

DKB1
4/12/12 8:53AM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

march Sales & Use Tax

Explode Dist. Formulas: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

April 24, 2012
Agenda

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
4/12/12 8:53AM
1 General Fund

| | <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|----|----------------------------|-------------|-----------------------------|----------------------|------------------------------------|
| | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 1 | DEPT | | Commissioners | | |
| | 89991 Bremer Bank | | | | |
| | 01-001-000-0000-6625 | 0.29 | Warr Nbr 714 03/15/2012 | | Office Equipment |
| | 89991 Bremer Bank | 0.29 | 1 Transactions | | |
| 1 | DEPT Total: | 0.29 | Commissioners | 1 Vendors | 1 Transactions |
| 40 | DEPT | | Auditor | | |
| | 89991 Bremer Bank | | | | |
| | 01-040-000-0000-5840 | 0.51 | Receipt Nbr 939 03/02/2012 | | Misc Receipts |
| | 01-040-000-0000-5840 | 0.03 | Receipt Nbr 651 03/28/2012 | | Misc Receipts |
| | 89991 Bremer Bank | 0.54 | 2 Transactions | | |
| 40 | DEPT Total: | 0.54 | Auditor | 1 Vendors | 2 Transactions |
| 42 | DEPT | | Treasurer | | |
| | 89991 Bremer Bank | | | | |
| | 01-042-000-0000-5840 | 0.13 | Receipt Nbr 2593 03/01/2012 | | Misc Receipts |
| | 01-042-000-0000-5840 | 0.13 | Receipt Nbr 2600 03/07/2012 | | Misc Receipts |
| | 01-042-000-0000-5840 | 0.06 | Receipt Nbr 2601 03/07/2012 | | Misc Receipts |
| | 01-042-000-0000-5840 | 0.13 | Receipt Nbr 2607 03/12/2012 | | Misc Receipts |
| | 01-042-000-0000-5840 | 0.26 | Receipt Nbr 2607 03/12/2012 | | Misc Receipts |
| | 01-042-000-0000-5840 | 0.06 | Receipt Nbr 2609 03/16/2012 | | Misc Receipts |
| | 01-042-000-0000-5840 | 0.06 | Receipt Nbr 2611 03/21/2012 | | Misc Receipts |
| | 01-042-000-0000-5840 | 0.06 | Receipt Nbr 2614 03/26/2012 | | Misc Receipts |
| | 01-042-000-0000-5840 | 0.06 | Receipt Nbr 2615 03/27/2012 | | Misc Receipts |
| | 01-042-000-0000-5840 | 0.32 | Receipt Nbr 2615 03/27/2012 | | Misc Receipts |
| | 89991 Bremer Bank | 1.27 | 10 Transactions | | |
| 42 | DEPT Total: | 1.27 | Treasurer | 1 Vendors | 10 Transactions |
| 43 | DEPT | | Assessor | | |
| | 89991 Bremer Bank | | | | |
| | 01-043-000-0000-5840 | 1.61 | Receipt Nbr 661 03/12/2012 | | Misc Receipts |
| | 01-043-000-0000-5840 | 0.46 | Receipt Nbr 661 03/12/2012 | | Misc Receipts |
| | 01-043-000-0000-5840 | 1.61 | Receipt Nbr 674 03/21/2012 | | Misc Receipts |
| | 01-043-000-0000-5840 | 0.05 | Receipt Nbr 674 03/21/2012 | | Misc Receipts |

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
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1 General Fund

