

# ARROWHEAD COUNTIES ASSOCIATION

Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, Pine, St. Louis

February 21, 2012

✓Aitkin County Board Chair Wedel  
Carlton County Board Chair Pihlman  
Cook County Board Chair Hall  
Itasca County Board Chair McLynn  
Koochiching County Board Chair McBride  
Lake County Board Chair Sve  
Pine County Board Chair Chaffee  
St. Louis County Board Chair Nelson

FEB 24 2012

Dear County Board Chair,

Arrowhead Counties Association has been requested by State Representative Anzelc to supply a resolution supporting HF 2105, Legislation Modifying Wetland Replacement Requirements. Attached is our resolution supporting that legislation.

We ask that your county consider adding a resolution of support for HF 2105. If you agree with this legislation and would like to voice your support, please send your county's resolution to:

State Representative Tom Anzelc  
307 State Office Building  
100 Rev. Dr. Martin Luther King Jr. Blvd.  
Saint Paul, Minnesota 55155

Thank you.



Marv Bodie  
Chair, Arrowhead Counties Association

Enclosures

# ARROWHEAD COUNTIES ASSOCIATION

Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, Pine, St. Louis

## RESOLUTION February 15, 2012

### Support for Legislation Modifying Wetland Replacement Requirements

WHEREAS State Representative Anzelc has authored legislation modifying wetland replacement requirements in counties with 80% or more of their pre-settlement wetlands remaining, officially known as House File No. 2105; and

WHEREAS, Arrowhead Counties Association members all have in excess of 80% of their pre-settlement wetlands remaining; and

WHEREAS, current state law regulating replacement of wetlands affected by building activities creates undue hardship for economic development activities in the member counties; and

WHEREAS, modification of wetland replacement requirements in the Arrowhead Counties Association member counties would enhance local economic development activity in these counties.

WHEREAS, the provisions of HF 2105 are in full compliance with statutory requirements that Minnesota retain an overall no net loss of wetlands policy.

NOW, THEREFORE, BE IT RESOLVED, that the Arrowhead Counties Association members support House File No. 2105, modifying wetland replacement requirements, as proposed by State Representative Anzelc.

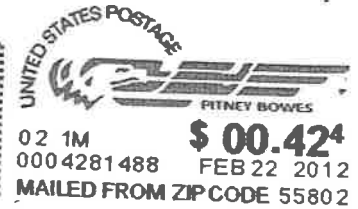
**Adopted, and Approved by the Arrowhead Counties Association February 15, 2012.**



Marv Bodie  
Chair, Arrowhead Counties Association

Arrowhead Counties Association  
C/O Rani Douville  
St. Louis County Administration  
100 N. 5th Avenue West #202  
Duluth, Minn

PRESORTED  
FIRST CLASS



Aitkin County Board Chair Wedel  
Aitkin County Courthouse  
209 2nd Street NW  
Aitkin, MN 56431

ARAZSMP 55431





**Aitkin County Sheriff's Office**  
217 Second Street NW, Room 185  
Aitkin, MN 56431  
(218) 927-7435

**Incident Date Reported BETWEEN 02/15/12  
And 02/21/12  
And Incident NCIC=MN0010000**

**Printed On: Thu, Feb 23, 2012**

**Incident Log Report**

<i>Case Number</i>	<i>NCIC</i>	<i>Date Reported</i>	<i>Officer</i>	<i>Offense</i>
2012000543 Location 20062 124TH LN, MCGRATH, 1120	MN0010000	02/15/2012 00:01	207	Alarm
2012000544 Dove St, 2403	MN0010000	02/15/2012 06:26	219	Accident
2012000545 40045 257TH AVE, MCGREGOR, 3832	MN0010000	02/15/2012 10:44	223	Suspicion Complaint
2012000546 2 MINNESOTA AVE S, Aitkin, 0100	MN0010000	02/15/2012 11:16	251	Probation violation
2012000547 14892 130TH PL, FINLAYSON, 2310	MN0010000	02/15/2012 12:55	216	Animal Complaint
2012000548 306 2ND ST NW, Aitkin, 0100	MN0010000	02/15/2012 13:14	252	Juvenile tobacco violation
2012000549 1320	MN0010000	02/15/2012 14:16	219	Suspicion Complaint
2012000550 38494 610TH ST, SWATARA, 5417	MN0010000	02/15/2012 15:54	212	Disturbance
2012000551 Aitkin, 0100	MN0010000	02/15/2012 16:08	251	Suspicion Complaint
2012000552 22027 420TH ST, MCGREGOR, 0500	MN0010000	02/15/2012 17:12	499	Ambulance Call
2012000553 45771 289TH LN, AITKIN, 2331	MN0010000	02/15/2012 17:43	203	Fraud/ID Theft
2012000554 222 2ND AVE NW, Aitkin, 0100	MN0010000	02/15/2012 19:19	256	Child Custody
2012000555 230 1ST AVE NE, Aitkin, 0100	MN0010000	02/15/2012 19:42	995	Ambulance Call
2012000556 40439 348TH LN, AITKIN, 2936	MN0010000	02/15/2012 21:49	208	Harassment Complaint
2012000557 2936	MN0010000	02/16/2012 00:43	254	Driving Complaint
2012000558 15090 270TH PL, ISLE, 1005	MN0010000	02/16/2012 09:42	217	Property damage

## Aitkin County Sheriff's Office

Printed On: Thu, Feb 23, 2012

## Incident Log Report

<i>Case Number</i>	<i>NCIC</i>	<i>Date Reported</i>	<i>Officer</i>	<i>Offense</i>
2012000559	MN0010000	02/16/2012 12:38	252	Animal Complaint
230 1ST AVE NE, Aitkin, 0100				
2012000560	MN0010000	02/16/2012 14:25	252	OFP/HRO Violation
950 2ND ST NW, Aitkin, 0100				
2012000561	MN0010000	02/16/2012 16:35	MFD	Fire Call
148 S 2ND ST, McGregor, 0500				
2012000562	MN0010000	02/16/2012 17:21	218	ATL/Welfare Check
50942 LAKE AVE, MCGREGOR, 4510				
2012000563	MN0010000	02/16/2012 23:35	261	Disturbance
133 SUMMIT AVE NW, Hill City, 0200				
2012000564	MN0010000	02/17/2012 02:49	254	Alarm
20 Pacific St NW, Aitkin, 0100				
2012000565	MN0010000	02/17/2012 07:43	219	Property Damage
35465 322ND LN, AITKIN, 2411				
2012000566	MN0010000	02/17/2012 10:24	224	Alarm
20062 124TH LN, MCGRATH, 1120				
2012000567	MN0010000	02/17/2012 12:33	219	Mail fraud
35427 KESTREL AVE, MCGREGOR, 3430				
2012000568	MN0010000	02/17/2012 13:03	212	Burglary/Theft
26086 180TH ST, MCGRATH, 1420				
2012000569	MN0010000	02/17/2012 14:32	499	Ambulance Call
54146 LOON AVE, MCGREGOR, 5122				
2012000570	MN0010000	02/17/2012 15:00	252	Disorderly conduct
218 2ND AVE NW, Aitkin, 0100				
2012000571	MN0010000	02/17/2012 15:53	224	Stolen Property
235 WARREN ST N, Tamarack, 0700				
2012000572	MN0010000	02/17/2012 16:02	995	Ambulance Call
520 1ST AVE SW, Aitkin, 0100				
2012000573	MN0010000	02/17/2012 16:21	995	Ambulance Call
518 7TH AVE NE, AITKIN, 0100				
2012000574	MN0010000	02/17/2012 20:50	995	Ambulance Call
45807 295TH ST, DEERWOOD, 2330				
2012000575	MN0010000	02/17/2012 21:09	221	Probation/Sobriety Court Check
28056 Partridge Ave, Aitkin, 2331				
2012000576	MN0010000	02/17/2012 22:40	218	Harassment Complaint
32280 PIONEER AVE, AITKIN, 2308				
2012000577	MN0010000	02/17/2012 23:12	208	Suspicion Complaint
4520				

**Aitkin County Sheriff's Office**

**Printed On: Thu, Feb 23, 2012**

**Incident Log Report**

<i>Case Number</i>	<i>NCIC</i>	<i>Date Reported</i>	<i>Officer</i>	<i>Offense</i>
2012000578 Aitkin, 0100	MN0010000	02/17/2012 23:27	254	Traffic Stop
2012000579 324 1ST ST NW, Aitkin, 0100	MN0010000	02/18/2012 01:18	254	Neighbor Dispute
2012000580 301 MINNESOTA AVE S, Aitkin, 0100	MN0010000	02/18/2012 02:50	995	Ambulance Call
2012000581 36793 311TH LN, AITKIN, 2415	MN0010000	02/18/2012 05:46	995	Ambulance Call
2012000582 20516 PIKE AVE, AITKIN	MN0010000	02/18/2012 10:25	224	Alarm
2012000583 532nd ln	MN0010000	02/18/2012 11:19	sp366	Accident
2012000584	MN0010000	02/18/2012 15:54	212	Assault
2012000585 22167 STATE HWY 47, AITKIN	MN0010000	02/18/2012 18:31	212	Burglary/Theft
2012000586 28491 420TH AVE, Aitkin, 2335	MN0010000	02/18/2012 20:49	212	Traffic Stop
2012000587 NW OF 15621 360 ST	MN0010000	02/18/2012 21:29	499	Ambulance Call
2012000588 32360 215TH LN, ISLE	MN0010000	02/18/2012 21:59	208	Disturbance
2012000589 104 4TH ST NE	MN0010000	02/18/2012 22:53	254	Burglary/Theft
2012000590 104 S HWY 65	MN0010000	02/18/2012 23:02	208	Driving Complaint
2012000591 1733	MN0010000	02/18/2012 23:09	212	Traffic Stop
2012000592 1705	MN0010000	02/19/2012 01:24	208	Traffic Stop
2012000593 32650 389TH PL, AITKIN	MN0010000	02/19/2012 04:35	208	Disturbance
2012000594 850 2ND ST NW	MN0010000	02/19/2012 08:40	995	Ambulance Call
2012000595 218 2ND ST NW	MN0010000	02/19/2012 12:58	995	Ambulance Call
2012000596 state hwy 210	MN0010000	02/19/2012 13:19	224	Driving Complaint

## Aitkin County Sheriff's Office

Printed On: Thu, Feb 23, 2012

## Incident Log Report

<i>Case Number</i>	<i>NCIC</i>	<i>Date Reported</i>	<i>Officer</i>	<i>Offense</i>
2012000597 25 2ND ST NE	MN0010000	02/19/2012 15:13	252	Alarm
2012000598 co rd 5	MN0010000	02/19/2012 16:40	PFD	Fire Call
2012000599 29321 STATE HWY 65, MCGREGOR	MN0010000	02/19/2012 16:48	212	Burglary/Theft
2012000600 610 AIR PARK DR, AITKIN	MN0010000	02/19/2012 17:38	995	Ambulance Call
2012000601 90 N MAIN ST	MN0010000	02/19/2012 18:19	218	Animal Complaint
2012000602 co rd 13 / 170th pl	MN0010000	02/19/2012 20:26	MFD	Fire Call
2012000603 20149 GOSHAWK ST, MCGREGOR	MN0010000	02/20/2012 03:35	208	Accident
2012000604 215 3RD ST SE	MN0010000	02/20/2012 05:47	995	Ambulance Call
2012000605 615 2ND ST NW	MN0010000	02/20/2012 08:22	252	Other (Start Code)
2012000606 nature ave	MN0010000	02/20/2012 10:38	DNRA	Fire Call
2012000607 32471 State Hwy 47	MN0010000	02/20/2012 13:04	212	Suspicion Complaint
2012000608 14892 130th Pl	MN0010000	02/20/2012 13:22	219	Probation Violation
2012000609 403 3RD ST NW	MN0010000	02/20/2012 13:43	252	Disturbance
2012000610 36373 US HWY 169, AITKIN	MN0010000	02/20/2012 14:38	212	Ambulance Call
2012000611 18027 476TH LN	MN0010000	02/20/2012 15:38	224	Accident
2012000612 Snake River Campground	MN0010000	02/20/2012 16:31	217	Property Missing and Found
2012000613 31400 240TH PL	MN0010000	02/20/2012 17:22	212	Burglary/Theft
2012000614 19372 520th Ln	MN0010000	02/20/2012 17:40	218	Suspicion Complaint
2012000615 39320 STATE HWY 47, AITKIN	MN0010000	02/20/2012 18:29	212	Threat Complaint

## Aitkin County Sheriff's Office

**Printed On: Thu, Feb 23, 2012**

## Incident Log Report

<i>Case Number</i>	<i>NCIC</i>	<i>Date Reported</i>	<i>Officer</i>	<i>Offense</i>
2012000616	MN0010000	02/20/2012 19:03	498	Ambulance Call
14599 472ND ST, TAMARACK				
2012000617	MN0010000	02/21/2012 00:35	208	Alarm
150 WARREN ST N				
2012000618	MN0010000	02/21/2012 07:09	219	ATL/Welfare Check
14892 130TH PL, FINLAYSON				
2012000619	MN0010000	02/21/2012 09:05	219	Threat Complaint
30321 STATE HWY 47, AITKIN				
2012000620	MN0010000	02/21/2012 09:12	995	Ambulance Call
315 1ST AVE SW				
2012000621	MN0010000	02/21/2012 10:32	224	ATL/Welfare Check
68172 198TH AVE, JACOBSON				
2012000622	MN0010000	02/21/2012 11:27	HCFR	Ambulance Call
39162 W Co Line Rd				
2012000623	MN0010000	02/21/2012 11:28	224	Fraud/ID Theft
224 S MADDY ST				
2012000624	MN0010000	02/21/2012 11:43	219	Burglary/Theft
18504 477TH LN, MCGREGOR				
2012000625	MN0010000	02/21/2012 13:24	219	Suspicion Complaint
35205 696TH ST, HILL CITY				
2012000626	MN0010000	02/21/2012 14:37	212	Fraud/ID Theft
29561 395TH PL, AITKIN				
2012000627	MN0010000	02/21/2012 17:46	AFD	Fire Call
30982 326TH LN, AITKIN				
2012000628	MN0010000	02/21/2012 18:12	502	Ambulance Call
43953 Tame Fish Lk Rd				
2012000629	MN0010000	02/21/2012 19:44	251	Alarm
211 Mn Ave				
2012000630	MN0010000	02/21/2012 19:39	254	Traffic Stop
Hwy 47				
2012000631	MN0010000	02/21/2012 22:31	254	Traffic Stop
air park dr/old dump rd--near Tempco				

Total Records: 89



February 13, 2012

Aitkin County Board of Commissioners  
217 2nd Street NW  
Room 130  
Aitkin, MN 56431

Dear Commissioners:

We are pleased to inform you that the properties listed below will be considered by the State Review Board for nomination to the National Register of Historic Places. The Register is the official national list of historic properties worthy of preservation. The agenda is as follows:

**Lincoln Bank Building, 730 Hennepin Avenue, Minneapolis, Hennepin County**  
(Author: Charlene Roise and Elizabeth Gales, Hess, Roise and Company)

**Faribault Woolen Mill Company, 1500 Second Avenue Northwest, Faribault, Rice County**  
(Author: Elizabeth Gales, Hess, Roise and Company)

**Elk River Water Tower, on Jackson Avenue Northwest at Fourth Street Northwest, Elk River, Sherburne County** (Author: Alexa McDowell, AKAY Consulting)

**Multiple Property Documentation Form: The Woodland Tradition in Minnesota (ca. 1000 B.C. – A.D. 1750)** (Author: Constance Arzigian, Mississippi Valley Archaeology Center)

**Three Island Park Site (21BL0289), Port Hope Township, Beltrami County**  
(Author: Michelle Terrell, Two Pines Resource Group)

**Kasota Lake Site (21KH46), Kandiyohi Township, Kandiyohi County**  
(Authors: Mark P Muñiz, Jon DeMent, Ben Gessner, Mark Grant, Austin Jenkins, Lindsay Marshall, and Lindsey Reiners, St. Cloud State University)

**May Flower Shipwreck, 2.25 miles south of Lester River in Lake Superior, St. Louis County**  
(Authors: Keith Meverden and Tamara Thomsen, Wisconsin Historical Society)

**Andy Gibson Shipwreck Site (21AK109), Mississippi River in Aitkin, Aitkin County**  
(Authors: Ann Merriman and Christopher Olson, Maritime Heritage Minnesota)

You are invited to attend the State Review Board meeting on Tuesday, March 27, 2012, at which the nominations will be considered. The Preservation Office staff will make an informational presentation on program activities at 6:45 p.m. The meeting will be called to order and the nominations will be presented at 7:00 p.m. The meeting will be held in the Minnesota Historical Society History Center, 345 Kellogg Blvd. W., St. Paul, Minnesota. A sign language interpreter is available with one weeks notice, and auxiliary aids are available with two weeks notice. Call 651-259-3450 or TTY 800-627-3529.

Listing of the properties provides recognition of the community's historic importance and assures protective review of Federal and State projects that might adversely affect the character of the properties. If the properties are listed in the National Register, certain Federal and State investment tax credits for rehabilitation and other provisions may apply.

Listing in the National Register does not mean that limitations will be placed on the properties by the Federal government. Public visitation rights are not required of owners. The Federal government will not attach restrictive covenants to the properties or seek to acquire them.

Enclosed please find a notice that explains, in greater detail, the results of listing in the National Register and describes the rights and procedures by which an owner may comment on or object to listing in the National Register. If you wish to comment in writing on whether a property should be nominated to the National Register, please send your comments to Secretary, State Review Board, State Historic Preservation Office at 345 Kellogg Blvd. W., St. Paul, MN 55102-1906, before the State Review Board considers these nominations on Tuesday, March 27, 2012. Any correspondence received after the State Review Board meeting, but before final action is taken by the Keeper of the National Register, will be forwarded to the National Register. A copy of the National Register nominations are available online at: [www.mnhs.org/shpo/nrhp/nominations.htm](http://www.mnhs.org/shpo/nrhp/nominations.htm). If you do not have internet access and would like a copy of a nomination, please contact our office.

Should you have any questions about this nomination process before the State Review Board meeting, please contact Denis Gardner (National Register Historian) at 651-259-3451, [denis.gardner@mnhs.org](mailto:denis.gardner@mnhs.org), or David Mather (National Register Archaeologist) at 651-259-3454, [david.mather@mnhs.org](mailto:david.mather@mnhs.org).

Sincerely,



Barbara Mitchell Howard  
Deputy State Historic Preservation Officer

enc.: National Register Criteria  
Rights of Owners to Comment and/or to Object to Listing in the National Register  
National Register Program Sheet  
Frequently Asked National Register Questions

## NATIONAL REGISTER CRITERIA FOR EVALUATION

The quality of significance in American history, architecture, archaeology, engineering, and culture is present in districts, sites, buildings, structures, and objects that possess integrity of location, design, setting, materials, workmanship, feeling, and association and

- (a) that are associated with events that have made a significant contribution to the broad patterns of our history; or
- (b) that are associated with the lives of persons significant in our past; or
- (c) that embody the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or
- (d) that have yielded, or may be likely to yield, information important in prehistory or history.

**CRITERIA CONSIDERATIONS.** Ordinarily cemeteries, birthplaces, or graves of historical figures, properties owned by religious institutions or used for religious purposes, structures that have been moved from their original locations, reconstructed historic buildings, properties primarily commemorative in nature, and properties that have achieved significance within the past 50 years shall not be considered eligible for the National Register. However, such properties will qualify if they are integral parts of districts that meet the criteria or if they fall within the following categories:

- (a) a religious property deriving primary significance from architectural or artistic distinction or historical importance; or
- (b) a building or structure removed from its original location but which is significant primarily for architectural value, or which is the surviving structure most importantly associated with a historic person or event; or
- (c) a birthplace or grave of a historical figure of outstanding importance if there is no other appropriate site or building directly associated with their productive life; or
- (d) a cemetery which derives its primary significance from graves of persons of transcendent importance, from age, from distinctive design features, or from association with historic events; or
- (e) a reconstructed building when accurately executed in a suitable environment and presented in a dignified manner as part of a restoration master plan, and when no other building or structure with the same association has survived; or
- (f) a property primarily commemorative in intent if design, age, tradition or symbolic value has invested it with its own historical significance; or
- (g) a property achieving significance within the past 50 years if it is of exceptional importance.

**RIGHTS OF OWNERS TO COMMENT AND/OR OBJECT  
TO LISTING ON THE NATIONAL REGISTER OF HISTORIC PLACES**

Owners of private property nominated to the National Register have an opportunity to concur with or object to the listing of the property in the National Register in accordance with the National Historic Preservation Act and the 36 CFR (Code of Federal Regulations) 60.

Any owner or partial owner of private property who chooses to object to listing may submit, to the State Historic Preservation Officer, a notarized statement certifying that the party is the sole or partial owner of the private property and objects to the listing. Each owner or partial owner of private property has one objection regardless of the portion of property the party owns. If a majority of private property owners object, a property will not be listed. However, regardless if a majority of the private property owners object to the listing, the State Historic Preservation Office shall submit the nomination to the Keeper of the National Register of Historic Places requesting a determination of eligibility of the property.

Section 106 of the National Historic Preservation Act requires federal agencies to take into account the effects of their actions on historic properties listed in the National Register, determined eligible by the Keeper of the National Register, or determined eligible for the National Register by the agency and the State Historic Preservation Office. Regulations of the Advisory Council on Historic Preservation, an independent Federal agency, guide this consultation process, which assures that the value of the historic property is considered in project planning.

If you choose to object to the listing of the property, the notarized objection must be submitted to the State Historic Preservation Officer, c/o Barbara Mitchell Howard, Deputy State Historic Preservation Officer, 345 Kellogg Blvd. W., St. Paul, MN 55102. Any correspondence received after the State Review Board meeting, but before final action is taken by the Keeper of the National Register will be forwarded to the National Register.

If you wish to comment on the nomination of the property to the National Register, please send your comments to the address below. A copy of the nomination, the criteria used for evaluation, and more information on the National Register program are available from the State Historic Preservation Office.

State Historic Preservation Office  
Minnesota Historical Society  
345 Kellogg Boulevard West  
St. Paul, MN 55102  
651-259-3450  
Fax: 651-282-2374  
[mnshpo@mnhs.org](mailto:mnshpo@mnhs.org)

The National Register is maintained by the National Park Service in the U.S. Department of Interior and administered in each state by the State Historic Preservation Office. For online information about the National Register program go to <http://www.nps.gov/history/nr>

September 1, 2004; June 2005; November 2008; January 2012

## THE NATIONAL REGISTER OF HISTORIC PLACES PROGRAM

The National Register of Historic Places is the official list of historic properties recognized by the Federal Government as worthy of preservation for their significance in American history, architecture, archaeology, engineering and culture. The National Register was created in 1966 and is part of a national program to coordinate and support public and private efforts to identify, evaluate, and protect our significant historic places under the provisions of the National Historic Preservation Act. The National Park Service provides oversight for the program under the Secretary of the Interior. The program is managed by the professional staff of the National Register in Washington, DC, State Historic Preservation Officers, and the Preservation Officers in Federal Agencies. Contact the State Historic Preservation Office for a brochure describing the National Register program. For online information go to:

[http://www.nps.gov/history/nr/national\\_register\\_fundamentals.htm](http://www.nps.gov/history/nr/national_register_fundamentals.htm)  
<http://www.nps.gov/history/nr>  
<http://www.mnhs.org/shpo>  
<http://nrhp.mnhs.org/>

For further information, refer to, 36 CFR (Code of Federal Regulations) 60. For online information go to:  
<http://www.nps.gov/history/nr/regulations.htm>

### **LISTING IN THE NATIONAL REGISTER PROVIDES BENEFITS TO HISTORIC PROPERTIES:**

**Eligibility for Federal Tax Provisions:** Since 1976, the Federal Internal Revenue Code has contained a variety of incentives to encourage capital investment in historic buildings and to spur revitalization of historic properties. These incentives include a 20% investment tax credit to encourage the preservation of historic commercial, industrial, and rental residential buildings listed on the National Register by allowing favorable tax treatments for rehabilitation. Owners of National Register properties who choose to participate in the preservation tax incentive program must follow the Secretary of the Interior's Standards for Rehabilitation and receive approval by the National Park Service of the rehabilitation project in order to receive the tax credit.

A 10% rehabilitation tax credit applies only to non-historic, non-residential buildings built before 1936. The 10% credit and the 20% credit are mutually exclusive. Buildings listed on the National Register are eligible only for the 20% tax credit. Owners of non-historic buildings in historic districts may claim a 10% credit only if they file a Part 1 Historic Preservation Certification Application with the National Park Service and receive a determination that the building does not contribute to the district and is not a certified historic structure. Contact the State Historic Preservation Office for a brochure describing the Preservation Tax Incentives. For online information go to:

<http://www.nps.gov/history/hps/tps/tax>  
<http://www.nps.gov/history/hps/tps/tax/IRS.htm>  
<http://www.nps.gov/history/hps/tps/tax/incentives>

For further information on building certification requirements, refer to 36 CFR (Code of Federal Regulations) 67. For online information go to: <http://www.nps.gov/history/hps/tps/tax/IRS.htm>

**Eligibility for State Tax Provisions:** The Minnesota Rehab Tax Credit was signed into law in April 2010. The state rehab tax credit mirrors the 20% federal historic preservation tax credit and must be used in conjunction with the federal credit. Property owners who are undertaking a historic rehabilitation project are eligible to receive a state income tax credit up to 20% of qualifying rehabilitation expenses. Owner may elect to receive a grant in lieu of a credit equal to 90% of the allowable credit. For online information go to: <http://www.mnhs.org/shpo/grants/MNHistoricStructureRehabilitationStateTaxCredit.htm>

**Easement Donations:** The Federal Internal Revenue Code also provides for Federal income, estate, and gift tax deductions for charitable contributions or partial interests in real property (land and buildings). Taxpayers' gifts of qualified interest may be "exclusively for conservation purposes." For online information go to:  
<http://www.nps.gov/history/hps/tps/tax>

Because tax aspects outlined above are complex, individuals should consult legal counsel or the appropriate Internal Revenue Service office for assistance in determining the tax consequences of the above provisions. Colleen Gallagher is the IRS representative who serves taxpayers in Minnesota. She can be contacted at 651/726-1480 or at [colleen.k.gallagher@irs.gov](mailto:colleen.k.gallagher@irs.gov)

**Consideration in planning for Federal, federally licensed, and federally assisted projects:** Section 106 of the National Historic Preservation Act requires federal agencies to take into account the effects of their actions on historic properties listed on or determined eligible for the National Register. Regulations of the Advisory Council on Historic

Preservation, an independent Federal agency, guide this consultation process, which is intended to assure that the value of the historic property is considered in project planning. For online information go to: <http://www.achp.gov>

For further information on the Advisory Council, refer to 36 CFR (Code of Federal Regulations) Part 800. For online information go to: <http://www.achp.gov/regs-rev04.pdf>

**Qualification for Federal grants for historic preservation:** Presently, funding levels are inadequate for these grants to be available.

**Consideration in planning for State, state licensed, and state assisted projects:** Minnesota Statutes Chapter 138 requires that state departments and agencies have the responsibility to protect the physical features and historical character of properties listed in the National Register by consulting with the Minnesota Historical Society before carrying out any undertaking, or funding, or licensing an undertaking by other parties to determine appropriate treatments and to seek ways to avoid and mitigate any adverse effects on listed properties. For further information, refer to Minnesota Statutes Chapter 138.665 and 138.666. The statutes are online at:

<http://www.revisor.leg.state.mn.us/statutes/?id=138.665>

<http://www.revisor.leg.state.mn.us/statutes/?id=138.666>

**Consideration before demolition:** The rules of the Minnesota Environmental Quality Board (EQB) require preparation of an Environmental Assessment Worksheet (EAW) by the responsible unit of government for any proposed demolition of a property listed in the National Register. For further information on the Environmental Quality Board refer to Minnesota Rules Parts 4410.0200, 4410.1000 and 4410.4300 subpart 31 or call 651/201-2477. For online information go to:

<https://www.revisor.mn.gov/rules/?id=4410>

<https://www.revisor.mn.gov/rules/?id=4410.4300>

#### **ADDITIONAL INFORMATION ABOUT THE NATIONAL REGISTER PROCESS AND THE MEANING OF LISTING:**

Listing on the National Register does not mean that the Federal Government wants to acquire the property, place restrictive covenants on the land, or dictate the color or materials used on individual buildings. State and local ordinances, local historical commissions, or laws establishing restrictive zoning, special design review committees, or review of exterior alterations, are not a part of the National Register.

Historic properties of national, state, or local significance under private or local/state government ownership may be nominated by the State Historic Preservation Office. Property owners, historical consultants and Preservation Office staff may prepare nominations. The Federal agency's Federal Preservation Officer nominates properties under Federal ownership to the National Register. For online information go to:

<http://www.achp.gov/fpoagencyinfo.html>

Tribal Historic Preservation Offices (THPO) perform the same type of preservation activities as those performed by State Historic Preservation Offices. These activities, however, are associated with historic properties located on Tribal Lands. Contact the State Historic Preservation Office for a list of Tribal Historic Preservation Offices in Minnesota. For online information go to:

<http://www.achp.gov/thpo.html>

Procedures have been developed to certify local governments (CLG). The mayor and the heritage preservation commission as the CLG may comment on a property being nominated in their city. If both the mayor and the heritage preservation commission determine that the property does not meet National Register criteria, the nomination will not be considered unless an appeal is filed with the Preservation Office. For a list of certified local governments, contact the Preservation Office.

Minnesota Historical Society  
State Historic Preservation Office  
345 Kellogg Blvd West  
St. Paul, Minnesota 55102  
651-259-3450  
Fax: 651-282-2374  
[mnshpo@mnhs.org](mailto:mnshpo@mnhs.org)  
<http://www.mnhs.org/shpo>

September 1, 2004, June 8, 2005, June 27, 2005, June 7, 2006, November 13, 2008, August 13, 2010; April 11, 2011

Preservation, an independent Federal agency, guide this consultation process, which is intended to assure that the value of the historic property is considered in project planning. For online information go to: <http://www.achp.gov>

For further information on the Advisory Council, refer to 36 CFR (Code of Federal Regulations) Part 800. For online information go to: <http://www.achp.gov/regs-rev04.pdf>

**Qualification for Federal grants for historic preservation:** Presently, funding levels are inadequate for these grants to be available.

**Consideration in planning for State, state licensed, and state assisted projects:** Minnesota Statutes Chapter 138 requires that state departments and agencies have the responsibility to protect the physical features and historical character of properties listed in the National Register by consulting with the Minnesota Historical Society before carrying out any undertaking, or funding, or licensing an undertaking by other parties to determine appropriate treatments and to seek ways to avoid and mitigate any adverse effects on listed properties. For further information, refer to Minnesota Statutes Chapter 138.665 and 138.666. The statutes are online at:

<http://www.revisor.leg.state.mn.us/statutes/?id=138.665>

<http://www.revisor.leg.state.mn.us/statutes/?id=138.666>

**Consideration before demolition:** The rules of the Minnesota Environmental Quality Board (EQB) require preparation of an Environmental Assessment Worksheet (EAW) by the responsible unit of government for any proposed demolition of a property listed in the National Register. For further information on the Environmental Quality Board refer to Minnesota Rules Parts 4410.0200, 4410.1000 and 4410.4300 subpart 31 or call 651/201-2477. For online information go to:

<https://www.revisor.mn.gov/rules/?id=4410>

<https://www.revisor.mn.gov/rules/?id=4410.4300>

**ADDITIONAL INFORMATION ABOUT THE NATIONAL REGISTER PROCESS AND THE MEANING OF LISTING:**

Listing on the National Register does not mean that the Federal Government wants to acquire the property, place restrictive covenants on the land, or dictate the color or materials used on individual buildings. State and local ordinances, local historical commissions, or laws establishing restrictive zoning, special design review committees, or review of exterior alterations, are not a part of the National Register.

Historic properties of national, state, or local significance under private or local/state government ownership may be nominated by the State Historic Preservation Office. Property owners, historical consultants and Preservation Office staff may prepare nominations. The Federal agency's Federal Preservation Officer nominates properties under Federal ownership to the National Register. For online information go to:  
<http://www.achp.gov/fpoagencyinfo.html>

Tribal Historic Preservation Offices (THPO) perform the same type of preservation activities as those performed by State Historic Preservation Offices. These activities, however, are associated with historic properties located on Tribal Lands. Contact the State Historic Preservation Office for a list of Tribal Historic Preservation Offices in Minnesota. For online information go to:  
<http://www.achp.gov/thpo.html>

Procedures have been developed to certify local governments (CLG). The mayor and the heritage preservation commission as the CLG may comment on a property being nominated in their city. If both the mayor and the heritage preservation commission determine that the property does not meet National Register criteria, the nomination will not be considered unless an appeal is filed with the Preservation Office. For a list of certified local governments, contact the Preservation Office.

Minnesota Historical Society  
State Historic Preservation Office  
345 Kellogg Blvd West  
St. Paul, Minnesota 55102  
651-259-3450  
Fax: 651-282-2374  
[mnshpo@mnhs.org](mailto:mnshpo@mnhs.org)  
<http://www.mnhs.org/shpo>

September 1, 2004, June 8, 2005, June 27, 2005, June 7, 2006, November 13, 2008, August 13, 2010; April 11, 2011

**The following are the most frequently asked National Register questions. The answers are brief and are intended to address a wide range of questions. You may direct more specific questions to the State Historic Preservation Office.**

**NATIONAL REGISTER GENERAL PROGRAM QUESTIONS:**

**What does it mean to me to have my property listed in the National Register?**

It means that your property has been documented and evaluated according to federal standards and listed in the National Register because it is significant in American history, architecture, archaeology, engineering or culture.

**When my property is listed in the National Register, is it preserved forever?**

Listing a property gives it recognition and may change the way people or communities view historic properties. The National Register is sometimes criticized because it does not bring greater protection. Listing does not interfere with an owner's right to alter, or dispose of their property if they use their own money.

The Preservation Office encourages owners of historic properties to contact the office if they have questions about changes they are thinking of making to their property. Staff would like to work with them so that the changes respect the historic character of the property.

**Does listing in the National Register protect my property during Federal or State projects?**

Projects undertaken, funded, licensed, or permitted by Federal agencies are reviewed by the Preservation Office to determine if they will affect properties which are listed in the National Register or eligible for listing in the National Register. The Preservation Office also reviews projects undertaken, funded or licensed by State departments and agencies which may affect a property which is listed in the National Register. It is the responsibility of the Federal or State agencies to notify the Preservation Office of proposed projects. Ways are then discussed to protect the property or mitigate the effects of the project on it.

**Is additional maintenance required once a property is listed in the National Register?**

No. The property owner may maintain the property as they choose following local requirements.

**Am I required to open my property to the public when it is listed in the National Register?**

No

**CHANGES TO NATIONAL REGISTER PROPERTIES:**

**Are covenants put on the deed when the property is listed in the National Register?**

No



### **Can I request to have my property removed from the National Register?**

Properties are removed from the National Register only if they lose the qualities they had at the time of listing. Properties have been removed if they have been destroyed by fire or storms, or have been substantially altered. Properties are automatically removed from the Register if they have been moved.

### **Can I demolish my property if it's listed in the National Register?**

Yes, however, the rules of the Minnesota Environmental Quality Board (EQB) require the responsible governmental unit (RGU) to complete an Environmental Assessment Worksheet (EAW) before a property, which is listed in the National Register is destroyed. For further information contact the EQB at 651-201-2477 or online at [www.eqb.state.mn.us](http://www.eqb.state.mn.us).

### **THE NATIONAL REGISTER AND FINANCES:**

#### **Can my property be sold? Can it be given to my heirs?**

Yes. It is not required that the Preservation Office be notified when National Register property is sold, purchased, or inherited.

#### **Are my property taxes reduced if my property is listed in the National Register?**

There is no property tax relief for National Register properties in Minnesota. While some states have such programs, Minnesota does not.

#### **Do I get a tax credit if I fix up my property?**

A property owner can apply for a 20% tax credit on their federal income tax if they rehabilitate a property, which is listed in the National Register and is income producing (commercial or rental). It is required that the rehabilitation follow the Secretary of the Interior's Standards for Rehabilitation. Contact the Preservation Office for more information. Rehabilitation of a private, owner occupied residence does not qualify for tax credits. Information on the federal tax credit is available online at: <http://www.nps.gov/history/hps/tps/tax>.

The Minnesota Historic Structure Rehabilitation Tax Credit offers a 20% state tax credit for qualified historic rehabilitations, and must be used in conjunction with the existing federal rehabilitation tax credit. Information on the state tax credit is available online at: <http://www.mnhs.org/shpo.grants/mnhistoricstructurerehabilitationstatetaxcredit.htm>.

#### **Am I automatically entitled to grants if my property is listed?**

Federal grants are currently unavailable. If federal funding levels increase, and grants are once again available, only National Register listed properties will be eligible to apply.

Non-profit organizations and local units of government can apply for State Grants. Here again, properties must be listed in the National Register to be eligible. Information on state Grants is available at: <http://www.mnhs.org/shpo/grants>. Sometimes grants can be available at the local level. It is important to check with your local housing assistance programs to inquire if funds are available.

### **Can I request to have my property removed from the National Register?**

Properties are removed from the National Register only if they lose the qualities they had at the time of listing. Properties have been removed if they have been destroyed by fire or storms, or have been substantially altered. Properties are automatically removed from the Register if they have been moved.

### **Can I demolish my property if it's listed in the National Register?**

Yes, however, the rules of the Minnesota Environmental Quality Board (EQB) require the responsible governmental unit (RGU) to complete an Environmental Assessment Worksheet (EAW) before a property, which is listed in the National Register is destroyed. For further information contact the EQB at 651-201-2477 or online at [www.eqb.state.mn.us](http://www.eqb.state.mn.us).

### **THE NATIONAL REGISTER AND FINANCES:**

#### **Can my property be sold? Can it be given to my heirs?**

Yes. It is not required that the Preservation Office be notified when National Register property is sold, purchased, or inherited.

#### **Are my property taxes reduced if my property is listed in the National Register?**

There is no property tax relief for National Register properties in Minnesota. While some states have such programs, Minnesota does not.

#### **Do I get a tax credit if I fix up my property?**

A property owner can apply for a 20% tax credit on their federal income tax if they rehabilitate a property, which is listed in the National Register and is income producing (commercial or rental). It is required that the rehabilitation follow the Secretary of the Interior's Standards for Rehabilitation. Contact the Preservation Office for more information. Rehabilitation of a private, owner occupied residence does not qualify for tax credits. Information on the federal tax credit is available online at: <http://www.nps.gov/history/hps/tps/tax>.

The Minnesota Historic Structure Rehabilitation Tax Credit offers a 20% state tax credit for qualified historic rehabilitations, and must be used in conjunction with the existing federal rehabilitation tax credit. Information on the state tax credit is available online at: <http://www.mnhs.org/shpo.grants/mnhistoricstructurerehabilitationstatetaxcredit.htm>.

#### **Am I automatically entitled to grants if my property is listed?**

Federal grants are currently unavailable. If federal funding levels increase, and grants are once again available, only National Register listed properties will be eligible to apply.

Non-profit organizations and local units of government can apply for State Grants. Here again, properties must be listed in the National Register to be eligible. Information on state Grants is available at: <http://www.mnhs.org/shpo/grants>. Sometimes grants can be available at the local level. It is important to check with your local housing assistance programs to inquire if funds are available.

### **Are low interest loans or mortgages available if my property is listed?**

The Preservation Office does not manage a low interest loan or mortgage program. It is important to check with local housing assistance programs or financial institutions to determine if low interest financial assistance is available.

### **THE NATIONAL REGISTER AND GOVERNMENT:**

#### **If a property or a historic district is listed in the National Register, does this require the local government in which the property or district is located to form a Heritage Preservation Commission (HPC)?**

No. The decision to create an ordinance which would establish a preservation commission rests entirely with the local government and its residents.

#### **If my property is listed in the Register are there provisions in building codes which affect my property?**

A property listed in the National Register is not exempt from state and local building codes. The local building inspector may allow some variance for significant historic building features that do not meet modern building codes provided the features do not pose a health or safety hazard. Interpretation is at the discretion of the local building official.

#### **How does the American with Disabilities Act affect National Register properties?**

If a National Register property is open to the public, ADA calls for the building to meet basic levels of accessibility for people with disabilities. While the law requires the removal of certain barriers, it does have special provisions for historic structures where changes would destroy a building's significant historic features.

State Historic Preservation Office  
Minnesota Historical Society  
345 Kellogg Boulevard West  
St. Paul, Minnesota 55102-1906  
651-259-3450

November 2004; June 2005; November 13, 2009; August 13, 2010; April 11, 2011

Kennecott Exploration Company  
150 Warren Street  
Tamarack, MN 55787  
USA  
T + 1 (218) 768-3292  
F +1 (218) 768-3294

Winter 2012

With another season of exploration activity underway, we would like to take this opportunity to provide a short update on our exploration activities during 2011 and to provide an outline of our plans for 2012.

Our project began back in 2001 with the flying of an airborne geophysical survey, to help us identify possible targets for nickel and copper mineralization. This was followed by the first exploratory boreholes drilled early in 2002, which encountered low grades of nickel and copper, and encouraged us to continue our exploration. Since this time, a total of 135 boreholes have been drilled on the project and we have completed additional airborne surveys. The most notable success occurred in February 2008, when the 42<sup>nd</sup> borehole of the project drilled significant mineralization within Section 3 of Clark Township. This triggered an increase in the amount of drilling at this location, trying to help define the potential for the presence of significant amounts of economic nickel and copper mineralization within the bedrock.

### **2011 activities**

In 2011, we drilled six holes in Haugen and Clark Townships. This drilling program was completed by the end of March, after which field activity slowed significantly. During this period, our Tamarack team of geologists and support staff remained employed, with many assisting other Kennecott projects in Utah and in Canada. Work at Tamarack continued sporadically through the year in the core shed, with old drill cores being re-sampled, equipment and facilities improved and logging of the core drilled during the winter.

Our environmental monitoring work continued throughout the year. In 2006 we started to build an environmental baseline record of surface water chemistry and flow rates in order to be able to characterize the natural conditions specific to this location. This work was complimented by the addition of a series of groundwater monitoring wells in 2008. During 2009 through 2011 we maintained seasonal flow measurements at all sites and continued geochemical analysis of surface and ground waters twice a year. We have shared the results of this data with local organizations, and would be happy to discuss our data with any interested parties.

### **2012 Plans**

Plans for 2012 involve beginning work the first week of January, with four diamond core drill rigs and one sonic core rig operating at sites in Clark Township. As in recent years, our drilling will include areas north of Highway 210, south of 480<sup>th</sup> Street, and east of Kestrel Avenue. We are also planning this year to drill in additional sites south of Highway 210.

We are planning a program that will be larger than last year's with five drill rigs completing approximately 21 holes. This program is expected to run from early January through mid

March. Drill core will continue to be logged, sampled and handled by our local team working at our core shed in Tamarack.

Kennecott Exploration will continue to employ drill contractors from Little Falls and Virginia, MN for all drilling activity and local contractors are employed for drill site and access trail preparation and rehabilitation. Water used during drilling is purchased from the City of Tamarack. Our exploration activities and the drilling of boreholes are regulated by the Minnesota Department of Health, Aitkin County, and the Minnesota DNR. Should you have any questions regarding the regulations, you can contact any of those organizations directly, or you are welcome to contact us.

As always, the future direction of the project will be dependent upon the results generated through this work and we will continue to notify you of Kennecott Exploration's plans.

If you have questions, or if you are interested in receiving further information about Kennecott Exploration and our work in your township, please do not hesitate to contact us. During the ongoing project, I may be contacted at the Tamarack office at 218-768-3292, by cell phone at 801-541-7170, or by email at: [steve.hovis@riotinto.com](mailto:steve.hovis@riotinto.com). You are welcome to stop in at our core shed in Tamarack at any time (150 Warren Street) to see what we are working on and to ask any questions. Also, we are happy to give presentations to groups or organizations that may be interested in learning more about our work. If you are interested in accompanying the environmental water sampling team during sample collection, or in visiting a drill site, please contact me so that we can arrange a time.

Please don't hesitate to contact us or stop by the office if you have any questions about our activity.

Steve Hovis  
**Project Manager**  
Kennecott Exploration Company



**Aitkin County Sheriff's Office**  
217 Second Street NW, Room 185  
Aitkin, MN 56431  
(218) 927-7435  
**Incident Date Reported BETWEEN 02/08/12**  
**And 02/14/12**  
**And Incident NCIC=MN0010000**

**Printed On: Thu, Feb 16, 2012**

**Incident Log Report**

<i>Case Number</i>	<i>NCIC</i>	<i>Date Reported</i>	<i>Officer</i>	<i>Offense</i>
2012000445 Location 20399 GOSHAWK ST, MCGREGOR, 4532	MN0010000	02/08/2012 05:49	499	Ambulance Call
2012000446 11372 360TH ST, MCGREGOR, 3423	MN0010000	02/08/2012 08:15	210	Burglary
2012000447 14892 130TH PL, FINLAYSON, 1210	MN0010000	02/08/2012 08:11	216	Burglary/Theft
2012000448 2 N 2nd St, McGregor, 0500	MN0010000	02/08/2012 09:01	217	Ambulance Call
2012000449 65742 US HWY 169, HILL CITY, 6026	MN0010000	02/08/2012 09:10	261	Burglary/Theft
2012000450 31589 409TH PL, AITKIN, 2413	MN0010000	02/08/2012 09:42	203	Assist Other Department
2012000451 20692 STATE HWY 210, MCGREGOR, 3929	MN0010000	02/08/2012 10:37	203	Burglary/Theft
2012000452 36457 193RD PL, MCGREGOR, 3321	MN0010000	02/08/2012 11:14	212	Disturbance
2012000453 41201 300TH LN, AITKIN, 2323	MN0010000	02/08/2012 12:22	210	Alarm
2012000454 Aitkin, 0800	MN0010000	02/08/2012 12:32	203	Assist Other Department
2012000455 40180 275TH AVE, AITKIN, 3831	MN0010000	02/08/2012 13:10	499	Ambulance Call
2012000456 48836 334TH PL, PALISADE, 4320	MN0010000	02/08/2012 14:32	206	Burglary/Theft
2012000457 0000	MN0010000	02/08/2012 14:50	221	Other county
2012000458 27595 110TH ST, ISLE, 1031	MN0010000	02/08/2012 15:23	204	Assist Other Department
2012000459 850 2ND ST NW, Aitkin, 0100	MN0010000	02/08/2012 17:30	501	Ambulance Call
2012000460 Aitkin, 0100	MN0010000	02/08/2012 19:39	204	Suspicion Complaint

## Aitkin County Sheriff's Office

Printed On: Thu, Feb 16, 2012

## Incident Log Report

Case Number	NCIC	Date Reported	Officer	Offense
2012000461	MN0010000	02/08/2012 20:17	219	Suspicion Complaint
Location 42029 STATE HWY 65, McGregor, 3919				
2012000462	MN0010000	02/08/2012 19:49	218	Warrant Arrest
Location 221 E 1ST AVE, McGregor, 0500				
2012000463	MN0010000	02/08/2012 22:02	253	Driving Complaint
Location Aitkin, 0100				
2012000464	MN0010000	02/08/2012 22:21	499	Ambulance Call
Location 22027 420TH ST, MCGREGOR, 3825				
2012000465	MN0010000	02/09/2012 03:31	499	Ambulance Call
Location 53785 172ND PL, MCGREGOR, 5126				
2012000466	MN0010000	02/09/2012 08:41	210	Phone scams
Location 31262 DAM LAKE ST, AITKIN, 2504				
2012000467	MN0010000	02/09/2012 08:53	499	Ambulance Call
Location 22027 420TH ST, MCGREGOR, 0500				
2012000468	MN0010000	02/09/2012 11:30	210	Theft by check
Location 42190 STATE HWY 210, Aitkin, 2927				
2012000469	MN0010000	02/09/2012 12:56	256	Warrant Arrest
Location Aitkin, 0100				
2012000470	MN0010000	02/09/2012 15:38	995	Ambulance Call
Location 39236 498TH LN, PALISADE, 4218				
2012000471	MN0010000	02/09/2012 15:42	256	Shoplifting
Location 211 MINNESOTA AVE N, Aitkin, 0100				
2012000472	MN0010000	02/09/2012 16:13	217	Burglary/Theft
Location 1000 Minnesota Ave S, 202, Aitkin, 0100				
2012000473	MN0010000	02/09/2012 15:49	253	Suspicion Complaint
Location 117 3RD ST NE, Aitkin, 0100				
2012000474	MN0010000	02/09/2012 16:22	571	Ambulance Call
Location 215 3RD ST SE, Aitkin, 0100				
2012000475	MN0010000	02/09/2012 16:39	261	Probation/Sobriety Court Check
Location 270 GREENFIELD AVE SW, Hill City, 0200				
2012000476	MN0010000	02/09/2012 16:49	261	Probation/Sobriety Court Check
Location 204 LAKE AVE E, Hill City, 0200				
2012000477	MN0010000	02/09/2012 16:57	253	Suspicion Complaint
Location 221 2ND ST NE, Aitkin, 0100				
2012000478	MN0010000	02/09/2012 17:20	210	Vehicle in Ditch
Location Aitkin, 2331				
2012000479	MN0010000	02/09/2012 17:47	253	Driving Complaint
Location Aitkin, 0100				

**Aitkin County Sheriff's Office**

**Printed On: Thu, Feb 16, 2012**

**Incident Log Report**

<i>Case Number</i>	<i>NCIC</i>	<i>Date Reported</i>	<i>Officer</i>	<i>Offense</i>
2012000480 31631 STATE HWY 65, MCGREGOR, 2717	MN0010000	02/09/2012 19:05	499	Ambulance Call
2012000481 27782 180TH ST, ISLE, 1419	MN0010000	02/10/2012 09:18	216	Burglary
2012000482 McGregor, 0500	MN0010000	02/10/2012 10:09	210	Burglary/Theft
2012000483 Aitkin, 0100	MN0010000	02/10/2012 13:33	253	Accident
2012000484 32439 STATE HWY 47, AITKIN, 2507	MN0010000	02/10/2012 13:45	204	Suspicion Complaint
2012000485 5422	MN0010000	02/10/2012 15:49	sp86	Accident
2012000486 22027 420TH ST, MCGREGOR, 0500	MN0010000	02/10/2012 15:58	499	Ambulance Call
2012000487 151 NELSON AVE W	MN0010000	02/10/2012 13:42	210	***void***
2012000488 37163 DEER ST, AITKIN, 2417	MN0010000	02/10/2012 16:36	502	Ambulance Call
2012000489 518 7TH AVE NE, AITKIN, 0100	MN0010000	02/10/2012 18:06	204	ATL/Welfare Check
2012000490 20534 487th St, McGregor, 4520	MN0010000	02/10/2012 19:32	MFD	Alarm
2012000491 421 5TH ST NW, Aitkin, 0100	MN0010000	02/11/2012 00:32	502	Ambulance Call
2012000492 39491 KESTREL AVE, TAMARACK, 3406	MN0010000	02/11/2012 01:10	DNRS	Fire Call
2012000493 3306	MN0010000	02/11/2012 02:59	499	Ambulance Call
2012000494 20282 DRIFTWOOD ST, MCGREGOR, 3332	MN0010000	02/11/2012 03:42	209	Disturbance
2012000495 45304 285TH LN, AITKIN, 2331	MN0010000	02/11/2012 07:25	210	Property Damage
2012000496 47044 165TH PL, MCGREGOR, 4536	MN0010000	02/11/2012 09:39	499	Ambulance Call
2012000497 215 3rd St SE, Aitkin, 0100	MN0010000	02/11/2012 12:06	253	Ambulance Call
2012000498 518 7TH AVE NE, AITKIN, 0100	MN0010000	02/11/2012 15:15	995	Ambulance Call



## Aitkin County Sheriff's Office

Printed On: Thu, Feb 16, 2012

## Incident Log Report

Case Number	NCIC	Date Reported	Officer	Offense
2012000499 36457 193RD PL, MCGREGOR, 3321	MN0010000	02/11/2012 15:45	499	Ambulance Call
2012000500 2303	MN0010000	02/11/2012 18:20	207	Property Damage
2012000501 24428 450TH AVE, AITKIN, 1720	MN0010000	02/11/2012 18:00	204	Civil matter
2012000502 47415 157TH AVE, TAMARACK, 4630	MN0010000	02/11/2012 21:31	MFD	Fire Call
2012000503 1208	MN0010000	02/11/2012 22:05	209	Fire Call
2012000504 6015	MN0010000	02/11/2012 22:44	261	Accident
2012000505 0800	MN0010000	02/11/2012 23:42	317	Disturbance
2012000506 12573 150TH PL, FINLAYSON, 1219	MN0010000	02/12/2012 00:25	207	Fire Call
2012000507 146 CEDAR ST N, Hill City, 0200	MN0010000	02/12/2012 00:58	261	Missing Person
2012000508 4527	MN0010000	02/12/2012 00:45	209	Welfare check
2012000509 41845 244TH PL, MCGREGOR, 3827	MN0010000	02/12/2012 07:38	217	Trespass
2012000510 141 E 2ND AVE, McGregor, 0500	MN0010000	02/12/2012 09:33	499	Ambulance Call
2012000511 409 COUNTRY MEADOW DR, MCGREGOR, 0500	MN0010000	02/12/2012 09:27	210	Traffic stop
2012000512 22027 420TH ST, MCGREGOR, 0500	MN0010000	02/12/2012 10:43	498	Ambulance Call
2012000513 52780 145TH PL, TAMARACK, 5232	MN0010000	02/12/2012 11:37	499	Ambulance Call
2012000514 116 Minnesota Ave S, Aitkin, 0100	MN0010000	02/12/2012 12:35	253	Welfare check
2012000515 33592 293RD PL, AITKIN, 2502	MN0010000	02/12/2012 13:10	210	Alarm
2012000516 3323	MN0010000	02/12/2012 13:10	216	Accident
2012000517 315 1ST AVE SW, Aitkin, 0100	MN0010000	02/12/2012 13:03	995	Ambulance Call

## Aitkin County Sheriff's Office

Printed On: Thu, Feb 16, 2012

## Incident Log Report

Case Number	NCIC	Date Reported	Officer	Offense
2012000518	MN0010000	02/12/2012 16:11	253	Traffic Stop
Aitkin, 0100				
2012000519	MN0010000	02/12/2012 17:04	499	Ambulance Call
15 S MADDY ST, Aitkin, 0100				
2012000520	MN0010000	02/12/2012 17:20	204	Harassment Complaint
30469 180TH ST, ISLE, 1322				
2012000521	MN0010000	02/12/2012 16:17	253	Property Missing and Found
215 3RD ST SE, Aitkin, 0100				
2012000522	MN0010000	02/12/2012 19:44	204	Suspicion Complaint
35398 295TH ST, AITKIN, 2426				
2012000523	MN0010000	02/12/2012 23:21	995	Ambulance Call
2 MINNESOTA AVE S, Aitkin, 0100				
2012000524	MN0010000	02/12/2012 23:50	571	Ambulance Call
45964 TAME FISH LAKE RD, AITKIN, 1706				
2012000525	MN0010000	02/13/2012 01:14	209	Alarm
50742 202ND PL, MCGREGOR, 4509				
2012000526	MN0010000	02/13/2012 06:06	499	Ambulance Call
22027 420TH ST, MCGREGOR, 3825				
2012000527	MN0010000	02/13/2012 09:59	216	Burglary/Theft
38630 360TH ST, AITKIN, 3020				
2012000528	MN0010000	02/13/2012 10:56	216	ATL/Welfare Check
202 S 1ST ST, McGrath, 0400				
2012000529	MN0010000	02/13/2012 11:47	216	Suspicion Complaint
36040 STATE HWY 65, McGregor, 3320				
2012000530	MN0010000	02/13/2012 12:35	217	ATL/Welfare Check
28207 305TH PL, AITKIN, 2534				
2012000531	MN0010000	02/13/2012 15:55	217	Assault
2 E CENTER AVE, McGregor, 0500				
2012000532	MN0010000	02/13/2012 16:30	204	Child Custody
22046 310TH LN, MCGREGOR				
2012000533	MN0010000	02/13/2012 20:09	253	Disturbance
200 BUNKER HILL DR				
2012000534	MN0010000	02/13/2012 22:31	204	Suspicion Complaint
293 N MADDY ST				
2012000535	MN0010000	02/13/2012 23:14	207	Alarm
50742 202ND PL, MCGREGOR				
2012000536	MN0010000	02/14/2012 00:48	499	Ambulance Call
141 E 2ND AVE				

**Aitkin County Sheriff's Office**

**Printed On: Thu, Feb 16, 2012**

**Incident Log Report**

<i>Case Number</i>	<i>NCIC</i>	<i>Date Reported</i>	<i>Officer</i>	<i>Offense</i>
2012000537	MN0010000	02/14/2012 02:28	209	Suspicion Complaint
<i>Location</i>				
27149 110TH ST, ISLE				
2012000538	MN0010000	02/14/2012 10:00	204	Threat Complaint
14072 STATE HWY 65, MCGRATH				
2012000539	MN0010000	02/14/2012 13:39	204	Accident
S OF 40118 185 PL MC				
2012000540	MN0010000	02/14/2012 14:12	256	Driving Complaint
state hwy 47				
2012000541	MN0010000	02/14/2012 15:09	210	Harassment Complaint
217 2ND ST NW				
2012000542	MN0010000	02/14/2012 17:31	204	Fraud/ID Theft
42740 250TH LN, AITKIN				

Total Records: 98

# AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

February 14, 2012

Mr. Richard Christensen  
14213 480<sup>th</sup> Street  
Tamarack, MN 55787

Re: February 8, 2012 Letter – County Road 32

Dear Mr. Christensen:

John Welle, Aitkin County Engineer has informed us there is a condemnation hearing set for February 27, 2012. If successful, 90 days later there will be right of way entry. Construction is being planned for 2012.

Please feel free to contact me if I can offer any further assistance.

Sincerely,



Patrick Wussow  
Aitkin County Administrator

cc: John Welle

Aitkin County Board of Commissioners

## Sue Bingham

---

**From:** John Welle [jwelle@co.aitkin.mn.us]  
**Sent:** Friday, February 10, 2012 11:09 AM  
**To:** 'Sue Bingham'; 'Marcotte, Anne'; brian.napstad@co.aitkin.mn.us; 'Niemi, Don'; mark.wedel@co.aitkin.mn.us; laurie.westerlund@co.aitkin.mn.us  
**Cc:** 'Patrick Wussow'  
**Subject:** RE: Letter - County Road 32

FYI, condemnation hearing date is set for Monday, February 27<sup>th</sup>.  
If we are successful, we would have right of entry 90 days later.  
Unless funding issues preclude it, we are planning for construction in 2012.

John W.

---

**From:** Sue Bingham [mailto:sue.bingham@co.aitkin.mn.us]  
**Sent:** Thursday, February 09, 2012 9:05 AM  
**To:** John Welle; 'Marcotte, Anne'; brian.napstad@co.aitkin.mn.us; 'Niemi, Don'; mark.wedel@co.aitkin.mn.us; laurie.westerlund@co.aitkin.mn.us  
**Cc:** 'Patrick Wussow'  
**Subject:** Letter - County Road 32

Attached is a letter from Rick Christensen of Tamarack about County Road 32. A copy of this letter will also be placed in the February 28, 2012 Board Correspondence file.

Sue

2/6/2012

FEB 08 2012

TO: Commissioner Brian Napstad

FROM: Rick Christensen

RE: County Road 32 (480th St) Project/Haugen Tswp

Hello Brian:

We saw where you were quoted in the Aitkin paper praising John Welle for getting a grant/funding to resurface the McGregor airport yet it seems nothing is ever said about Mr. Welle dropping the ball for TEN YEARS on getting our road fixed. He dropped the ball all these years putting off getting the needed Right of Way signatures. He balked about going with eminent domain saying he wanted to "work with the public." Thankfully, you & the board pressured him & we appreciate your comments quoted in the July 21, 2010 (TWO YEARS AGO) Aitkin paper) saying "This board better be ready to enforce eminent domain." Now, finally, it has gone to the County Attorney to go before a judge about the 2 (two) people holding up our road BUT the hearing scheduled for 1/18/2012 was cancelled "due to some family law matter"?? & Ben Smith says that it has NOT been rescheduled nor does he know "when" it will be. Why not?

Part of the road to the East was been completed by Marty Johnson's place when they were paving Cty Rd 6 this summer but now ours sits with the same ruts & potholes etc. & no doubt will cost taxpayers even more with raising prices to get it widened & paved taking even more yrs. to finish when it should have ALL been done at the same time but for Mr. Welle not doing his job properly & continually putting this off. Yet now he's asking for more grant money to pave the back streets of a dying town like Tamarack, which is fine, I guess, yet our road is not paved as we were led to believe. The County already paid out the Right of Way aquisition money a LONG time ago.

So we would sure like some answers on when this is going to finally be heard in court on the eminent domain issue & if you get that, when will the work start on our road?? I hope you can understand our frustration & be patient with these requests. It's very upsetting.

Sincerely,



Rick Christensen  
14213-480th St  
Tamarack, Mn. 55787

**Rick&Pete**

---

**From:** "Pete Christie" <rickandpete@yahoo.com>  
**To:** <lpaige@cagw.org>  
**Cc:** "richard" <rmchristie@frontiernet.net>; <ricksahu@yahoo.com>; <gkabbott@frontiernet.net>; "CHERYL" <SCARFACE1@FRONTIERNET.NET>; "KAY" <WSNYDER5679@COMCAST.NET>; <kakersten@gmail.com>; <rodgrams@fallsradio.com>; "carolyn" <rep.carolyn.mcelpatrick@house.mn>; <acu@conservative.org>; <ebrief@cnsnews.com>; <ideas@atr.org>; <info@americanactionnetwork.org>; <info@crp.org>; <mellestad@q.com>; <mrc@mediaresearch.org>; <niemala@paulbunyan.net>; <heather@northernlibertyalliance.org>; <rep.erik.paulsen@house.gov>; <julie.quist@mail.house.gov>; <info@michelebachmann.com>; <rep.john.kline@mail.house.gov>  
**Sent:** Friday, February 03, 2012 11:12 AM  
**Subject:** Half MILLION \$\$\$s to resurface tiny airport

According to an article in the Aitkin Independent Age newspaper, the U.S. Dept. of Transportation (TAXPAYER MONEY) is giving \$500,000 (THAT'S HALF A MILLION \$\$\$s) to the tiny City of McGregor, Mn. to resurface a little used airport. That's wonderful news IF THE US GOV'T WASN'T BROKE.

Whether the grants &/or funding comes from local, state or federal sources, it's taxpayers that foot the bill. I'd say we have more "pressing" road projects than using a HALF MILLION DOLLARS to resurface this obscure airport used by a few millionaires to fly into their summer lake homes.

See <http://www.aitkinage.com> -click on "news" to read how Aitkin Cty is getting almost 1,000,000\$\$\$ with half of that going to a "hardly ever used" airport.

## MINNESOTA ▪ REVENUE

### Memo

**Date:** February 10, 2012

**To:** County Assessors  
County Auditors

**From:** John Hagen, Director  
Property Tax Division

**Re:** 2012 County Board of Appeal and Equalization

Please provide a copy of this memo to the  
Chairperson of the County Board of Commissioners.

Minnesota Statutes, section 274.14, provides the framework for the County Board of Appeal and Equalization (CBAE) meeting. It states, in part, this board must meet after the second Friday in June. **For 2012, this means the CBAE must convene on any meeting day after Friday, June 8, 2012.** The CBAE cannot take any actions after June 30, 2012.

The following are other points to keep in mind, based on 2008 and 2009 law changes, when scheduling the CBAE meeting for 2012:

- The CBAE must meet on at least one meeting day. The board may meet for up to ten consecutive meeting dates (excluding Sundays), if necessary.
- The CBAE must either be held on a Saturday for one of its meeting dates or have a meeting that does not end before 7:00 p.m.
- If the CBAE requires appointments, the board must make appointments available on a Saturday or that extend at least until 7:00 p.m.
- The county auditor must keep an accurate record of the proceedings and orders of the board. This record would be the county's minutes of the meeting, which must be submitted to the Property Tax Division along with the CBAE record form (which is completed by the assessor).

Please note that the CBAE must comply with the quorum and training requirements (Minnesota Statutes, section 274.135) in place for its board members. There must be a quorum of members present at each meeting. Additionally, the CBAE must have at least one voting member who has completed Department of Revenue training and received certification at each meeting. County assessors will receive a listing of certified board members and information about any scheduled courses.

If a board attempts to convene but cannot because it does not have a quorum or trained member present, the taxpayers will be allowed to appeal to the Commissioner of Revenue so they are not disenfranchised. Pursuant to law, a fee of \$500 per tax parcel will be assessed to the county for these appeals.

If you have any questions or concerns, please contact us at [proptax.questions@state.mn.us](mailto:proptax.questions@state.mn.us).





**Aitkin County Sheriff's Office**  
217 Second Street NW, Room 185  
Aitkin, MN 56431  
(218) 927-7435  
**Incident Date Reported BETWEEN 02/01/12**  
**And 02/07/12**  
**And Incident NCIC=MN0010000**

**Printed On: Thu, Feb 09, 2012**

**Incident Log Report**

<i>Case Number</i>	<i>NCIC</i>	<i>Date Reported</i>	<i>Officer</i>	<i>Offense</i>
2012000352 Location 20831 363RD LN, MCGREGOR, 3320	MN0010000	02/01/2012 00:22	209	Transport detox
2012000353 64995 GREAT RIVER RD, JACOBSON, 6330	MN0010000	02/01/2012 01:14	209	Missing Person
2012000354 314 STONER AVE SW, Hill City, 0200	MN0010000	02/01/2012 01:38	209	Disturbance
2012000355 27595 110TH ST, ISLE, 1031	MN0010000	02/01/2012 06:29	5450	Ambulance Call
2012000356 306 2ND ST NW, Aitkin, 0100	MN0010000	02/01/2012 11:12	251	***No press***
2012000357 51601 206TH PL, MCGREGOR, 4505	MN0010000	02/01/2012 18:49	209	Alarm
2012000358 40492 317th Ln, Aitkin, 2413	MN0010000	02/01/2012 21:40	219	Disturbance
2012000359 41561 STATE HWY 65, MCGREGOR, 3825	MN0010000	02/02/2012 03:15	216	Alarm
2012000360 840 2ND ST NW, Aitkin, 0100	MN0010000	02/02/2012 03:30	995	Ambulance Call
2012000361 31365 292ND ST, AITKIN, 2528	MN0010000	02/02/2012 04:52	219	Alarm
2012000362 840 2ND ST NW, Aitkin, 0100	MN0010000	02/02/2012 06:29	995	Ambulance Call
2012000363 23329 US HWY 169, AITKIN, 1728	MN0010000	02/02/2012 09:51	221	Property dispute
2012000364 719 3RD ST NW, Aitkin, 0100	MN0010000	02/02/2012 09:58	995	Ambulance Call
2012000365 1720	MN0010000	02/02/2012 10:40	212	Vehicle in Ditch
2012000366 33113 NUTHATCH AVE, AITKIN, 2503	MN0010000	02/02/2012 12:12	224	ATL/Welfare Check
2012000367 29141 240TH LN, AITKIN, 1926	MN0010000	02/02/2012 12:13	206	Phone scams

## Aitkin County Sheriff's Office

Printed On: Thu, Feb 09, 2012

## Incident Log Report

Case Number	NCIC	Date Reported	Officer	Offense
2012000368	MN0010000	02/02/2012 12:55	224	POR violation
Hill City, 0200				
2012000369	MN0010000	02/02/2012 17:27	HCFR	Ambulance Call
itco				
2012000370	MN0010000	02/02/2012 18:16	221	Accident
2329				
2012000371	MN0010000	02/02/2012 18:46	995	Ambulance Call
507 6TH ST NW, Aitkin, 0100				
2012000372	MN0010000	02/02/2012 19:23	218	Accident
420th St, 4030				
2012000373	MN0010000	02/03/2012 02:14	MFD	Fire Call
18363 480TH LN, MCGREGOR, 4527				
2012000374	MN0010000	02/03/2012 06:09	995	Ambulance Call
518 7TH AVE NE, AITKIN, 0100				
2012000375	MN0010000	02/03/2012 08:00	499	Ambulance Call
208 W HWY 210, McGregor, 0500				
2012000376	MN0010000	02/03/2012 09:33	252	Accident
Aitkin, 0100				
2012000377	MN0010000	02/03/2012 09:58	252	Property Missing and Found
Aitkin, 0100				
2012000378	MN0010000	02/03/2012 10:20	252	Suspicion Complaint
111 AIR PARK DR, Aitkin, 0100				
2012000379	MN0010000	02/03/2012 11:26	212	Littering complaint
35900 DOVE ST, AITKIN, 2402				
2012000380	MN0010000	02/03/2012 15:05	995	Ambulance Call
610 AIR PARK DR, AITKIN, 0100				
2012000381	MN0010000	02/03/2012 15:01	224	Property dispute
40607 236TH LN, AITKIN, 1725				
2012000382	MN0010000	02/03/2012 15:33	223	***No press***
217 2ND ST NW, Aitkin, 0800				
2012000383	MN0010000	02/03/2012 15:35	223	***No press***
217 2ND ST NW, Aitkin, 0800				
2012000384	MN0010000	02/03/2012 17:00	223	Misc public complaint
610 AIR PARK DR, AITKIN, 0800				
2012000385	MN0010000	02/03/2012 18:37	203	***No press***
31942 292nd St, Aitkin, 2528				
2012000386	MN0010000	02/03/2012 20:35	254	Disorderly conduct
Aitkin, 0100				

**Aitkin County Sheriff's Office**

**Printed On: Thu, Feb 09, 2012**

**Incident Log Report**

<i>Case Number</i>	<i>NCIC</i>	<i>Date Reported</i>	<i>Officer</i>	<i>Offense</i>
2012000387 19139 328TH AVE, ISLE, 1317	MN0010000	02/03/2012 21:13	219	Civil matter
2012000388 4520	MN0010000	02/04/2012 00:26	219	Driving Under the Influence
2012000389 105 2ND ST NW, Aitkin, 0100	MN0010000	02/04/2012 04:22	254	ATL/Welfare Check
2012000390 31365 292ND ST, AITKIN, 2528	MN0010000	02/04/2012 12:35	212	Alarm
2012000391 13862 270TH AVE, ISLE, 1017	MN0010000	02/04/2012 13:12	212	Animal Complaint
2012000392 51973 LAKE AVE, MCGREGOR, 4503	MN0010000	02/04/2012 14:20	224	Driving Complaint
2012000393 37600 305TH ST, 2420	MN0010000	02/04/2012 14:47	212	Animal Complaint
2012000394 38421 STATE HWY 18, AITKIN, 0000	MN0010000	02/04/2012 18:10	995	Ambulance Call
2012000395 204 LAKE AVE E, Hill City, 0200	MN0010000	02/04/2012 18:49	263	Disturbance
2012000396 90 N MADDY ST, McGregor, 0500	MN0010000	02/04/2012 19:58	218	ATL/Welfare Check
2012000397 Aitkin, 0100	MN0010000	02/04/2012 20:17	254	Traffic Stop
2012000398 306 2ND ST NW, Aitkin, 0100	MN0010000	02/04/2012 20:31	219	Disturbance
2012000399 211 COOK ST, Palisade, 0600	MN0010000	02/04/2012 23:39	218	Disturbance
2012000400 850 2ND ST NW, Aitkin, 0100	MN0010000	02/04/2012 23:58	995	Ambulance Call
2012000401 22027 420TH ST, MCGREGOR	MN0010000	02/05/2012 00:29	MFD	Fire Call
2012000402 16 2nd st ne	MN0010000	02/05/2012 00:20	254	Other (Start Code)
2012000403 US Hwy 169 & Great River Road	MN0010000	02/05/2012 00:40	219	Other (Start Code)
2012000404 32360 215TH LN, ISLE	MN0010000	02/05/2012 02:55	219	Missing Person
2012000405 36598 208TH PL, MCGREGOR	MN0010000	02/05/2012 04:59	499	Ambulance Call

## Aitkin County Sheriff's Office

Printed On: Thu, Feb 09, 2012

## Incident Log Report

Case Number	NCIC	Date Reported	Officer	Offense
2012000406	MN0010000	02/05/2012 07:44	224	Assault
20466 GOSHAWK ST, MCGREGOR				
2012000407	MN0010000	02/05/2012 12:27	212	Property Damage
217 2ND ST NW				
2012000408	MN0010000	02/05/2012 12:33	212	Other (Start Code)
39428 497TH LN				
2012000409	MN0010000	02/05/2012 14:25	252	Threat Complaint
104 2ND ST NW				
2012000410	MN0010000	02/05/2012 14:53	995	Ambulance Call
171 RED OAK DR				
2012000411	MN0010000	02/05/2012 15:31	218	Property Damage
48838 LAKE AVE, MCGREGOR				
2012000412	MN0010000	02/05/2012 16:04	499	Ambulance Call
2 N 2ND ST				
2012000413	MN0010000	02/05/2012 18:30	208	ATL/Welfare Check
buckhorn bar / Main st				
2012000414	MN0010000	02/05/2012 18:35	218	Child Custody
30708 387TH PL, AITKIN				
2012000415	MN0010000	02/06/2012 00:22	208	Other (Start Code)
state hwy 210 mm163				
2012000416	MN0010000	02/06/2012 08:49	256	Follow Up
225 2nd St SW				
2012000417	MN0010000	02/06/2012 10:23	256	Burglary/Theft
171 RED OAK DR				
2012000418	MN0010000	02/06/2012 11:10	203	Assist Other Department
39385 STATE HWY 18, AITKIN				
2012000419	MN0010000	02/06/2012 14:03	256	Burglary/Theft
22 4TH ST NE				
2012000420	MN0010000	02/06/2012 16:05	995	Ambulance Call
30320 370TH ST, AITKIN				
2012000421	MN0010000	02/06/2012 16:49	218	Probation/Sobriety Court Check
90 N MADDY ST				
2012000422	MN0010000	02/06/2012 17:10	251	Disturbance
1027 1ST ST NW				
2012000423	MN0010000	02/06/2012 16:44	98989	ATL/Welfare Check
29789 380TH AVE, AITKIN				
2012000424	MN0010000	02/06/2012 17:51	208	Accident
39936 430TH AVE, AITKIN				

**Aitkin County Sheriff's Office**

**Printed On: Thu, Feb 09, 2012**

**Incident Log Report**

<i>Case Number</i>	<i>NCIC</i>	<i>Date Reported</i>	<i>Officer</i>	<i>Offense</i>
2012000425	MN0010000	02/06/2012 19:26	217	Burglary/Theft
21377 380TH LN, MCGREGOR				
2012000426	MN0010000	02/06/2012 19:59	995	Ambulance Call
518 7TH AVE NE, AITKIN				
2012000427	MN0010000	02/06/2012 19:26	208	Accident
36666 STATE HWY 65, MCGREGOR				
2012000428	MN0010000	02/06/2012 21:42	499	Ambulance Call
36102 STATE HWY 65, MCGREGOR				
2012000429	MN0010000	02/07/2012 03:22	995	Ambulance Call
518 7TH AVE NE, AITKIN				
2012000430	MN0010000	02/07/2012 03:59	995	Ambulance Call
518 7TH AVE NE, AITKIN				
2012000431	MN0010000	02/07/2012 07:29	224	Other (Start Code)
Deer St				
2012000432	MN0010000	02/07/2012 07:49	224	Harassment Complaint
41496 STATE HWY 65, MCGREGOR				
2012000433	MN0010000	02/07/2012 08:10	995	Ambulance Call
518 7TH AVE NE, AITKIN				
2012000434	MN0010000	02/07/2012 10:20	AFD	Alarm
315 1ST AVE SW				
2012000435	MN0010000	02/07/2012 12:20	995	Ambulance Call
215 3RD ST SE				
2012000436	MN0010000	02/07/2012 13:12	252	Fraud/ID Theft
692 Airpark Dr				
2012000437	MN0010000	02/07/2012 13:30	256	Follow Up
306 2ND ST NW				
2012000438	MN0010000	02/07/2012 14:34	218	Property Damage
95 N MADDY ST				
2012000439	MN0010000	02/07/2012 15:18	995	Ambulance Call
215 3RD ST SE				
2012000440	MN0010000	02/07/2012 16:14	256	Disturbance
306 2ND ST NW				
2012000441	MN0010000	02/07/2012 17:13	254	OFP/HRO Violation
104 1/2 4th st nw				
2012000442	MN0010000	02/07/2012 20:35	254	Driving Complaint
5th st nw/mn ave n				
2012000443	MN0010000	02/07/2012 22:32	208	Fire Call
33620 310TH PL				

**Aitkin County Sheriff's Office**

**Incident Log Report**

**Printed On: Thu, Feb 09, 2012**

<i>Case Number</i>	<i>NCIC</i>	<i>Date Reported</i>	<i>Officer</i>	<i>Offense</i>
2012000444 flats 210/169	MN0010000	02/07/2012 23:17	219	Traffic Stop

Total Records: 93



FEB 08 2012

February 6, 2012

Patrick Wussow, County Administrator  
Aitkin County  
217 2<sup>nd</sup> Street NW, Room 130  
Aitkin, MN 56431

Dear Patrick:

On behalf of the Board of Water and Soil Resources (BWSR), I would like to extend my sincere thanks for the cooperation your staff showed the BWSR Grant Verification Team that recently visited Aitkin County.

This is a new verification process and we are still in the pilot phase. The assistance and feedback we received from your staff helped us to better understand the type of documents needed to verify expenditures and the amount of time we should expect to take. I recognize that staff time is valuable, and I appreciate willingness of your staff to spend the extra time to meet with us and for their advanced preparation. This, too, will help us explain to other local governments how they should prepare for our visit.

You'll find attached an LGU Grant Verification Findings form. You'll note from this form that the documents reviewed in this verification were found to be correct as reported and there are no recommendations for follow-up action on the county's part.

Thank you again for cooperating, and we look forward to a continued partnership with Aitkin County in protecting and wisely using Minnesota's valuable natural resources. As always, Dan Steward, your board conservationist, is available to answer any questions related to this verification or other BWSR program issues.

Sincerely,

Ron Shelito  
Northern Regional Supervisor

cc: J. Mark Wedel County Board Chair  
Dan Steward, BWSR Board Conservationist  
Wayne Zellmer, BWSR Grants Coordinator  
Ron Shelito BWSR Regional Supervisor

<i>Bemidji</i> 4 West Building 403 Fourth St. NW, Suite 200 Bemidji, MN 56601 (218) 755-2600	<i>Brainerd</i> 1601 Minnesota Drive Brainerd, MN 56401 (218) 828-2383	<i>Duluth</i> 394 South Lake Ave., Room 403 Duluth, MN 55802 (218) 723-4752	<i>Fergus Falls</i> 1004 Frontier Drive Fergus Falls, MN 56537-2505 (218) 736-5445	<i>Marshall</i> 1400 East Lyon Street Marshall, MN 56258 (507) 537-6060	<i>Mankato</i> 1160 Victory Drive S., Suite 5 Mankato, MN 56001-5358 (507) 389-1967	<i>New Ulm</i> 261 Highway 15 South New Ulm, MN 56073 (507) 359-6074	<i>Rochester</i> 2300 Silver Creek Rd N.E. Rochester, MN 55906 (507) 206-2889
--	---	---	--	--	---	---	--



**Board of Water & Soil Resources  
LGU Grant Verification  
Findings**



<b>County:</b> <u>Aitkin</u>	<b>LGU:</b> <u>County</u>
<b>Fiscal Year:</b> <u>2010</u>	<b>Verification Date:</b> <u>November 22, 2011</u>

<u>Grant Agreement Name</u>	<u>PO #</u>	<u>Grantee</u>	<u>Findings</u>
<u>Natural Resources Block Grant</u>	<u>16482</u>	<u></u>	<u>Correct as reported</u>
<u>Natural Resources Block Grant - SSTS</u>	<u>16830</u>	<u></u>	<u>Correct as reported</u>
<u></u>	<u></u>	<u></u>	<u>Correct as reported</u>
<u></u>	<u></u>	<u></u>	<u>Select Findings</u>
<u></u>	<u></u>	<u></u>	<u>Select Findings</u>

**Additional Comments:**

Documentation shows that the county easily exceeds the match required ofr the NRBG

**Recommendation:**

- 1 No Recommnedations
- 2
- 3

**Verification Team Leader:**

Ron Shelito  
Typed Name

  
Signature

2-6-12  
Date

(LGU Copy)



# AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

February 7, 2012

Annalee Garletz  
Association of MN Counties  
125 Charles Ave  
St. Paul, MN 55103-2108

Dear Ms. Garletz;

Aitkin County has not adopted the 2008/2011 Subsurface Sewage Treatment System (SSTS) Rules and has strongly opposed the rules since they were in draft form. Aitkin County has not changed its position that the Rules went above and beyond the purpose and intent to provide the minimum standards necessary to protect public health, safety and the environment. In addition, the 2008/2011 SSTS Rules will add unnecessary costs to the Local Units of Government in the administration and enforcement of the rules, not to mention the significant increase in individual septic system construction costs, all of this with no increase in water quality protection.

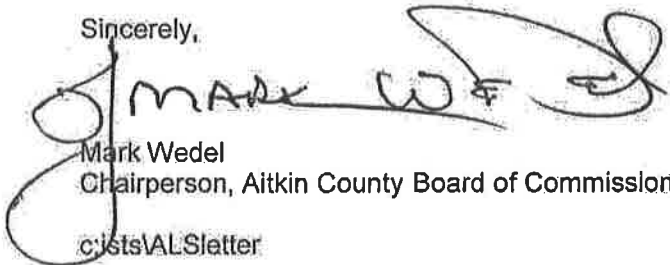
Aitkin County has reviewed the current MPCA proposal for the allowance of alternative local standards (ALS), and the following are issues that we feel have not been adequately addressed:

1. The draft language for ALS is confusing and may result in interpretation issues for those Counties who adopt ALS standards.
2. The MPCA's offer does not provide a long term solution, although it is more favorable than adoption of the 2008/2011 SSTS Rules.
3. The MPCA's and U of M Extension's lack of commitment to provide training to the pre-2008/2011 Rules (ALS), even though potentially 50 counties will be administering ALS.
4. The MPCA's failure to address the technical concerns raised by other counties which have not adopted the 2008/2011 Rules.
5. The MPCA's lack of enforcement on licensed and unlicensed contractors.
6. The unwillingness of the MPCA to work with the local units of government, as lead partners, throughout this process is unacceptable.

Therefore, considering the above issues, Aitkin County would support a repeal of the 2008/2011 SSTS Rules. We do recognize the ALS do provide some relief to the burdens the 2008/2011 Rules have on citizens and LGU's; the relief, confusion, lack of a long term solution, and the purpose and intent of the Rule has not been adequately addressed in the MPCA proposal.

Thank you for the opportunity to respond to the latest MPCA proposal to resolve this issue.

Sincerely,



Mark Wedel  
Chairperson, Aitkin County Board of Commissioners

c:\sts\ALSletter

cc: Saxhaug  
McElpatrick

# Aitkin County Board of Commissioners Board Meeting Attendance Record

Date: February 28, 2012

Name	Please check the boxes that apply.		
	Aitkin County Citizen	Aitkin County Employee	Company Representative – please list.
<i>Andrew</i>	X		
<i>Bob Ruff</i>	P		<i>Aitkin Co. CARE</i>
<i>Robert Horowitz</i>	X		<i>MY SELF</i>
<i>Elizabeth DeLong</i>			<i>CMCC</i>
<i>Shelby E. Ke</i>			<i>CMCC</i>
<i>Margie Sawentz</i>	X		<i>Age</i>
<i>Kim Teal</i>	X		<i>Kinship of Aitkin City</i>
<i>Laura Bennett</i>			<i>Regional Alcohol, Tobacco, Other Drug Prevention Coordinator Northeast MN</i>
<i>Brandon Watkins</i>	X		<i>Kinship</i>
<i>Justin Dyer</i>	X		<i>Kinship</i>
<i>Kimberly Clement</i>	X		<i>Kinship</i>



### ***Come Stay and Ride With Us***

With so many trails to ride, why not stay a while at one of our campgrounds? Three of our campgrounds are conveniently located right off the trail. The other campground is located in the town of Aitkin just a short distance from the Blind Lake Trailhead.

#### *Snake River Campground*

The Snake River Campground is located in the southern part of the county and offers direct access to the Red Top trail, the South Soo Line and the Solana Loop.

#### *Aitkin Campground*

The Aitkin Campground is located right in the town of Aitkin on the Mississippi River. You can have all the amenities Aitkin has to offer and still be just a short drive to the trails.

#### *Berglund Campground*

The Berglund Campground is located in the town of Palisade on the Mississippi River. Some of the sites have electricity and there are showers available. Palisade is in the middle of the county with direct access to the North Soo Line.

#### *Jacobson Campground*

The Jacobson Campground is in the northern part of the county near the town of Jacobson on the Mississippi River. You can head north on the UPM Trail or the Goodland Connector into Itasca County, or jump on the Rabey Line Trail which will lead to the Hill City Connector and many more miles of trail to explore.



### ***Contact Us***

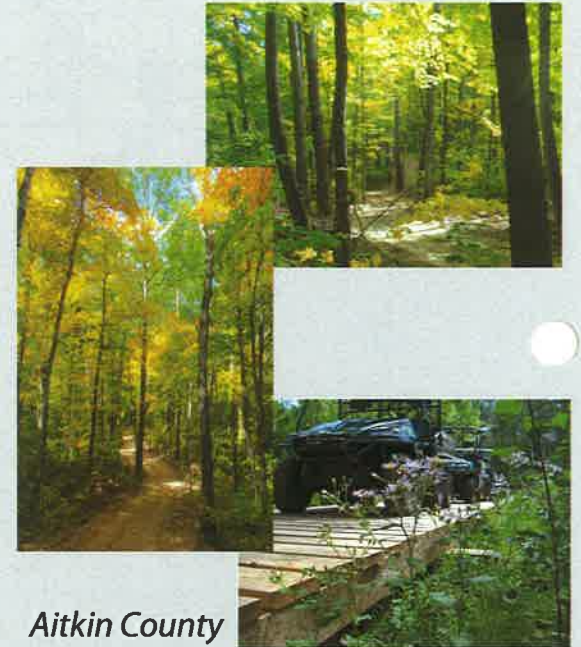
For further information on the trails or for campground reservations visit our website at:

[www.co.aitkin.mn.us](http://www.co.aitkin.mn.us)

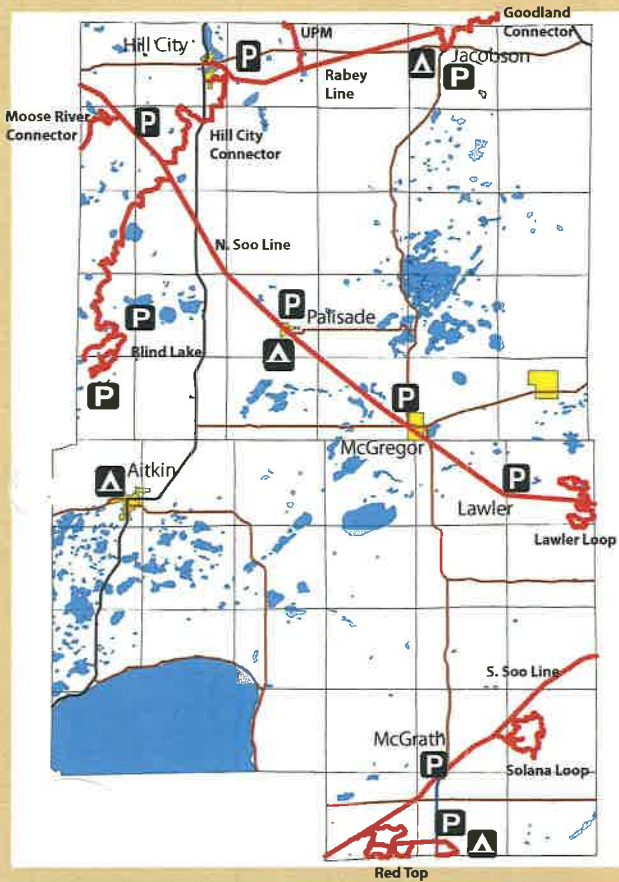
OR

Aitkin County Land Department  
209 2nd St. NW Room 206  
Aitkin, Mn. 56431  
(218) 927-7364

Smartphone users scan here to go directly to our trails site.



*Aitkin County  
Minnesota*



**What is the Northwoods Regional ATV Trail System?**

The Northwoods ATV Trail system is a variety of loop trails and linear trails that connect with two corridor trails called the north and south Soo Line trails. The Soo Lines serve as the "backbone" of the Northwoods trail. The Soo Lines are old railroad beds that crisscross the county and are now used as recreational trails. All the connected trails allow the user to ride more than 200 miles of scenic trails across an area the size of Delaware. Both ATV's and Off-Highway Motorcycles are allowed on the trails.

The Northwoods ATV/OHM trail was universally designed to provide an enjoyable experience for riders of all expertise. You will find something for everyone in your group. Great care was taken in the design and construction of the trail system in order to take advantage of Aitkin County's scenic beauty while having a low impact on the environment.

**Trails**

- Red Top -**  
This is one of the most popular ATV trails in Minnesota. The trail is accessed at a few locations near the town of McGrath. It consists of 25 miles of trail winding through the forest, with loops for the beginner and some for the more advanced riders. You can stay at the Snake River Campground and get on the trail right from your campsite.
- Solana Loop -**  
This trail is a loop trail just northeast of McGrath, Minnesota. This trail travels through 19 miles of the beautiful Solana State Forest. You will encounter a variety of scenery as you wind in and out of the forest and wetlands.
- Lawler Loop -**  
This segment is just out of the community of Lawler. The trail consists of three loops and travels north and south of the Soo Line Trail. It has 16 miles of a variety of terrain and forest types. There are a couple picnic areas with tables and grills for riders to stop for lunch.
- Blind Lake Loop and Connector Trail -**  
The Blind Lake trails offer 36 miles of riding through a wide variety of scenery. There are 3 access points to the trail, one just north of Aitkin, one off of County Highway 3 giving access to the middle of the trail, and one on the North end of the trail in Swatara. Points of interest include the Brown's lake shelter and several remote lakes and ponds.
- Hill City Connector -**  
This trail will take you from the Soo Line near Swatara to Hill City and eventually to Jacobson is you want a longer ride of 34 miles. You will traverse steep hills and hardwood forests with picnic and rest areas in the Quadna Mountain portion of the ride. Another point of interest is the scenic Willow River bridge crossing where you will ride on over 600 feet of boardwalk and be able to park your ATV's and rest or eat lunch next to the river.
- UPM and Goodland Connector trails -**  
Once you get to Washburn Lake on the Rabey Line Trail, you can also go further north on the UPM Blandin trail (20 miles) or you can go out of Jacobson on the Goodland Trail. Both of these trails will get you to areas in Itasca County that are a part of the Northwoods ATV Trail.
- Moose River Connector -**  
Starting off the Soo line north of Swatara, you can travel a short 7 mile stretch to Cass county where you can connect with the Moose River trails that can add another 35 miles to your ride.

**Visit Our Trail Towns!**

The Aitkin County Trail Towns are "ATV friendly" towns where you will be invited in to visit various establishments offering food, fuel, lodging, and other amenities. The Trail Towns consist of McGrath, Lawler, McGregor, Palisade, Hill City, and Jacobson.

**McGrath**

McGrath is located in the southern part of the county on highway 65. McGrath is an old logging town founded by James E. McGrath, and is home to the White Pine Logging and Threshing Show over Labor Day weekend.

**Lawler**

The sites in Lawler will bring your imagination back to the railroad era. Lawler is located near the Lawler Loop Trail in eastern Aitkin County. There is a local bar and grill that is very popular with trail riders.

**McGregor**

McGregor is located at the intersection of state highways 65 and 210 and along the North Soo Line Trail. This is an old railroad town located just south of Big Sandy Lake. Food, fuel, and lodging are available at this full service town and accessible right from the trail.

**Palisade**

Palisade is situated on the banks of the Mississippi river in the central part of the county. The town is dissected by the North Soo Line Trail, and the old railroad bridge over the river is now a scenic feature of the trail. In August come watch the annual fireman's competition at Berglund Campground right in town.

**Hill City**

Hill City is located along the shore of Hill Lake in the northwest corner of Aitkin County. The Hill City Connector ties in with the Rabey Line Trail and also Quadna Mountain Resort where there is lodging and a 9 hole golf course.

**Jacobson**

Jacobson is a quaint town on the Mississippi in the northeast corner of the county. Just west of town you will find the Jacobson Campground which now has 2 camper cabins for rent and you can get right on the trail from your campsite. You will also find food and gas in town.



## Enterprise Lean

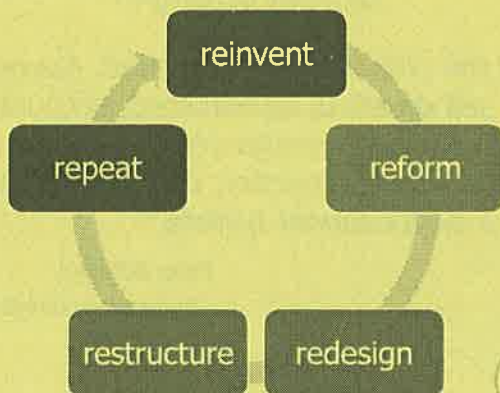
Systematic Innovation

## Don't you read the papers?

- State government shutdown
- Declining budgets
- Shrinking staff complement
- Increasing public scrutiny and frustration with government at all levels



## Politicians say we need to ....



## So employees feel under siege, and want to respond by.....

- Keeping our heads down, "this too shall pass"
  - Pretending to go along with the 'new big idea'
- Telling the boss we don't have time for this
- Attend an 'improvement' conference
  - Fiercely defend the status quo
- However.....



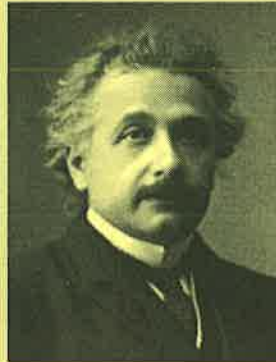


**"It's like déjà vu,  
all over again."**

Yogi Berra



***"The definition of insanity is  
doing the same thing over and  
over again, and  
expecting different  
results"***



Albert Einstein



## **But we have a choice**

- We can keep doing things the way we have always done them, and keep getting what we've always got,



- Or we can change how we do things



## **Is it improvement; or just change?**

***"All the empowered, motivated, teamed-up, self-directed, incentivized, accountable, re-engineered, reorganized, or reinvented people you can muster, cannot compensate for a dysfunctional system."***

Peter Scholtes  
The Leader's Handbook



**“Making change is easy.....**

**making improvement is hard”**

Ferdinand Porsche



### **Top secret, complex, in-depth organizational assessment tool**

- Is your organization any good at what it does?
- How do you know?
- Are you getting better?
- How do you know?



### **It's simple math**

**Process improvement +  
Performance measurement =  
Performance excellence**



### **What is Lean?**

LEAN is a time-tested set of tools, and an organizational desire.

to reduce waste and defects within systems and processes,

by engaging your staff to improve productivity, quality, staff morale, and customer service.

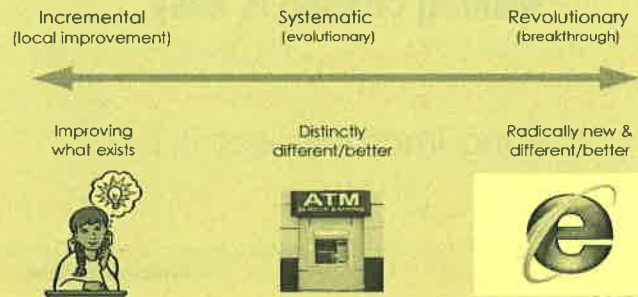


## LEAN is not...

- an acronym
- the newest "favor of month"
- a quick fix
- an org chart shuffle
- easy (it's simple, but easy does not exist)



## Innovation Continuum



## Lean? BPR? 6 Sigma? TQM?

- All are considered systematic innovation systems
- All come from common origins of statistical process control (SPC) begun in 1920's
- All focus on continuous process improvement; engaging those that work in the process to identify and implement improvements
- Lean has a strong focus on efficiency and productivity reducing cost/time, with a strong bias for action



## What is Lean?

- Refined by/attribution to Toyota Motor Corporation (aka TPS)
- Has now been applied in all sectors, private and public, office and manufacturing





## Why the laser focus on process?

- Nearly every tangible output; service or product that your organization provides, is created through a process, or series of processes (systems)
- It's been shown that over 85% of the opportunity to improve process outputs lie within the process itself.



"THE WORK OF GOVERNMENT IS  
NOBLE

GOVERNMENT EMPLOYEES ARE  
AMAZING

THE SYSTEMS OF GOVERNMENT ARE A  
MESS"

Ken Miller

*Extreme Government Makeover*



"A bad  
process will  
beat a good  
person  
every time"

W. Edwards Deming



## Why Lean, why now?



Public agencies are being pushed to do more with less money and a shrinking workforce.

How can we provide quality service to a growing number of customers in a reasonable amount of time?

**Lean can help.**



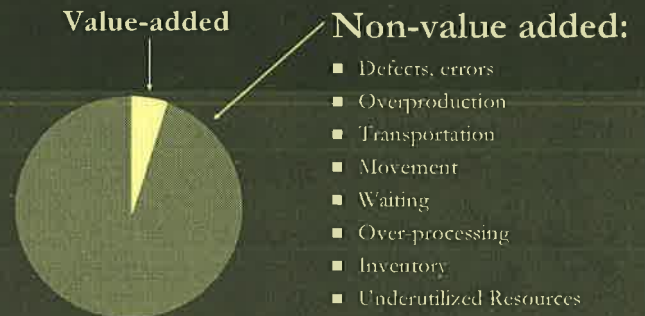
## How Lean works

- Characterizes all steps, actions, or inactions as value-added or non value-added
- Value is determined by the customer of the process
- The focus is on eliminating the non value-added, and reducing lead time
- Non-value added = Waste

21

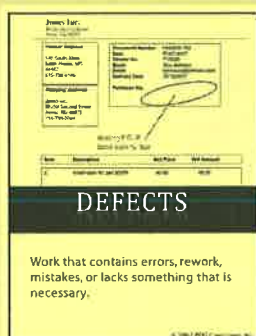


## Lean = Eliminating Waste

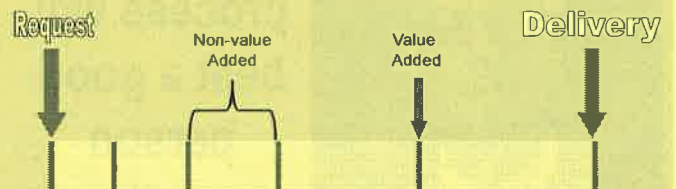


\*Typically 95 percent of all lead time is non-value added\*

## Can you see the wastes?



## Typical timeline

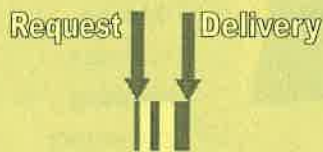


Typically, less than 5% of process time is actually adding value to the service

24



## What do we do about it?



Eliminate the waste so we use our resources to do the value-added work

25



## How do we define value-added?

Value-added vs. Non value-added

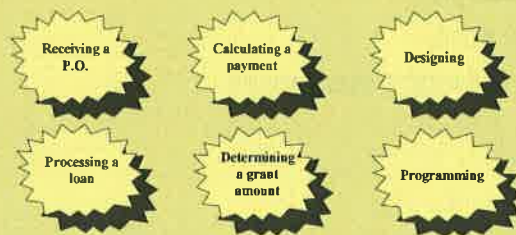
- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>• Customer is willing to pay for</li><li>• Transforms a product or service</li><li>• Done correctly the first time</li></ul> | <ul style="list-style-type: none"><li>• Consumes resources without creating value for the customer</li><li>• Contributes to defects</li><li>• Requires extra time, effort, or resources than it needs to</li></ul> |
|--|--|

26



## Value-added activities

Transform materials and information into products or services valued by the customer

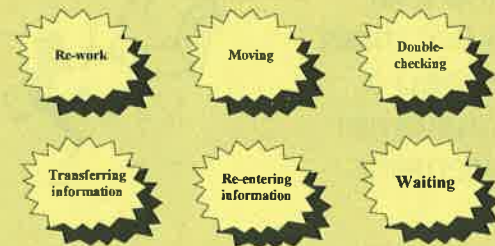


27



## Non-value added activities

Operations that consume resources (labor and materials), but don't transform the product or service



28



## Building a successful Lean transformation



29

## How do we identify waste?



Lean defines them as:

- Transportation
- Overproduction
- Motion
- Defects
- Waiting
- Inventory
- Extra processing
- Underutilized creativity

30

## Defects

Any element of a product or service that does not meet or exceed a **key** customer requirement.



31

## Defects usually create:

- Re-work
- Re-inspection
- Re-design
- More cost,
- And unhappy customers

32

## Transportation

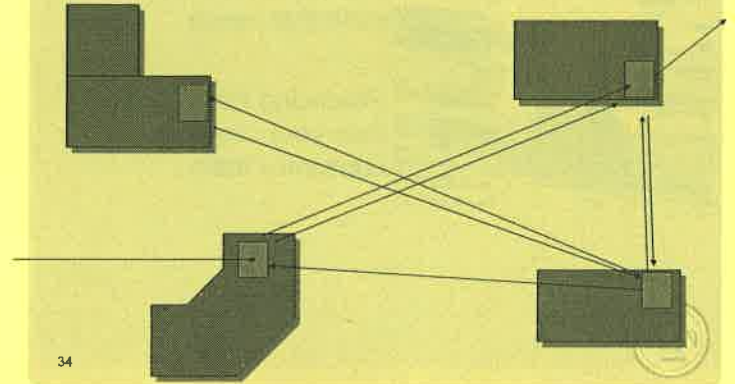


The unnecessary movement of people, information, or materials during a process.

33



## Follow the bouncing paperwork



34



## Waiting

People, parts, systems, or facilities idly waiting for a step in the process to be completed.



35



## Factoid

About 95% of the time that is required to produce a product or service is because of waiting.

36



## Overproduction



Producing more than our customer needs

Producing things faster than your customer consumes them

37



## Examples of overproduction

- Print and distribute forms that frequently change.
- Print 5000 brochures because the price per piece is cheaper; then inventory, store and finally recycle 2/3 of them.
- Create reports that nobody reads or wants
- Collect more information than we need to do the job.

