

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 3-16-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Snake River Watershed Citizens Advisory Board

Requested Meeting Date: 3-27-12 Estimated Presentation Time: Consent

Presenter: _____

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Letter of Resignation and News Release

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Snake River Watershed Citizens Advisory Board

DATE: March 16, 2012

Effective April 2, 2012 Robert Krueger requests to resign his position on the Snake River Watershed Citizens Advisory Board.

At this time staff asks the Board to accept his resignation, acknowledge his many years of service and dedication, and authorize a News Release to fill the opening.

A copy of Robert Krueger's resignation letter and the proposed News Release are attached for your review.

MARCH 9, 2012

DEAR COMMISSIONERS,

WE WILL BE CLOSING ON OUR HOME ON LAKE MILLE LACS
APRIL 20, 2012 AND MOVING TO SAVAGE, MN.

I AM REQUESTING TO RESIGN MY MEMBERSHIP ON THE
AITKIN COUNTY CITIZEN ADVISORY (CAC) OF THE SNAKE RIVER
WATERSHED MANAGEMENT BOARD EFFECTIVE APRIL 2, 2012.

I WANT TO THANK YOU AND HAVE THOROUGHLY ENJOYED THE
19 YRS. ON THIS COMMITTEE AND 12 YRS. AS A SUPERVISOR
WITH THE AITKIN COUNTY SOIL AND WATER CONSERVATION DISTRICT,
AND AS A CHARTER MEMBER OF THE AITKIN COUNTY WATER PLAN-
NING TASK FORCE FOR 25 YRS.

THE PEOPLE I HAVE WORKED WITH HAVE ALL BEEN TERRIFIC
AND WILL BE A MEMORABLE PART OF MY LIFE.

MY WIFE LEANN AND I PURCHASED A CABIN ON MILLE LACS
IN 1965, AND AFTER I RETIRED AS A PILOT IN 1982 WE MOVED
UP HERE, SOLD OUR CABIN AND PURCHASED A HOME ON THE LAKE
IN LAKESIDE TOWNSHIP. THIS HAS BEEN OUR PARADISE AND
IT'S VERY HARD TO LEAVE, BUT ONE HAS TO FACE REALITY.

THANKS ONCE AGAIN FOR ALLOWING ME TO BE INVOLVED
WITH AITKIN COUNTY AND LEE AND I BOTH AGREE WE COULD
NOT HAVE MADE A BETTER CHOICE.

I HAVE TRIED TO FIND SOMEONE TO RECOMMEND AS MY
REPLACEMENT, BUT NO SUCCESS YET.

"KEEP UP THE GOOD WORK!"

MAR 15 2012

Sincerely,

Robert D. Rieger

17447 328th AVE.

ISLE, MN. 56342

NEWS RELEASE

AITKIN COUNTY HAS AN OPENING ON THE FOLLOWING COMMITTEE:

1. Snake River Watershed Citizens Advisory Committee – 3 year term

*At Large

Duties include reviewing and discussing proposed projects within the watershed, and making recommendations to the Snake River Watershed Board.

Meetings are held the 4th Monday of each month at 9:00 a.m. at the Kanabec County Courthouse.

Applications are being accepted until Noon on Monday, April 16, 2012. The Aitkin County Board of Commissioners will make the committee selections from submitted applications at the April 24, 2012 County Board meeting. All applicants will receive notification by mail whether or not they have been selected. To obtain an application please access <http://www.co.aitkin.mn.us/employment/jobs.html> or call 218-927-7276.

For more information please contact Patrick Wussow, Aitkin County Administrator, at 218-927-7276.

Please call Sue Bingham at (218) 927-7276 for any questions concerning this news release. Thank you.