$100.00	\$100.00	\$50.00	\$50.00	\$210.00	\$210.00	\$100.00	\$100.00	
25	2104.523 SALVAGE METAL APRON	EACH	2	\$100.00	\$200.00	\$50.00	\$100.00	\$145.00	\$290.00	\$50.00	\$100.00	
26	2105.501 COMMON EXCAVATION (P)	CU YD	1653	\$12.00	\$19,836.00	\$13.00	\$21,489.00	\$11.15	\$18,430.95	\$8.49	\$14,033.97	
27	2105.505 MUCK EXCAVATION (LV)	CU YD	658	\$12.00	\$7,896.00	\$10.00	\$6,580.00	\$12.50	\$8,225.00	\$12.95	\$8,521.10	
28	2105.521 GRANULAR BORROW (EV)	CU YD	6416	\$12.00	\$76,992.00	\$12.00	\$76,992.00	\$13.75	\$88,220.00	\$16.25	\$104,260.00	
29	2105.604 GEOTEXTILE FABRIC TYPE V	SQ YD	1733	\$2.00	\$3,466.00	\$1.00	\$1,733.00	\$3.45	\$5,978.85	\$1.75	\$3,032.75	
30	2211.501 AGGREGATE BASE CLASS 5	TON	2498	\$15.00	\$37,470.00	\$21.00	\$52,458.00	\$17.45	\$43,590.10	\$18.25	\$45,588.50	
31	2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2,A)	TON	725	\$95.00	\$68,875.00	\$94.00	\$68,150.00	\$78.75	\$57,093.75	\$100.00	\$72,500.00	
2	2401.501 STRUCTURAL CONCRETE (1A43) (P)	CU YD	13	\$425.00	\$5,525.00	\$450.00	\$5,850.00	\$725.00	\$9,425.00	\$725.00	\$9,425.00	
3	2401.501 STRUCTURAL CONCRETE (3Y43) (P)	CU YD	21	\$625.00	\$13,125.00	\$800.00	\$16,800.00	\$725.00	\$15,225.00	\$725.00	\$15,225.00	
4	2401.541 REINFORCEMENT BARS (P)	POUND	1140	\$1.05	\$1,197.00	\$1.00	\$1,140.00	\$2.20	\$2,508.00	\$2.00	\$2,280.00	
5	2401.541 REINFORCEMENT BARS (EPOXY COATED) (P)	POUND	2690	\$1.25	\$3,362.50	\$1.50	\$4,035.00	\$2.20	\$5,918.00	\$2.00	\$5,380.00	
6	2401.601 STRUCTURE EXCAVATION	LUMP SUM	1	\$3,500.00	\$3,500.00	\$6,000.00	\$6,000.00	\$3,675.00	\$3,675.00	\$3,500.00	\$3,500.00	
7	2401.601 SLOPE PREPARATION	LUMP SUM	1	\$3,500.00	\$3,500.00	\$1,500.00	\$1,500.00	\$3,675.00	\$3,675.00	\$3,500.00	\$3,500.00	
8	2402.583 APPROACH RAILING	LIN FT	40	\$145.00	\$5,800.00	\$100.00	\$4,000.00	\$375.00	\$15,000.00	\$375.00	\$15,000.00	
9	2442.501 REMOVE OLD BRIDGE	LUMP SUM	1	\$4,000.00	\$4,000.00	\$3,200.00	\$3,200.00	\$1,250.00	\$1,250.00	\$1,500.00	\$1,500.00	
10	2452.602 HELICAL PILE LOAD TEST	EACH	4	\$1,250.00	\$5,000.00	\$4,500.00	\$18,000.00	\$4,100.00	\$16,400.00	\$4,000.00	\$16,000.00	
11	2452.603 HELICAL PILE ASSEMBLY INSTALLED	LIN FT	500	\$55.00	\$27,500.00	\$44.00	\$22,000.00	\$40.75	\$20,375.00	\$39.00	\$19,500.00	
32	2501.511 12" CS PIPE CULVERT	LIN FT	132	\$18.00	\$2,376.00	\$21.00	\$2,772.00	\$25.15	\$3,319.80	\$16.25	\$2,145.00	
33	2501.511 30" CS PIPE CULVERT	LIN FT	6	\$40.00	\$240.00	\$60.00	\$360.00	\$55.95	\$335.70	\$51.50	\$309.00	
34	2501.511 24" RC PIPE CULVERT	LIN FT	6	\$50.00	\$300.00	\$127.00	\$762.00	\$43.30	\$259.80	\$51.75	\$310.50	
35	2501.515 12" GS PIPE APRON	EACH	6	\$100.00	\$600.00	\$120.00	\$720.00	\$129.75	\$778.50	\$95.00	\$570.00	
36	2501.515 18" GS PIPE APRON	EACH	3	\$150.00	\$450.00	\$200.00	\$600.00	\$219.55	\$658.65	\$125.00	\$375.00	
37	2501.515 30" GS PIPE APRON	EACH	1	\$300.00	\$300.00	\$400.00	\$400.00	\$424.75	\$424.75	\$340.00	\$340.00	
70	2501.515 24" RC PIPE APRON	EACH	1	\$600.00	\$600.00	\$1,170.00	\$1,170.00	\$871.55	\$871.55	\$825.00	\$825.00	
38	2501.571 INSTALL METAL CULVERT	LIN FT	30	\$10.00	\$300.00	\$8.00	\$240.00	\$16.10	\$483.00	\$8.00	\$240.00	
39	2501.573 INSTALL METAL APRON	EACH	2	\$100.00	\$200.00	\$75.00	\$150.00	\$135.00	\$270.00	\$50.00	\$100.00	
40	2501.573 INSTALL CONCRETE APRON	EACH	1	\$150.00	\$150.00	\$300.00	\$300.00	\$355.00	\$355.00	\$100.00	\$100.00	
41	2501.602 24"x 4' RC PIPE CULVERT - 30 DEG. ELBOW	EACH	1	\$800.00	\$800.00	\$800.00	\$800.00	\$790.05	\$790.05	\$800.00	\$800.00	
42	2502.521 4" TP PIPE DRAIN	LIN FT	38	\$20.00	\$760.00	\$18.00	\$684.00	\$11.50	\$437.00	\$3.00	\$114.00	
43	2503.511 18" CP PIPE SEWER	LIN FT	480	\$24.00	\$11,520.00	\$25.00	\$12,000.00	\$25.25	\$12,120.00	\$21.75	\$10,440.00	
44	2506.502 CONSTRUCT DRAINAGE STRUCTURE DESIGN G OR H	EACH	6	\$1,500.00	\$9,000.00	\$1,600.00	\$9,600.00	\$1,735.00	\$10,410.00	\$1,325.00	\$7,950.00	
45	2506.502 CONSTRUCT DRAINAGE STRUCTURE DESIGN SD	EACH	2	\$2,500.00	\$5,000.00	\$1,550.00	\$3,100.00	\$1,847.00	\$3,694.00	\$1,325.00	\$2,650.00	

46	2506.522	ADJUST FRAME & RING CASTING	EACH	1	\$200.00	\$200.00	\$200.00	\$200.00	\$375.00	\$375.00	\$450.00	\$450.00
47	2511.501	RANDOM RIPRAP CLASS II	CU YD	15	\$100.00	\$1,500.00	\$60.00	\$900.00	\$88.00	\$1,320.00	\$82.50	\$1,237.50
12	2511.501	RANDOM RIPRAP CLASS III	CU YD	100	\$55.00	\$5,500.00	\$50.00	\$5,000.00	\$88.00	\$8,800.00	\$67.50	\$6,750.00
48	2521.501	4" CONCRETE WALK	SQ FT	576	\$5.00	\$2,880.00	\$5.00	\$2,880.00	\$4.60	\$2,649.60	\$5.25	\$3,024.00
49	2531.501	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	315	\$20.00	\$6,300.00	\$21.00	\$6,615.00	\$16.05	\$5,055.75	\$18.75	\$5,906.25
50	2531.618	TRUNCATED DOMES	SQ FT	120	\$35.00	\$4,200.00	\$30.00	\$3,600.00	\$32.55	\$3,906.00	\$35.00	\$4,200.00
51	2540.602	BOLLARD	EACH	4	\$70.00	\$280.00	\$70.00	\$280.00	\$150.00	\$600.00	\$175.00	\$700.00
52	2540.602	BOLLARD DESIGN SPECIAL	EACH	2	\$150.00	\$300.00	\$550.00	\$1,100.00	\$1,250.00	\$2,500.00	\$3,500.00	\$7,000.00
53	2557.603	INSTALL WOODEN FENCE	LIN FT	288	\$20.00	\$5,760.00	\$9.00	\$2,592.00	\$10.50	\$3,024.00	\$15.00	\$4,320.00
54	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$3,000.00	\$3,000.00	\$2,736.00	\$2,736.00	\$2,940.00	\$2,940.00	\$3,750.00	\$3,750.00
55	2564.531	SIGN PANELS TYPE C	SQ FT	38.34	\$50.00	\$1,917.00	\$70.00	\$2,683.80	\$68.25	\$2,616.71	\$65.00	\$2,492.10
56	2571.602	SALVAGE 3' PINE TREE SEEDLINGS	EACH	3	\$200.00	\$600.00	\$200.00	\$600.00	\$420.00	\$1,260.00	\$425.00	\$1,275.00
57	2573.502	SILT FENCE, TYPE PREASSEMBLED MAINTAINED	LIN FT	1470	\$2.00	\$2,940.00	\$2.00	\$2,940.00	\$2.10	\$3,087.00	\$2.10	\$3,087.00
13	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	400	\$2.50	\$1,000.00	\$2.00	\$800.00	\$3.15	\$1,260.00	\$3.15	\$1,260.00
14	2573.505	FLOTATION SILT CURTAIN TYPE MOVING WATER	LIN FT	60	\$12.50	\$750.00	\$15.00	\$900.00	\$10.50	\$630.00	\$12.00	\$720.00
58	2573.505	FLOTATION SILT CURTAIN TYPE WORK AREA	LIN FT	50	\$12.50	\$625.00	\$20.00	\$1,000.00	\$10.50	\$525.00	\$12.00	\$600.00
59	2573.512	TEMPORARY DITCH CHECK TYPE 2	LIN FT	48	\$10.00	\$480.00	\$3.00	\$144.00	\$4.20	\$201.60	\$20.35	\$976.80
60	2573.53	STORM DRAIN INLET PROTECTION	EACH	9	\$100.00	\$900.00	\$70.00	\$630.00	\$125.00	\$1,125.00	\$175.00	\$1,575.00
61	2573.54	FILTER LOG TYPE ROCK LOG	LIN FT	41	\$10.00	\$410.00	\$10.00	\$410.00	\$10.50	\$430.50	\$8.75	\$358.75
62	2575.501	SEEDING (P)	ACRE	2.82	\$150.00	\$423.00	\$500.00	\$1,410.00	\$420.00	\$1,184.40	\$750.00	\$2,115.00
63	2575.502	SEED MIXTURE 270	POUND	338	\$3.00	\$1,014.00	\$1.50	\$507.00	\$1.60	\$540.80	\$2.50	\$845.00
64	2575.523	EROSION CONTROL BLANKETS CATEGORY 2	SQ YD	1694	\$2.00	\$3,388.00	\$1.50	\$2,541.00	\$1.85	\$3,133.90	\$1.75	\$2,964.50
65	2575.532	FERTILIZER TYPE 2	POUND	987	\$0.50	\$493.50	\$1.00	\$987.00	\$1.05	\$1,036.35	\$1.50	\$1,480.50
66	2575.56	HYDRAULIC SOIL STABILIZER TYPE 5	POUND	5922	\$0.70	\$4,145.40	\$0.80	\$4,737.60	\$0.80	\$4,737.60	\$0.75	\$4,441.50
67	2575.57	RAPID STABILIZATION METHOD 2	ACRE	0.152	\$3,000.00	\$456.00	\$2,000.00	\$304.00	\$1,050.00	\$159.60	\$8,000.00	\$1,216.00
68	2582.502	24" SOLID LINE WHITE-EPOXY	LIN FT	30	\$20.00	\$600.00	\$11.00	\$330.00	\$9.95	\$298.50	\$9.50	\$285.00
69	2582.503	CROSSWALK MARKING-EPOXY	SQ FT	480	\$7.00	\$3,360.00	\$4.00	\$1,920.00	\$4.45	\$2,136.00	\$4.25	\$2,040.00
Totals for Project SP 001-090-002						\$477,443.40		\$503,006.40		\$514,069.36		\$552,583.72
% of Estimate for Project SP 001-090-002								5.35%		7.67%		15.74%

I hereby certify that this is an exact reproduction of bids received.

Certified By: _____ License No. _____

Date: _____

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-16-2012

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item:

Contract Award – S.P. 01-603-012

Requested Meeting Date: 5-22-12 Estimated Presentation Time: 5 minutes

Presenter: John Welle

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 5001, 5841, 5849, 5850
- Expenditure line account # for this item is: 6262

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Abstract of Bids

Date: May 15, 2012

Regular Agenda Item:

Contract Award : S.P. 01-603-12- CSAH 3 Pavement/Street Reconstruction from US Hwy 169 to CSAH 5 in the City of Palisade

Summary:

On May 7, 2012, bids were opened for this project with the six bids received summarized on the attached abstract of bids. From the abstract, Ulland Brothers from Cloquet, MN is the low bid at \$2,030,345.39, 9.3% above the estimated cost of \$1,857,857.05. Despite the higher cost, award to Ulland Brothers is recommended by the attached resolution.

Draft Resolution:

WHEREAS, Ulland Brothers, Inc. of Cloquet, MN was the lowest responsible bidder in the amount of \$2,030,345.39 for SP 01-603-12

NOW THEREFORE, BE IT RESOLVED, That Ulland Brothers, Inc. be awarded the contract for the Bituminous Mill, Reclamation, Cold In-Place Recycle, Hot Mix Bituminous Pavement, Culvert and Sidewalk Replacement, and Concrete Curb and Gutter

BE IT FURTHER RESOLVED, That the Chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Aitkin County Abstract of Bids

SP 01-603-12

5/7/2012 0:00

2:00 PM

Item No.	Item	Units	Quantity	Engineers Estimate		Ulland Brothers		Hardrives, Inc		Anderson Brothers		Knife River		Tri City Paving		Central Specialties Inc	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
						Cloquet, MN		St. Cloud, MN		Brainerd, MN		Sauk Rapids, MN		Little Falls, MN		Alexandria, MN	
1	2021.501 MOBILIZATION	LUMP SUM	0.32	\$50,000.00	\$16,000.00	\$115,840.00	\$37,068.80	\$1.00	\$0.32	\$66,975.95	\$21,432.30	\$125,000.00	\$40,000.00	\$100,000.00	\$32,000.00	\$110,000.00	\$35,200.00
61	2021.501 MOBILIZATION	LUMP SUM	0.68	\$50,000.00	\$34,000.00	\$115,840.00	\$78,771.20	\$1.00	\$0.68	\$66,975.95	\$45,543.65	\$125,000.00	\$85,000.00	\$100,000.00	\$68,000.00	\$110,000.00	\$74,800.00
2	2051.501 MAINT AND RESTORATION OF HAUL ROADS	LUMP SUM	0.32	\$1,000.00	\$320.00	\$1,602.00	\$512.64	\$1.00	\$0.32	\$1.00	\$0.32	\$1.00	\$0.32	\$1.00	\$0.32	\$1.00	\$0.32
62	2051.501 MAINT AND RESTORATION OF HAUL ROADS	LUMP SUM	0.68	\$1,000.00	\$680.00	\$1,602.00	\$1,089.36	\$1.00	\$0.68	\$1.00	\$0.68	\$1.00	\$0.68	\$1.00	\$0.68	\$1.00	\$0.68
3	2101.502 CLEARING	TREE	4	\$200.00	\$800.00	\$50.00	\$200.00	\$315.84	\$1,263.36	\$365.76	\$1,463.04	\$295.00	\$1,180.00	\$400.00	\$1,600.00	\$200.00	\$800.00
4	2101.507 GRUBBING	TREE	4	\$220.00	\$880.00	\$50.00	\$200.00	\$315.84	\$1,263.36	\$261.26	\$1,045.04	\$295.00	\$1,180.00	\$400.00	\$1,600.00	\$200.00	\$800.00
5	2101.61 TREE TRIMMING	HOURLY	8	\$40.00	\$320.00	\$100.00	\$800.00	\$262.30	\$2,098.40	\$76.26	\$610.08	\$245.00	\$1,960.00	\$200.00	\$1,600.00	\$200.00	\$1,600.00
6	2104.501 REMOVE PIPE CULVERTS	LIN FT	416	\$6.00	\$2,496.00	\$5.50	\$2,288.00	\$10.71	\$4,455.36	\$5.23	\$2,175.68	\$10.00	\$4,160.00	\$5.00	\$2,080.00	\$25.00	\$10,400.00
63	2104.501 REMOVE PIPE CULVERTS	LIN FT	524	\$6.00	\$3,144.00	\$5.50	\$2,882.00	\$10.71	\$5,612.04	\$5.23	\$2,740.52	\$10.00	\$5,240.00	\$5.00	\$2,620.00	\$25.00	\$13,100.00
7	2104.501 REMOVE CURB AND GUTTER	LIN FT	120	\$5.00	\$600.00	\$3.00	\$360.00	\$9.64	\$1,156.80	\$8.36	\$1,003.20	\$9.00	\$1,080.00	\$8.00	\$960.00	\$4.00	\$480.00
8	2104.503 REMOVE CONCRETE SIDEWALK	SQ FT	9227	\$0.80	\$7,381.60	\$0.80	\$7,381.60	\$0.91	\$8,396.57	\$0.94	\$8,673.38	\$0.85	\$7,842.95	\$1.00	\$9,227.00	\$1.00	\$9,227.00
9	2104.503 REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ FT	697	\$0.90	\$627.30	\$0.65	\$453.05	\$1.50	\$1,045.50	\$1.05	\$731.85	\$1.40	\$975.80	\$1.00	\$697.00	\$1.50	\$1,045.50
10	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	389	\$2.00	\$778.00	\$1.60	\$622.40	\$1.66	\$645.74	\$2.87	\$1,116.43	\$6.50	\$2,528.50	\$4.00	\$1,556.00	\$1.50	\$583.50
64	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	113	\$2.00	\$226.00	\$1.60	\$180.80	\$1.66	\$187.58	\$2.87	\$324.31	\$6.50	\$734.50	\$4.00	\$452.00	\$1.50	\$169.50
11	2105.501 COMMON EXCAVATION (P)	CU YD	4778	\$5.00	\$23,890.00	\$4.80	\$22,934.40	\$7.12	\$34,019.36	\$8.99	\$42,954.22	\$6.65	\$31,773.70	\$8.60	\$41,090.80	\$7.00	\$33,446.00
65	2105.501 COMMON EXCAVATION (P)	CU YD	212	\$5.00	\$1,060.00	\$4.80	\$1,017.60	\$7.12	\$1,509.44	\$8.99	\$1,905.88	\$6.65	\$1,409.80	\$8.60	\$1,823.20	\$7.00	\$1,484.00
12	2105.533 SALVAGED AGGREGATE (FROM ROADBED) (CV)	CU YD	2114	\$10.00	\$21,140.00	\$3.90	\$8,244.60	\$9.58	\$20,252.12	\$14.16	\$29,934.24	\$8.95	\$18,920.30	\$13.55	\$28,644.70	\$25.00	\$52,850.00
13	2211.501 AGGREGATE BASE CLASS 5	TON	2484	\$12.00	\$29,808.00	\$12.40	\$30,801.60	\$10.28	\$25,535.52	\$9.05	\$22,480.20	\$12.12	\$30,106.08	\$12.00	\$29,808.00	\$13.00	\$32,292.00
66	2211.501 AGGREGATE BASE CLASS 5	TON	3728	\$12.00	\$44,736.00	\$12.40	\$46,227.20	\$10.28	\$38,323.84	\$9.05	\$33,738.40	\$12.12	\$45,183.36	\$12.00	\$44,736.00	\$13.00	\$48,464.00
14	2221.501 AGGREGATE SHOULDERING CLASS 1	TON	214	\$15.00	\$3,210.00	\$12.70	\$2,717.80	\$12.54	\$2,683.56	\$14.95	\$3,199.30	\$12.90	\$2,760.60	\$14.00	\$2,996.00	\$13.00	\$2,782.00
67	2221.501 AGGREGATE SHOULDERING CLASS 1	TON	3719	\$15.00	\$55,785.00	\$12.70	\$47,231.30	\$12.54	\$46,636.26	\$14.95	\$55,599.05	\$12.90	\$47,975.10	\$14.00	\$52,066.00	\$13.00	\$48,347.00
15	2232.501 MILL BITUMINOUS SURFACE (1.5")	SQ YD	2676	\$0.85	\$2,274.60	\$0.80	\$2,140.80	\$0.71	\$1,899.96	\$1.01	\$2,702.76	\$0.81	\$2,167.56	\$0.75	\$2,007.00	\$1.00	\$2,676.00
68	2232.501 MILL BITUMINOUS SURFACE (1.5")	SQ YD	61641	\$0.85	\$52,394.85	\$0.80	\$49,312.80	\$0.71	\$43,765.11	\$1.01	\$62,257.41	\$0.81	\$49,929.21	\$0.75	\$46,230.75	\$1.00	\$61,641.00
16	2232.501 MILL BITUMINOUS SURFACE (3.0")	SQ YD	10302	\$1.60	\$16,483.20	\$1.40	\$14,422.80	\$1.06	\$10,920.12	\$1.94	\$19,985.88	\$2.46	\$25,342.92	\$1.25	\$12,877.50	\$2.40	\$24,724.80
69	2232.501 MILL BITUMINOUS SURFACE (5.0")	SQ YD	2800	\$4.50	\$12,600.00	\$6.80	\$19,040.00	\$3.03	\$8,484.00	\$6.88	\$19,264.00	\$4.00	\$11,200.00	\$2.25	\$6,300.00	\$9.00	\$25,200.00
17	2331.604 BITUMINOUS PAVEMENT RECLAMATION	SQ YD	13088	\$1.50	\$19,632.00	\$1.40	\$18,323.20	\$0.75	\$9,816.00	\$1.15	\$15,051.20	\$1.15	\$15,051.20	\$1.00	\$13,088.00	\$1.00	\$13,088.00
18	2331.604 COLD IN-PLACE RECYCLE BITUMINOUS MIXTURE	SQ YD	2742	\$2.00	\$5,484.00	\$1.88	\$5,154.96	\$2.52	\$6,909.84	\$1.93	\$5,292.06	\$1.90	\$5,209.80	\$1.85	\$5,072.70	\$1.85	\$5,072.70
70	2331.604 COLD IN-PLACE RECYCLE BITUMINOUS MIXTURE	SQ YD	72955	\$2.00	\$145,910.00	\$1.88	\$137,155.40	\$2.52	\$183,846.60	\$1.93	\$140,803.15	\$1.90	\$138,614.50	\$1.85	\$134,966.75	\$1.85	\$134,966.75
19	2331.609 BITUMINOUS MATERIAL FOR MIXTURE	TON	13.21	\$650.00	\$8,586.50	\$636.00	\$8,401.56	\$765.50	\$10,112.26	\$655.24	\$8,655.72	\$627.00	\$8,282.67	\$630.00	\$8,322.30	\$627.00	\$8,282.67
71	2331.609 BITUMINOUS MATERIAL FOR MIXTURE	TON	385.85	\$650.00	\$250,802.50	\$636.00	\$245,400.60	\$765.50	\$295,368.18	\$655.24	\$252,824.35	\$627.00	\$241,927.95	\$630.00	\$243,085.50	\$627.00	\$241,927.95
20	2355.502 BITUMINOUS MATERIAL FOR FOG SEAL	GALLON	137	\$4.00	\$548.00	\$2.70	\$369.90	\$2.24	\$306.88	\$2.35	\$321.95	\$2.90	\$397.30	\$2.50	\$342.50	\$3.00	\$411.00
72	2355.502 BITUMINOUS MATERIAL FOR FOG SEAL	GALLON	3648	\$4.00	\$14,592.00	\$2.70	\$9,849.60	\$2.24	\$8,171.52	\$2.35	\$8,572.80	\$2.90	\$10,579.20	\$2.50	\$9,120.00	\$3.00	\$10,944.00
21	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLON	1342	\$3.00	\$4,026.00	\$2.50	\$3,355.00	\$2.24	\$3,006.08	\$2.19	\$2,938.98	\$2.25	\$3,019.50	\$2.50	\$3,355.00	\$1.50	\$2,013.00
73	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLON	4276	\$3.00	\$12,828.00	\$2.50	\$10,690.00	\$2.24	\$9,578.24	\$2.19	\$9,364.44	\$2.25	\$9,621.00	\$2.50	\$10,690.00	\$1.50	\$6,414.00
22	2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	TON	4832	\$48.00	\$231,936.00	\$55.00	\$265,760.00	\$58.00	\$280,256.00	\$54.53	\$263,488.96	\$57.63	\$278,468.16	\$62.00	\$299,584.00	\$60.93	\$294,413.76
74	2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	TON	9463	\$48.00	\$454,224.00	\$55.00	\$520,465.00	\$58.00	\$548,854.00	\$54.53	\$516,017.39	\$57.63	\$545,352.69	\$62.00	\$586,706.00	\$60.93	\$576,580.59
23	2402.585 PIPE RAILING	LIN FT	23	\$120.00	\$2,760.00	\$167.00	\$3,841.00	\$139.18	\$3,201.14	\$151.53	\$3,485.19	\$150.00	\$3,450.00	\$220.00	\$5,060.00	\$150.00	\$3,450.00
75	2412.511 10X5 PRECAST CONCRETE BOX CULVERT	LIN FT	56	\$600.00	\$33,600.00	\$632.00	\$35,392.00	\$802.97	\$44,966.32	\$815.13	\$45,647.28	\$750.00	\$42,000.00	\$780.00	\$43,680.00	\$1,200.00	\$67,200.00
76	2412.512 10X5 PRECAST CONCRETE BOX CULVERT END SECTION	EACH	2	\$6,000.00	\$12,000.00	\$7,687.00	\$15,374.00	\$10,170.94	\$20,341.88	\$4,354.67	\$8,709.34	\$9,500.00	\$19,000.00	\$4,167.00	\$8,334.00	\$9,000.00	\$18,000.00
77	2451.501 STRUCTURE EXCAVATION CLASS U (P)	CU YD	3992	\$7.00	\$27,944.00	\$8.00	\$31,936.00	\$7.12	\$28,423.04	\$7.94	\$31,696.48	\$6.65	\$26,546.80	\$7.60	\$30,339.20	\$12.00	\$47,904.00
78	2451.503 GRANULAR BACKFILL (EV)	CU YD	3553	\$11.00	\$39,083.00	\$19.00	\$67,507.00	\$17.13	\$60,862.89	\$15.05	\$53,472.65	\$16.00	\$56,848.00	\$14.40	\$51,163.20	\$22.00	\$78,166.00
79	2451.509 AGGREGATE BEDDING (MOD) LV	CU YD	99	\$30.00	\$2,970.00	\$49.00	\$4,851.00	\$34.26	\$3,391.74	\$52.25	\$5,172.75	\$32.00	\$3,168.00	\$50.00	\$4,950.00	\$28.00	\$2,772.00
24	2501.511 12" CS PIPE CULVERT	LIN FT	30	\$20.00	\$600.00	\$24.00	\$720.00	\$21.41	\$642.30	\$27.17	\$815.10	\$20.00	\$600.00	\$26.00	\$780.00	\$28.00	\$840.00
25	2501.511 15" CS PIPE CULVERT	LIN FT	204	\$22.00	\$4,488.00	\$25.30	\$5,161.20	\$24.62	\$5,022.48	\$30.31	\$6,183.24	\$23.00	\$4,692.00	\$29.00	\$5,916.00	\$29.00	\$5,916.00
26	2501.511 18" CS PIPE CULVERT	LIN FT	30	\$24.00	\$720.00	\$33.00	\$990.00	\$28.91	\$867.30	\$32.40	\$972.00	\$27.00	\$810.00	\$31.00	\$930.00	\$30.00	\$900.00
27	2501.511 18" RC PIPE CULVERT CLASS III	LIN FT	12	\$35.00	\$420.00	\$39.00	\$468.00	\$52.46	\$629.52	\$112.86	\$1,354.32	\$49.00	\$588.00	\$108.00	\$1,296.00	\$60.00	\$720.00

80	2501.511	24" RC PIPE CULVERT	LIN FT	432	\$44.00	\$19,008.00	\$37.00	\$15,984.00	\$65.31	\$28,213.92	\$118.09	\$51,014.88	\$61.00	\$26,352.00	\$113.00	\$48,816.00	\$70.00	\$30,240.00
81	2501.511	36" RC PIPE CULVERT	LIN FT	56	\$80.00	\$4,480.00	\$74.00	\$4,144.00	\$92.07	\$5,155.92	\$144.22	\$8,076.32	\$86.00	\$4,816.00	\$138.00	\$7,728.00	\$100.00	\$5,600.00
28	2501.515	12" GS PIPE APRON	EACH	2	\$150.00	\$300.00	\$121.00	\$242.00	\$101.71	\$203.42	\$200.65	\$401.30	\$95.00	\$190.00	\$200.00	\$400.00	\$200.00	\$400.00
29	2501.515	15" GS PIPE APRON	EACH	6	\$150.00	\$900.00	\$133.00	\$798.00	\$128.48	\$770.88	\$264.39	\$1,586.34	\$120.00	\$720.00	\$250.00	\$1,500.00	\$210.00	\$1,260.00
30	2501.515	18" GS PIPE APRON	EACH	2	\$200.00	\$400.00	\$144.00	\$288.00	\$198.07	\$396.14	\$280.07	\$560.14	\$185.00	\$370.00	\$270.00	\$540.00	\$220.00	\$440.00
31	2501.515	18" RC PIPE APRON	EACH	1	\$400.00	\$400.00	\$624.00	\$624.00	\$637.02	\$637.02	\$500.01	\$500.01	\$595.00	\$595.00	\$500.00	\$500.00	\$520.00	\$520.00
82	2501.515	24" RC PIPE APRON	EACH	14	\$450.00	\$6,300.00	\$638.00	\$8,932.00	\$744.08	\$10,417.12	\$616.57	\$8,631.98	\$695.00	\$9,730.00	\$600.00	\$8,400.00	\$640.00	\$8,960.00
83	2501.515	36" RC PIPE APRON	EACH	2	\$750.00	\$1,500.00	\$1,135.00	\$2,270.00	\$1,284.75	\$2,569.50	\$1,019.96	\$2,039.92	\$1,200.00	\$2,400.00	\$1,000.00	\$2,000.00	\$1,200.00	\$2,400.00
32	2501.521	22" SPAN RC PIPE-ARCH CULVERT CLASS IIIA	LIN FT	76	\$40.00	\$3,040.00	\$69.00	\$5,244.00	\$84.58	\$6,428.08	\$134.81	\$10,245.56	\$79.00	\$6,004.00	\$130.00	\$9,880.00	\$85.00	\$6,460.00
33	2501.521	28" SPAN RC PIPE-ARCH CULVERT CLASS IIIA	LIN FT	66	\$50.00	\$3,300.00	\$81.00	\$5,346.00	\$98.50	\$6,501.00	\$148.40	\$9,794.40	\$92.00	\$6,072.00	\$142.00	\$9,372.00	\$100.00	\$6,600.00
34	2501.525	22" SPAN RC PIPE-ARCH APRON	EACH	2	\$450.00	\$900.00	\$575.00	\$1,150.00	\$669.14	\$1,338.28	\$550.73	\$1,101.46	\$625.00	\$1,250.00	\$527.00	\$1,054.00	\$570.00	\$1,140.00
35	2501.525	28" SPAN RC PIPE-ARCH APRON	EACH	2	\$550.00	\$1,100.00	\$487.00	\$974.00	\$797.62	\$1,595.24	\$607.17	\$1,214.34	\$745.00	\$1,490.00	\$600.00	\$1,200.00	\$600.00	\$1,200.00
36	2504.602	ADJUST GATE VALVE & BOX	EACH	14	\$200.00	\$2,800.00	\$623.00	\$8,722.00	\$321.19	\$4,496.66	\$130.63	\$1,828.82	\$150.00	\$2,100.00	\$250.00	\$3,500.00	\$200.00	\$2,800.00
37	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	2	\$1,500.00	\$3,000.00	\$1,776.00	\$3,552.00	\$3,104.81	\$6,209.62	\$2,090.07	\$4,180.14	\$2,900.00	\$5,800.00	\$2,000.00	\$4,000.00	\$1,850.00	\$3,700.00
38	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	3	\$1,200.00	\$3,600.00	\$3,698.00	\$11,094.00	\$2,569.50	\$7,708.50	\$2,508.09	\$7,524.27	\$3,000.00	\$9,000.00	\$2,500.00	\$7,500.00	\$2,800.00	\$8,400.00
84	2511.501	RANDOM RIPRAP CLASS III	CU YD	55	\$70.00	\$3,850.00	\$50.00	\$2,750.00	\$84.58	\$4,651.90	\$60.61	\$3,333.55	\$79.00	\$4,345.00	\$60.00	\$3,300.00	\$50.00	\$2,750.00
39	2511.507	GROUTED RIPRAP	CU YD	8.3	\$80.00	\$664.00	\$380.00	\$3,154.00	\$315.83	\$2,621.39	\$101.37	\$841.37	\$295.00	\$2,448.50	\$100.00	\$830.00	\$150.00	\$1,245.00
40	2521.501	4" CONCRETE WALK	SQ FT	15364	\$3.25	\$49,933.00	\$3.10	\$47,628.40	\$3.04	\$46,706.56	\$2.97	\$45,631.08	\$3.05	\$46,860.20	\$2.84	\$43,633.76	\$3.05	\$46,860.20
41	2521.618	CONCRETE PEDESTRIAN RAMP	SQ FT	88	\$12.00	\$1,056.00	\$25.00	\$2,200.00	\$42.70	\$3,757.60	\$41.68	\$3,667.84	\$25.00	\$2,200.00	\$40.00	\$3,520.00	\$25.00	\$2,200.00
42	2531.501	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	4564	\$12.00	\$54,768.00	\$11.35	\$51,801.40	\$11.37	\$51,892.68	\$11.10	\$50,660.40	\$11.20	\$51,116.80	\$10.62	\$48,469.68	\$11.20	\$51,116.80
43	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	290	\$40.00	\$11,600.00	\$37.00	\$10,730.00	\$35.78	\$10,376.20	\$34.93	\$10,129.70	\$36.50	\$10,585.00	\$33.42	\$9,691.80	\$36.50	\$10,585.00
44	2531.507	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	152	\$50.00	\$7,600.00	\$45.00	\$6,840.00	\$41.54	\$6,314.08	\$40.55	\$6,163.60	\$44.00	\$6,688.00	\$38.80	\$5,897.60	\$44.00	\$6,688.00
45	2531.604	8" CONCRETE VALLEY GUTTER	SQ YD	125	\$50.00	\$6,250.00	\$56.00	\$7,000.00	\$46.87	\$5,858.75	\$45.75	\$5,718.75	\$55.00	\$6,875.00	\$43.78	\$5,472.50	\$55.00	\$6,875.00
46	2531.618	TRUNCATED DOMES	SQ FT	188.5	\$30.00	\$5,655.00	\$30.50	\$5,749.25	\$38.54	\$7,264.79	\$37.62	\$7,091.37	\$30.00	\$5,655.00	\$36.00	\$6,786.00	\$30.00	\$5,655.00
47	2563.601	TRAFFIC CONTROL	LUMP SUM	0.32	\$5,000.00	\$1,600.00	\$10,150.00	\$3,248.00	\$8,457.94	\$2,706.54	\$8,673.81	\$2,775.62	\$14,000.00	\$4,480.00	\$10,000.00	\$3,200.00	\$11,300.00	\$3,616.00
85	2563.601	TRAFFIC CONTROL	LUMP SUM	0.68	\$5,000.00	\$3,400.00	\$10,150.00	\$6,902.00	\$8,457.94	\$5,751.40	\$8,673.81	\$5,898.19	\$14,000.00	\$9,520.00	\$10,000.00	\$6,800.00	\$11,300.00	\$7,684.00
48	2573.502	SILT FENCE, TYPE PREASSEMBLED	LIN FT	725	\$2.50	\$1,812.50	\$1.80	\$1,305.00	\$1.93	\$1,399.25	\$1.88	\$1,363.00	\$1.75	\$1,268.75	\$1.75	\$1,268.75	\$1.80	\$1,305.00
86	2573.502	SILT FENCE, TYPE PREASSEMBLED	LIN FT	1775	\$2.50	\$4,437.50	\$1.80	\$3,195.00	\$1.93	\$3,425.75	\$1.88	\$3,337.00	\$1.75	\$3,106.25	\$1.75	\$3,106.25	\$1.80	\$3,195.00
87	2573.505	FLOTATION SILT CURTAIN TYPE STILL WATER	LIN FT	25	\$20.00	\$500.00	\$19.00	\$475.00	\$10.71	\$267.75	\$10.45	\$261.25	\$18.00	\$450.00	\$18.00	\$450.00	\$10.00	\$250.00
49	2573.54	FILTER LOG TYPE ROCK LOG	LIN FT	100	\$5.00	\$500.00	\$5.00	\$500.00	\$8.57	\$857.00	\$8.36	\$836.00	\$4.50	\$450.00	\$4.50	\$450.00	\$8.00	\$800.00
50	2575.501	SEEDING (P)	ACRE	1.31	\$300.00	\$393.00	\$253.00	\$331.43	\$214.12	\$280.50	\$209.01	\$273.80	\$250.00	\$327.50	\$250.00	\$327.50	\$200.00	\$262.00
88	2575.501	SEEDING (P)	ACRE	2.25	\$300.00	\$675.00	\$253.00	\$569.25	\$214.12	\$481.77	\$209.01	\$470.27	\$250.00	\$562.50	\$250.00	\$562.50	\$200.00	\$450.00
51	2575.502	SEED MIXTURE 250	POUND	98	\$3.00	\$294.00	\$2.50	\$245.00	\$1.93	\$189.14	\$1.88	\$184.24	\$2.50	\$245.00	\$2.50	\$245.00	\$1.80	\$176.40
89	2575.502	SEED MIXTURE 250	POUND	169	\$3.00	\$507.00	\$2.50	\$422.50	\$1.93	\$326.17	\$1.88	\$317.72	\$2.50	\$422.50	\$2.50	\$422.50	\$1.80	\$304.20
52	2575.505	SODDING TYPE LAWN	SQ YD	2369	\$5.00	\$11,845.00	\$4.00	\$9,476.00	\$4.28	\$10,139.32	\$4.18	\$9,902.42	\$3.95	\$9,357.55	\$3.95	\$9,357.55	\$4.00	\$9,476.00
53	2575.511	MULCH MATERIAL TYPE 1	TON	2.62	\$130.00	\$340.60	\$101.00	\$264.62	\$85.65	\$224.40	\$83.60	\$219.03	\$100.00	\$262.00	\$100.00	\$262.00	\$80.00	\$209.60
90	2575.511	MULCH MATERIAL TYPE 1	TON	4.5	\$130.00	\$585.00	\$101.00	\$454.50	\$85.65	\$385.43	\$83.60	\$376.20	\$100.00	\$450.00	\$100.00	\$450.00	\$80.00	\$360.00
54	2575.519	DISK ANCHORING (P)	ACRE	1.31	\$50.00	\$65.50	\$203.00	\$265.93	\$107.06	\$140.25	\$104.50	\$136.90	\$200.00	\$262.00	\$200.00	\$262.00	\$100.00	\$131.00
91	2575.519	DISK ANCHORING (P)	ACRE	2.25	\$50.00	\$112.50	\$203.00	\$456.75	\$107.06	\$240.89	\$104.50	\$235.13	\$200.00	\$450.00	\$200.00	\$450.00	\$100.00	\$225.00
55	2575.532	COMMERCIAL FERTILIZER ANALYSIS 20-10-20	POUND	459	\$0.70	\$321.30	\$0.50	\$229.50	\$1.07	\$491.13	\$1.05	\$481.95	\$0.50	\$229.50	\$0.50	\$229.50	\$1.00	\$459.00
92	2575.532	COMMERCIAL FERTILIZER ANALYSIS 20-10-20	POUND	788	\$0.70	\$551.60	\$0.50	\$394.00	\$1.07	\$843.16	\$1.05	\$827.40	\$0.50	\$394.00	\$0.50	\$394.00	\$1.00	\$788.00
56	2575.57	RAPID STABILIZATION METHOD 1	ACRE	1.8	\$500.00	\$900.00	\$304.00	\$547.20	\$214.13	\$385.43	\$209.01	\$376.22	\$300.00	\$540.00	\$300.00	\$540.00	\$200.00	\$360.00
93	2575.57	RAPID STABILIZATION METHOD 1	ACRE	2.25	\$500.00	\$1,125.00	\$304.00	\$684.00	\$214.13	\$481.79	\$209.01	\$470.27	\$300.00	\$675.00	\$300.00	\$675.00	\$200.00	\$450.00
57	2580.603	INTERIM PAVEMENT MARKING	LIN FT	19350	\$0.20	\$3,870.00	\$0.11	\$2,128.50	\$0.15	\$2,902.50	\$0.22	\$4,257.00	\$0.15	\$2,902.50	\$0.22	\$4,160.25	\$0.10	\$1,935.00
94	2580.603	INTERIM PAVEMENT MARKING	LIN FT	37509	\$0.20	\$7,501.80	\$0.11	\$4,125.99	\$0.15	\$5,626.35	\$0.22	\$8,251.98	\$0.15	\$5,626.35	\$0.22	\$8,064.44	\$0.10	\$3,750.90
58	2582.502	4" SOLID LINE WHITE-EPOXY	LIN FT	2056	\$0.20	\$411.20	\$0.20	\$411.20	\$0.21	\$431.76	\$0.22	\$452.32	\$0.20	\$411.20	\$0.21	\$431.76	\$0.20	\$411.20
95	2582.502	4" SOLID LINE WHITE-EPOXY	LIN FT	53500	\$0.20	\$10,700.00	\$0.20	\$10,700.00	\$0.21	\$11,235.00	\$0.22	\$11,770.00	\$0.20	\$10,700.00	\$0.21	\$11,235.00	\$0.20	\$10,700.00
59	2582.502	4" SOLID LINE YELLOW-EPOXY	LIN FT	6450	\$0.20	\$1,290.00	\$0.22	\$1,419.00	\$0.24	\$1,548.00	\$0.22	\$1,419.00	\$0.22	\$1,419.00	\$0.21	\$1,354.50	\$0.22	\$1,419.00
96	2582.502	4" SOLID LINE YELLOW-EPOXY	LIN FT	10175	\$0.20	\$2,035.00	\$0.22	\$2,238.50	\$0.24	\$2,442.00	\$0.22	\$2,238.50	\$0.22	\$2,238.50	\$0.21	\$2,136.75	\$0.22	\$2,238.50
97	2582.502	4" BROKEN LINE YELLOW-EPOXY	LIN FT	4655	\$0.20	\$931.00	\$0.22	\$1,024.10	\$0.24	\$1,117.20	\$0.22	\$1,024.10	\$0.22	\$1,024.10	\$0.21	\$977.55	\$0.22	\$1,024.10
60	2582.503	CROSSWALK MARKING-EPOXY	SQ FT	792	\$5.00	\$3,960.00	\$3.85	\$3,049.20	\$4.07	\$3,223.44	\$4.81	\$3,809.52	\$3.80	\$3,009.60	\$4.60	\$3,643.20	\$3.80	\$3,009.60
Totals for Project SP 001-603-012						\$1,857,857.05		\$2,030,345.39		\$2,064,358.78		\$2,065,623.74		\$2,107,324.45		\$2,153,201.44		\$2,271,180.22
% of Estimate for Project SP 001-603-012								9.28%		11.12%		11.18%		13.43%		15.90%		22.25%

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-16-2012

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item:
Contract Award – C.P. 01-090-19

Requested Meeting Date: 5-22-12 Estimated Presentation Time: 5 minutes

Presenter: John Welle

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 5001, 5848, 5854
- Expenditure line account # for this item is: 6262

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Abstract of Bids

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Date: May 15, 2012

Regular Agenda Item:

Contract Award: C.P. 01-090-19 -- McGregor Airport
C.P. 01-614-01 – CSAH 14 overlay from TH 65 to 2.3 miles north
C.P. 01-636-01 – CSAH 36 overlay from CSAH 14 to 1.6 miles NW

Summary:

On April 23, 2012, bids were opened for these three projects, which were bid under a single contract. As shown on the attached abstract, six bids were received with Anderson Brothers from Brainerd, MN having the low bid of \$1,052,727.66. This bid amount was 7.9% below the estimated cost of \$1,143,222.10.

From the abstract, the cost of the McGregor Airport Project is \$574,853.16, 8.1% below the estimated cost. The overlay project on CSAH 14 is \$306,622.72, 5.8% below the estimated cost. The overlay project on CSAH 36 is \$171,251.78, 10.7% below the estimated cost.

The City of McGregor, as co-owner of the airport project approved the project for award at their May 15th Council Meeting. Award to Anderson Brothers is therefore recommended by the attached resolution.

Draft Resolution:

WHEREAS, Anderson Brothers Construction of Brainerd, MN was the lowest responsible bidder in the amount of \$1,052,727.66 for CP 01-090-19, CP 01-614-01, and CP 01-636-01

NOW THEREFORE, BE IT RESOLVED, That Anderson Brothers Construction be awarded the contract for the Bituminous Pavement at the McGregor Airport and Bituminous Pavement and Aggregate Shouldering on Aitkin County State Aid Highway Nos. 14 and 36.

BE IT FURTHER RESOLVED, That the Chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Aitkin County Abstract of Bids

CP 01-090-19, CP 01-614-01, CP 01-636-01

4/23/2012 0:00
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Project: CP 01-090-19 - McGregor Airport				Engineer's Estimate		Anderson Brothers		Hardrives, Inc		Tri City Paving		Northland Constructors of Duluth LLC		Knife River		Hawkinson Construction	
				Brainerd, MN		St Cloud, MN		Little Falls, MN		Duluth, MN		Sauk Rapids, MN		Grand Rapids, MN			
Item No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
PARTICIPATING																	
1	2051.501 MAINT AND RESTORATION OF HAUL ROADS	LUMP SUM	1	\$1,000.00	\$1,000.00	\$1.00	\$1.00	\$0.95	\$0.95	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$8,500.00	\$8,500.00
2	2104.505 REMOVE BITUMINOUS PAVEMENT	SQ YD	31290	\$1.75	\$54,757.50	\$1.51	\$47,247.90	\$1.21	\$37,860.90	\$1.00	\$31,290.00	\$1.40	\$43,806.00	\$1.33	\$41,615.70	\$1.60	\$50,064.00
3	2105.525 TOPSOIL BORROW (LV)	CU YD	301	\$24.00	\$7,224.00	\$20.49	\$6,167.49	\$25.46	\$7,663.46	\$25.00	\$7,525.00	\$24.50	\$7,374.50	\$25.00	\$7,525.00	\$34.00	\$10,234.00
5	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLON	1565	\$2.25	\$3,521.25	\$2.25	\$3,521.25	\$2.24	\$3,505.60	\$2.00	\$3,130.00	\$2.70	\$4,225.50	\$0.01	\$15.65	\$0.01	\$15.65
6	2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	TON	7693	\$56.00	\$430,808.00	\$54.25	\$417,345.25	\$55.00	\$423,115.00	\$60.00	\$461,580.00	\$56.00	\$430,808.00	\$62.00	\$476,966.00	\$69.80	\$536,971.40
7	2563.601 SAFETY & PHASING	LUMP SUM	1	\$10,000.00	\$10,000.00	\$3,439.81	\$3,439.81	\$3,431.04	\$3,431.04	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$30,700.00	\$30,700.00	\$4,800.00	\$4,800.00
8	2575.501 SEEDING	ACRE	1.73	\$320.00	\$553.60	\$376.23	\$650.88	\$375.27	\$649.22	\$350.00	\$605.50	\$470.00	\$813.10	\$350.00	\$605.50	\$350.00	\$605.50
9	2575.502 SEED MIXTURE 260	POUND	173	\$3.00	\$519.00	\$2.10	\$363.30	\$2.09	\$361.57	\$1.95	\$337.35	\$1.80	\$311.40	\$1.95	\$337.35	\$1.95	\$337.35
10	2575.511 MULCH MATERIAL TYPE 1	TON	3.46	\$100.00	\$346.00	\$139.74	\$483.50	\$139.38	\$482.25	\$130.00	\$449.80	\$89.00	\$307.94	\$130.00	\$449.80	\$130.00	\$449.80
11	2575.519 DISK ANCHORING	ACRE	1.73	\$200.00	\$346.00	\$188.11	\$325.43	\$187.64	\$324.62	\$175.00	\$302.75	\$105.00	\$181.65	\$175.00	\$302.75	\$175.00	\$302.75
12	2575.532 FERTILIZER TYPE 1	POUND	605	\$1.00	\$605.00	\$0.59	\$356.95	\$0.59	\$356.95	\$0.55	\$332.75	\$1.04	\$629.20	\$0.55	\$332.75	\$0.55	\$332.75
13	2580.618 INTERIM RUNWAY & TAXIWAY PAINTING (WHITE)	SQ FT	14752	\$0.75	\$11,064.00	\$0.60	\$8,851.20	\$0.55	\$8,113.60	\$0.71	\$10,473.92	\$0.53	\$7,818.56	\$0.51	\$7,523.52	\$0.56	\$8,261.12
14	2582.618 RUNWAY & TAXIWAY PAINTING (WHITE)	SQ FT	14752	\$1.10	\$16,227.20	\$0.46	\$6,785.92	\$0.35	\$5,163.20	\$0.71	\$10,473.92	\$0.34	\$5,015.68	\$0.33	\$4,868.16	\$0.43	\$6,343.36
15	2582.618 RUNWAY & TAXIWAY PAINTING (YELLOW)	SQ FT	941	\$2.00	\$1,882.00	\$0.46	\$432.86	\$0.91	\$856.31	\$0.95	\$893.95	\$0.89	\$837.49	\$0.85	\$799.85	\$0.43	\$404.63
Total PARTICIPATING:					\$538,853.55		\$495,972.74		\$491,884.67		\$530,395.94		\$506,130.02		\$572,043.03		\$627,622.31
TAXIWAY																	
16	2102.501 PAVEMENT MARKING REMOVAL	SQ FT	1572	\$3.25	\$5,109.00	\$0.54	\$848.88	\$0.54	\$848.88	\$1.00	\$1,572.00	\$0.52	\$817.44	\$0.50	\$786.00	\$0.50	\$786.00
17	2104.505 REMOVE BITUMINOUS PAVEMENT	SQ YD	580	\$1.75	\$1,015.00	\$1.51	\$875.80	\$1.21	\$701.80	\$1.00	\$580.00	\$1.40	\$812.00	\$1.33	\$771.40	\$1.60	\$928.00
18	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	30	\$2.25	\$67.50	\$2.69	\$80.70	\$3.08	\$92.40	\$3.00	\$90.00	\$2.76	\$82.80	\$2.75	\$82.50	\$2.75	\$82.50
19	2104.602 REMOVE AIRCRAFT TIE-DOWN	EACH	29	\$30.00	\$870.00	\$26.27	\$761.83	\$51.19	\$1,484.51	\$50.00	\$1,450.00	\$200.00	\$5,800.00	\$60.00	\$1,740.00	\$175.00	\$5,075.00
43	2105.501 COMMON EXCAVATION	CU YD	100	\$10.00	\$1,000.00	\$20.41	\$2,041.00	\$25.46	\$2,546.00	\$8.00	\$800.00	\$16.00	\$1,600.00	\$15.00	\$1,500.00	\$14.00	\$1,400.00
20	2105.525 TOPSOIL BORROW (LV)	CU YD	61	\$24.00	\$1,464.00	\$20.49	\$1,249.89	\$25.46	\$1,553.06	\$25.00	\$1,525.00	\$24.50	\$1,494.50	\$25.00	\$1,525.00	\$34.00	\$2,074.00
4	2211.502 AGGREGATE BASE (LV) CLASS 5	CU YD	130	\$30.00	\$3,900.00	\$25.13	\$3,266.90	\$19.03	\$2,473.90	\$18.00	\$2,340.00	\$26.00	\$3,380.00	\$23.50	\$3,055.00	\$21.00	\$2,730.00
21	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLON	672	\$2.25	\$1,512.00	\$2.25	\$1,512.00	\$2.24	\$1,505.28	\$2.00	\$1,344.00	\$2.70	\$1,814.40	\$0.01	\$6.72	\$0.01	\$6.72
22	2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	TON	924	\$56.00	\$51,744.00	\$54.25	\$50,127.00	\$55.00	\$50,820.00	\$60.00	\$55,440.00	\$56.00	\$51,744.00	\$62.00	\$57,288.00	\$69.80	\$64,495.20
23	2433.516 ANCHORAGES TYPE SPECIAL	EACH	24	\$100.00	\$2,400.00	\$177.42	\$4,258.08	\$104.82	\$2,515.68	\$200.00	\$4,800.00	\$500.00	\$12,000.00	\$305.00	\$7,320.00	\$200.00	\$4,800.00
24	2575.501 SEEDING	ACRE	0.35	\$320.00	\$112.00	\$376.23	\$131.68	\$375.27	\$131.34	\$350.00	\$122.50	\$470.00	\$164.50	\$350.00	\$122.50	\$350.00	\$122.50
25	2575.502 SEED MIXTURE 260	POUND	35	\$3.00	\$105.00	\$2.10	\$73.50	\$2.09	\$73.15	\$1.95	\$68.25	\$1.80	\$63.00	\$1.95	\$68.25	\$1.95	\$68.25
26	2575.511 MULCH MATERIAL TYPE 1	TON	0.7	\$100.00	\$70.00	\$139.74	\$97.82	\$139.38	\$97.57	\$130.00	\$91.00	\$89.00	\$62.30	\$130.00	\$91.00	\$130.00	\$91.00
27	2575.519 DISK ANCHORING	ACRE	0.35	\$200.00	\$70.00	\$188.11	\$65.84	\$187.64	\$65.67	\$175.00	\$61.25	\$105.00	\$36.75	\$175.00	\$61.25	\$175.00	\$61.25
28	2575.532 FERTILIZER TYPE 1	POUND	123	\$1.00	\$123.00	\$0.59	\$72.57	\$0.59	\$72.57	\$0.55	\$67.65	\$1.04	\$127.92	\$0.55	\$67.65	\$0.55	\$67.65
29	2582.618 RUNWAY & TAXIWAY PAINTING (WHITE)	SQ FT	1072	\$1.10	\$1,179.20	\$0.46	\$493.12	\$0.35	\$375.20	\$0.71	\$761.12	\$0.34	\$364.48	\$0.33	\$353.76	\$0.43	\$460.96
30	2582.618 RUNWAY & TAXIWAY PAINTING (YELLOW)	SQ FT	1706	\$2.00	\$3,412.00	\$0.46	\$784.76	\$0.91	\$1,552.46	\$0.95	\$1,620.70	\$0.89	\$1,518.34	\$0.85	\$1,450.10	\$0.43	\$733.58
31	2582.618 RUNWAY & TAXIWAY PAINTING (BLUE)	SQ FT	500	\$2.00	\$1,000.00	\$2.15	\$1,075.00	\$2.50	\$1,250.00	\$4.00	\$2,000.00	\$2.40	\$1,200.00	\$2.33	\$1,165.00	\$2.00	\$1,000.00
Total TAXIWAY:					\$75,152.70		\$67,816.37		\$68,159.47		\$74,733.47		\$83,082.43		\$77,454.13		\$84,982.61
TAXIWAY 2																	
32	2104.505 REMOVE BITUMINOUS PAVEMENT	SQ YD	205	\$1.75	\$358.75	\$1.51	\$309.55	\$1.21	\$248.05	\$1.00	\$205.00	\$1.40	\$287.00	\$1.33	\$272.65	\$1.60	\$328.00
33	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	155	\$2.25	\$348.75	\$2.69	\$416.95	\$3.08	\$477.40	\$3.00	\$465.00	\$2.76	\$427.80	\$2.75	\$426.25	\$2.75	\$426.25
34	2105.525 TOPSOIL BORROW (LV)	CU YD	31	\$24.00	\$744.00	\$20.49	\$635.19	\$25.46	\$789.26	\$25.00	\$775.00	\$24.50	\$759.50	\$25.00	\$775.00	\$34.00	\$1,054.00
35	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLON	130	\$2.25	\$292.50	\$2.25	\$292.50	\$2.24	\$291.20	\$2.00	\$260.00	\$2.70	\$351.00	\$0.01	\$1.30	\$0.01	\$1.30
36	2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	TON	168	\$56.00	\$9,408.00	\$54.25	\$9,114.00	\$55.00	\$9,240.00	\$60.00	\$10,080.00	\$56.00	\$9,408.00	\$62.00	\$10,416.00	\$69.80	\$11,726.40
37	2575.501 SEEDING	ACRE	0.18	\$320.00	\$57.60	\$376.23	\$67.72	\$375.27	\$67.55	\$350.00	\$63.00	\$470.00	\$84.60	\$350.00	\$63.00	\$350.00	\$63.00
38	2575.502 SEED MIXTURE 260	POUND	18	\$3.00	\$54.00	\$2.10	\$37.80	\$2.09	\$37.62	\$1.95	\$35.10	\$1.80	\$32.40	\$1.95	\$35.10	\$1.95	\$35.10
39	2575.511 MULCH MATERIAL TYPE 1	TON	0.36	\$100.00	\$36.00	\$139.74	\$50.31	\$139.38	\$50.18	\$130.00	\$46.80	\$89.00	\$32.04	\$130.00	\$46.80	\$130.00	\$46.80
40	2575.519 DISK ANCHORING	ACRE	0.18	\$200.00	\$36.00	\$188.11	\$33.86	\$187.64	\$33.78	\$175.00	\$31.50	\$105.00	\$18.90	\$175.00	\$31.50	\$175.00	\$31.50
41	2575.532 FERTILIZER TYPE 1	POUND	63	\$1.00	\$63.00	\$0.59	\$37.17	\$0.59	\$37.17	\$0.55	\$34.65	\$1.04	\$65.52	\$0.55	\$34.65	\$0.55	\$34.65
42	2582.618 RUNWAY & TAXIWAY PAINTING (YELLOW)	SQ FT	150	\$2.00	\$300.00	\$0.46	\$69.00	\$0.91	\$136.50	\$0.95	\$142.50	\$0.89	\$133.50	\$0.85	\$127.50	\$0.43	\$64.50
Total TAXIWAY 2:					\$11,698.60		\$11,064.05		\$11,408.71		\$12,138.55		\$11,600.26		\$12,229.75		\$13,811.50
Total PARTICIPATING:					\$538,853.55		\$495,972.74		\$491,884.67		\$530,395.94		\$506,130.02		\$572,043.03		\$627,622.31
Total TAXIWAY:					\$75,152.70		\$67,816.37		\$68,159.47		\$74,733.47		\$83,082.43		\$77,454.13		\$84,982.61
Total TAXIWAY 2:					\$11,698.60		\$11,064.05		\$11,408.71		\$12,138.55		\$11,600.26		\$12,229.75		\$13,811.50
Totals for Project CP 01-090-19					\$625,704.85		\$574,853.16		\$571,452.85		\$617,267.96		\$600,812.71		\$661,726.91		\$726,416.42

Project: CP 01-614-01 - Bituminous Overlay - CSAH 14				Engineer's Estimate		Anderson Brothers		Hardrives, Inc		Tri City Paving		Northland Constructors of Duluth LLC		Knife River		Hawkinson Construction		
Item No.	Item	Units	Quantity			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
PARTICIPATING																		
1	2021.501	MOBILIZATION	LUMP SUM	1	\$15,000.00	\$15,000.00	\$6,736.04	\$6,736.04	\$31,650.00	\$31,650.00	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$27,400.00	\$27,400.00	\$29,000.00	\$29,000.00
2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LUMP SUM	1	\$2,000.00	\$2,000.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
3	2221.501	AGGREGATE SHOULDERING CLASS 1	TON	673	\$15.00	\$10,095.00	\$15.79	\$10,626.67	\$17.34	\$11,669.82	\$17.00	\$11,441.00	\$17.00	\$11,441.00	\$16.75	\$11,272.75	\$22.00	\$14,806.00
4	2232.501	MILL BITUMINOUS SURFACE (1.5")	SQ YD	184	\$5.00	\$920.00	\$15.53	\$2,857.52	\$9.07	\$1,668.88	\$5.00	\$920.00	\$20.00	\$3,680.00	\$8.50	\$1,564.00	\$17.35	\$3,192.40
5	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	6121	\$2.25	\$13,772.25	\$2.25	\$13,772.25	\$2.24	\$13,711.04	\$2.00	\$12,242.00	\$2.50	\$15,302.50	\$0.01	\$61.21	\$0.01	\$61.21
6	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	5278	\$50.00	\$263,900.00	\$48.41	\$255,507.98	\$47.64	\$251,443.92	\$52.00	\$274,456.00	\$52.00	\$274,456.00	\$55.50	\$292,929.00	\$52.90	\$279,206.20
7	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$2,500.00	\$2,500.00	\$1,612.41	\$1,612.41	\$1,608.30	\$1,608.30	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$3,500.00	\$3,500.00
8	2580.603	INTERIM PAVEMENT MARKING	LIN FT	22665	\$0.25	\$5,666.25	\$0.13	\$2,946.45	\$0.10	\$2,266.50	\$0.12	\$2,719.80	\$0.18	\$4,079.70	\$0.17	\$3,853.05	\$0.15	\$3,399.75
9	2582.502	6" SOLID LINE WHITE-EPOXY	LIN FT	24400	\$0.25	\$6,100.00	\$0.29	\$7,076.00	\$0.30	\$7,320.00	\$0.27	\$6,588.00	\$0.29	\$7,076.00	\$0.29	\$7,076.00	\$0.28	\$6,832.00
10	2582.502	4" SOLID LINE YELLOW-EPOXY	LIN FT	22470	\$0.25	\$5,617.50	\$0.24	\$5,392.80	\$0.23	\$5,168.10	\$0.22	\$4,943.40	\$0.22	\$4,943.40	\$0.24	\$5,392.80	\$0.21	\$4,718.70
11	2582.502	4" BROKEN LINE YELLOW-EPOXY	LIN FT	390	\$0.25	\$97.50	\$0.24	\$93.60	\$0.23	\$89.70	\$0.22	\$85.80	\$0.22	\$85.80	\$0.37	\$144.30	\$0.21	\$81.90
Total PARTICIPATING:						\$325,668.50	\$306,622.72		\$326,597.26		\$320,897.00		\$329,065.40		\$352,194.11		\$344,799.16	
Total PARTICIPATING:						\$325,668.50	\$306,622.72		\$326,597.26		\$320,897.00		\$329,065.40		\$352,194.11		\$344,799.16	
Totals for Project CP 01-614-01						\$325,668.50	\$306,622.72		\$326,597.26		\$320,897.00		\$329,065.40		\$352,194.11		\$344,799.16	
PARTICIPATING																		
Project: CP 01-636-01 - Bituminous Overlay - CSAH 36				Engineer's Estimate		Anderson Brothers		Hardrives, Inc		Tri City Paving		Northland Constructors of Duluth LLC		Knife River		Hawkinson Construction		
Item No.	Item	Units	Quantity			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
PARTICIPATING																		
1	2021.501	MOBILIZATION	LUMP SUM	1	\$15,000.00	\$15,000.00	\$6,565.39	\$6,565.39	\$31,600.00	\$31,600.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$16,600.00	\$16,600.00	\$18,000.00	\$18,000.00
2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LUMP SUM	1	\$2,000.00	\$2,000.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
3	2112.501	SUBGRADE PREPARATION	ROAD STA	84	\$25.00	\$2,100.00	\$6.25	\$525.00	\$66.97	\$5,625.48	\$45.00	\$3,780.00	\$185.00	\$15,540.00	\$100.00	\$8,400.00	\$80.00	\$6,720.00
4	2221.501	AGGREGATE SHOULDERING CLASS 1	TON	555	\$15.00	\$8,325.00	\$15.79	\$8,763.45	\$18.86	\$10,467.30	\$17.00	\$9,435.00	\$19.00	\$10,545.00	\$14.65	\$8,130.75	\$23.50	\$13,042.50
5	2232.501	MILL BITUMINOUS SURFACE (1.5")	SQ YD	157	\$5.00	\$785.00	\$10.10	\$1,585.70	\$9.07	\$1,423.99	\$3.00	\$471.00	\$20.00	\$3,140.00	\$8.50	\$1,334.50	\$17.35	\$2,723.95
6	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	2866	\$2.25	\$6,448.50	\$2.25	\$6,448.50	\$2.24	\$6,419.84	\$2.00	\$5,732.00	\$2.50	\$7,165.00	\$0.01	\$28.66	\$0.01	\$28.66
7	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	2894	\$50.00	\$144,700.00	\$47.54	\$137,580.76	\$51.00	\$147,594.00	\$52.00	\$150,488.00	\$55.00	\$159,170.00	\$56.20	\$162,642.80	\$57.60	\$166,694.40
8	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$2,500.00	\$2,500.00	\$1,612.41	\$1,612.41	\$1,608.30	\$1,608.30	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$3,500.00	\$3,500.00
9	2580.603	INTERIM PAVEMENT MARKING	LIN FT	11397	\$0.25	\$2,849.25	\$0.13	\$1,481.61	\$0.10	\$1,139.70	\$0.12	\$1,367.64	\$0.18	\$2,051.46	\$0.17	\$1,937.49	\$0.15	\$1,709.55
10	2582.502	4" SOLID LINE WHITE-EPOXY	LIN FT	16740	\$0.25	\$4,185.00	\$0.23	\$3,850.20	\$0.20	\$3,348.00	\$0.21	\$3,515.40	\$0.20	\$3,348.00	\$0.23	\$3,850.20	\$0.19	\$3,180.60
11	2582.502	4" SOLID LINE YELLOW-EPOXY	LIN FT	10970	\$0.25	\$2,742.50	\$0.24	\$2,632.80	\$0.23	\$2,523.10	\$0.22	\$2,413.40	\$0.22	\$2,413.40	\$0.24	\$2,632.80	\$0.21	\$2,303.70
12	2582.502	4" BROKEN LINE YELLOW-EPOXY	LIN FT	854	\$0.25	\$213.50	\$0.24	\$204.96	\$0.23	\$196.42	\$0.22	\$187.88	\$0.22	\$187.88	\$0.37	\$315.98	\$0.21	\$179.34
Total PARTICIPATING:						\$191,848.75	\$171,251.78		\$211,947.13		\$184,391.32		\$208,061.74		\$208,374.18		\$218,083.70	
Total PARTICIPATING:						\$191,848.75	\$171,251.78		\$211,947.13		\$184,391.32		\$208,061.74		\$208,374.18		\$218,083.70	
Totals for Project CP 01-636-01						\$191,848.75	\$171,251.78		\$211,947.13		\$184,391.32		\$208,061.74		\$208,374.18		\$218,083.70	
Totals for Contract 20122						\$1,143,222.10	\$1,052,727.66		\$1,109,997.24		\$1,122,556.28		\$1,137,939.85		\$1,222,295.20		\$1,289,299.28	

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-16-2012

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item:

Contract Award – S.A.P. 01-605-009

Requested Meeting Date: 5-22-12 Estimated Presentation Time: 5 minutes

Presenter: John Welle

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 5848, 5850
- Expenditure line account # for this item is: 6262

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Abstract of Bids

Date: May 15, 2012

Regular Agenda Item:

Contract Award : S.A.P. 01-605-009- CSAH 5 Reconstruction from TH 47 to 1 mile north

Summary:

On May 14, 2012, bids were opened for this project with the six bids received summarized on the attached abstract of bids. From the abstract, Roth Construction from McGrath, MN is the low bid at \$669,719.85, 3.9% above the estimated cost of \$644,471.40. Despite the higher cost, award to Roth Construction is recommended by the attached resolution.

Draft Resolution:

WHEREAS, Roth Construction of McGrath, MN was the lowest responsible bidder in the amount of \$669,719.85 for SAP 01-605-09;

NOW THEREFORE, BE IT RESOLVED, That Roth Construction be awarded the contract for the Grading, Aggregate Base, Turn Lane Construction and Plant Mixed Bituminous On CSAH No. 5.

BE IT FURTHER RESOLVED, That the Chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Aitkin County
Project Bid Abstract
SAP 01-605-09 - Grading, Aggregate Base, Turn Lane Construction and Plant Mixed Bituminous - 2012

Item No.	Item	Units	Quantity	Engineers Estimate		Roth Construction		Anderson Brothers		Dechantal Excavating, LLC		Tri City Paving		Central Specialities Inc		Ulland Brothers	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
				McGrath, MN		Brainerd, MN		Brainerd, MN		Little Falls, MN		Alexandria, MN		Cloquet, MN			
1	2021.501 MOBILIZATION	LUMP SUM	1	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$14,209.66	\$14,209.66	\$25,881.34	\$25,881.34	\$20,000.00	\$20,000.00	\$73,940.00	\$73,940.00	\$62,644.49	\$62,644.49
2	2051.501 MAINT AND RESTORATION OF HAUL ROADS	LUMP SUM	1	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
3	2101.511 CLEARING AND GRUBBING	LUMP SUM	1	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$13,260.35	\$13,260.35	\$7,000.00	\$7,000.00	\$16,850.00	\$16,850.00	\$10,000.00	\$10,000.00	\$23,000.00	\$23,000.00
4	2102.502 PAVEMENT MARKING REMOVAL	LIN FT	230	\$1.00	\$230.00	\$0.75	\$172.50	\$0.53	\$121.90	\$0.65	\$149.50	\$5.00	\$1,150.00	\$2.00	\$460.00	\$0.50	\$115.00
5	2104.501 REMOVE PIPE CULVERTS	LIN FT	320	\$5.00	\$1,600.00	\$5.00	\$1,600.00	\$8.97	\$2,870.40	\$7.50	\$2,400.00	\$10.00	\$3,200.00	\$15.00	\$4,800.00	\$6.00	\$1,920.00
6	2104.503 REMOVE BITUMINOUS PAVEMENT	SQ FT	2609	\$0.50	\$1,304.50	\$1.75	\$4,565.75	\$1.06	\$2,765.54	\$1.20	\$3,130.80	\$1.00	\$2,609.00	\$1.50	\$3,913.50	\$0.70	\$1,826.30
7	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	532	\$3.00	\$1,596.00	\$2.50	\$1,330.00	\$2.64	\$1,404.48	\$2.65	\$1,409.80	\$3.25	\$1,729.00	\$0.01	\$5.32	\$2.60	\$1,383.20
8	2104.521 SALVAGE PIPE CULVERT	LIN FT	30	\$12.00	\$360.00	\$6.00	\$180.00	\$12.66	\$379.80	\$15.00	\$450.00	\$10.00	\$300.00	\$30.00	\$900.00	\$9.00	\$270.00
9	2105.501 COMMON EXCAVATION (P)	CU YD	15031	\$4.00	\$60,124.00	\$4.75	\$71,397.25	\$3.69	\$55,464.39	\$5.15	\$77,409.65	\$3.90	\$58,620.90	\$6.00	\$90,186.00	\$6.50	\$97,701.50
10	2105.521 GRANULAR BORROW (EV)	CU YD	16540	\$8.00	\$132,320.00	\$8.65	\$143,071.00	\$9.50	\$157,130.00	\$7.90	\$130,666.00	\$10.00	\$165,400.00	\$12.00	\$198,480.00	\$12.50	\$206,750.00
11	2105.533 SALVAGED AGGREGATE (CV)	CU YD	681	\$8.00	\$5,448.00	\$7.00	\$4,767.00	\$8.44	\$5,747.64	\$9.50	\$6,469.50	\$13.25	\$9,023.25	\$10.00	\$6,810.00	\$18.00	\$12,258.00
12	2211.501 AGGREGATE BASE CLASS 5	TON	61	\$7.50	\$457.50	\$25.00	\$1,525.00	\$25.97	\$1,584.17	\$16.35	\$997.35	\$20.00	\$1,220.00	\$25.00	\$1,525.00	\$27.00	\$1,647.00
13	2211.503 AGGREGATE BASE (CV) CLASS 5	CU YD	4648	\$20.00	\$92,960.00	\$15.50	\$72,044.00	\$17.97	\$83,524.56	\$21.45	\$99,699.60	\$19.80	\$92,030.40	\$20.00	\$92,960.00	\$26.00	\$120,848.00
14	2221.501 AGGREGATE SHOULDERING CLASS 1	TON	1058	\$15.00	\$15,870.00	\$15.00	\$15,870.00	\$12.62	\$13,351.96	\$13.00	\$13,754.00	\$13.00	\$13,754.00	\$14.00	\$14,812.00	\$23.00	\$24,334.00
15	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLON	965	\$2.50	\$2,412.50	\$3.50	\$3,377.50	\$2.21	\$2,132.65	\$2.00	\$1,930.00	\$2.00	\$1,930.00	\$0.01	\$9.65	\$2.50	\$2,412.50
16	2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	TON	4415	\$61.00	\$269,315.00	\$62.50	\$275,937.50	\$64.34	\$284,061.10	\$65.00	\$286,975.00	\$62.00	\$273,730.00	\$70.00	\$309,050.00	\$62.00	\$273,730.00
17	2501.511 15" CS PIPE CULVERT	LIN FT	504	\$18.00	\$9,072.00	\$16.50	\$8,316.00	\$21.10	\$10,634.40	\$21.00	\$10,584.00	\$20.65	\$10,407.60	\$30.00	\$15,120.00	\$20.00	\$10,080.00
18	2501.511 18" CS PIPE CULVERT	LIN FT	62	\$22.00	\$1,364.00	\$20.00	\$1,240.00	\$24.27	\$1,504.74	\$25.00	\$1,550.00	\$24.00	\$1,488.00	\$40.00	\$2,480.00	\$22.00	\$1,364.00
19	2501.511 24" RC PIPE CULVERT	LIN FT	108	\$40.00	\$4,320.00	\$37.50	\$4,050.00	\$65.42	\$7,065.36	\$41.25	\$4,455.00	\$37.50	\$4,050.00	\$70.00	\$7,560.00	\$60.00	\$6,480.00
20	2501.515 15" GS PIPE APRON	EACH	26	\$135.00	\$3,510.00	\$150.00	\$3,900.00	\$101.30	\$2,633.80	\$116.80	\$3,036.80	\$163.00	\$4,238.00	\$200.00	\$5,200.00	\$200.00	\$5,200.00
21	2501.515 18" GS PIPE APRON	EACH	2	\$145.00	\$290.00	\$195.00	\$390.00	\$127.68	\$255.36	\$162.30	\$324.60	\$210.00	\$420.00	\$220.00	\$440.00	\$250.00	\$500.00
22	2501.515 24" RC PIPE APRON	EACH	4	\$600.00	\$2,400.00	\$750.00	\$3,000.00	\$815.65	\$3,262.60	\$790.85	\$3,163.40	\$565.00	\$2,260.00	\$700.00	\$2,800.00	\$550.00	\$2,200.00
23	2501.521 22" SPAN RC PIPE-ARCH CULVERT CLASS IIA	LIN FT	32	\$1.00	\$32.00	\$100.00	\$3,200.00	\$108.68	\$3,477.76	\$66.85	\$2,139.20	\$64.50	\$2,064.00	\$100.00	\$3,200.00	\$72.00	\$2,304.00
24	2501.525 22" SPAN RC PIPE-ARCH APRON	EACH	2	\$1.00	\$2.00	\$750.00	\$1,500.00	\$694.30	\$1,388.60	\$602.70	\$1,205.40	\$505.00	\$1,010.00	\$600.00	\$1,200.00	\$500.00	\$1,000.00
25	2563.601 TRAFFIC CONTROL	LUMP SUM	1	\$1,500.00	\$1,500.00	\$2,750.00	\$2,750.00	\$2,532.41	\$2,532.41	\$3,400.00	\$3,400.00	\$6,500.00	\$6,500.00	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00
26	2573.502 SILT FENCE, TYPE PREASSEMBLED MAINTAINED	LIN FT	1240	\$1.85	\$2,294.00	\$2.00	\$2,480.00	\$2.00	\$2,480.00	\$1.95	\$2,418.00	\$2.00	\$2,480.00	\$1.90	\$2,356.00	\$1.90	\$2,356.00
27	2573.512 TEMPORARY DITCH CHECK TYPE 2	LIN FT	760	\$3.00	\$2,280.00	\$3.80	\$2,888.00	\$3.17	\$2,409.20	\$3.15	\$2,394.00	\$3.00	\$2,280.00	\$3.00	\$2,280.00	\$3.00	\$2,280.00
28	2573.605 RAPID STABILIZATION	ACRE	0.23	\$500.00	\$115.00	\$2,500.00	\$575.00	\$1,266.21	\$291.23	\$1,260.00	\$289.80	\$2,000.00	\$460.00	\$1,200.00	\$276.00	\$1,200.00	\$276.00
29	2575.501 SEEDING (P)	ACRE	7.88	\$125.00	\$985.00	\$200.00	\$1,576.00	\$100.24	\$789.89	\$105.00	\$827.40	\$100.00	\$788.00	\$95.00	\$748.60	\$96.00	\$756.48
30	2575.502 SEED MIXTURE 250	POUND	591	\$3.50	\$2,068.50	\$2.00	\$1,182.00	\$2.06	\$1,217.46	\$2.10	\$1,241.10	\$2.00	\$1,182.00	\$1.95	\$1,152.45	\$2.00	\$1,182.00
31	2575.511 MULCH MATERIAL TYPE 3	TON	15.76	\$130.00	\$2,048.80	\$190.00	\$2,994.40	\$105.52	\$1,663.00	\$105.00	\$1,654.80	\$100.00	\$1,576.00	\$100.00	\$1,576.00	\$100.00	\$1,576.00
32	2575.519 DISK ANCHORING (P)	ACRE	7.88	\$50.00	\$394.00	\$200.00	\$1,576.00	\$79.14	\$623.62	\$80.00	\$630.40	\$100.00	\$788.00	\$75.00	\$591.00	\$75.00	\$591.00
33	2575.523 EROSION CONTROL BLANKETS CATEGORY 2	SQ YD	1243	\$1.00	\$1,243.00	\$1.75	\$2,175.25	\$1.32	\$1,640.76	\$1.35	\$1,678.05	\$1.25	\$1,553.75	\$1.25	\$1,553.75	\$1.25	\$1,553.75
34	2575.532 FERTILIZER TYPE 1	POUND	2758	\$0.70	\$1,930.60	\$1.25	\$3,447.50	\$0.58	\$1,599.64	\$0.65	\$1,792.70	\$0.50	\$1,379.00	\$0.55	\$1,516.90	\$0.60	\$1,654.80
35	2582.502 4" SOLID LINE WHITE-EPOXY	LIN FT	12280	\$0.25	\$3,070.00	\$0.32	\$3,929.60	\$0.34	\$4,175.20	\$0.32	\$3,929.60	\$0.25	\$3,070.00	\$0.32	\$3,929.60	\$0.25	\$3,070.00
36	2582.502 4" SOLID LINE YELLOW-EPOXY	LIN FT	7700	\$0.25	\$1,925.00	\$0.33	\$2,541.00	\$0.35	\$2,695.00	\$0.33	\$2,541.00	\$0.30	\$2,310.00	\$0.33	\$2,541.00	\$0.25	\$1,925.00
37	2582.502 4" BROKEN LINE YELLOW-EPOXY	LIN FT	520	\$0.25	\$130.00	\$0.33	\$171.60	\$0.35	\$182.00	\$0.33	\$171.60	\$0.30	\$156.00	\$0.33	\$171.60	\$0.25	\$130.00
Totals for Project SAP 001-605-009					\$644,471.40		\$669,719.85		\$690,531.63		\$707,750.39		\$712,007.90		\$867,545.37		\$879,820.02
% of Estimate for Project SAP 001-605-009							3.92%		7.15%		9.82%		10.48%		34.61%		36.52%

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-16-2012

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item:

Equipment Purchase – Used Pickup Truck

Requested Meeting Date: 5-22-12 Estimated Presentation Time: 5 minutes

Presenter: John Welle

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 5001
- Expenditure line account # for this item is: 6600

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Date: May 15, 2012

Regular Agenda Item:

Equipment Purchase: Used Pickup Truck

Summary:

In the 2012 Capital Equipment Budget, I have \$22,000 budgeted to replace Unit #436, which is a 1996 Ford Pickup Truck. MnDOT currently has several four-year old two-wheel drive extended cab pickup trucks available for sale, each with 30,000 to 40,000 miles on them. They are offering these vehicles for sale to the general public through online auctions, or by direct sale to cities and counties. I anticipate being able to purchase one of these vehicles for \$14,000, so would like authorization to spend up to that amount on the Unit #436 replacement vehicle.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-16-22

Via: Patrick Wussow, County Administrator

From: Mark Jacobs, Land Commissioner

Title of Item:

Maven Perspectives LLC

Requested Meeting Date: 5-22-12 Estimated Presentation Time: 1 hour

Presenter: Mark Jacobs, Land Commissioner and Jane Bymark, Maven Perspectives

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Tentative Agenda

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Sue Bingham

From: Mark Jacobs [mjacobs@co.aitkin.mn.us]
Sent: Thursday, May 17, 2012 8:11 AM
To: 'Sue Bingham'
Subject: LLCC Marketing update

To: County Board
CC: County Administrator

Maven Perspectives will be giving an update on their LLCC marketing project including the following...