38



## Inventory/storage

• Storing more products than the customer demands

• filing and storing multiple copies of documents, drafts

• records retention policies



39



## Motion

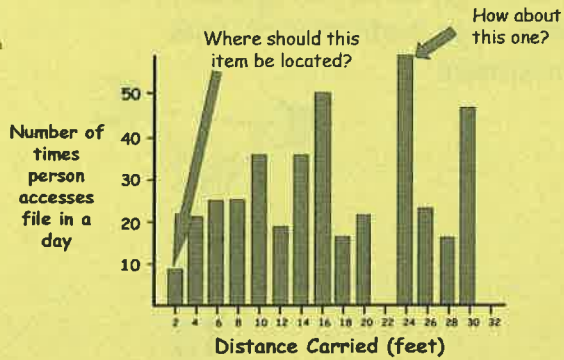
Any people movement that does not add value to a product or service.



40



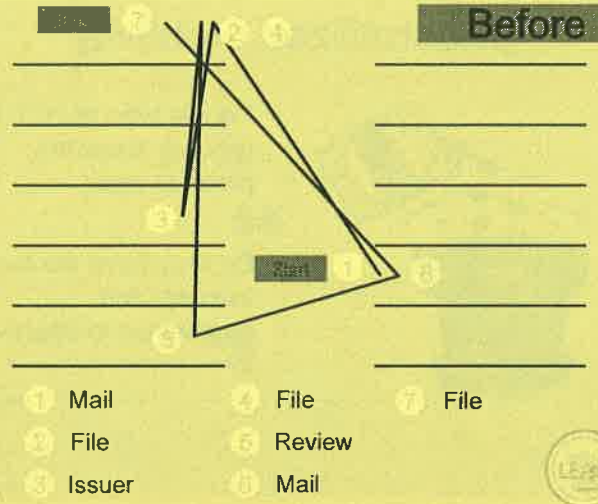
## Frequency of use analysis physical files



41



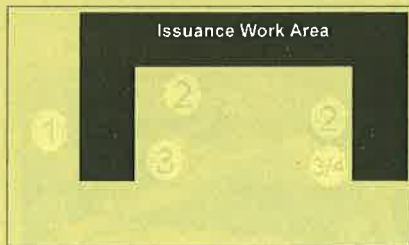
## Before



42



## After



- 1 Mail
- 2 Issuers/depositors
- 3 Quality
- 4 Helptracking

43



## Extra Processing

Examples:

- Multiple inspections
- Multiple signatures
- Different ways to produce the same product (no standard work)
- Batching



44



## Underutilized creativity



- People who work in the process know the process best.

**But:**

- Do they have the tools, training, and permission to improve it?

45



## What is 5S?

- Methodology for creating a clean, safe, orderly, high performance work environment



46



## The 5 "Ss"

- Sort
- Set In Order
- Shine
- Standardize
- Sustain



47



## Before



48





## After



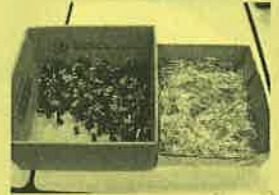
49



1S

## Sort

*"When in doubt,  
move it out."*



50



## Example - Sort

Distinguish  
between  
necessary  
and  
unnecessary  
items and  
information



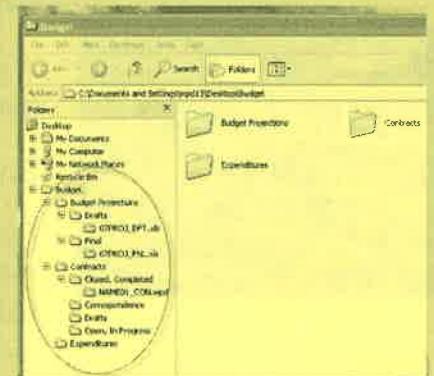
51



1S

## Electronic files - Sort

- Email
- Files on:
  - Hard drive
  - Personal drive
  - Shared Drive
- Archiving



52



2S

## Shared drive

1. Develop a file structure to include projects, meeting minutes, commonly shared files, etc.
2. Develop a consistent file naming scheme for folders.
3. Assign responsibility to clean out on a monthly basis.

53



2S

## Set In Order

*“A place for everything, and everything in its place.”*



54



2S

## Set in order – What is it?



- Organized
- A specific place for everything
- Easy to access
- Procedures to find, return and replenish items.

55



2S

## Set in order – Why?

- Immediately recognize items out of place, and an excessive or insufficient amount of items
- Eliminates time wasted looking for items
- Improves customer service



56



2S

How long would it take  
you to find what you're looking for  
here?



57



2S

Versus HERE !!!



58



3S

## Visual management

A communication device that tells, at a glance,  
how work should be done.

1. Where items belong
2. How many items
3. Standard procedure
4. Work in progress

There is only one place to put each item

59



35

## Head of Bed Tilt – VAP Bundle

The little gauge on the side of the bed is fine when you're 24 inches away.

Everyone who walks past the room and looks in should be able to see an error from the doorway.

There is no reason to assume your first idea will be your best. Pella generated 7 designs before selecting 1.

Additional improvements are possible...

Mistake Proofing to Reduce Medical Errors presented by the Lean Enterprise Institute



35

## Color coding strategy

- Visually indicates an item's purpose
- Example: Similar files are color-coded and stored in the same location.



62



35

## Shine

“The best cleaning is to not need cleaning.”



63



35

## Shine – What is it?

- Cleaning from top to bottom
- Daily maintenance
- Taking preventive measures for ongoing cleanliness



64



3S

## Shine – Why?

- Boosts employee morale
- Improve health and safety of employees
- Develop sense of ownership in the office
- Identify and eliminate root causes of cleanliness issues

If a workspace is getting dirty faster than it can be cleaned, the root cause of the problem has not been identified.

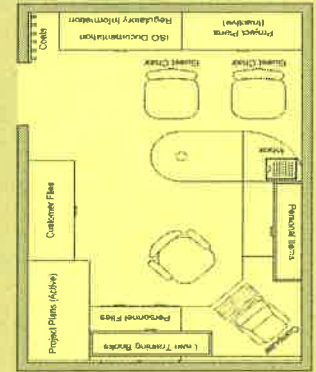


65

4S

## Standardize

See and recognize what needs to be *done.*



66

4S

## Standardize – What is it?

- Makes “Sort,” “Set in order” and “Shine” a habit
- Requires the commitment from team members
- Helps incorporate 5S into regular work routine



67

5S

## Sustain

5S Scoring



Kaizen Newspaper					
Problem	Causes	Counter Measures	Follow-up	Done	Comments
1. The printer is not working.	1. Paper jammed.	1. Clear the jam.	1. Check the paper tray.	1. Done	1. Printer is working again.
2. The scanner is not working.	2. Scanner is not plugged in.	2. Plug the scanner in.	2. Check the power supply.	2. Done	2. Scanner is working again.
3. The fax machine is not working.	3. Fax machine is not plugged in.	3. Plug the fax machine in.	3. Check the power supply.	3. Done	3. Fax machine is working again.
4. The copier is not working.	4. Copier is not plugged in.	4. Plug the copier in.	4. Check the power supply.	4. Done	4. Copier is working again.
5. The printer is not working.	5. Printer is not plugged in.	5. Plug the printer in.	5. Check the power supply.	5. Done	5. Printer is working again.
6. The scanner is not working.	6. Scanner is not plugged in.	6. Plug the scanner in.	6. Check the power supply.	6. Done	6. Scanner is working again.
7. The fax machine is not working.	7. Fax machine is not plugged in.	7. Plug the fax machine in.	7. Check the power supply.	7. Done	7. Fax machine is working again.
8. The copier is not working.	8. Copier is not plugged in.	8. Plug the copier in.	8. Check the power supply.	8. Done	8. Copier is working again.
9. The printer is not working.	9. Printer is not plugged in.	9. Plug the printer in.	9. Check the power supply.	9. Done	9. Printer is working again.
10. The scanner is not working.	10. Scanner is not plugged in.	10. Plug the scanner in.	10. Check the power supply.	10. Done	10. Scanner is working again.

*“The less self-discipline you need, the better.”*



68



## Sustain – What is it?

- Effective, ongoing application of 5S in order to improve organizational performance
- Maintaining a commitment to 5S
- Sustaining improvements is the most difficult part



69



## Sustain – Process steps

4. Keep it fun
  - Friendly competition
  - Teamwork
  - Before and after photographs
  - Positive reinforcement
  - Individual recognition or rewards



70



71



72

## Fundamentals of Lean: Standard work

73



## Standard work is...

- The foundation of Lean
- The safest, highest quality, and most efficient way to perform a particular process or task
- The only acceptable way to do the process
- Continually improved

74



## Why standard work?

- For employees, it helps them be successful
- For the process, it reduces variation, increases consistency
- Improvements will not be sustained without it

75



## The standard work model

1. Define start and end points of the process
2. Determine appropriate standard work requirements
3. Gather required information
4. Create standard work documents
5. Train the supervisor
6. Train employees
7. Ask the 5 questions
8. Run the process and observe results
9. Make adjustments where needed

76



**“Where there is no standard,  
there can be no Kaizen.”**

Taiichi Ohno  
Vice-President, Toyota Motor Company

77



## Fundamentals of Lean: Kaizen

78



## Kaizen



79

- A facilitated, rapid improvement event
- Aimed at a specific process: sponsor determines goals for team
- Employee-driven improvements



## The Kaizen event

3-5 day improvement event in which a team:

- Maps a current process
- Identifies waste
- Brainstorms improvements
- Maps future process
- Assigns tasks



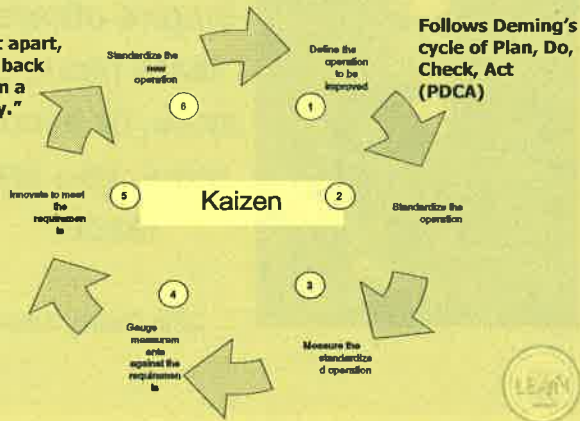
80





## Kaizen

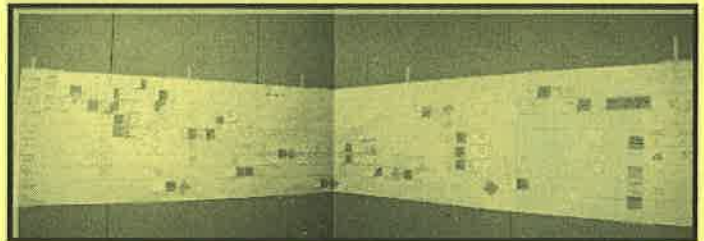
"To take it apart, and put it back together in a better way."



81

## Kaizen

Kaizen events use the swim lane mapping technique to map the current and future processes.



82

## Swim lane mapping

Three elements:

Time

People (job functions)

Tasks/Process



83

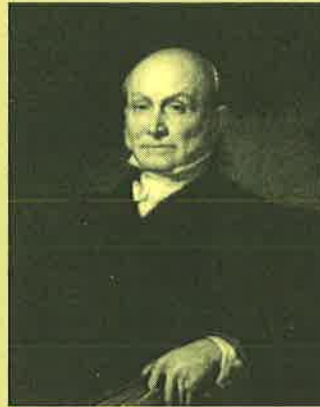
*Making time for improvement*

*Leadership*



*“Leadership is an action... not a position.”*

Donald H. McGannon

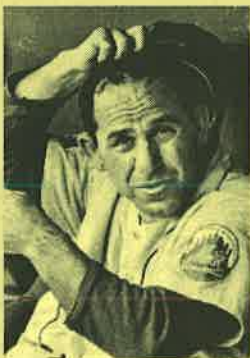


**“If your actions inspire others to learn more, do more, or become more, you are a leader”**

John Quincy Adams



## Yogi on leadership



*“If you don't know where you are going, you will wind up somewhere else”*



## Implementing Lean

Lean is a set of tools, but more importantly it is a philosophy that leaders must learn, exhibit and communicate to create and sustain a culture of continuous process improvement.



## Managers and Leaders

- Managers keep the train running on time toward an established destination
- Leaders determine what the appropriate destination is and create an environment where employees have the permission and support to help figure out the best ways to get there



## Leadership Management

- Long-term thinking —————> Short-term thinking
- Change —————> Stability
- Vision —————> Objectives
- Personal charisma —————> Formal Authority
- Proactive —————> Reactive
- Transformational —————> Transactional



## Successful systems require clear goals and compelling purpose

- This is not an academic exercise. The times require us to do more and more with less and less
- We need to focus on the 'important' stuff
- If you can't measure it, did it really happen?
- Sustaining improvement is the hardest part



## Things that bog down leaders

- Rework (fixing and/or explaining process variations, aka defects)
- Meetings without agendas, clear objectives or required outcomes
- Elaborate, ongoing policy discussions without making decisions
- Making changes without understanding the implications to existing processes



## Creating a culture of continuous improvement



93

## Culture exists on three levels

- Espoused values – what leaders say
- Artifacts – what leaders do
- Assumptions – the unwritten rules that evolve from a combination of espoused values and artifacts

We change culture by action at the top two levels

94



## Espoused values

***“What do we tell our people”***

- What you say matters.
- How you say it matters.
- Bringing about a transformation of culture is not the business of a program; it's the business of leaders.
- What are your personal core values? Do others know what they are?
- Leaders should be predictable; when questions arise, staff should have a pretty good idea what you will say.

You won't change culture flying under the radar



95

## Artifacts

***“What do people see?”***

- Action – Do your actions match your words?
- Accountability – Do you hold yourself accountable? Do you hold others accountable for those things that are their responsibility?
- Role-modeling – Do you demonstrate the behavior you expect from your colleagues and co-workers?
- When something goes wrong, do you examine the process first, or immediately look for “who screwed up?”
- What types of people get promoted?



96

## Shared assumptions

“Our culture really is..”

- This is the most powerful level of culture
- Unwritten rules are very slow to change
- Change comes from consistent, meaningful espoused values, and different behaviors
- The change you want to see in your area of influence starts with you.

97



## Changing assumptions

1. Adults are big kids – role-model the behavior you hope to see from those around you
2. If something goes wrong, first understand what in the process may have contributed to it.
3. Stop being Ranger Rick, and start being Smokey Bear
4. Be substantially dissatisfied with the status quo
5. Leaders must learn, do, and teach



## Changing assumptions

6. Apply the 5 'whys'
7. Say 'no' to 'yes' people (if all 8 of us always agree, we have 7 too many people in the room)
8. Hold people accountable – stop enabling bad behavior.
9. Hire, keep and promote thoughtful risk takers
10. Be courageous – drive out fear

99



**“The greatest barrier to success is the fear of failure”**

Sven Goran Ericksson

