

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners

Date: 5/16/12

Via: Patrick Wussow, County Administrator

From: Land Dept

Title of Item:

Public Meeting - Land Exchange

Requested Meeting Date: 5/22 Estimated Presentation Time: \_\_\_\_\_

Presenter: M. JAWBS

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by resolution (attach draft resolution)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) \_\_\_\_\_
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget?  Yes  No (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

Provide eleven (11) copies of supporting documentation **NO LATER THAN Wednesday at 12:00 pm** to make the Board's agenda for the following Tuesday. Items **WILL NOT** be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

**ADOPTED May 22, 2012**

By Commissioner: xx

**052212-0xx**

**Set Public Hearing Date – Land Exchange**

**WHEREAS**, under Minnesota Statute 94.344, County Administered tax forfeited lands “Class B lands” may, by resolution of the County Board in which the land is situated and with the unanimous approval of the Land Exchange Commission, be exchanged for land of the United States or privately owned land in the same County, and

**WHEREAS**, a proposal for a Class “B” land exchange has been received from Jeff Hawkinson of 16045 478<sup>th</sup> Lane Tamarack, Mn 55787 and Greg Maas of 15048 472<sup>nd</sup> St. Tamarack, Mn. 55787 for exchanging the following Class “B” land: NE-NW and SW-SW Sec 14 Township 45 Range 22 for his property: W ½-NW Sec 22 Twp 45 Range 22, and

**WHEREAS**, before giving the final approval on any exchange of Class B land, the County Board shall hold a public hearing thereon to classify and approve the properties involved in the transaction.

**BE IT THEREFORE RESOLVED**, that the date of August 14, 2012 at 10:00 AM be set aside for a hearing on the preceding Class B land exchange.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 22<sup>nd</sup> day of May A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 22<sup>nd</sup> day of May A.D., 2012

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy