

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners

Date: 05/16/2012

Via:

From: Sheriff Scott Turner

Title of Item: Out of State Travel

Requested Meeting Date: 05/22/2012 Est. Presentation Time: \_\_\_\_\_

Presenter: Sheriff Scott Turner

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- Approve under Routine Business
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list)
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget?  Yes  No (attach explanation)
- What type of expenditure is this?  Operating  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: 200-003-6241

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) conference schedule

**Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)**

**SCOTT A. TURNER**  
**SHERIFF OF AITKIN COUNTY**

217 Second Street NW, Room 185  
Aitkin, MN 56431

218-927-7435 Emergency 911  
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887  
TOLL FREE 1-888-900-2138

**MEMO**

TO: Board of Commissioners                      DATE: May 16, 2012  
FROM: Sheriff Scott Turner                      RE: Out-of-state Travel

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The National Sheriff's Association Summer Conference is set for June 16-20 , 2012 in Nashville Tennessee. This conference features many great presenters from around the country on topics that pertain to sheriffs. It is cutting-edge information that I truly believe would be beneficial to me as your sheriff.

I recently won a \$1,000 stipend from the Minnesota Sheriff's Association that would pay for a portion of my attendance at this conference. I would like to attend, asking that the board authorize the payment of my lodging portion of attending this conference. The lodging cost would be between six and seven hundred dollars. Other costs, such as air fare, conference registration and such would be paid for by the stipend or out of pocket by myself.

Attached is a schedule of the conference for your reference. If you have any questions relative to this request, please do not hesitate to call me.

Thank you.



# NATIONAL SHERIFFS' ASSOCIATION

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SEARCH

ABOUT NSA    NSA MEMBERSHIP    PARTNERS    GOVERNMENT AFFAIRS    PROGRAMS    TRAINING & EVENTS

## One voice for the Office of Sheriff



Home    Training & Events    Conferences    Annual Conference    Schedule  
**Schedule at a Glance**

### Thursday, June 14

- 9.00am - noon    Major County Sheriffs' Association Board Meeting
- 1.00pm - 4.00pm    Major County Sheriffs' Association

### Friday, June 15

- 8.00am - 9.00am    Major County Sheriffs' Association Breakfast
- 9.00am - 4.00pm    Major County Sheriffs' Association
- 12.30pm - 4.30pm    Confronting Emerging Issues: Open Forum (Special (no-fee) sign-up for all attendees)
- 4.30pm - 5.30pm    Executive Committee of NSA Board of Directors

### Saturday, June 16

- 8.00am - 5.00pm    Exhibitor Registration
- 9.00am - 4.00pm    Attendee Registration
- 9.00am - 12.45pm    NSA Executive Committee, Board of Directors, & Past Presidents (Joint meeting for 1st hour with Committee of State Executive Directors and Presidents)
- 9.00am - 4.00pm    Committee of State Association Executive Directors & Presidents (Joint meeting for 1st hour with NSA Executive Committee, Board of Directors & Past Presidents)
- 12.45pm - 1.45pm    Nominating Committee
- 1.00pm - 2.00pm    Seminar A1: Taking Care of Our Own. It's Not Just the Inmates Anymore  
 Seminar A2: Communications Continuity – Public / Private Sector Partnerships  
 Seminar A3: PAWS (Pets Adopted Will Survive)  
 Seminar A4: How to Build Strong Partnerships with Retail Corporate Executives and Businesses
- 1.00pm - 2.00pm    Criminal Alien Enforcement Subcommittee
- 1.00pm - 2.30pm    Workshop 2: Traumas of Law Enforcement Death
- 1.00pm - 4.00pm    Workshop 1: Employment Law In Today's Workplace: First Amendment Issues in the Public Sector – ADA, FMLA, and FLSA
- 1.30pm - 3.30pm    Crime Victim Services Committee  
 Emerging Technology Sub-Committee  
 Small & Rural Law Enforcement Committee  
 Special Operations Committee
- 1.45pm - 3.45pm    Pegasus Meeting
- 2.15pm - 3.15pm    Seminar B1: DOD Support to US Law Enforcement  
 Seminar B2: The Operational Value of a Cup of Coffee  
 Seminar B3: Transition from Jail to Community (TJC) Initiative

In here, 9-1-1 calls will be seen as well as heard.  
 AT&T NEXT GENERATION 9-1-1 SOLUTIONS

