

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 3-20-2012

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item:

Final Contract Payments

Requested Meeting Date: 3-27-12 Estimated Presentation Time: 10 minutes

Presenter: John Welle

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget?  Yes  No (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: 5001, 5841, 5848, 5849, 5850, 5851
- Expenditure line account # for this item is: 6282

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

## AITKIN COUNTY COMMISSIONER'S MEMO

**TO:** Aitkin County Commissioners  
Patrick Wussow, County Administrator

**FROM:** John Welle

**DATE:** March 20, 2012

### **REGULAR AGENDA ITEM: Final Contract Payments**

I would like authorization by the enclosed resolutions for each of the three following projects to make the final contract payment.

**A. S.P. 01-598-13**

This final payment to Landwehr Construction in the amount of \$8,237.25 is requested for construction of a concrete box culvert on CR 73 in the Sandy River, located approximately 0.5 mile north of TH 210. This construction occurred during the 2011 construction season. The final contract amount of \$165,498.95 is slightly less than the \$165,873.83 bid amount.

**B. S.P. 01-610-23**

This final payment to Hawkinson Construction in the amount of \$28,452.41 is requested for paving of 8.2 miles of CSAH 10 from TH 200 to 8.2 miles south in the Jacobson area. This construction occurred in the 2011 construction season. The final contract amount of \$\$1,422,620.36 is less than 1% below the bid amount of \$1,427,021.79.

**C. S.P. 01-610-21**

This final payment to Kern and Tabery, Inc. in the amount of \$36,454.24 is requested for construction of a seven-mile segment of CSAH 10 between Palisade and Jacobson. The final contract amount of \$1,822,712.20 is approximately 7.5% above the bid amount of \$1,695,437.94. This construction occurred in the 2009 and 2010 construction seasons. The overrun was primarily due to additional unanticipated unsuitable soils that needed to excavated from the subgrade of the road.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

**ADOPTED March 27, 2012**

By Commissioner: xx

**032712-0xx**

**Final Payment S.A.P. 01-598-13**

**WHEREAS**, Contract No. 20113– Project No. SAP 01-598-13 – Bridge Replacement and Approach Grading has in all been completed, and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED**, that we do hereby accept said completed projects for and in behalf of the County of Aitkin and authorize final payment to Landwehr Construction in the amount of \$8,237.25 as specified herein.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 27<sup>th</sup> day of March A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 27<sup>th</sup> day of March A.D., 2012

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED March 27, 2012

By Commissioner: xx

**032712-0xx**

**Final Payment S.A.P. 01-610-23**

**WHEREAS**, Contract No. 20114– Project Nos. SAP 01-610-23 – Reclaim and Bituminous Pavement has in all been completed, and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED**, that we do hereby accept said completed projects for and in behalf of the County of Aitkin and authorize final payment to Hawkinson Construction in the amount of \$28,452.41 as specified herein.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 27<sup>th</sup> day of March A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 27<sup>th</sup> day of March A.D., 2012

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED March 27, 2012

By Commissioner: xx

**032712-0xx**

**Final Payment S.A.P. 01-610-21**

**WHEREAS**, Contract No. 20095 – Project No. SAP 01-610-21 – Grading, Aggregate Base and Culvert Replacement has in all been completed, and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED**, that we do hereby accept said completed projects for and in behalf of the County of Aitkin and authorize final payment to Kern & Tabery, Inc in the amount of \$36,454.24 as specified herein.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

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KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy