

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: April 17, 2012

Via: Patrick Wussow, County Administrator

From: Jim Bright and Kirk Peysar

Title of Item:
County Fair Report

Requested Meeting Date: 4/24 Estimated Presentation Time: 15 mins

Presenter: Jim Bright, Kirk Peysar, Fair Board members

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Aitkin County Fair Board

Jim Bright, President
Kirk Peysar, Secretary-Treasurer

April 18, 2012

To: Aitkin County Board of Commissioners

Re: 2011 Report

Historically, the Aitkin County Fair Board has received an annual \$10,000 appropriation from the County Board. Additional funds for special projects and insurance have also been allocated throughout the years, as needed.

In addition to the county's appropriation, the Fair Board generates revenue through facilities rental (including boat storage, grounds and buildings fees, and camping) and operation of the fair. The Fair Board encourages use of the grounds for non-fair events.

There are 28 structures on the fairgrounds. In 2011, \$17,600 was spent on major building repairs, safety, and facility improvements on the grounds.

An outcome of the 2011 Legislative Session was funding for county fairs from the Legacy Fund. The funds are to be used for enhancing arts access and education and the preservation and promotion of Minnesota's history cultural heritage. The fair board is adding ag education opportunities for children, artistic performances by a blue grass music group, artistic drawings, and clowning as new attractions for the 2012 fair. Other new attractions include teen music and live music Saturday night after the Baja races.

The on-site food stands have been cited as needing to make upgrades to their facilities by Food, Beverage and Lodging under the direction of Minnesota Department of Health rules. Three organizations are in the process of making the necessary changes. One organization has decided to discontinue its food stand. They will be missed.

Thank you for your continued support of the Aitkin County Fair.

2011 FAIRGROUNDS MAJOR EXPENSES

FACILITY PROJECTS IN 2011

STONE HOUSE ROOF – 1937 WPA PROJECT	\$ 3,300
CATTLE BARN ROOF – BUILT IN 1932	\$ 2,600
HORTICULTURE BUILDING ROOF	\$ 4,900
GRANDSTAND SOUND SYSTEM	\$ 3,500
TREE TRIMMING	<u>\$ 3,300</u>
TOTAL	\$17,600

There are 28 structures on the fair grounds.

MAJOR ANNUAL EXPENSES

UTILITIES (electric, water, sewer)	\$ 3,300
MOWING	\$ 4,000
PREMIUMS, open class and 4-H	\$ 7,800
JUDGING FEES/COSTS, open class and 4-H	\$ 3,500

NEW ITEMS FOR THE 2012 FAIR

AG EDUCATION CENTER

LEGACY GRANT FUNDING-County Fair Arts Access and Cultural Heritage

- The Woodpicks, blue grass music
- Kira's Caricatures
- Squeak the Clown

BAND-Saturday night

TEEN BAND

OTHER ITEM

FOOD BOOTH LICENSURE