**TRIDENT UNIVERSITY**  
 UNIVERSITY PARTNER OF NATIONAL COUNTY ASSOCIATION  
 BACHELORS    MASTERS    DOCTORATES

**This could be your ad.**  
 Click here for more info.

**Corporate Spotlight**  
 CALIFORNIA SOUTHERN UNIVERSITY

- 2.30pm - 4.30pm Seminar B4: Smart Policing Practices for Sheriffs' Offices: What Works  
Immigration & Border Security Committee
- 2.30pm - 3.30pm Workshop 3: Housing U.S. Marshals Service (USMS) Federal Prisoners - What You Should Know
- 2.45pm - 3.45pm Workshop 4: Implementing Social Media into the Sheriff's Office with Proactive Strategy and Solid Governance.
- 3.30pm - 4.30pm Endorsements/Marketing Committee  
Seminar C1: How-to successfully Implement State and Federal Personnel into Your Local Critical Incident  
Seminar C2: Strategies for Managing Correctional Health Care Costs  
Seminar C3: Secure Communities Impact on Immigrant Community Safety and Trust  
Seminar C4: A Twelve Step Plan for Regional Law Enforcement Information Sharing
- 3.45pm - 4.45pm Workshop 5: Are You Ready for Next Generation 911
- Sunday, June 17**
- 8.00am - 8.45am NSA Prayer Breakfast
- 8.00am - 1.00pm Homeland Security Committee
- 8.00am - 4.30pm Attendee Registration  
Banquet Ticket Exchange/Sales
- 8.00am - 5.00pm Exhibitor Registration & Set-up
- 8.45am - 9.45am NSA Worship Service
- 9.00am - 10.30am Workshop 6: The Media and Law Enforcement
- 9.00am - 1.00pm Western States Sheriffs' Association
- 10.00am - 12.00pm Chaplains Committee  
Court Security, Transportation of Prisoners and Civil Process Committee  
Crime Prevention/Private Security Committee  
Domestic Violence Committee  
Jail, Detention & Corrections Committee
- 10.30am - 11.30am Seminar D1: Be Prepared, Be Brief, Be Seated: How-to-Make Successful Short Speeches  
Seminar D2: How-to Implement and Conduct a Victim Impact Program for Jails  
Seminar D3: Overview of the Sovereign Citizen Extremist Movement  
Seminar D4: Mobile Patrol
- 12.30pm - 2.30pm Indian Affairs Committee  
NSI, Education & Training Committee  
Traffic Safety Committee  
Reserve Law Enforcement Committee  
Youth Programs & Juvenile Justice Committee
- 1.30pm - 2.30pm Seminar E1: How-to Build a Sheriff's Office "Communities of Interest" on the Homeland Security Information Network  
Seminar E2: Retirement Planning – Who Me?  
Seminar E3: Emergency Preparedness with Few Hands for Training  
Seminar E4: Customs and Border Protection Target Programs
- 1.00pm - 4.00pm Workshop 7: How-to Implement the Prison Rape Elimination Act (PREA) Rules and Standards
- 2.30pm - 3.30pm Workshop 8: Mission Impossible? Child Support Enforcement Service of Process
- 2.30pm - 4.30pm CJIS/Technology Committee  
Congressional Affairs Committee  
Drug Enforcement Committee  
Ethics, Standards & Accreditation Committee
- 2.45pm - 3.45pm Seminar F1: Take a New Look at U.S. Immigration and Customs Enforcement (ICE) Inspections Programs  
Seminar F2: How-to Obtain Community Outreach Help in Economic Downturns  
Seminar F3: The Power to Influence the Future - Safe Sober Prom Night  
Seminar F4: The Most Important Thing: Working Together
- 2.45pm - 4.15pm Workshop 9: Wireless Solutions for Law Enforcement
- 3.00pm - 4.00pm First-Time Attendees Reception

- 3.45pm - 6.00pm Workshop 10: Like a Pelican in the Desert; Beyond Awkwardness: A New Agenda for Emerging and Established Leaders
- 4.00pm - 5.00pm Seminar G1: Operation Community Shield Task Force – The Benefit to Public Safety  
Seminar G2: Volunteers Add Value While Budgets Decrease  
Seminar G3: E-Verify: What You Need to Know  
Seminar G4: How-to Share Federal Seized Assets & Equipment
- 7.00pm - 8.30pm Opening General Session  
Presentation of NSA Executive Director's Award  
Presentation of NSA President's Awards  
Presentation of Executive Director's Scholarship  
*Sponsored by Columbia Southern University*  
Presentation of President's Scholarship  
*Sponsored by Columbia Southern University*  
Presentation of Ferris E. Lucas Award for Sheriff of the Year  
*Sponsored by Pursuit Productions, Inc.*  
Presentation of Charles "Bud" Meeks Award for Deputy Sheriff of the Year  
*Sponsored by Motorola, Inc.*
- 8.30pm - 9.30pm Welcome Reception
- Monday, June 18**
- 8.00am - 2.30pm Attendee Registration  
Banquet Ticket Exchange/Sales
- 8.00am - 2.30pm Exhibitor Registration
- 9.00am - 2.00pm Exhibit Hall Open
- 10.00am - 11.00am Exhibit Hall Seminar 1: Take Charge: Wise Use of Credit Cards
- 10.00am - 11.30am Membership Committee
- 10.00am - 12.00pm Joint meeting of Awards Committee & Lucas Committee
- 11.15am Cash Cube in Exhibit Hall
- 11.30am - 1.00pm Resolutions Committee
- 11.45am Cash Cube in Exhibit Hall
- 12.15am Cash Cube in Exhibit Hall
- 12.45am Cash Cube in Exhibit Hall
- 1.00pm - 2.00pm Constitution & Bylaws Committee  
Exhibit Hall Seminar 2: Reducing Costs/Ensuring Care: Keys to Aggressively Managing Inmate Health Care
- 2.30pm - 4.30pm General Session II  
Presentation of NSA Law Enforcement Explorer Post Advisor of the Year  
*Sponsored by Global Tel \* Link*  
Presentation of NSA Chaplains' Award  
*Sponsored By Global Tel \* Link*  
Presentation of Corrections/Jail Innovation Award  
*Sponsored By ARAMARK*  
Presentation of Triple Crown Awards  
Presentation by U.S. Marshals Service on Asset Forfeiture Monies  
Presentation of NSA Neighborhood Watch Awards  
Presentation of J. Stannard Baker Award:  
*Sponsored by National Highway Traffic Safety Administration and Northwestern University*  
Presentation of NSA Crime Victim Services Award  
*Sponsored by Appriss, Inc.*  
Announcement of Recognition of Sheriffs' Offices w/100% Deputy Membership  
Presentation of 10-Year NSA Corporate Partners  
Announcement of Conference Sponsors  
1 Drawing for \$500 cash
- 5.30pm - 7.30pm Reception for all NSA Attendees and Exhibitors  
*Sponsored by Columbia Southern University*

**Tuesday, June 19**

- 8.00am - 2.00pm Exhibit Registration
- 8.00am - 4.00pm Attendee Registration  
Banquet Ticket Exchange/Sales
- 9.00am - 11.00am Spouses Brunch
- 9.00am - 2.00pm Exhibits open  
Election Polls open
- 9.15am Cash Cube in Exhibit Hall
- 9.30am - 10.30am Exhibit Hall Seminar 3: Law Enforcement and Nuclear Energy Facilities -- Coordinating Efforts to Train for and Respond to Emergencies
- 10.45am Cash Cube in Exhibit Hall
- 11.00am Ice Cream in the Exhibit Hall
- 12.00pm - 1.00pm Exhibit Hall Seminar 4: TBD
- 12.15pm Cash Cube in Exhibit Hall
- 12.45pm Cash Cube in Exhibit Hall
- 1.00pm - 2.30pm Spouse and Family Panel: A Perspective on Law Enforcement Stress, Balancing Careers, and Family
- 1.30pm Agency Drawing
- 2.00pm Exhibit Hall Closes
- 2.15pm - 3.15pm Seminar H1: Risk Management and Safety in a Jail Facility  
Seminar H2: Saving Money through Privatization of Civil Process: A Hands-On Panel Discussion  
Seminar H3: Blue Campaign -- Combatting Human Trafficking  
Seminar H4: You Are Having More Encounters With Known Or Suspected Terrorists Than You Know
- 2.30pm - 3.30pm Legal Affairs Committee
- 3.30pm - 4.30pm Seminar I1: Education-Based Discipline  
Seminar I2: Protections for Immigrant Victims: The U-Visa and Other Immigrant Tools  
Seminar I3: Shoot-House Live Firearm Training  
Seminar I4: Armed and Deputized: Tactical Paramedics
- 4.00pm - 5.00pm NSA Executive Committee, Board of Directors, and Past Presidents
- 5.00pm - 6.00pm Reception for all Deputies and LEO's
- 5.30pm - 6.30pm NSI and FBINA Graduates Reception