1. Review research and survey results
2. Review SWOT and PEST results
3. Clarify scope
4. Establish drivers
5. Exploring new markets
6. Social media-accessibility

Mark Jacobs
Land Commissioner
Aitkin County Land Department
209 2nd St. NW Room #206
Aitkin, MN 56431
P: 218-927-7367
F: 218-927-7249

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Agenda

Maven Perspectives LLC

May 22, 2012

1. Review research and survey results
2. Review SWOT and PEST results
3. Clarify scope
4. Establish drivers
5. Exploring new markets
6. Social media-accessibility

****additional items may be added**

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5/15/12
Via: Patrick Wussow, County Administrator
From: Ross Wagner, Economic Development & Forest Industry Coordinator
Title of Item: Aitkin County Tourism Grant Advisory Appointment
Requested Meeting Date: May 22, 2012 Estimated Presentation Time: 15 Minutes
Presenter: Ross Wagner

Type of Action Requested (check all that apply)

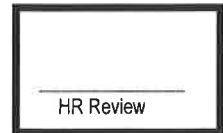
- For info only, no action requested Approve under Routine Business
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position Approve under Consent Agenda
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Grant Applications

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Aitkin County Economic Development & Forest Industry Coordinator

Aitkin County Courthouse

Ross Wagner

217 Second Street N.W.

Aitkin, MN 56431

Phone: 218/927-7305

Fax: 218/927-7374

TO: Aitkin County Board of Commissioners

FROM: Ross Wagner, Economic Development & Forrest Industry Coordinator

DATE: May 16, 2012

SUBJECT: Aitkin County Tourism Grants

On May 9th the Aitkin County Tourism Grant Advisory Committee met and reviewed the following grant applications;

- Aitkin County Historical Society, \$530.00, Discovery Rack Subscription.
- Jaques Art Center, \$4,964.00, Year Round Advertising Program.
- Aitkin Area Chamber of Commerce, \$5,000.00, Aitkin Riverboat Heritage Days.
- McGrath 4th of July Committee, \$1,552.00, 4th of July Promotion.

Aitkin County Historical Society, recommendation is to award requested amount of \$530.00. Grant would allow the Historical Society to place their brochures in 30 Discovery Racks in the Aitkin, Crow Wing and Cass county areas.

Jaques Art Center, recommendation is to award \$2,124 of the requested amount of \$4,964. Committee members felt that the budgeted items of New Brochures and Aitkin Street Banners should come from other sources or done in house. Committee also felt the request for 3 Explore MN advertisements be pared down to one with the idea that the Jaques could re-apply in the future for Explore MN advertising.

Aitkin Area Chamber of Commerce, recommendation it to award \$3,500 of the requested amount of \$5,000. Committee felt that new venues being tried needed promotion, but did question the effectiveness of the Charter Cable TV advertising to bring in new visitors. The recommendation is slightly less than the award of last year and is to allow the chamber to purchase the advertising in the budget as they see fit.

McGrath 4th of July Committee, recommendation is to award requested amount of \$1,552. Previously an award for a cross-promotion of the 4th of July and Threshing Show was made, this is the first one to promote the 4th of July events only. Committee felt this was good event that would draw people to the southern part of Aitkin County.

A total of \$12,046.00 was requested with the recommendation to award \$7,706.00, if approved, would leave a balance of \$6,544.00.

Aitkin County Tourism Grant Advisory Committee
Application for Tourism Development and Promotion Grants
January 1, 2011 - December 31, 2011

DEADLINE Grant requests may be submitted at any time to ACTGAC c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St. N.W., Aitkin, MN 56431. Each will be considered at the next quarterly meeting of the Aitkin County Tourism Grant Advisory Committee following its receipt. Application Deadlines: January 14th, April 29th, July 22nd and November 10th. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

Event/Activity Eligibility: Tourism Grant Funds shall be used to market tourism related events that occur within Aitkin County. Funds shall be targeted towards attracting new, repeat and extended stay tourism visitations to Aitkin County. Events eligible for funding include: community recreational and informational events such as races, rides, tournaments, shows, educational programs, etc.; community celebrations; logistic and materials support for tourism related information booths; radio, newspaper, TV, signage, internet, brochures and other related advertising; printed publications and media promotion. General Criteria for funding annual events. Annual events are described as events such as 4th of July Celebrations, annually held races or contests and similar type events. New annual events will be considered for promoting and to get it off to a good start. Annual events may be considered if the event changes in some significant way or if the event wants to try new advertising/promotion activities to reach a new market. Tourism funds are not intended to be used an annual subsidy or line item budget amount. Tourism grant funds shall not be used to pay for salaries, awards, prizes or gifts. Maximum grant amount is \$5,000.00 minimum is \$100.00.

APPLICANT INFORMATION

Note: No reimbursement grants will be awarded.

1. PROGRAM INFORMATION

Project Name: 2012/13 DISCOVER RACKS SUBSCRIPTION
Date(s) of Program: 2012 Location of Program: MOSTLY OUTSIDE AITKIN COUNTY
Organization/Community Name: AITKIN COUNTY HISTORICAL SOCIETY
Person in Charge of Project: GREG LEACH
Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):
P.O. BOX 215, AITKIN, MN 56431
Contact Person's Phone #: (218) 927-3348
Legal Status of Organization: _____ Unit of Government (for example cities, townships etc.)
_____ Non-profit Tourism Association
 Non-profit Association

Is your organization registered as a nonprofit corporation with the Secretary of State? YES
If yes, please include a copy of your certificate of corporation. (Local units of government do not need to file.) In multi-community/multi-organization projects, only the entity responsible for signing documents and administering funds needs to be registered. Use your registered name on all documents.

Description/focus/purpose of your organization Collect, PRESERVE AND SHARE
INFORMATION AND ARTIFACTS PERTAINING TO AITKIN CO. HISTORY

2. FUNDING:

Amount requested from Aitkin County Tourism (ACTGAC) \$ 530⁰⁰
(Minimum \$100.00, maximum request is \$5,000.00)
Amount of your organization's match \$ 100⁰⁰
Total projected budget \$ 630⁰⁰

3. **PROJECT/EVENT DESCRIPTION:** Be concise and complete; attach additional or supporting information if needed.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

WE HOPE TO CONTINUE TO DRAW VISITORS TO THE MUSEUM FROM OUTSIDE OF AITKIN CO. BY PLACING OUR BROCHURES IN DISCOVER RACES SURROUNDING AITKIN, GRANT FUNDS USED TO HELP PAY FOR PLACEMENT

Explain how your project will bring visitors to Aitkin County.

PLACING OUR BROCHURE IN LOCATIONS OUTSIDE OF AITKIN COUNTY WILL DRAW VISITORS TO THE AREA TO EXPLORE NOT ONLY THE MUSEUM BUT THE ENTIRE AREA.

Please list media you intend to use, if any.

NONE

List target markets:

Where – geographic areas (s)

SOUTH, WEST AND NORTH

OF AITKIN COUNTY

List target audience:

Who – type of group or activity

PEOPLE LOOKING FOR

SOMETHING TO DO.

Please estimate what percentage will come from: Your local community and surrounding area: 45%
 From other communities in Minnesota: 50%
 From outside of Minnesota: 5%

Please estimate the number of people who will come from: Your local community and surrounding area: 1350
 From other communities in Minnesota: 1500
 From outside of Minnesota: 150

4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event, a specific budget for ACTGAC Funds is on the last page.

Category	ACTGAC Funds	Local Funds	Total
<u>BROCHURE PLACEMENT</u>	<u>530.00</u>	<u>100.00</u>	<u>630.00</u>
TOTALS	<u>530.00</u>	<u>100.00</u>	<u>630.00</u>

Add both columns

NOTE: A written evaluation must be completed and returned to the Aitkin County Tourism Grant Advisory Committee within 30 days of the completion of the project/event to be eligible to receive future funds. Submit to: ACTGAC, c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St NW, Aitkin, MN 56431.

Signature: Official person for community/organization, who will be responsible for the funding request and returning the evaluation to the Aitkin County Tourism Grant Advisory Committee.

Name Ross Wagner Date: 4/13/12

5. **ACTGAC BUDGET:** In the spaces below, list each use or vendor your ACTGAC funds will be used for, use additional space if necessary, we would like to see specifically where and how ACTGAC funds will be used. A sample budget is provided below, totals for ACTGAC must equal the amount listed in #4.

Category	ACTGAC Funds	Local Funds	Total
<i>DISCOVER RACKS</i>			
<i>(30 LOCATIONS)</i>	<i>530.00</i>	<i>100.00</i>	<i>630.00</i>
Totals	<i>530.00</i>	<i>100.00</i>	<i>630.00</i>

Sample ACTGAC Budget

Advertising, Aitkin Age	\$235.00	\$100.00	\$335.00
Advertising, Duluth News Tribune	556.00		556.00
Promotion, Posters printing	150.00		150.00
Mailing, Posters	59.00		49.00
Promotion, Web update	500.00		500.00
TOTALS	\$1,500.00	\$100.00	\$1,600.00

Subscriber: ACHS Tel.: (218) 927-3348 Contact: GREG LEACH
 Mailing Address: P.O. Box 215 City: AITKIN State: MN Zip: 56431

ADVERTISING SUBSCRIPTION AGREEMENT

Discover Racks agrees to provide distribution and display of advertising materials for the above identified subscriber in accordance with the subscription options selected below:

1. Pick your locations.

Choose the locations that best target your market.
 Please do not choose competitor's sites.

30
 Number of locations

2. Determine the size of your material and monthly rate.

- Standard**
(tri-fold) Up to 4" wide.
- Half sheet**
(bi-fold) Up to 6" wide.
- Full Size**
(portrait) Up to 9" wide.
- Oversize**
(landscape) Up to 14" wide.

2012 Monthly Subscription Rate Table			
(per Discover Rack location, per Month)			
Style / Size	Three Months	Six Months	Twelve Months
Standard	\$4.50	\$3.50	\$3.00 ^{2.50}
Half sheet	\$5.50	\$4.50	\$4.00
Full Size	\$6.50	\$5.50	\$4.50
Oversize	\$7.00	\$6.00	\$5.00

3. Compute your subscription fee.

Discounts (Min. 10 locations):

- Full Payment - 10% Off
- 501(c) non profit - 10% Off
- 30+ locations - 10% Off
- 50+ locations - 10% Off
- 70+ locations - 10% Off

<u>2.50</u>	x	<u>30</u>	x	<u>12</u>	=	<u>900⁰⁰</u>
Monthly Rate No. of locations No. of Months						
30% Discounts =						<u>270⁰⁰</u>
Subscription Fee =						<u>630⁰⁰</u>

Payment Terms: Subscription fees must be paid prior to the beginning of the month(s) of service. **Other Terms:** Subscription fees not paid by end of month preceding month of service will result in advertising materials removed from distribution. Notification of withdrawal action will be made. Advertiser's materials will be restored to distribution upon receipt of payment. Materials will be returned upon request at termination of subscription. Either party may terminate this agreement at the end of service subscription.

Central Lakes Advertising Distributors reserves the right to refuse service.

Tel.: 218-821-9280
 Fax.: 218-543-4916

Ship to: Central Lakes Advertising Distributors
 34988 Co. Rd. 39, Pequot Lakes, MN 56472

Mail to: **Discover Racks**
 35382 Pine Terrace Rd.
 Crosslake, MN 56442

Signature: [Signature]

Date: 4-13-12

101 Discover Rack Locations

Attractions

Bear Pause Theater – Hackensack
 Boardwalk Scoops - Pequot Lakes (May - Sep)
 Brainerd Civic Center – Brainerd
 Brainerd International Raceway – East Gull Lake
 Brainerd Lakes Regional Airport – Brainerd
 Central Lakes College – Brainerd
 FitQuest Complex – Baxter
 Franklin Arts Center – Brainerd
 Hallett Community Center – Crosby
 Jack's House – Brainerd
 Jaques Art Center – Aitkin
 Northern Lights Casino & Hotel – Walker
 Northland Arboretum – Brainerd
 Paul Bunyan Land – Brainerd (May – Sep)
 Pine Grove Zoo – Little Falls (Apr – Oct)
 Sunset Cinema – Pequot Lakes

Coffee Houses

Coco Moon Coffee Bar – Brainerd
 Petals & Beans – Nisswa
 The Beanery – Aitkin

Commercial & Retail

Artists Mall of Walker – Walker
 Barstock Liquors – Crosslake
 Baxter Liquor Mart – Baxter
 Chamber of Commerce – Pine River
 Fun Sisters – Walker
 Gander Mountain – Baxter
 Mark's Market – Hackensack
 MyLakeGuide.com - Walker
 Rustic River – Emily
 S&W Bait/Nisswa Guides League - East Gull Lake
 Shwiky Meats – Brainerd
 Walker Bay Spirits – Walker
 Westgate Mall – Baxter

Gas & Convenience Stores

A-Pine Express – Pequot Lakes
 Belle Prairie Junction – Little Falls
 Corner Store - Sylvan Township
 Freedom Value Center – East Gull Lake
 JM Speedstop – Jenkins
 Moonlite Square – Crosslake
 Petro Plus – Pillager
 The "Y" Store - Merrifield

Lodging

America's Best Value Inn – Brainerd
 AmericInn – Baxter
 AmericInn – Pequot Lakes
 AmericInn – Walker
 Breezy Point Leisure Suites – Breezy Point
 Causeway on Gull - Lakeshore
 Cedarwood Motel – Pine River
 Chapparel Bunkhouse – Merrifield
 Country Inn & Suites – Deerwood
 Country Inn & Suites – Walker
 Crossings Inn & Suites by GrandStay – Baxter
 Days Inn – Nisswa

Deerwood Motel - Deerwood

Garrison Inn – Garrison

Holiday Inn Express & Suites – Baxter

Longville Inn – Longville

Manhattan Beach Lodge – Manhattan Beach

Nisswa Motel – Nisswa

Pine Peaks Lodge – Crosslake

Rapid River Lodge – Comfort Suites - Baxter

Rodeway Inn - Baxter

Rodeway Inn – Pine River

Super 8 Motel – Baxter

The Brainerd Hotel & Conference Center – Brainerd

The Lodge at Brainerd Lakes – Baxter

Whitefish Lodge – Crosslake

Restaurants & Bars

40 Club – Aitkin
 Billy's – Breezy Point
 Bites - Pine River
 Black & White – Little Falls
 Black Bear Lodge & Saloon – Baxter
 Bonanza Family Restaurant – Baxter
 Charlie's Up North – Walker
 China Buffet – Baxter
 China Garden – Baxter
 Diamond Dave's Pizza - Garrison
 Ernie's on Gull Lake – Brainerd
 Ganley's Restaurant – Nisswa
 Giovanni's – Brainerd
 Giovanni's – Pequot Lakes
 Lucette's Pizza & Pub – Hackensack
 Lucky Moose Bar & Grill – Walker
 Maucieri's Italian Bistro– Crosslake
 Mayson's – Pequot Lakes
 Moonlite Bay Restaurant – Crosslake
 Northwest Pizza – Brainerd
 Patrick's Fine Dining - Longville
 Pine Peaks Restaurant – Breezy Point
 Pine Peaks Restaurant – Crosslake
 Prairie Bay – Baxter
 Prime Time Food & Spirits – Breezy Point
 Rafferty's – Crosslake
 Rafferty's – Nisswa
 Riverside Inn – Crosslake
 Sawmill Inn – Brainerd
 The Chap – Merrifield
 The Lodge Bar & Grill – Baxter
 Zorbaz on Gull – Lakeshore

Employee Access

A-TEK Manufacturing – Brainerd
 Clow Stamping Company (2) – Merrifield
 Landis Gyr – Pequot Lakes

Aitkin County Tourism Grant Advisory Committee
Application for Tourism Development and Promotion Grants
 January 1, 2012 - December 31, 2012

DEADLINE: Grant requests may be submitted at any time to ACTGAC c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St. N.W., Aitkin, MN 56431. Each will be considered at the next quarterly meeting of the Aitkin County Tourism Grant Advisory Committee following its receipt. Application Deadlines: February 1st, May 1st, July 1st and November 1st. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

Event/Activity Eligibility: Tourism Grant Funds shall be used to market tourism related events that occur within Aitkin County. Funds shall be targeted towards attracting new, repeat and extended stay tourism visitations to Aitkin County. Events eligible for funding include: community recreational and informational events such as races, rides, tournaments, shows, educational programs, etc.; community celebrations; logistic and materials support for tourism related information booths; radio, newspaper, TV, signage, internet, brochures and other related advertising; printed publications and media promotion. General Criteria for funding annual events. Annual events are described as events such as 4th of July Celebrations, annually held races or contests and similar type events. New annual events will be considered for promoting and to get it off to a good start. Annual events may be considered if the event changes in some significant way or if the event wants to try new advertising/promotion activities to reach a new market. Tourism funds are not intended to be used an annual subsidy or line item budget amount. Tourism grant funds shall not be used to pay for salaries, awards, prizes or gifts. Maximum grant amount is \$5,000.00 minimum is \$100.00.

APPLICANT INFORMATION

Note: No reimbursement grants will be awarded.

1. PROGRAM INFORMATION *Promoting Tourism with Advertising*

Project Name: _____
 Date(s) of Program: *May 31, 2012* Location of Program: *Jaguas Art Center*
 Organization/Community Name: *Jaguas Art Center*
 Person in Charge of Project: *Linda Zasmeta*
 Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):
121 Second St. N.W. - Aitkin, MN 56431-1319
 Contact Person's Phone #: *218-927-3463*
 Legal Status of Organization: _____ Unit of Government (for example cities, townships etc.)
 _____ Non-profit Tourism Association
 Non-profit Association

Is your organization registered as a nonprofit corporation with the Secretary of State? *Yes*
 If yes, please include a copy of your certificate of corporation. (Local units of government do not need to file.) In multi-community/multi-organization projects, only the entity responsible for signing documents and administering funds needs to be registered. Use your registered name on all documents.

Description/focus/purpose of your organization *The JAC mission is to create + present exhibits, workshops, seminars + programming**

2. FUNDING:
 Amount requested from Aitkin County Tourism (ACTGAC) \$ *4964.00*
 (Minimum \$100.00, maximum request is \$5,000.00)
 Amount of your organization's match \$ *136.00*
 Total projected budget \$ *5100.00*

** in the arts for people of all ages and backgrounds
 The organization collects and publically presents the art of F. L. Jagues and his wife, Florence Rose Jagues*

3. PROJECT/EVENT DESCRIPTION: Be concise and complete; attach additional or supporting information if needed.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

The grant funding will help provide an audience beyond Aitkin City an awareness of what the TAC & Aitkin City has to offer tourists.

Explain how your project will bring visitors to Aitkin County.

Please list media you intend to use, if any.

See below

List target markets:

Where - geographic areas (s)

*Twin Cities - Metro Area
Statewide & out of state*

List target audience:

Who - type of group or activity

*(Vacationers) & Visitors
Lake residents & their guests*

Please estimate what percentage will come from: Your local community and surrounding area: 55%
From other communities in Minnesota: 35%
From outside of Minnesota: 10%

Please estimate the number of people who will come from: Your local community and surrounding area: 4880
From other communities in Minnesota: 2045
From outside of Minnesota: 690

4. PROJECT BUDGET: in the space below, provide a budget for the entire event, a specific budget for ACTGAC Funds is on the last page.

Category	ACTGAC Funds	Local Funds	Total
EXPLORE MINN. (3 ED.) (FALL - WINTER - SPRING)	1710.00		
DISCOVER RACK	660.00		
NEW BROCHURE - Celebrate the Arts	1300.00	136.00	
Grand Rapids Herald	75.00		
Aitkin Age Year quills	359.00		
Crossing Arts Alliance	100.00		
Public Radio KAYE	360		
TOTALS Aitkin Chamber BANNERS	500		5100.00

TOTAL Add both columns

NOTE: A written evaluation must be completed and returned to the Aitkin County Tourism Grant Advisory Committee within 30 days of the completion of the project/event to be eligible to receive future funds. Submit to: ACTGAC, c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St NW, Aitkin, MN 56431.

Signature: Official person for community/organization, who will be responsible for the funding request and returning the evaluation to the Aitkin County Tourism Grant Advisory Committee.

Name *Rosita Zamora* Date: *4/27/12*

How our project will bring visitors to Aitkin County:

1. A year round advertising program to highlight exhibits, educational opportunities and events by The JAC in a variety of media that piques the interest of visitors to visit us. Some examples are: The Klein Air painting Event (July) and the Xmas Marketplace bring visitors from a broad area.
2. We do work with the Aitkin Chamber, the Aitkin Cty Hist Soc. and the Friends of the Arts in coordinating a variety of shows and events.
3. By advertising to Greater Minnesota the JAC information reaches a broader audience to promote special exhibits, events & unique events like the Xmas Marketplace. After we have visitors from Duluth & The Cities for our teas etc. The Golf event also brings a different group of visitors to the area. We also have many visitors during the Fish House Parade for cider & donuts.

5. **ACTGAC BUDGET:** In the spaces below, list each use or vendor your ACTGAC funds will be used for, use additional space if necessary, we would like to see specifically where and how ACTGAC funds will be used. A sample budget is provided below, totals for ACTGAC must equal the amount listed in #4.

Category	ACTGAC Funds	Local Funds	Total
EXPLORE MN ADVER. in Fall-Winter & Spring (ed)			
(5570.00 x 3)	\$1710.00		
DISCOVER RACKS			
12 month contract	660.00		
New BROCHURE FOR ABOVE "CELEBRATE ARTS	1300.00		
GRAND RAPIDS HERALD	75.00		
Visitor's Guide Match			
Aitkin AGE Fun Guide	359.00		
CROSSING ARTS ALLIANCE			
BRAINEED ADVER.	100.00		
PUBLIC RADIO KAYE			
Monthly ADVER.	360.00		
Aitkin Chamber			
STREET BANNERS	500.00		
Totals	\$4964.00	\$136.00	\$5100.00

Sample ACTGAC Budget

Advertising, Aitkin Age	\$235.00	\$100.00	\$335.00
Advertising, Duluth News Tribune	556.00		556.00
Promotion, Posters printing	150.00		150.00
Mailing, Posters	59.00		49.00
Promotion, Web update	500.00		500.00
TOTALS	\$1,500.00	\$100.00	\$1,600.00

Websites:

1. We have our own -蛟蛟 Art Center
2. Explore Minnesota
3. KAYE
4. CROSSING ARTS ALLIANCE (Brainerd)
5. Aitkin AGE website
6. GRAND RAPIDS HERALD website



Aitkin Area Chamber of Commerce
P.O. Box 127
10 3rd Street N.E.
Aitkin, MN 56431
upnorth@aitkin.com
www.aitkin.com
218-927-2316

April 23, 2012

Ross Wagner, Economic Development & Forest Industry Coordinator
Aitkin County
217 2nd St NW Room 131
Aitkin, MN 56431

Mr. Wagner;

Thank you for the opportunity to request Grant funds for the Aitkin Area Chamber of Commerce "Riverboat Heritage Days".

The Aitkin Chamber has made important changes over the last year that will greatly impact the organization and benefit the businesses in the Aitkin County area. On January 23, 2012, I was hired as the new Executive Director. I have been active in the community for a long time, but accepting this role has allowed me to have a more direct impact on the Chamber and the Aitkin County community that the Chamber serves.

"Riverboat Heritage Days" is going through some improvements this year as well.

- Thursday Night – Captain & Queen coronation
- Friday Night – Miss Aitkin Scholarship Program
- Saturday
 - Rib Cook-off, Riverside Pub – All afternoon event
 - Craft Fair – American Legion hosting, over 30 different vendors with home crafted specialties. Bean Bag tournament. Music, food and beverages available. All afternoon event. To illustrate the increase in size, consider that last year the Chamber was only able to host 7 booths in the Bremer Bank Park.
 - Kiddie Parade – 4:30pm, hosted by the Riverboat Lions
 - Grand Parade – 5:00pm, hosted by the Riverboat Lions (the Shriners are coming back with their big float this year!)
 - Music and Entertainment – The Riverside Pub is hosting the Street dance this year! New bands and new location of the event is sure to drive interest.
- Sunday – Pancake breakfast, Car Show and Bratwurst Lunch at St. James Catholic Church. This event gets bigger and bigger each year and continues to bring new people into town.

By utilizing our partnership with the other Service Organizations in the area, we are trying to increase Aitkin's visibility as one of the "Go To" cities in the Northland.

The Chamber is looking to increase the advertising in Greater Minnesota to increase market saturation in new areas of the State to showcase Riverboat Heritage Days.

The Aitkin Area Chamber of Commerce is always striving to increase community interest with the goal of helping businesses Start, Succeed and Grow. A strong business sector is one of the most important aspects of a healthy community.

Thank you for the opportunity and I hope you consider the changes and improvements that our organization and this event have gone through for the betterment of Aitkin.

Sincerely;

A handwritten signature in black ink, appearing to read "M Hill", with a long horizontal flourish extending to the right.

Matthew Hill
Executive Director
Aitkin Area Chamber of Commerce
P.O. Box 127
Aitkin, MN 56431
218-927-2316

Aitkin County Tourism Grant Advisory Committee
Application for Tourism Development and Promotion Grants
January 1, 2012 - December 31, 2012

DEADLINE: Grant requests may be submitted at any time to ACTGAC c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St. N.W., Aitkin, MN 56431. Each will be considered at the next quarterly meeting of the Aitkin County Tourism Grant Advisory Committee following its receipt. Application Deadlines: February 1st, May 1st, July 1st and November 1st. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

Event/Activity Eligibility: Tourism Grant Funds shall be used to market tourism related events that occur within Aitkin County. Funds shall be targeted towards attracting new, repeat and extended stay tourism visitations to Aitkin County. Events eligible for funding include: community recreational and informational events such as races, rides, tournaments, shows, educational programs, etc.; community celebrations; logistic and materials support for tourism related information booths; radio, newspaper, TV, signage, internet, brochures and other related advertising; printed publications and media promotion. General Criteria for funding annual events. Annual events are described as events such as 4th of July Celebrations, annually held races or contests and similar type events. New annual events will be considered for promoting and to get it off to a good start. Annual events may be considered if the event changes in some significant way or if the event wants to try new advertising/promotion activities to reach a new market. Tourism funds are not intended to be used an annual subsidy or line item budget amount. Tourism grant funds shall not be used to pay for salaries, awards, prizes or gifts. Maximum grant amount is \$5,000.00 minimum is \$100.00.

APPLICANT INFORMATION

Note: No reimbursement grants will be awarded.

1. PROGRAM INFORMATION

Project Name: Aitkin's Riverboat Heritage Days

Date(s) of Program: August 2-5, 2012

Location of Program: Downtown Aitkin

Organization/Community Name: Aitkin Area Chamber of Commerce

Person in Charge of Project: Matthew Hill, Executive Director, Aitkin Area Chamber of Commerce

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

P.O. Box 127 Aitkin, MN 56431

Contact Person's Phone #: 218-927-2316

Legal Status of Organization: Unit of Government (for example cities, townships etc.)

Non-profit Tourism Association

Non-profit Association

Is your organization registered as a nonprofit corporation with the Secretary of State? Yes

If yes, please include a copy of your certificate of corporation. (Local units of government do not need to file.) In multi-community/multi-organization projects, only the entity responsible for signing documents and administering funds needs to be registered. Use your registered name on all documents.

Description/focus/purpose of your organization The Aitkin Area Chamber of Commerce represents over 200 businesses in the County of Aitkin. The Chamber is dedicated to Community Development, Increasing Tourism and offering Marketing and Networking Opportunitues for our members.

2. FUNDING:

Amount requested from Aitkin County Tourism (ACTGAC) \$ 5,000.00
 (Minimum \$100.00, maximum request is \$5,000.00)

Amount of your organization's match \$ 100.00

Total projected budget **\$ 5,100.00**

3. **PROJECT/EVENT DESCRIPTION:** Be concise and complete; attach additional or supporting information if needed.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

Attract new visitors to the Aitkin Area for the event to increase the possibility of getting new customers for existing businesses, attracting new businesses and ultimately having new residents in Aitkin County. To do this we need to expand our advertising market to many other counties outside of Aitkin. Grant funds will allow us to expand our target market and reach more audiences.

Explain how your project will bring visitors to Aitkin County.

By advertising Aitkin's Riverboat Heritage Days, we will bring awareness to more target markets and target audiences whom may not have visited the Aitkin Area before or know what it has to offer.

Please list media you intend to use, if any.

Radio, Newspaper, Internet, TV, Shoppers

List target markets:

Where – geographic areas (s)

Aitkin and surrounding Counties, including
Crow Wing, Kanabec, Itasca, Carlton, Pine,
St Louis, Mille Lacs and Cass

List target audience:

Who – type of group or activity

Families of various ages, sportsmen and women

Please estimate what percentage will come from:

Based on June 2009 Market Area Profile Study
By John Bennett @ U of M Extension office

Please estimate the number of people who will come from:

Your local community and surrounding area: 80%

From other communities in Minnesota: 19%

From outside of Minnesota: 1%

Your local community and surrounding area: 6,000

From other communities in Minnesota: 1425

From outside of Minnesota: 75

4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event, a specific budget for ACTGAC Funds is on the last page.

Category	ACTGAC Funds	Local Funds	Total
Parade		1000.00	1000.00
Insurance		700.00	700.00
Advertising	4900.00		4900.00
Licenses/fees		100.00	100.00
Promotions/printing	100.00	500.00	600.00
Portable toilets		400.00	400.00
General		350.00	350.00
TOTALS	5,000.00	3,050.00	8,050.00

Add both columns

NOTE: A written evaluation must be completed and returned to the Aitkin County Tourism Grant Advisory Committee within 30 days of the completion of the project/event to be eligible to receive future funds. Submit to; ACTGAC, c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St NW, Aitkin, MN 56431. .

Signature: Official person for community/organization, who will be responsible for the funding request and returning the evaluation to the Aitkin County Tourism Grant Advisory Committee.

Name Matthew A. [Signature] Ex. Dir. Date: 4/23/12

5. **ACTGAC BUDGET:** In the spaces below, list each use or vendor your ACTGAC funds will be used for, use additional space if necessary, we would like to see specifically where and how ACTGAC funds will be used. A sample budget is provided below, totals for ACTGAC must equal the amount listed in #4.

Category	ACTGAC Funds	Local Funds	Total
Advertising, Aitkin Age	150.00	100.00	250.00
Advertising, Brainerd Dispatch	350.00		350.00
Advertising, Bargain Hunter	300.00		300.00
Advertising, Mille Lacs Messenger	350.00		350.00
Advertising, the Advertiser	250.00		250.00
Advertising, Northland Press	250.00		250.00
Advertising, KKIN	250.00		250.00
Advertising, WJJY	360.00		360.00
Advertising, KLIZ	288.00		288.00
Advertising, KBLB	288.00		288.00
Advertising, KUAL	214.00		214.00
Advertising, KLKS	300.00		300.00
Advertising, 3WI	300.00		300.00
Advertising, KOZY	250.00		250.00
Advertising, Charter Cable TV	1000.00		1000.00
Promotion, Website Updates	100.00		100.00
Totals	5,000.00		5,100.00

Sample ACTGAC Budget

Advertising, Aitkin Age	\$235.00	\$100.00	\$335.00
Advertising, Duluth News Tribune	556.00		556.00
Promotion, Posters printing	150.00		150.00
Mailing, Posters	59.00		49.00
Promotion, Web update	500.00		500.00
TOTALS	\$1,500.00	\$100.00	\$1,600.00

Aitkin County Tourism Grant Advisory Committee Application for Tourism Development and Promotion Grants January 1, 2012 - December 31, 2012

DEADLINE: Grant requests may be submitted at any time to ACTGAC c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St. N.W., Aitkin, MN 56431. Each will be considered at the next quarterly meeting of the Aitkin County Tourism Grant Advisory Committee following its receipt. Application Deadlines: February 1st, May 1st, July 1st and November 1st. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

Event/Activity Eligibility: Tourism Grant Funds shall be used to market tourism related events that occur within Aitkin County. Funds shall be targeted towards attracting new, repeat and extended stay tourism visitations to Aitkin County. Events eligible for funding include: community recreational and informational events such as races, rides, tournaments, shows, educational programs, etc.; community celebrations; logistic and materials support for tourism related information booths; radio, newspaper, TV, signage, internet, brochures and other related advertising; printed publications and media promotion. General Criteria for funding annual events. Annual events are described as events such as 4th of July Celebrations, annually held races or contests and similar type events. New annual events will be considered for promoting and to get it off to a good start. Annual events may be considered if the event changes in some significant way or if the event wants to try new advertising/promotion activities to reach a new market. Tourism funds are not intended to be used an annual subsidy or line item budget amount. Tourism grant funds shall not be used to pay for salaries, awards, prizes or gifts. Maximum grant amount is \$5,000.00 minimum is \$100.00.

APPLICANT INFORMATION

Note: No reimbursement grants will be awarded.

1. PROGRAM INFORMATION

Project Name: 4th of July at McGrath
Date(s) of Program: 4th of July Location of Program: McGrath
Organization/Community Name: McGrath 4th of July Committee
Person in Charge of Project: Steve Bartelma
Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):
14788 State Hwy 65
Contact Person's Phone #: 612-390-4307
Legal Status of Organization: Unit of Government (for example cities, townships etc.)
 Non-profit Tourism Association
 Non-profit Association

Is your organization registered as a nonprofit corporation with the Secretary of State? No
If yes, please include a copy of your certificate of corporation. (Local units of government do not need to file.) In multi-community/multi-organization projects, only the entity responsible for signing documents and administering funds needs to be registered. Use your registered name on all documents.

Description/focus/purpose of your organization 4th of July celebration
for city of McGrath

2. FUNDING:
Amount requested from Aitkin County Tourism (ACTGAC) \$ 1552.⁰⁰
(Minimum \$100.00, maximum request is \$5,000.00)
Amount of your organization's match \$ 100.⁰⁰
Total projected budget \$ 1652.⁰⁰

3. **PROJECT/EVENT DESCRIPTION:** Be concise and complete; attach additional or supporting information if needed.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

The ads will have events listed and announce the dance that is in the planning at McGrath Bar + Cafe the evening before on the 3rd.

Explain how your project will bring visitors to Aitkin County.

As a community Reunion, it will be to notify the event and that the big event continues.

Please list media you intend to use, if any.

Radio + papers

List target markets:
Where – geographic areas (s)

Surrounding areas

List target audience:
Who – type of group or activity

Open to everyone

Please estimate what percentage will come from: Your local community and surrounding area: 65%
From other communities in Minnesota: 30%
From outside of Minnesota: 5%

Please estimate the number of people who will come from: Your local community and surrounding area: 1600
From other communities in Minnesota: 750
From outside of Minnesota: 50

4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event, a specific budget for ACTGAC Funds is on the last page.

Category	ACTGAC Funds	Local Funds	Total
<i>KKIN Ad</i>	<i>150.00</i>		<i>150.00</i>
<i>Shirts Plus Buttons</i>	<i>4500.00</i>	<i>100.</i>	<i>500.00</i>
<i>MLM, Age + Bargain Hunt</i>	<i>550.00</i>		<i>550.00</i>
<i>Additional Advertising</i>	<i>452.00</i>		<i>452.00</i>
<i>Break Fast</i>		<i>160.</i>	<i>160.</i>
<i>Entertainment</i>		<i>1150.</i>	<i>1150.</i>
<i>Fire works</i>		<i>3500.</i>	<i>3500.</i>
<i>Plaques</i>		<i>115.</i>	<i>115.</i>
TOTALS	<i>1552</i>	<i>5025.00</i>	<i>\$ 6577.00</i>

Add both columns

NOTE: A written evaluation must be completed and returned to the Aitkin County Tourism Grant Advisory Committee within 30 days of the completion of the project/event to be eligible to receive future funds. Submit to: ACTGAC, c/o Ross Wagner, Aitkin County Courthouse, 209 2nd St NW, Aitkin, MN 56431.

Signature: Official person for community/organization, who will be responsible for the funding request and returning the evaluation to the Aitkin County Tourism Grant Advisory Committee.

Name *Steve J. Bartelme* Date: *5-1-12*

5. **ACTGAC BUDGET:** In the spaces below, list each use or vendor your ACTGAC funds will be used for, use additional space if necessary, we would like to see specifically where and how ACTGAC funds will be used. A sample budget is provided below, totals for ACTGAC must equal the amount listed in #4.

Category	ACTGAC Funds	Local Funds	Total
Voyager Press	140 ⁰⁰		140
KBEK	100 ⁰⁰		100
MM, Age, B. Hunter	550 ⁰⁰		550
KKW	150 ⁰⁰		150
Shirts Plus Buttons	400 ⁰⁰	100 ⁰⁰	500
Kanabec City Times + Advertisers	212 ⁰⁰		212
Totals	1552.⁰⁰	100⁰⁰	1652.⁰⁰

Sample ACTGAC Budget

Advertising, Aitkin Age	\$235.00	\$100.00	\$335.00
Advertising, Duluth News Tribune	556.00		556.00
Promotion, Posters printing	150.00		150.00
Mailing, Posters	59.00		49.00
Promotion, Web update	500.00		500.00
TOTALS	\$1,500.00	\$100.00	\$1,600.00

McGrath 4th of July

2011

Beginning Balance	\$ 2645.28
Income:	
Booths	\$ 270.00
Buttons	1432.00
Bartelma	200.00
Fire Dept	3000.00
Williams Township	400.00
White Pine Township	175.00
ECE	100.00
Interest	2.12
	<u>\$ 5479.12</u>

Expenses:	
pancake Breakfast	\$ 159.97
Button winners	175.00
Magiz Show	495.00
Holker Family	650.00
Fireworks	3500.00
DJ	175.00
Shirts Plus Plaques	115.43
Shirts Plus Buttons	487.53
KKIN	150.00
Mystery Guesses	10.00
	<u>\$ 6067.93</u>

Ending Balance	\$ 2056.47
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VFW donated \$50 to Kiddie parade
 City of McGrath paid Trash Bill &
 porta-potty Bill

Aitkin County Tourism Development and Promotion Grant Award History

Year Granted	Grant #	Organization	Grant Amount	Purpose
1995	1	Aitkin County Historical Society	7,500	Recreation and Tourism Guide Books
1995	2	Hill Lake Trail Association	1,000	Trail
1995	3	McGregor Chamber of Commerce	4,500	Tourism Booth
1995	4	Aitkin Chamber of Commerce	600	Phone System Upgrade to handle tourism calls
1995	5	Aitkin Chamber of Commerce	5,000	Printing and distribution of brochures
1995	6	City of Hill City	500	Printing and distribution of brochures
1995	7			
1995	8	McGregor Chamber of Commerce	4,000	Tourism Booth
1995	9	Aitkin Chamber of Commerce	7,500	Advertising and 800#
1995	10	Aitkin County Historical Society	500	Archaeology Week
1997	11	Aitkin Chamber of Commerce	4,838.85	Snowmobile Marketing
1997	12	Mid-Minnesota 150 Sled Dog Race	1,000	Sled Dog Race
1997	13	Aitkin Chamber of Commerce	900	Corn Feed Ad
1997	14	Aitkin Chamber of Commerce	7,100	Print Brochure and Advertising
1997	15	Aitkin Chamber of Commerce	4,868.50	Snowmobile Promotion and Advertising
1997	16	McGregor Chamber of Commerce	4,000	Tourism Booth
1997	17	McGregor Chamber of Commerce	2,000	Tourism Coordinator
1998	18	Aitkin Chamber of Commerce	1,807.73	County Snowmobile Promotion
1998	19	Mid-Minnesota 150 Sled Dog Race	1,000	Sled Dog Race
1998	20	Aitkin Chamber of Commerce	7,000	Advertising
1998	21	McGregor Chamber of Commerce	4,000	Tourism Booth
1998	22	Jaques Art Center	2,030	Superimpressionism Exhibit
1998	23	Mille Lacs Area Tourism	720	Tourism Marketing Video
1998	24	Aitkin County Rivers and Lakes Fair	1,300	Promotion
1999	25	City of McGregor	1,600	Airport Dedication
1999	26	Mid-Minnesota Dog Sled Race	1,000	Sled Dog Race
1999	27	Central Cattlemen's Association	475	4-H Beef Show
1999	28	Aitkin Chamber of Commerce	750	Riverboat Days
1999	29	Aitkin Chamber of Commerce	5000	Advertising
1999	30	McGregor Chamber of Commerce	7,500	Tourism Booth
1999	31	Tamarack Activities Club	750	Hey Days Promotion
1999	32	Aitkin Chamber of Commerce	2000	Snowmobile Promotion Advertising
1999	33	Aitkin County Rivers and Lakes Fair	700	Promotion
1999	34	City of Palisade	500	Brochures
1999	35	Aitkin County Historical Society	540	Advertising
1999	36	Aitkin Jaycee's	1,750	Fishing Contest Promotion
2000	37	McGregor Chamber of Commerce	7,500	Tourism Booth
2000	38	McGregor Jaycee's	1,000	Just Plane Fun and Up North Days
2000	39	Aitkin Chamber of Commerce	7,500	Advertising and Marketing
2000	40	City of Hill City	477.30	Community Profile
2000	41	Central Minnesota Cattleman's Assoc.	175	4-H Beef Show
2000	42	Aitkin Chamber of Commerce	1,597.70	Snowmobile Advertising
2000	43	Aitkin Jaycee's	2,500	Fishing Contest
2000	44	City of Palisade	120	Web Site Development

2001	45	Aitkin Chamber of Commerce	7,500	Advertising and Marketing
2001	46	Aitkin Chamber of Commerce	3,000	Snowmobile Advertising
2001	47	McGregor Chamber of Commerce	7,500	Tourism Booth
2001	48	Aitkin County Historical Society	550	Post Cards and Web Site
2001	49	Aitkin Chamber of Commerce	1,500	Fish House Parade
2001	50	Aitkin Jaycees	1,750	Fishing Contest
2002	51	Mid-Minnesota 150 Sled Dog Race	1,500	Sled Dog Race
2002	52	McGregor Chamber of Commerce	7,500	Tourism Booth
2002	53	Aitkin Chamber of Commerce	7,500	Advertising and Marketing
2002	54	Aitkin Chamber of Commerce	3,500	Snowmobile Advertising
2002	55	Aitkin Chamber of Commerce	3,000	Crappie USA Tourney
2003	56	Palisade Mid-Winter Festival	300	Mid-Winter Festival
2003	57	Aitkin Jaycees	1,350	Fishing Contest
2003	58	Mid-Minnesota 150 Sled Dog Race	1,000	Sled Dog Race
2003	59	McGregor Chamber of Commerce	7,500	Tourism Booth
2003	60	Aitkin Chamber of Commerce	7,500	Advertising and Marketing
2003	61	Tamarack Hey Days	300	Hey Days
2003	62	Palisade Mid-Winter Festival	400	Mid-Winter Festival
2003	63	Aitkin Chamber of Commerce	2,366.70	Snowmobile Advertising
2004	64	Jaques Art Center	300	Fresh Fish Exhibit
2004	65	Aitkin Chamber of Commerce	7,500	Advertising and Marketing
2004	66	McGregor Chamber of Commerce	7,500	Tourism Booth
2004	67	Mid-Minnesota 150 Sled Dog Race	850	Sled Dog Race
2004	68	McGregor Chamber of Commerce	1,473	Brochure Development
2004	69	Aitkin Chamber of Commerce	1,473	Snowmobile Advertising
2004	70	Hill City Chamber of Commerce	800	Wild Game – Fishing Contest
2004	71	Jaques Art Center	250	Juried Art – Ex – Fowl Play
2005	72	Jaques Art Center	2,000	2005 Advertising Campaign
2005	73	Hill City Chamber of Commerce	2,500	Tourism booth, signage, website
2005	74	McGregor Chamber of Commerce	2,500	Tourism booth
2005	75	Tamarack Hey Days	500	Banners
2005	76	Jaques Art Center	1,500	Adv. Riverboat Art Fest
2005	77	Aitkin Chamber of Commerce	3,773	Snowmobile Advertising
2005	78	Palisade Community Improvement C.	500	Midwinter Festival
2005	79	Friends of Rice Lake Refuge	2,500	Aitkin County Bird Trail Brochure
2005	80	Wild Encounters	2,000	1 st Annual Birding Festival
2005	81	Ball Bluff Township	375	Vintage Snowmobile Run
2006	82	McGregor Area Historical Society	150	Brochure, Adv. For Wild Rice Day Booth
2006	83	McGregor Chamber of Commerce	2,500	Advertising, Wild Rice Days
2006	84	Aitkin Chamber of Commerce	5,000	2006 County Marketing Campaign
2006	85	Jaques Art Center	1,060	Distribution of 2006 Program Booklet
2006	86	Aitkin Chamber of Commerce	3,709.50	2006/2007 Snowmobile Advertising
2006	87	Jaques Art Center	3,000	Billboard Advertising
2007	88	Aitkin Chamber of Commerce	3,000	Tourism Advertising
2007	89	McGregor Chamber of Commerce	2,000	Fishing Contest Promotion
2007	90	McGregor Chamber of Commerce	3,000	Travel Information Center
2007	91	Jaques Art Center	2,500	Twin City Advertising Campaign
2007	92	Aitkin Area Chamber of Commerce	1,800	Snowmobile Advertising

2007	93	Advancing Rural Talents (ARTS)	400	McGregor Music Festival
2008	94	Palisade Community Improvement Co.	500	20 th Mid Winter Festival
2008	95	McGregor Chamber of Commerce	5,000	WSA Pro Ice Racing
2008	96	Hill City Chamber of Commerce	3,000	All Class Reunion
2008	97	Dwelling in the Woods	1,500	Wetland Nature Walk Days
2008	98	McGrath Historical Committee	200	Promote McGrath Centennial Book
2008	99	McGrath Historical Committee	550	Promote 4 th of July and Historical
2008	100	Aitkin County Ag Society	1,200	Promote County Fair Rodeo
2008	101	City of Tamarack	250	Promote 4 th of July
2008	102	Hill City Chamber of Commerce	1,050	Arts in the Park
2008	103	Tamarack Activity Club	1,433	Expand Hey Day Advertising
2008	104	Aitkin Chamber of Commerce	3,000	Snowmobile Advertising
2008	105	Jaques Art Center	4,600	2009 Advertising Campaign
2008	106	Aitkin Co. Economic Development	3,900	Market Area Profiles
2009	107	Aitkin Chamber of Commerce	1,500	MN Gateways Advertising
2009	108	Hill City Chamber of Commerce	5,000	Summer Events Advertising
2009	109	McGregor Chamber of Commerce	3,800	Web Site Mgmt. Postage & Distribution
2009	110	McGrath Historical Committee	1,750	Museum Exhibit Promotion
2009	111	Palisade Community Improvement	500	River Fest Promotion
2009	112	Tamarack Activity Club	1,200	Hey Day Advertising/Promotion
2009	113	City of McGregor	600	Fly In Promotion, Trail Signage
2009	114	Aitkin Jaycees	1,000	Ice Fishing Contest
2009	115	Upper Miss. Cert. Wood Prod. Group	750	Living Green Expo Booth
2009	116	Jaques Art Center	1,181	2010 Advertising
2009	117	Tourism Committee, Aitkin County	2,330	Snowmobile Advertising
2010	118	Aitkin Area Chamber of Commerce	2,850	Commerce and Sport Show Promotions
2010	119	City of Tamarack	630	4 th of July Advertising
2010	120	Aitkin County Ag Society	1,200	2010 County Fair Adv, Promo
2010	121	McGrath Historical Committee	1,750	4 th of July, Threshing Show Exhibit Adv.
2010	122	Aitkin County Historical Society	650	New Brochures
2010	123	Aitkin County	4,635	Snowmobile Advertising
2010	124	Tamarack Activities Club	3,000	50 th Annual Hey Day Promotion
2010	125	Aitkin Riverboat Capt. & Queen Assoc	550	Renovate Riverboat Float
2010	126	McGrath Historical Committee	2,000	Promote Events, brochure printing
2010	127	Aitkin Area Chamber of Commerce	2,735	Fish House Parade promotion, advertising
2011	128	Aitkin Area Chamber of Commerce	2,500	2011 Aitkin Area Sports & Commerce Show
2011	129	Aitkin County Historical Society	485	2011 Discovery Rack Subscription
2011	130	Jaques Art Center	1,800	Century of Service Birthday Party
2011	131	City of Tamarack	1,885	4th of July Celebration
2011	132	Tamarack Activities Club	2,000	Annual Hey Days
2011	133	Aitkin Area Chamber of Commerce	3,550	Riverboat Days Advertising
2011	134	McGrath Historical Committee	1,210	Promote Display at Logging & Threshing Show
2011	135	Aitkin County Economic Development	2,060	Signage & Advertising Northwoods ATV
2011	136	Aitkin Area Chamber of Commerce	4,510	2011 Fish House Parade Promotion

Aitkin County Tourism Grant Advisory Committee
Membership List, 1-1-12

District 1 – Wedel

- Alan Monroe, 39902 342nd Lane, Aitkin, MN 56431 a_j_monroe@yahoo.com
- January 1, 2010 through December 31, 2012 – First Term

District 2 – Westerlund

- Laurie Westerlund, 30517 270th Lane, Aitkin, MN 56431
laurie.westerlund@co.aitkin.mn.us
- January 1, 2012 through December 31, 2014 – Second Term

District 3 – Niemi

- Darlene Maciej, PO Box 134, McGrath, MN 56350 darmaciej@yahoo.com
- January 1, 2011 through December 31, 2013 – Second Term

District 4 – Napstad

- Janet Watson, 41286 230th Avenue, McGregor, MN 55760
janet.watson2010@yahoo.com
- January 1, 2012 through December 31, 2014 – First Term

District 5 – Marcotte

- Julie Anne Larkin, PO Box 355, Hill City, MN 55748
julieannelarkin@hotmail.com
- January 1, 2011 through December 31, 2013 – First Term