

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 2-22-12

Via: Patrick Wussow, County Administrator

From: Penny Harms, Veterans Service Officer

Title of Item:

Veterans Service Office Report

Requested Meeting Date: 2-28-12 Estimated Presentation Time: 10 min.

Presenter: Penny Harms, Veterans Service Officer

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Report

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

AITKIN COUNTY VETERAN SERVICES

Penny Harms
Veterans Service Officer
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7320
888-404-7320
Fax: 218-927-7374

To: Aitkin County Board of Commissioners

From: Penny Harms, VSO

RE: Veterans Service Office Report

Date: February 21, 2012

I would like to present an update on the Veterans Service Office at the February 28, 2012 Aitkin County Board Meeting.

Sincerely,



Penny Harms
Veterans Service Officer

Encl

Veterans Service Office Report

February 22, 2012

The number of Veterans living in Aitkin County in FY 2011 is approximately 2,300

I. Veterans Services Office data – January 1, 2011 – Dec 31, 2011

- a. 1169 office visits
- b. 26 outreach visits in McGregor and to veterans home or nursing home
- c. 237 new clients
- d. 1710 forms completed and mailed to the VA
- e. 2500 phone contacts
- f. 6000 file edits in VIMS (Veterans Information Management System)

II. 2011 Vet Van Statistics

- a. 165 trips to Mpls and St. Cloud
- b. 260 veterans rode the Aitkin County Veterans van.
- c. Total Expenses - \$16,782
- d. Reimbursements - \$12,562
- e. **Out of pocket expenses for Vet Van in 2011 = \$4220**

III. MN Department of Veterans Affairs State Soldier's Assistance Program monies to Aitkin County Veterans

- a. Dental Benefits - \$18,401
- b. Optical Benefits - \$ 6,865
- c. Subsistence Benefits, Special Needs Grants – 36,730
- d. **Total for 2011 = 61,996**

IV. VA grant monies received:

- a. **FY12 CVSO Operational Improvement Grant \$2,800** for updating office equipment
\$262 remaining for purchases through March 30, 2012.
- a. **FY 10 – FY 11 \$25,000** grant for advertising - completed
- b. **FY 11 – FY 12 \$14,500** grant for Veterans Van. Additional monies were donated by the Aitkin American Legion and DAV - completed