

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 05/15/2012

Via:

From: Sheriff Scott Turner

Title of Item: Donations

Requested Meeting Date: 05/22/2012 Est. Presentation Time: _____

Presenter: Sheriff Scott Turner

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) **Consent Agenda**

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) letter of appreciation

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW, Room 185
Aitkin, MN 56431

218-927-7435 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

MEMO

TO: Board of Commissioners DATE: May 15, 2012
FROM: Sheriff Scott Turner RE: Donations

The Gun Lake Association has made a \$100 donation to the sheriff's office B&W budget in appreciation for Boat & Water Deputy Dan Guida placing two lake bouys on Gun Lake.

The Aitkin County Agricultural Society has made a donation to the Aitkin County Sheriff's Posse in the amount of \$250.

The Round Lake Cemetery Association has expressed their appreciation for the efforts of our STS crew and donated \$200 to offset expenses (please see attached).

47252 165th Pl
McGregor, MN 55760
May 10, 2012

Sheriff Turner,

On behalf of the Round Lake Cemetery Association I would like to express our sincere thanks to you and the Sentence-to-Serve program for once again cleaning our cemetery. It is one of the nicest special services offered by our county.

A special thanks to Pat Scollard for his work and for how well he handles the program!

Right now, the cemetery likely would revert to a primitive-natural state if it were not for your help. Our board and all the members are aware of our kindness.

Thank you

Bill Lainen

William Lainen, Chairman
Round Lake Cemetery Ass'n.

PS. We are sending a check in the amount of \$200.00 to help compensate for some of the expenses.