

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-15-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

STS Update

Requested Meeting Date: 5-22-12 Estimated Presentation Time: 15 minutes

Presenter: Pat Scollard, Aitkin County STS Coordinator

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)



Aitkin County STS Program
217 2nd Street NW
Aitkin, MN 56431
218-927-7355

Email: pat.scollard@co.aitkin.mn.us

May 15, 2012

To: Aitkin County Board

Re: May 22, 2012 STS presentation

The attached documents are a compilation of information and work performed by the Aitkin County Sentence to Serve program in 2011. This information will be presented at the May 22nd County Board meeting. Please review at your convenience. If you have any questions or would like to see anything added, please contact me at the above phone # or email.

Thank You,

A handwritten signature in black ink, appearing to read 'Pat Scollard'. The signature is fluid and cursive, with a large initial 'P' and 'S'.

Pat Scollard
Aitkin County STS Coordinator

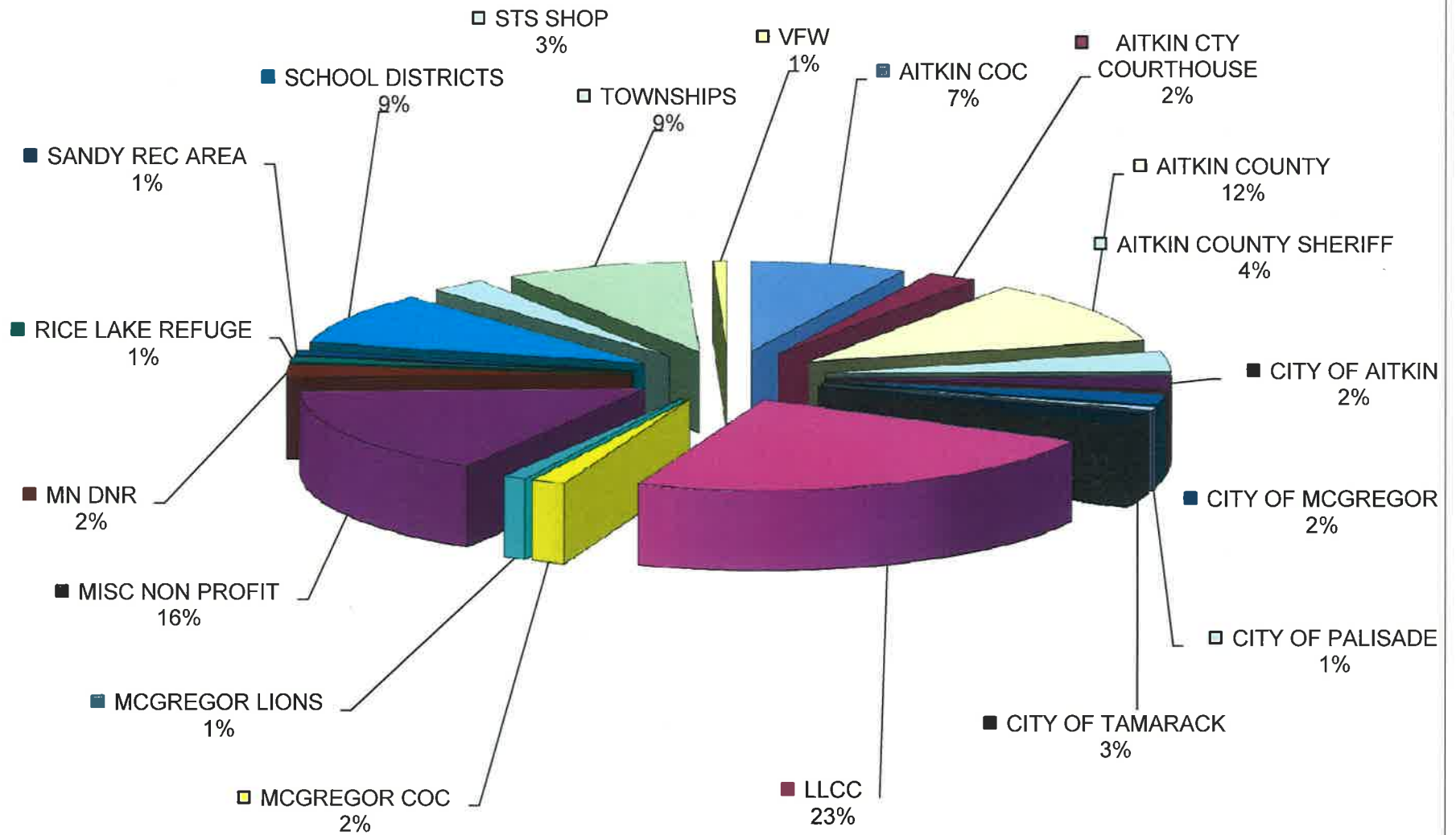
2011 AITKIN STS QUARTERLY/YEARLY TOTALS

MONTH	TOTAL HRS	CREW HRS	IP HRS	M	F	J	DAYS SAVED	FINE WORKED OFF	PAY FOR STAY
January-11	1398	1398	0	9	0	0	70	\$ 612.00	\$ 1,408.00
February-11	1437	940	497	14	2	3	67	\$ 2,546.00	\$ 1,084.00
March-11	2832	2680	152	12	0	0	42	\$ 1,480.00	\$ 11,280.00
April-11	1144	1144	0	5	0	0	75	\$ 1,008.00	\$ 816.00
May-11	3082	2917	165	11	4	0	93	\$ 3,616.00	\$ 3,941.48
June-11	3160	2501	659	12	5	0	114	\$ 3,417.00	\$ 4,696.00
