

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: March 21, 2012

Via: Patrick Wussow, County Administrator

From: Kirk Peysar, County Auditor

Title of Item:

Unorganized township precinct boundaries

Requested Meeting Date: 3/27 Estimated Presentation Time: n/a

Presenter: Kirk Peysar

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
 For discussion only with possible future action Adopt Ordinance Revision
 Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
 Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
 Authorize filling vacant staff position
 Request to schedule public hearing or sale Other (please list) _____
 Request by member of the public to be heard
 Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

Is this item in the current approved budget? Yes No (attach explanation)

What type of expenditure is this? Operating Other (attach explanation)

Revenue line account # that funds this item is: _____

Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

Duties of a department employee(s) may be materially affected. Yes No

Applicable job description(s) may require revision. Yes No

Item may impact a bargaining unit agreement or county work policy. Yes No

Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
 Copy of applicable county policy and/or ordinance (excerpts acceptable)
 Copy of applicable state/federal statute/regulation (excerpts acceptable)
 Copy of applicable contract and/or agreement
 Original bid spec or quote request (excluding complex construction projects)
 Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
 Bid/quote comparison worksheet
 Draft County Board resolution
 Plat approval check-list and supporting documents
 Copy of previous minutes related to this issue
 Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation **NO LATER THAN Wednesday at 8:00am** to make the Board's agenda for the following Tuesday. Items **WILL NOT** be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Kirk Peysar
Aitkin County Auditor
209 Second Street Northwest Room 202
Aitkin, Minnesota 56431
218.927.7354

To: Board of Commissioners

From: Kirk Peysar, County Auditor 

Re: Reaffirm precinct boundaries

As part of the redistricting process, precinct boundaries for the unorganized townships need to be reaffirmed. In some cases unorganized townships are grouped together as a single precinct based on their likeness to each other and to a neighboring township which serves as their polling location.

If you have any questions, please feel free to contact me.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED March 27, 2012

By Commissioner: xx

032712-0xx

Unorganized Township Precinct Boundaries

WHERE AS, Pursuant to Minnesota Statue 204B.14, precinct boundaries must be reaffirmed.

THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners establishes the precinct boundaries for the unorganized townships located within Aitkin County as they currently exist:

PRECINCT

POLLING PLACE

Northeast Unorganized Towns (51-22, 52-22 and 52-24)	Ball Bluff Township Jacobson Fire Hall
Unorganized Township 45-24	White Pine Township White Pine Town Hall
Unorganized Township 47-24	Jevne Township Jevne Town Hall
Unorganized Township 48-27	Aitkin Township Mille Lacs Electric Coop
Unorganized Township 51-27	Macville Township Macville/Swatara Comm Hall
Northwest Unorganized Towns 52-25 & 52-27 Precinct 1	Hill Lake Township Woodland Bank Community Room
Northwest Unorganized Towns 49-27, 50-27, 50-26, Precinct 2 50-25, & 51-25	Waukenabo Township Waukenabo Town Hall

BE IT FURTHER RESOLVED, the Aitkin County Board of Commissioners designates the polling places as indicated.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 27th day of March A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 27th day of March A.D., 2012

KIRK PEYSAR, County Auditor
BY _____, Deputy