

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners

Date: 4/30/12

Via: Patrick Wussow, County Administrator

From: LAND Dept

Title of Item:

Quotes for Building Demo on Tax Pt and

Requested Meeting Date: 5/8 Estimated Presentation Time: n/a

Presenter: M. JAWBS

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Sue Bingham

From: Mark Jacobs [mjacobs@co.aitkin.mn.us]
Sent: Tuesday, May 01, 2012 10:24 AM
To: 'Patrick Wussow'
Cc: 'Sue Bingham'
Subject: Quotes for demolition of structures on TF land
Attachments: 0280_001.pdf; 0281_001.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

To: County Board
CC: County Administrator

Attached are the quotes received for demolition/removal of dilapidated structures on tax-forfeited property, per MS 282.04.

I recommend the low quote per site highlighted on the attached sheet.

Thanks.

Mark Jacobs
Land Commissioner
Aitkin County Land Department
209 2nd St. NW Room #206
Aitkin, MN 56431
P: 218-927-7367
F: 218-927-7249

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Aitkin County Land Department

209 2nd St. NW Room 206
Aitkin, MN 56431

218-927-7364

April 6, 2012

REQUEST FOR PROPOSAL
Aitkin County

Demolition and/or removal from tax forfeited properties in Aitkin County as follows:

1. Building, contents, and all misc outside in Sec 19 Twp 49 Rge 23 at 48317 State Hwy 65 McGregor, Mn. Parcel ID 29-0-043200
2. Cabin, contents, outbuilding, and travel trailer in Section 3 Township 49 Range 23 at 51353 Lake Ave McGregor, Mn. Parcel ID number 29-1-366000 to 29-1-366300
3. Cabin, contents, and outbuilding but not including pump house in Section 24 Township 43 Range 22 at 10662 Alder St. Finlayson, Mn. Parcel ID number 34-0-039404
4. Removal or demolition of trailer house located on tax forfeited property. Located on NE corner of the intersection of US Hwy 169 N and 610th St. (kitty corner to Corner Club)

Bidders may bid on one or all of the parcels.

****Submit proposal that addresses all the aforementioned terms to:**

**Aitkin County Land Department
209 2nd St. NW Room 206
Aitkin, Mn. 56431
218-927-7364**

PROPOSALS WILL BE ACCEPTED UNTIL April 25th, 2012 at 2:00 PM

An Equal Opportunity Employer

Fax - 218-927-7249

e-mail: acld@co.aitkin.mn.us