July-11	2102	1464	638	6	5	0	75	\$ 1,672.00	\$ 1,172.00
August-11	1812	1592	220	8	3	0	49	\$ 1,608.00	\$ 1,998.00
September-11	957	412	545	8	3	0	36	\$ 2,176.00	\$ 1,272.00
October-11	2092	2092	0	4	2	0	50	\$ 1,035.00	\$ 6,448.00
November-11	2133	2083	50	9	3	0	56	\$ 2,122.00	\$ 890.00
December-11	512	512	0	1	1	0	0	\$ 50.00	\$ 240.00
	TOTAL HRS	CREW HRS	IP HRS	M	F	J	DAYS SAVED	FINE WORKED OFF	PAY FOR STAY
1st Quarter	5667	5018	649	35	2	3	179	\$ 4,638.00	\$ 13,772.00
2nd Quarter	7386	6562	824	28	9	0	282	\$ 8,041.00	\$ 9,453.48
3rd Quarter	4871	3468	1403	22	11	0	160	\$ 5,456.00	\$ 4,442.00
4th Quarter	4737	4687	50	14	6	0	106	\$ 3,207.00	\$ 7,578.00
2011 TOTALS	22661	19735	2926	99	28	3	727	\$ 21,342.00	\$ 35,245.48
DOLLAR VALUE	\$226,610.00	\$197,350.00	\$29,260.00				\$ 39,985.00		

AITKIN STS 2011 AGENCY BREAKDOWN

ORGANIZATION	HOURS	MARKET VALUE	% of Total Hours
AITKIN COC	800	\$ 8,000.00	7%
AITKIN CTY COURTHOUSE	256	\$ 2,560.00	2%
AITKIN COUNTY	1264	\$ 12,640.00	12%
AITKIN COUNTY SHERIFF	392	\$ 3,920.00	4%
CITY OF AITKIN	272	\$ 2,720.00	2%
CITY OF HILL CITY	0	\$ -	0%
CITY OF MCGREGOR	232	\$ 2,320.00	2%
CITY OF PALISADE	56	\$ 560.00	1%
CITY OF TAMARACK	296	\$ 2,960.00	3%
LLCC	2560	\$ 25,600.00	23%
MCGREGOR COC	176	\$ 1,760.00	2%
MCGREGOR LIONS	120	\$ 1,200.00	1%
MISC NON PROFIT	1752	\$ 17,520.00	16%
MN DNR	264	\$ 2,640.00	2%
RICE LAKE REFUGE	96	\$ 960.00	1%
SANDY LAKE REC AREA	104	\$ 1,040.00	1%
SCHOOL DISTRICTS	1032	\$ 10,320.00	9%
STS SHOP	288	\$ 2,880.00	3%
TOWNSHIPS	936	\$ 9,360.00	9%
VFW	72	\$ 720.00	1%
TOTALS	10968	\$ 109,680.00	
* Does Not Include Jail Trustee Hours			

