

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 04/03/12

Via:

From: Undersheriff John Drahota

Title of Item: Purchase "1" SUV Police vehicle

Requested Meeting Date: 04/10/12 Est. Presentation Time: _____

Presenter: Undersheriff John Drahota

Type of Action Requested (check all that apply)

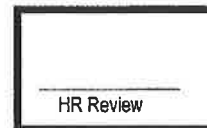
- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) **CONSENT AGENDA**

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: 200-6620

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list)

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW, Room 185
Aitkin, MN 56431

218-927-7435 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

March 29, 2012

Aitkin County Boards of Commissioners,

Attached is a summary of vehicle bids including EPA mileage estimates and warranty information. The prices do not include sales tax, license, title fees or doc fees. The bids are for a 2013 Ford Utility Police Package SUV.

I have included vehicle quotes from Aitkin Motors and Nelson Auto Center. Nelson Auto Center has received the state bid contract for this vehicle. The only other Police Package SUV made is the Chevrolet Tahoe. The 4x4 Tahoe was more expensive and was not "Pursuit Rated" whereas the Ford Utility AWD is "Pursuit Rated."

Sheriff Turner budgeted \$123,000.00 toward the purchase of police vehicles for the 2012 budget year. On 3/27/12, the Board approved the purchase of 4 Chevrolet Impalas at a total cost of \$82,247.35, which leaves a vehicle budget of \$42,752.65.

I recommend the purchase of the following:

- 2013 Ford Utility Police Package SUV from Aitkin Motors at the cost of \$26,859.00.
This is \$81.82 less than Nelson Auto Center.

Undersheriff John Drahota

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

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2012 Police Package SUV bids

2013 Ford Utility AWD SUV-Police Package (Pursuit rated)

- EPA mpg estimates 16 city/21 hwy
- 2013 is the first production year for this vehicle
- Warranty-3 yrs/36,000 Bumper-Bumper
5 yrs/100,000 Power-train

\$ 26,859.00 (same options as state bid) Aitkin Motors Quote

- MN state bid (base) \$25,309.82 Nelson Auto Center-Fergus Falls MN
- Added options \$ 1631.00

TOTAL \$ 26,940.82 Nelson Auto Center Quote

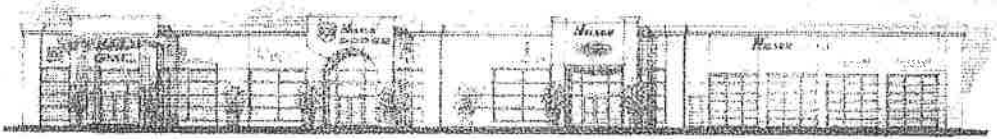
2012 Chevrolet Tahoe 4x4-Police Package (Not Pursuit rated)

- EPA mpg estimates 15 city/21 hwy
- Warranty-3 yrs/36,000 Bumper/Bumper
5 yrs/100,000 Power-train

- MN state bid (base) \$ 31,344.25 Thane Hawkins Polar Chevrolet
- Added options \$ (3,037.90) credit White Bear Lake MN

TOTAL \$ 28,306.35 Thane Hawkins Polar Chevrolet quote

I did not request a local bid due to the extra cost for the Tahoe over the Ford Utility. I recommend the purchase of the Ford Utility.



Fleet Department

2228 College Way • PO Box 338 • Fergus Falls, MN 56538-0338

218-998-8866 • 800-477-3013 Ext. 8866 • Fax 218-998-8813 • www.nelsonfergusfalls.com

VEHICLE QUOTE NUMBER F AitkinCo K8A

Sold To: Aitkin County
 Attn: John Drahota
 Address: 217 2nd St NW
 Aitkin MN 56431

Date: 03/14/2012
 Phone: 218-927-7423
 FAX: 218-927-7359
 Salesperson: Gerry Womer

Key Code: Ignition/Door:

Stock No.	Year	Make	Model	New/Used	Vehicle ID Number
AitkinCo K8	2013	Ford Police Intercept	4dr Police Utility Color: TBD/Black cloth/vinyl	New	0

Price of Vehicle	Contract 37669	\$26,309.82
Options & Extras		\$1,631.00
Add for Dept. options per specs		\$721.00
Dealer installed options:		
remote start & remote entry		\$475.00
receiver hitch w/4 way flat plug in		\$435.00

Deliver		
Subtotal		\$26,940.82
Trade - in		
Total Cash Price	each:	\$26,940.82

Your Purchase Order # _____ Project # _____ Contract 37669

Thanks for your business!

Ship To / Lessee / End User: Aitkin County
 John Drahota
 Sheriff's Office
 217 2nd St NW
 Aitkin MN 56431

Phone: 218-927-7423
 FAX: 218-927-7359

Signed _____ and initialed _____

Printed Name _____ and Date _____

Nelson Auto Center

Customer: Aitkin County
 Attn: (Name, Title) John Drahotka
 Dept: Sheriff's Office
 Address: 217 2nd St NW
 Aitkin MN 56431
 Phone: 218-927-7423
 Fax: 218-927-7359
 email: 888-900-2138
 Contract 37669

Fleet Department
 PO Box 338
 Fergus Falls, MN 56538-0338
 Sue Kaden
 Phone: 218-998-8864
 Fax: 218-998-8813
 sue.fleet@ymail.com
 Gerry Worner
 Phone: 218-998-8866
 Fax: 218-998-8813
 gerryworner@nelsonfergusfalls.com

Line 2 Marked Utility Vehicle

Qty	Description	Code	Unit Price	Total Price
1	2013 Ford Police Interceptor Utility Vehicle All Wheel Drive Police 4 door SUV	K8A	\$25,309.82	\$25,309.82
	Auxiliary rear Air conditioning	17A	\$500.00	
	Cloth rear seat, instead of standard vinyl rear seat	88F	\$49.00	
	Rear view camera (requires 53M SYNC for \$242)	21B	\$201.00	
	Engine block heater	41H	\$29.00	
	Delete carpet floor covering; std full rubber floor instead	16C	(\$103.00)	(\$103.00)
	LH spotlight halogen bulb	51Y	\$175.00	
	Dual spotlamps w/halogen bulbs	51Z	\$287.00	
1	LH spotlight w/LED bulb	51R	\$324.00	\$324.00
	Dual spotlamps w/LED bulbs	51S	\$508.00	
1	Radio Noise Suppression bonding straps	60R	\$82.00	\$82.00
	keyed alike (like Crown Vic) 1284X	59B	\$41.00	
	keyed alike (like Crown Vic) 0135X	59D	\$41.00	
	keyed alike (like Crown Vic) 1435X	59E	\$41.00	
	keyed alike (like Crown Vic) 0576X	59F	\$41.00	
	keyed alike (new code) 1111X	59J	\$41.00	\$41.00
	Pre wiring for grille lamp, siren & speaker	60A	\$41.00	
1	Dome light, rear, in cargo area Red/White	17T	\$41.00	\$41.00
	Daytime running lamps	942	\$37.00	
1	Wheel covers 18" full face	64B	\$49.00	\$49.00
	Remote keyless entry keyfob (w/o keypad; N/A w/keyed alike)	59S	\$213.00	
1	License Plate bracket - front (Std for MN)	153	\$0.00	\$0.00
	Front wheel drive instead of standard all wheel drive	-K8A +K7A	(\$1,000.00)	
	Lockable gas cap for Easy Fuel Capless Fuel Filler	16L	\$16.00	
	BLIS Blind spot monitoring, cross traffic alert, Heated Mirrors (req, 21B \$201 & 53M \$242)	55B	\$402.00	
	Four switches on steering wheel (w/o SYNC, 53M)	61R	\$127.00	
	Four switches on steering wheel (w/SYNC, 53M)	61S	\$127.00	
	100 Watt siren/speaker includes bracket & pigtail	18X	\$246.00	
	Garnet Red Clearcoat for MN State Patrol	58M00	\$616.00	
	Two tone with vinyl on roof and 4 doors	91A	\$689.00	
	Two tone with vinyl on roof, hood, and trunklid	91B	\$689.00	
	Two tone with vinyl on roof and 2 front doors	91C	\$574.00	
	Dealer installed pinstripping, 25" wide dual pinstripes	PSTRIPE	\$45.00	
	Additional owners manual	OMANUAL	\$85.00	
	Service/Driveability/Emissions/Electrical Manuals (late avail.)	SMANUAL	\$487.00	
	Extended Warranty, Ford Extended Service Plan \$2500 to \$5500; will quote	ESP		
Page 1 subtotal				\$25,743.82

Customer: Aitkin County

Nelson Auto Center

Attn. (Name, Title) John Draioita
Dept: Sheriff's Office
Address: 217 2nd St NW
Aitkin MN 56431
Phone: 218-927-7423
Fax: 218-927-7359
email
Contract 37869

Fleet Department
PO Box 338
Fergus Falls, MN 56538-0338
Sue Kaden Gerry Worner
Phone: 218-998-8864 Phone: 218-998-8866
Fax: 218-998-8813 Fax: 218-998-8813
sue.fleet@gmail.com gerryworner@nelsonfergusfalls.com
Line 2 Marked Utility Vehicle

Page 1 subtotal				\$25,743.82
Additional Factory options:				
Police Interior Upgrade (cloth rear seat, carpet front/rear w/4 mats, console)		65U	\$320.00	
rear console plate		95R	\$29.00	\$29.00
Ballistic door panels, driver door only		90D	\$1,300.00	
Ballistic door panels, both front doors		90	\$2,599.00	
rear window switches inoperative		18W	\$21.00	
Rear locks operable, but rear door handles inoperable		-68G, +68L	\$0.00	
Delete rear door locks & handles inoperable (allows them to work)		-68G	(\$29.00)	
Courtesy lamps disabled (Dark car feature)	1	43D	\$16.00	\$16.00
Perimeter anti theft alarm (activated by hood, door, decklid) Unavailable Currently		593	\$98.00	
Reverse sensing		76R	\$226.00	
SYNC Voice Activated Communication System	1	53M	\$242.00	\$242.00
Row 2 glass Light Solar tint, instead of std. deep tint		92R	\$70.00	
Row 2 & cargo glass Light Solar tint, instead of std. deep tint		92G	\$98.00	
Delete Police Interceptor Badge (for unmarked car)		16D	\$0.00	
Vinyl Word "POLICE" wrap on both sides for 2 tone effect		91D	\$652.00	
Lock plunger for doors, hidden		52H	\$115.00	
Lock plunger for doors, hidden, and rear door handles inoperable		52P	\$131.00	
Lockable gas cap for Easy Fuel capless fuel filler		19L	\$16.00	
Roof Rack side rails, black		68Z	\$62.00	
Pkg. #21A Pre-Drilled holes only for LEDs in headlamp housi recommended		86P	\$103.00	
Pkg. #21 Two front integrated LED lights in headlamps		66A	\$750.00	
Pkg. #22 Two rear integrated LED lights in tail lamps		66B	\$349.00	
Pkg. #23 Four flashing LEDs: 2 in back window & 2 liftgate bottom		66C	\$373.00	
Pkg. #24 Wheel PCC8R controller, relay center, wiring, rear plate		67G	\$1,099.00	
Pkg. #25 Wheel Camcom controller, relay center, wiring, & Pkgs. #21-24 +		67H	\$2,800.00	
Dealer Installed Items				
Dealer installed keypad keyless entry (must have #595 or DI remote entry)		KPAD	\$175.00	
Dealer installed keyless entry (available with any keyed alike code)		KLES	\$290.00	
Dealer installed remote start and keyless entry (avail. w/keyed alike)	1	RSTRT	\$475.00	\$475.00
Dealer installed vinyl wrap on 4 doors for two tone		WRAP4	\$385.00	
Dealer installed vinyl wrap on 2 front doors for two tone		WRAP2	\$235.00	
Dealer installed vinyl wrap on 4 doors & roof for two tone		WRAP4R	\$605.00	
Dealer installed 2" receiver hitch w/4 wire flat harness	1	HITCH4	\$435.00	\$435.00
Dealer installed running boards, black		RBD5	\$690.00	
Police upfit options available -- will quote; Setina subject to price increase ~1/19/12				
Push Bumper, Setina PB 400, installed		PB400	\$543.00	
Setina 110-VSRP partition w/recessed gun panel w/lower extensions		CAGER	\$899.00	
Setina 10-VS partition w/o recessed gun panel w/lower extensions		CAGE	\$843.00	
Setina 12-VS rear cargo partition		RCAGE	\$681.00	
Flashers, Sound Off 2 white (headlights), 2 red (taillights)		4FLASH	\$597.00	
Alarm system: Horn/lights upon door/hatch violation w/2 remotes		ALARM	\$187.00	
Extra key (w/o microchip, simple "dumb" key) each		KEY	\$5.00	
Extra remote entry keyfob each		REMOTE	\$85.00	
Transit Improvement Vehicle Excise Tax on any delivery within Anoka, Dakota, Hennepin, Ramsey or Washington Counties; only marked vehicles exempt		TIVET	\$20.00	
Option to pick up car in Fergus Falls, MN				(\$45.00)
Total pages 1 and 2				\$26,940.82



