

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: April 3, 2012

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Mississippi Headwaters Board Meeting – Follow Up

Requested Meeting Date: 4-10-12 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator & Steve Hughes, Aitkin County Soil & Water

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) MHB - March 30, 2012 Agenda

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Mississippi Headwaters Board Meeting – Follow up

DATE: April 3, 2012

On March 30th The Mississippi Headwaters Board (MHB) held a Strategic Planning Session in Walker MN. Several Board members attended the meeting so I expect additional discussion on this item.

At this time staff wanted to take this opportunity to give the Board some ideas of what happened in the past. Steve Hughes, Aitkin County Soil and Water, will be here to talk about two projects: 1) River watch Program and 2) livestock fencing program.

Please contact me if you have questions.



PROTECTING THE FIRST 400 MILES

Mississippi Headwaters Board

Strategic Planning Session III and

Upper Mississippi River Gathering 4 Meeting



3/30/12 - 10 am to 4 pm

Northern Lights Casino – Leech Lake Room

Depart from
Courthouse
@ 7:45 a.m.

AGENDA

**Strategic Planning Session
III**

- 10:00 am Opening with introductions and video - Lyle Robinson (MHB Chair)
- 10:40 am Clean Water Fund/Accelerated Implementation Grant introduction – Dan Steward (BWSR)
- 11:40 am Closing – Open discussion – Paul M. Thiede (MHB – Crow Wing County)
- 12:00 to 1:00 pm Lunch with Keynote Speaker: DNR Commissioner Tom Landwehr



**Upper Mississippi River
Gathering 4**

A growing number of leaders and practitioners recognize the importance of the upper reaches of the Mississippi River (from Itasca to St. Cloud). Many new efforts that tie to the Mississippi River are now underway. Leaders and practitioners are gathering to *more strategically work together to further good initiatives, bring more resources and increase the momentum for initiatives* related to water quality, recreation, habitat protection and community development.

- 1:00 pm Water Quality: MHB Strategic Planning Session recap – Lyle Robinson (MHB Chair)
- 1:45 pm Habitat Protection: Current Projects & Proposals – Todd Holman (TNC)
- 2:30 pm Recreation & Community Development: Update on the Mississippi River Corridor Management Plan – John Schaubach and Carol Zoff (DOT)
- 3:15 pm Reports and Announcements
- 4:00 pm Adjourn