

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
March 27, 2012**

**I. Call to Order**

The Aitkin County Board of Commissioners met this 27th day of March, 2012, at 9:00 a.m. as the Aitkin County Health & Human Services Board, beginning with the Pledge of Allegiance, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Director Tom Burke; Staff Members Sue Tange and Susan Cebelinski, Social Service Supervisors; Eileen Foss, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Cynthia Bennett, Public Health Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog, DAC & HHS Advisory; Sara Math, HHS Advisory Committee Member; Nanci Sauerbrei, Aitkin Independent Age; and Georgia Johnson, Citizen.

**II. Pledge of Allegiance**

**III. Approval of Agenda**

*Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve the agenda as mailed.*

**IV. Review February 28, 2012 Health & Human Service Board Minutes**

*Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the February 28, 2012 Health & Human Services Board Meeting Minutes as mailed/posted.*

**V. Review Bills**

*Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Bills as presented this date.*

**VI. General/Miscellaneous Information**

A. **Request to Fill Office Support Specialist Vacancy** – No action taken at this meeting. Request is on the Regular Board Agenda following this meeting.

**VII. Contracts** – No contracts presented.

**VIII. Administrative Reports:**

A. **Caseload Update & Graph** – Eileen Foss, Income Maintenance Supervisor, discussed the report with the Board noting that the numbers are leveling off a little bit.

B. **Financial & Transportation Reports** – Kathy Ryan, Fiscal Supervisor, noted we are running on budget. She also noted that on one of the line items, it has to do with our Hold Order costs and how our budget can be affected by one or two people. We now have a person that has been on a hold during January and February and our Hold Order costs were \$19,000 for the two months for that person. When we have Hold Orders the county is responsible for 100% of those costs and we have no control over these costs and we never know when we might incur these costs.

**IX. Joint Powers Board Reports:**

A. **Tri-County Community Health Services Board (CHS) – Cynthia Bennett / Tom Burke / Commissioner Westerlund** – No Report This Month

**X. Committee Reports from Commissioners**

- A. **H&HS Advisory Committee** - Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Sara Math & Roberta Elvecrog See attached minutes from the March 7, 2012 meeting. Commissioner Westerlund noted the committee received a presentation by Susan Cebelinski and Ronda Shaw on the Mental Health Local Advisory Council. Roberta Elvecrog noted that there was discussion relative to Arrowhead Transit and the lack of route from Mora to McGrath which AEOA says is now running one day per week and to call to schedule pick-up. It was asked that they update the website and brochures so folks would know it is operating. So far updates have not been made. Noted that Rosallini's now has the Meals on Wheels program. Commissioner Napstad recommended that a letter be drafted by the County Administrator to AEOA asking that the website and brochures be updated. Noted a change has been made to the guidelines for the Community Recognition, allowing for folks who are paid to provide a service can also be eligible for a recognition.
- B. **AEOA / NEMOJT Committee Updates** – Commissioner Napstad noted that AEOA has not met since the last HHS meeting but NEMOJT met the week after our last HHS meeting and a report was given at the full Board meeting. He also noted a presentation was made to the committee by Michelle, discussing who the clients are using the employment services and is hoping to have that presentation made to the Health & Human Services Board in the future.
- C. **CJI (Children's Justice Initiative)** – Commissioner Westerlund reported that it was a short, low attended meeting where they talked about foster care and legislative updates.

**XI. Miscellaneous Additional Updates – Tom Burke**

- A. **Financial Exploitation/Elder Abuse** – Tom Burke noted that last month we talked about abuses pertaining to the elderly population and if there would be the possibility to have regional workers available to help investigate/manage these complex cases. Region III met on Feb. 10<sup>th</sup> and the Region III Directors very much supported this idea. As the discussion progressed, the idea of focusing in on financial exploitation seemed to be an agreeable starting point.
- B. **Region III Directors on Child Support** – Tom Burke will be meeting with Region III directors (7 counties) and DHS on Thursday March 29 to discuss a Regional Child Support concept. This idea would run parallel to the initiative in SE MN where the state plans to take over the services of that region. Reg. III would like to compare the two concepts for future consideration.
- C. **DHS Regional Meeting on Reprocurement** – Tom Burke noted that also on Thursday the 29<sup>th</sup> Region III will be meeting with DHS regarding Re-Procurement (where Health Care Providers serve consumers via MA). In the past we have had UCare, Medica and Blue Cross Blue Shield. DHS is interested in doing a regional process.
- D. **Vulnerable Children & Adults Act (VCAA)** – Tom Burke also discussed the formula that was devised that was going to change how we were going to be reimbursed as counties. The formula was given to the counties so they would know what to expect for reimbursement. MACSSA felt there were some extreme losers with that formula. MACSSA members came up with an alternative plan. Some of the MICA counties did not fare as well although it was better than the DHS formula for most. MICA (Metropolitan InterCounty Association) opposed this and so as of now we are back to the DHS formula that is in statute.

**XII. Adjournment: Next Meeting – April 24, 2012**

*Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to adjourn the meeting at 9:48 a.m.*

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Mark Wedel, Chairperson

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Tom Burke, Director  
Aitkin County Health & Human Services

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Julie Lueck, Clerk to Aitkin County Health & Human Services Board

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