2011 Aitkin STS Organization Break Down



Aitkin STS Work Projects 2011

- Shovel and salt County Courthouse and several Aitkin Locations including fire hydrants
- Cut and chip brush for Seavey, Kimberly, Logan, Nordland, Fleming, Salo, Hill Lake, Verndon, Spencer, Wagner Twps, and Round Lake Church.
 - Assist @ Aitkin Sno-Flyers Vintage snowmobile ride
- Tear down/Set up Christmas Lights, tree, and Lights of Love for the City of Aitkin/Riverwood Foundation
- Load wood, cut trees/brush, cut/split wood, fix tables @Long Lake Conservation Center
 - Monthly food distribution for NAPS
 - Various wood projects for donation to charities
 - Cut/Trim trees @ Savanna Portage State Park
- Clean/repair streets, wash fire trucks, clean fire hall, and paint curbs @ City of Palisade, City of McGregor
 - Cut and split wood, weed whip, paint for the City of Hill City
- Remove carpet and pews @ St John's Lutheran and First Lutheran Churches
 - Unload and sort 20,000+ pounds of fruit for Aitkin 4H
 - Load Project Haiti truck
 - Set-up, support and tear down for Sports and Commerce show
 - Remove/Install ½ mile of snow fence for Logan Twp.
- Rake and clean-up Camp New Hope, the Palisade Park, Aitkin City Park, the City of Hill City & Jacobson Community Church
 - Work 2 household waste drop-offs for Env. Services
 - Install/Remove/Service water buoys for Sheriff's Department
- Rake and clean Bennettville, Rabbit Lake, Waukenabo, Pine Grove, Round Lake, Macville, Grayling, Woodland, Rice River and Malmo Cemeteries
 - Set-up and take down tables and chairs for 2 blood drives
 - Load wood, build 3 ramps/decks, and move several social service clients
- Set up/Tear down ice race and Garrison Play Days for Garrison Comm. Club
 - Move the McGregor Food Shelf
- Mow, landscape, and support Fly-In Drive In @ Aitkin Airport
 - Rake, mow, weed whip, paint several buildings, and general support for County Fair
- Set-up and tear down for Women of Today Safety Town and Pumpkin Patch
 - Set-up, support, and tear down for Riverboat Heritage Days
 - Set up, support, and tear down for Wild Rice Days-McGregor
 - Set up, support, and tear down for McGregor Lions Corn Feed
 - Set up, support, and tear down for Festival of Adventures
 - Prepare cars and items for county auction
 - Clean 3 miles of Highway 169 for MNDOT Adopt-a-Highway
 - Unload salt and paper several times @ Courthouse
- Deliver and pick up picnic tables for various functions throughout the county
 - Set up/teardown the Relay for Life, Fit City events

Aitkin STS Work Projects 2011 (continued)

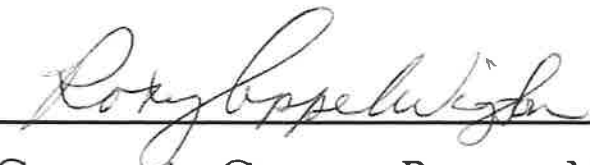
- Set up for Knights of Columbus car show @ St James Church
 - Paint and Clean in the Aitkin County Jail
 - Clean Alano Club
 - Clean City of Aitkin streets shop
 - Split wood and cut brush @ Camp New Hope
- Cut/chip brush and spread wood chips @ the CYC camp on Big Sandy
 - Set up/tear down Moose Lodge White sidewalls event
- Cut wood and service wood duck boxes, set up events, and set up for a disabled hunt @ Rice Lake Wildlife Refuge
 - Fix keystone wall @ Big Sandy Recreation Area
 - Insulate @ McGregor Habitat for Humanity House
 - Mow/weed whip @ Lakeview cemetery-Aitkin
 - Paint Tamarack School
 - Build recycling boxes for the McGregor Library
- Assist American Legion with donations @ Angels Dance Thrift Store
 - Put up Fit City Banners in Aitkin
 - Build a garden, paint/move shed @ Rippleside Elementary
 - Build playgrounds @ McGregor and Palisade Schools
 - Clean/salt deer hides for MDHA Riceland Chapter
 - Move toys and help set up Operation Christmas
 - Cut brush on Tamarack Sno-Flyers trails
 - Paint the American Legion and the Sheriff's fair booths
- Pick rocks @ Fleming Cemetery and tear down a shed @ Waukenabo Cemetery
 - Pick up trash @ Mille Lacs Lake
 - Paint @ the McGregor ANGELS office
 - Landscape @ the City of Aitkin City Park
 - Set up/Tear down for two Aitkin School block parties
 - Pick up trash @ Aitkin Football Field
 - Cut brush @ Quadna and Seavey communications towers
- Set up/support/tear down for the World Famous Fish House Parade
 - Cut trees @ McGregor Airport
 - Fix concrete/paint @Aitkin County Jail

Community Connections Award

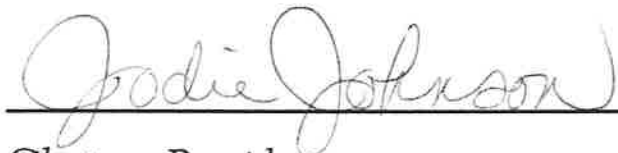
Joint Ventures Award

*Aitkin Women of Today and
CMCC Aitkin Co. Sentence to Serve
Aitkin Safety Town*

This 21st day of May 2011



Community Connects Program Manager



Chapter President

Aitkin Rendezvous Volunteer Committee

207 Minnesota Avenue North

Aitkin, Minnesota 56431

October 7, 2011

Pat Scollard

Sentence to Serve
Aitkin County Sherriff's office

Aitkin, MN 56431

Dear Pat, Tim and all the crew:

We thank all of you for the wonderful job you did in setting up the Aitkin Rendezvous again this year. We couldn't have this event without you guys. We thank not only for all the help preparing the shanties ahead of time and setting them up, getting the garbage cans and returning them, cutting up the firewood and setting up the riverboat—but we also thank you for your good natured helpfulness throughout the event. Thank you, thank you, thank you.