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--------|----------------------|-------|-----------------------------|----------------|------------------------------|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| 89991 | Bremer Bank | | | | |
| | | 3.73 | | 4 Transactions | |
| 43 | DEPT Total: | 3.73 | Assessor | 1 Vendors | 4 Transactions |
| 44 | DEPT | | Central Services | | |
| 89991 | Bremer Bank | | | | |
| | 01-044-000-0000-5840 | 0.06 | Receipt Nbr 648 03/08/2012 | | Misc Receipts |
| | 01-044-000-0000-5840 | 0.03 | Receipt Nbr 651 03/28/2012 | | Misc Receipts |
| | 01-044-000-0000-5840 | 0.13 | Receipt Nbr 652 03/29/2012 | | Misc Receipts |
| 89991 | Bremer Bank | 0.22 | | 3 Transactions | |
| 44 | DEPT Total: | 0.22 | Central Services | 1 Vendors | 3 Transactions |
| 49 | DEPT | | Information Technologies | | |
| 89991 | Bremer Bank | | | | |
| | 01-049-000-0000-5525 | 4.74 | Receipt Nbr 521 03/20/2012 | | Label & Listing Sales |
| | 01-049-000-0000-6402 | 50.25 | Warr Nbr 714 03/15/2012 | | Computer Supplies & Software |
| 89991 | Bremer Bank | 54.99 | | 2 Transactions | |
| 49 | DEPT Total: | 54.99 | Information Technologies | 1 Vendors | 2 Transactions |
| 90 | DEPT | | Attorney | | |
| 89991 | Bremer Bank | | | | |
| | 01-090-000-0000-5840 | 0.64 | Receipt Nbr 1055 03/05/2012 | | Misc Receipts |
| | 01-090-000-0000-5840 | 0.64 | Receipt Nbr 1056 03/05/2012 | | Misc Receipts |
| | 01-090-000-0000-5840 | 1.29 | Receipt Nbr 1057 03/07/2012 | | Misc Receipts |
| | 01-090-000-0000-5840 | 1.29 | Receipt Nbr 1062 03/20/2012 | | Misc Receipts |
| | 01-090-000-0000-5840 | 1.29 | Receipt Nbr 1063 03/22/2012 | | Misc Receipts |
| | 01-090-000-0000-5840 | 0.64 | Receipt Nbr 1064 03/22/2012 | | Misc Receipts |
| | 01-090-000-0000-5840 | 1.29 | Receipt Nbr 1065 03/22/2012 | | Misc Receipts |
| | 01-090-000-0000-5840 | 0.64 | Receipt Nbr 1066 03/22/2012 | | Misc Receipts |
| | 01-090-000-0000-5840 | 0.34 | Receipt Nbr 1070 03/27/2012 | | Misc Receipts |
| 89991 | Bremer Bank | 8.06 | | 9 Transactions | |
| 90 | DEPT Total: | 8.06 | Attorney | 1 Vendors | 9 Transactions |
| 100 | DEPT | | Recorder | | |
| 89991 | Bremer Bank | | | | |

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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1 General Fund

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|---------------------|------|-----------------------------|-----------------|--|
| No. Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| | | March Rec. copies sales tax | | Sales Tax |
| | | copies sales tax adjustment | | Sales Tax Adjustment |
| 89991 Bremer Bank | | 74.00 | 2 Transactions | |
| 100 DEPT Total: | | 74.00 | Recorder | 1 Vendors 2 Transactions |
| 111 DEPT | | Buildings | | |
| 89991 Bremer Bank | | | | |
| | | 01-111-000-0000-6605 | 202.72 | Warr Nbr 39518 03/16/2012 |
| 89991 Bremer Bank | | 202.72 | 1 Transactions | Building & Structures |
| 111 DEPT Total: | | 202.72 | Buildings | 1 Vendors 1 Transactions |
| 120 DEPT | | Service Officer | | |
| 89991 Bremer Bank | | | | |
| | | 01-120-000-0000-6405 | 17.58 | Warr Nbr 718 03/29/2012 |
| 89991 Bremer Bank | | 17.58 | 1 Transactions | Office & Computer Supplies |
| 120 DEPT Total: | | 17.58 | Service Officer | 1 Vendors 1 Transactions |
| 200 DEPT | | Enforcement | | |
| 89991 Bremer Bank | | | | |
| | | 01-200-000-0000-6231 | 2.06 | Warr Nbr 39268 03/02/2012 |
| | | 01-200-000-0000-6405 | 10.53 | Warr Nbr 39233 03/02/2012 |
| | | 01-200-000-0000-6405 | 1.44 | Warr Nbr 39336 03/02/2012 |
| | | 01-200-000-0000-6405 | 1.92 | Warr Nbr 39437 03/16/2012 |
| | | 01-200-000-0000-6405 | 1.68 | Warr Nbr 39665 03/30/2012 |
| | | 01-200-000-0000-6405 | 4.38 | Warr Nbr 39564 03/30/2012 |
| | | 01-200-000-0000-6610 | 14.04 | Warr Nbr 39233 03/02/2012 |
| 89991 Bremer Bank | | 36.05 | 7 Transactions | Services & Labor (Incl Contracts) Office Supplies Office Supplies Office Supplies Office Supplies Office Supplies Equipment & Radios |
| 200 DEPT Total: | | 36.05 | Enforcement | 1 Vendors 7 Transactions |
| 202 DEPT | | Boat & Water | | |
| 89991 Bremer Bank | | | | |
| | | 01-202-000-0000-6231 | 17.00 | Warr Nbr 39268 03/02/2012 |
| 89991 Bremer Bank | | 17.00 | 1 Transactions | Services & Labor (Incl Contracts) |

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DKB1
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1 General Fund

| | <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | |
|-----|----------------------------|-------------|----------------------------|-----------------------------|------------------------------------|--------------------------------------|
| | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 202 | DEPT Total: | | 17.00 | Boat & Water | 1 Vendors | 1 Transactions |
| 203 | DEPT | | | Snowmobile | | |
| | 89991 Bremer Bank | | | | | |
| | 01- 203- 000- 0000- 6231 | | 11.68 | Warr Nbr 39268 03/02/2012 | | Services, Labor, Contracts |
| | 89991 Bremer Bank | | 11.68 | | 1 Transactions | |
| 203 | DEPT Total: | | 11.68 | Snowmobile | 1 Vendors | 1 Transactions |
| 204 | DEPT | | | ATV | | |
| | 89991 Bremer Bank | | | | | |
| | 01- 204- 000- 0000- 6231 | | 6.73 | Warr Nbr 39268 03/02/2012 | | Services, Labor, Contracts |
| | 89991 Bremer Bank | | 6.73 | | 1 Transactions | |
| 204 | DEPT Total: | | 6.73 | ATV | 1 Vendors | 1 Transactions |
| 252 | DEPT | | | Corrections | | |
| | 89991 Bremer Bank | | | | | |
| | 01- 252- 000- 0000- 6405 | | 10.53 | Warr Nbr 39233 03/02/2012 | | Office & Computer Supplies |
| | 01- 252- 000- 0000- 6420 | | 0.82 | Warr Nbr 39652 03/30/2012 | | Kitchen Supplies |
| | 01- 252- 000- 0000- 6424 | | 1.07 | Warr Nbr 39497 03/16/2012 | | Inmate Supplies |
| | 01- 252- 000- 0000- 6590 | | 4.72 | Warr Nbr 714 03/15/2012 | | Repair & Maintenance Supplies |
| | 01- 252- 252- 0000- 5872 | | 83.63 | Receipt Nbr 1942 03/08/2012 | | Phone Card Prisoner Welfare(Taxable) |
| | 01- 252- 252- 0000- 5872 | | 180.71 | Receipt Nbr 1953 03/28/2012 | | Phone Card Prisoner Welfare(Taxable) |
| | 01- 252- 252- 0000- 5885 | | 10.23 | Receipt Nbr 1953 03/28/2012 | | Commissary Sales Taxable |
| | 01- 252- 252- 0000- 6405 | | 0.42 | Warr Nbr 39306 03/02/2012 | | Prisoner Welfare |
| | 89991 Bremer Bank | | 292.13 | | 8 Transactions | |
| 252 | DEPT Total: | | 292.13 | Corrections | 1 Vendors | 8 Transactions |
| 392 | DEPT | | | Water Wells | | |
| | 89991 Bremer Bank | | | | | |
| | 01- 392- 000- 0000- 6405 | | 17.00 | Warr Nbr 39321 03/02/2012 | | Office & Film Supplies |
| | 01- 392- 000- 0000- 6405 | | 1.72 | Warr Nbr 39346 03/16/2012 | | Office & Film Supplies |
| | 89991 Bremer Bank | | 18.72 | | 2 Transactions | |

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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1 General Fund

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|----------------------|------|---------------------|----------------------------|-----------------------------|
| No. Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| 392 DEPT Total: | | 18.72 | Water Wells | 1 Vendors 2 Transactions |
| 520 DEPT | | | Parks | |
| 89991 Bremer Bank | | | | |
| 01-520-000-0000-5510 | | 3.86 | Receipt Nbr 860 03/21/2012 | Co Parks Campground Fees |
| 01-520-000-0000-5510 | | 4.63 | Receipt Nbr 863 03/26/2012 | Co Parks Campground Fees |
| 01-520-000-0000-5510 | | 3.09 | Receipt Nbr 863 03/26/2012 | Co Parks Campground Fees |
| 01-520-000-0000-5510 | | 3.09 | Receipt Nbr 865 03/30/2012 | Co Parks Campground Fees |
| 01-520-000-0000-5510 | | 2.89 | Receipt Nbr 864 03/30/2012 | Co Parks Campground Fees |
| 01-520-000-0000-5510 | | 3.86 | Receipt Nbr 864 03/30/2012 | Co Parks Campground Fees |
| 01-520-000-0000-5510 | | 0.32 | Receipt Nbr 864 03/30/2012 | Co Parks Campground Fees |
| 01-520-000-0000-6406 | | 10.21 | Warr Nbr 39361 03/16/2012 | Field Supplies |
| 89991 Bremer Bank | | 31.95 | | 8 Transactions |
| 520 DEPT Total: | | 31.95 | Parks | 1 Vendors 8 Transactions |
| 1 Fund Total: | | 777.66 | General Fund | 63 Transactions |

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKBI
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3 Road & Bridge

| | <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|-----|----------------------------|-------------|----------------------------|-----------------------------|------------------------------------|
| | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>On Behalf of Name</u> |
| | | | | <u>Paid On Bhf #</u> | |
| 0 | DEPT | | | | Undesignated |
| | 89991 Bremer Bank | | | | |
| | 03-000-000-0000-5855 | | 1.93 | Receipt Nbr 997 03/02/2012 | Charges- Individuals |
| | 03-000-000-0000-5855 | | 1.93 | Receipt Nbr 630 03/02/2012 | Charges- Individuals |
| | 03-000-000-0000-5855 | | 1.93 | Receipt Nbr 603 03/16/2012 | Charges- Individuals |
| | 03-000-000-0000-5855 | | 0.13 | Receipt Nbr 603 03/16/2012 | Charges- Individuals |
| | 03-000-000-0000-5855 | | 1.93 | Receipt Nbr 1381 03/22/2012 | Charges- Individuals |
| | 03-000-000-0000-5855 | | 1.93 | Receipt Nbr 1382 03/29/2012 | Charges- Individuals |
| | 03-000-000-0000-5855 | | 1.93 | Receipt Nbr 1010 03/30/2012 | Charges- Individuals |
| | 89991 Bremer Bank | | 11.71 | 7 Transactions | |
| 0 | DEPT Total: | | 11.71 | Undesignated | 1 Vendors 7 Transactions |
| 303 | DEPT | | | | R&B Highway Maintenance |
| | 8410 Bremer Bank | | | | |
| | 03-303-000-0000-6513 | | 386.40 | March Diesel tax | Motor Fuel & Lubricants |
| | 8410 Bremer Bank | | 386.40 | 1 Transactions | |
| | 89991 Bremer Bank | | | | |
| | 03-303-000-0000-6521 | | 6.53 | Warr Nbr 39538 03/30/2012 | Maintenance Supplies |
| | 03-303-000-0000-6590 | | 0.15 | Warr Nbr 39246 03/02/2012 | Repair & Maintenance Supplies |
| | 03-303-000-0000-6590 | | 126.50 | Warr Nbr 39429 03/16/2012 | Repair & Maintenance Supplies |
| | 03-303-000-0000-6513 | | 562.00 | March sales Tax | Motor Fuel & Lubricants |
| | 89991 Bremer Bank | | 1,081.58 | 4 Transactions | |
| 303 | DEPT Total: | | 1,081.58 | R&B Highway Maintenance | 2 Vendors 5 Transactions |
| 3 | Fund Total: | | 1,093.29 | Road & Bridge | 12 Transactions |

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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5 Health & Human Services

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--------|--------------------------|------|--------------------------|--------------------------|-----------------------------------|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| 400 | DEPT | | Public Health Department | | |
| 89991 | Bremer Bank | | | | |
| | 05- 400- 440- 0410- 6405 | | 0.29 | Warr Nbr 718 03/29/2012 | Supplies- Computer/Office/Meeting |
| 89991 | Bremer Bank | | 0.29 | 1 Transactions | |
| 400 | DEPT Total: | | 0.29 | Public Health Department | 1 Vendors 1 Transactions |
| 420 | DEPT | | Income Maintenance | | |
| 89991 | Bremer Bank | | | | |
| | 05- 420- 600- 4800- 6405 | | 0.78 | Warr Nbr 718 03/29/2012 | Supplies- Computer/Office/Meeting |
| 89991 | Bremer Bank | | 0.78 | 1 Transactions | |
| 420 | DEPT Total: | | 0.78 | Income Maintenance | 1 Vendors 1 Transactions |
| 430 | DEPT | | Social Services | | |
| 89991 | Bremer Bank | | | | |
| | 05- 430- 700- 4800- 6405 | | 1.03 | Warr Nbr 718 03/29/2012 | Supplies- Computer/Office/Meeting |
| 89991 | Bremer Bank | | 1.03 | 1 Transactions | |
| 430 | DEPT Total: | | 1.03 | Social Services | 1 Vendors 1 Transactions |
| 5 | Fund Total: | | 2.10 | Health & Human Services | 3 Transactions |

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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9 State

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--------|----------------------|------|---------------------|----------------|---|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| 0 | DEPT | | Undesignated | | |
| 4580 | Mn Dept Of Finance | | | | |
| | 09-000-000-0000-2022 | | 172.00 | | Birth/Death Surcharges |
| | 09-000-000-0000-2022 | | 344.00 | | Birth/Death Surcharges |
| | 09-000-000-0000-2024 | | 129.00 | | St Share Of Birth Cert.- Children |
| | 09-000-000-0000-2031 | | 10.50 | | Real Estate Assurance (Was 5874 And 627 |
| | 09-000-000-0000-2036 | | 4,714.50 | | Recording Surcharges (Was 5871 & 6281) |
| | 09-000-000-0000-2036 | | 430.00 | | Recording Surcharges (Was 5871 & 6281) |
| 4580 | Mn Dept Of Finance | | 5,800.00 | 6 Transactions | |
| 3375 | Mn Dept Of Health | | | | |
| | 09-000-000-0000-2027 | | 510.00 | | State Well Cert Fees (Was 5097 & 6203) |
| 3375 | Mn Dept Of Health | | 510.00 | 1 Transactions | |
| 0 | DEPT Total: | | 6,310.00 | 2 Vendors | 7 Transactions |
| 9 | Fund Total: | | 6,310.00 | State | 7 Transactions |

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
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11 Forest Development

| | <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|-----|----------------------------|-------------|----------------------------|---------------------------|--|
| | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf # On Behalf of Name</u> |
| 925 | DEPT | | | | |
| | 89991 Bremer Bank | | | | |
| | 11-925-000-0000-6590 | | 6.74 | Warr Nbr 39361 03/16/2012 | Repair & Maintenance Supplies |
| | 89991 Bremer Bank | | 6.74 | 1 Transactions | |
| 925 | DEPT Total: | | 6.74 | Reforestation | 1 Vendors 1 Transactions |
| 11 | Fund Total: | | 6.74 | Forest Development | 1 Transactions |

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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19 Long Lake Conservation C

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--------|--------------------------|------|---------------------|-------------------------------|-----------------------------|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| 521 | DEPT | | LLCC Administration | | |
| 89991 | Bremer Bank | | | | |
| | 19- 521- 000- 0000- 5885 | | 17.84 | Receipt Nbr 767 03/06/2012 | Commissary Sales Taxable |
| | 19- 521- 000- 0000- 5885 | | 15.63 | Receipt Nbr 768 03/13/2012 | Commissary Sales Taxable |
| | 19- 521- 000- 0000- 5885 | | 54.19 | Receipt Nbr 769 03/20/2012 | Commissary Sales Taxable |
| | 19- 521- 000- 0000- 5885 | | 68.95 | Receipt Nbr 773 03/28/2012 | Commissary Sales Taxable |
| 89991 | Bremer Bank | | 156.61 | 4 Transactions | |
| 521 | DEPT Total: | | 156.61 | LLCC Administration | 1 Vendors 4 Transactions |
| 19 | Fund Total: | | 156.61 | Long Lake Conservation Center | 4 Transactions |
| | Final Total: | | 8,346.40 | 27 Vendors | 90 Transactions |

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|-----------------|-------------------------------|
| 1 | 777.66 | General Fund |
| 3 | 1,093.29 | Road & Bridge |
| 5 | 2.10 | Health & Human Services |
| 9 | 6,310.00 | State |
| 11 | 6.74 | Forest Development |
| 19 | 156.61 | Long Lake Conservation Center |
| All Funds | 8,346.40 | Total |

Approved by,

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