**Wednesday, June 20**

- 6.30am Buses leave hotels for NSA Golf Tournament
- 7.00am Golf Registration and Continental Breakfast
- 8.00am NSA Golf Tournament -- Shotgun Start  
Followed by Lunch and Awards  
*Sponsored by Justice Federal Credit Union*
- 8.00am - 3.00pm Attendee Registration  
Banquet Ticket Exchange/Sales
- 8.15am - 9.15am Seminar J1: DOD Support to US Law Enforcement  
Seminar J2: Inmate Grievances  
Seminar J3: In Custody Death  
Seminar J4: Decreasing Jail Populations While Maintaining Public Safety: Pretrial Solutions
- 8.30am - 9.20am National Conference on Court and Judicial Security (NCCJS) Opening Session
- 9.30am - 10.20am NCCJS Seminar 1: Protecting Your Court and the Importance of Regional Threat and Intelligence Groups (Law Enforcement Only)
- 9.30am - 10.30am Seminar K1: Legal Issues Update  
Seminar K2: eGuardian Information Sharing of Suspicious Activity Reports  
Seminar K3: Contracting for Law Enforcement Services  
Seminar K4: Corrections Hostage Rescue and Interagency Special Ops Coordination (Part 1)
- 10.45am - 11.45pm Seminar L1: Identifying Indicators of Human Trafficking

	Seminar L2: Mental Health in Jails
	Seminar L3: The Americans with Disabilities Act and Corrections; Legal Requirements Translated into Practices
	Seminar L 4: Individual Leadership and the Speed of Trust
10.30pm - 11.20pm	NCCJS Seminar 2: Risk Awareness in Social Media (Law Enforcement Only)
12.30pm - 1.30pm	Seminar M1: Correctional Intelligence Seminar M2: Administrative Approach to Crisis Intervention Teams and Post-Traumatic Stress
12.30pm - 2.20pm	NCCJS Seminar 3: Courthouse Attacks (Law Enforcement Only)
1.30pm - 2.20pm	Seminar N1: Prison Mail Issues; Process for Rejecting Mail Seminar N2: Corrections Hostage Rescue and Interagency Special Ops Coordination (Part 2)
2.30pm - 3.20pm	Seminar N3: Florence Decision: Strip Searches NCCJS Seminar 4: Case Study of a Would-be Judicial Assassin (Law Enforcement Only)
3.30pm - 4.20pm	NCCJS Seminar 5: Sovereign Citizen Movement
5.30pm - 6.30pm	Annual President's Reception <i>Sponsored by Charlotte Convention and Visitors Bureau, for NSA 2013</i>
6.30pm - 8.30pm	Annual Banquet

## SPECIAL EVENTS

You may register for any of the following optional events when you register for the conference. Tickets may also be purchased on-site at the conference.

### Annual President's Reception and Inauguration Banquet

The annual reception and banquet, during which the new NSA president is installed, will be held Wednesday evening, June 20. Tickets must be exchanged for a table-assignment by noon, Tuesday, June 19. Banquet tickets are non-refundable. PLEASE INDICATE THE QUANTITY OF TICKETS YOU WISH TO PURCHASE WHEN REGISTERING.

### Spouses' Brunch

The Spouses' Brunch will be held Tuesday morning, June 19, at 9 a.m. and is open to spouses and children. PLEASE NOTE: The Spouses' Brunch is no longer included with registration. Tickets must be purchased separately, and they will be limited to the first 250 who sign up.

### NSA Golf Tournament

This event will be held at the Old Hickory Country Club, a private country club established in 1926. "Signature Sponsor" is Justice Federal Credit Union. \$90 entry fee with pre-registration, \$100/at conference. 7:00 a.m. continental breakfast, warm up; 8:00 a.m. shotgun start, followed by buffet luncheon and awards ceremony. Bus transportation will be provided from Opryland Hotel. Prizes include closest to the hole, longdrive, hole in one contests, top three team payout. For further information or questions, contact Karen Killpack, Director of Sales, 703-838-5331 or [kkillpack@sheriffs.org](mailto:kkillpack@sheriffs.org).

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