We know you have generously provided these services for many years and your support is very much appreciated. We are hoping that we can have this event again next year as always on the third weekend in September and we are counting on you folks to be there too. Please let us know if you have any suggestions that will help improve this event.

Midge Johnson and Rebecca Heimark

On behalf of the volunteers of the Aitkin Rendezvous

Aitkin, MN 56431

ANGELS – *A Living At Home/Block Nurse Program*
P.O. Box 357, S. Maddy St.
McGregor, MN 55760
September 15, 2011

To: Sherriff Scott Turner

All of us at the McGregor ANGELS office would like to thank you for the painting that was done by SENTENCE TO SERVE.

The front of our building looked pretty old and shabby and desperately needed a face lift. It looks much better now thanks to the professional work done by STS. We appreciate their contribution to the McGregor community, and would like to thank Pat Scollard for making the arrangements.

Thank you,

Bill Pavlik

Jan Cherry

Jan Cherry and Judy Perron, Co-Directors of ANGELS-LAH/BNP

Judy Perron

Wade Hottel

Rev. Henry J. Koopman

Gayleen Touhey

Priscilla Wilson

Genevieve Koopman

Carol Osthy

ANGELS-LAH/BNP Board Members

Cc: Pat Scollard

Aitkin County Historical Society
Depot Museum

P.O. Box 215
Aitkin, MN 56431
(218) 927-3348

August 10, 2011

STS Aitkin County Probation Office
204 – 1st Street N.W.
Aitkin, MN 56431

Attn: Pat Scollard

The Aitkin County Historical Society Board of Directors and members would like to thank you and your team for your assistance with our annual garage sale. After the County Fair you assisted us in moving all of our tables and merchandise to building #3 and the 4-H building at the County Fair grounds. Many loads of merchandise were hauled from the Depot and our storage building.

Without your assistance with both the set up and take down our garage sale we would be unable to hold this annual event. The service that you provide to us and the community is invaluable.

As our membership ages, the help from the STS program has become more important and essential in our work at the Historical Society. During the past year you have helped move two railroad speeders to put on display, shoveled snow, mowed grass and worked on our Log Cabin displayed at the Fair grounds. You help set up, take down, and store our booth for the Aitkin Rendezvous'. When ever we have needed help, STS has been there for us.

We are very impressed and appreciative of the service the STS program provides. Again, we want to offer our sincere thanks for all of your assistance.

Sincerely,



Greg Leach

Administrator, Aitkin County Historical Society

Cc:

Aitkin County Board of Commissioners

Aitkin County Court Administrator

Aitkin County Attorney

Aitkin County Sheriff

PLAY

MCGREGOR
PLAYGROUND
INITIATIVE



PO Box 177 • McGregor, MN 55760
Email: playground.mcgregor@gmail.com

Strengthening Our Kids and Our Community

July 13, 2011

PO Box 177
McGregor, MN 55760

Sheriff Scott Turner and County Commissioners
217 2nd Street Northwest
Aitkin, MN 56431-1299

Dear Sheriff Turner and Aitkin County Commissioners:

We are writing on behalf of the McGregor Playground Initiative Committee to extend our deepest gratitude for the contributions that Pat Scollard and the Sentence to Serve crew have provided toward our efforts to build a school and community playground in McGregor.

Mr. Scollard and his crew have donated a hand-crafted picnic table, a diamond willow hutch, and several quality birdhouses to be used in raffles and silent auctions for our fundraisers. They have supplied countless hours of labor to assist in the assembly of the play structures, groundwork preparation, and installation of the rubber safety tiles. Without Mr. Scollard and his crew, it would have been difficult to secure sufficient volunteer labor to successfully complete these projects.

Mr. Scollard oversees his crew with a high degree of professionalism and exhibits strong supervisory skills. Under Mr. Scollard's direction, his crew members were extremely hard-working and proficient.

We are exceedingly grateful for their assistance in supporting our efforts in this endeavor from beginning to end. We thank you for providing this wonderful service to our community and to our project specifically.

Sincerely,

Teri Arnold, Shari Horton, Heather Nistler

Teri Arnold, Shari Horton, and Heather Nistler
McGregor Playground Initiative Committee Co-Chairs