Since 1938
AITKIN MOTOR COMPANY

108 Second Street N.E.
Aitkin, Minnesota 56431
218-927-2169

March 21, 2012

Aitkin County Sheriff Dept.

Re: Quote for 2013 Utility Police Interceptor

Our quote for a new 2013 Ford Explorer Utility Police Interceptor is \$26,859.00.
This includes a dealer installed 2" hitch and wiring, remote start, and keyless entry.

This price does not include sales tax, license, title fees or doc fees.

Powertrain Warranty for 60 months or 100,000 miles, whichever comes first, is included
in the quote.

Please call me at 218-927-2169 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Kjelstrom".

Jeff Kjelstrom
AITKIN MOTOR COMPANY

==>

Dealer: F58482

2013 EXPLORER 4-DOOR

Page: 1 of 1

Order No: 8888 Priority: E5 Ord FIN: QC475 Order Type: 5B Price Level: 315

Ord Code: 500A Cust/Flt Name: AITKIN SHERIF PO Number:

	RETAIL		RETAIL
K8A 4DR 4WD POLICE	\$29705	60R NOISE SUPPRESS	\$100
.112.6" WB		85R RR MOUNT PLATE	35
YZ OXFORD WHITE		SP DLR ACCT ADJ	
9 CLTH BKTS/VNL R		SP FLT ACCT CR	
W BLACK INTERIOR		FUEL CHARGE	
500A EQUIP GRP		B4A NET INV FLT OPT	NC
99R .3.7L V6 TIVCT	NC	PRICED DORA	NC
44C .6-SPD AUTO TRAN	NC	DEST AND DELIV	825
53M SYNC SYSTEM	295	TOTAL BASE AND OPTIONS	31510
FRT LICENSE BKT	NC	TOTAL	31510
17T CARGO DOME LAMP	50	*THIS IS NOT AN INVOICE*	
41H ENG BLK HEATER	35		
43D COURTESY DISABL	20		
51R DRV LED SPT LMP	395		
59J KEY CODE 1111X	50		

F1=Help.

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC09203

Dealer Installed
Hitch & wiring
Remote Entry & Start