

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
January 24, 2012**

**I. Call to Order**

The Aitkin County Board of Commissioners met this 24th day of January, 2012, at 9:09 a.m. as the Aitkin County Health & Human Services Board, beginning with the Pledge of Allegiance, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Ann Marcotte Brian Napstad, Don Niemi and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; Staff Members Sue Tange and Susan Cebelinski, Social Service Supervisors; Kathy Ryan, Fiscal Supervisor; Cynthia Bennett, Public Health Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog, DAC & HHS Advisory; Bob Lewis & Jim Carlson, HHS Advisory Committee Member; and Nanci Sauerbrei, Aitkin Independent Age.

**II. Pledge of Allegiance**

**III. Approval of Agenda**

*Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the agenda as mailed.*

**IV. Review December 20, 2011 Health & Human Service Board Minutes**

*Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve the December 20, 2011 Health & Human Services Board Meeting Minutes as mailed.*

**V. Review Bills**

*Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve the Bills as presented this date.*

**VI. General/Miscellaneous Information**

**A. Nothing Noted at this time.**

**VII. Contracts**

**A. Detoxification Services Contract between Central Minnesota Mental Health Center, St. Cloud, and ACHHS, for the period January 1, 2012, through December 31, 2012.** Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, the vote was to approve and authorize the Board Chair to sign the Detoxification Services Contract between Central Minnesota Mental Health Center, St. Cloud, and ACHHS, for the period January 1, 2012, through December 31, 2012.

**B. Purchase of Service Agreement between ACHHS and Northern Psychiatric Associates, Baxter, for the period January 1, 2012, to December 31, 2012.** Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACHHS and Northern Psychiatric Associates, Baxter, for the period January 1, 2012, to December 31, 2012.

**C. Purchase of Service Agreement between ACHHS and George Tetreault, MA, LP, Baxter, for the period January 1, 2012, to December 31, 2012.** Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACHHS and

George Tetreault, MA, LP, Baxter, for the period January 1, 2012, to December 31, 2012.

- D. Purchase of Service Agreement between ACHHS and New Pathways, Program facility in Brainerd, for the period January 1, 2012, to December 31, 2012.** Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACHHS and New Pathways, Program facility in Brainerd, for the period January 1, 2012, to December 31, 2012.

**VIII. Administrative Reports:**

- A. **Caseload Update & Graph** – Eileen Foss, Income Maintenance Supervisor, were reviewed with no comments noted.
- B. **Financial & Transportation Reports** – Kathy Ryan, Fiscal Supervisor, reviewed the reports with the Board.

**IX. Committee Reports from Commissioners**

- A. **H&HS Advisory Committee** - Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Bob Lewis, Jim Carlson, Roberta Elvecrog - See attached minutes from the January 4, 2012 meeting. Commissioner Westerlund and committee members commented on the previous meeting noting the Emergency Preparedness presentation by Stacey Durgin as well as the discussions with respect to AEOA and their Meals on Wheels and Transportation programs.
- B. Tri-County Community Health Services Board – Commissioner Westerlund noted this meeting is held quarterly and is scheduled for next month.
- C. AEOA / NEMOJT Committee Updates – Commissioner Napstad noted these meeting are held quarterly and there was no meeting in the past 30 days. He did note that there was a drop in the federal funding for the home fuel assistance program but that additional money has come through so those folks who were previously turned down even though they had an application in would still be considered on a first come first serve basis.
- D. CJJ (Children’s Justice Initiative) – Commissioner Westerlund updated the Board on the various topics that had been discussed at their recent meeting including Remnica House Grant dollars for the next three years.

**X. Adjournment: Next Meeting – February 28, 2012**

*Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to adjourn the meeting at 9:56 a.m.*

---

Mark Wedel, Chairperson

---

Tom Burke, Director  
Aitkin County Health & Human Services

---

Julie Lueck, Clerk to Aitkin County Health & Human Services Board