

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners

Date: 2/21/12

Via: Patrick Wussow, County Administrator

From: Land Dept

Title of Item:

Resolutions for MN DOT limited use permits for Northwoods ATV trail

Requested Meeting Date: 2/28 Estimated Presentation Time: n/a

Presenter: M JARVIS

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by resolution (attach draft resolution)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED February 28, 2012

By Commissioner: xx

022812-0xx

MN Dot Hill City Northwoods Trail

WHEREAS, Aitkin County is the administrator of the Northwoods ATV trail, and

WHEREAS, part of the Northwoods ATV trail runs in the ditch along State Hwy 200.

NOW THEREFORE BE IT RESOLVED, that Aitkin County as the trail sponsor has the responsibility for the maintenance and repair of the trail for that portion of State Hwy 200 east of Hill City as depicted on the attached map.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

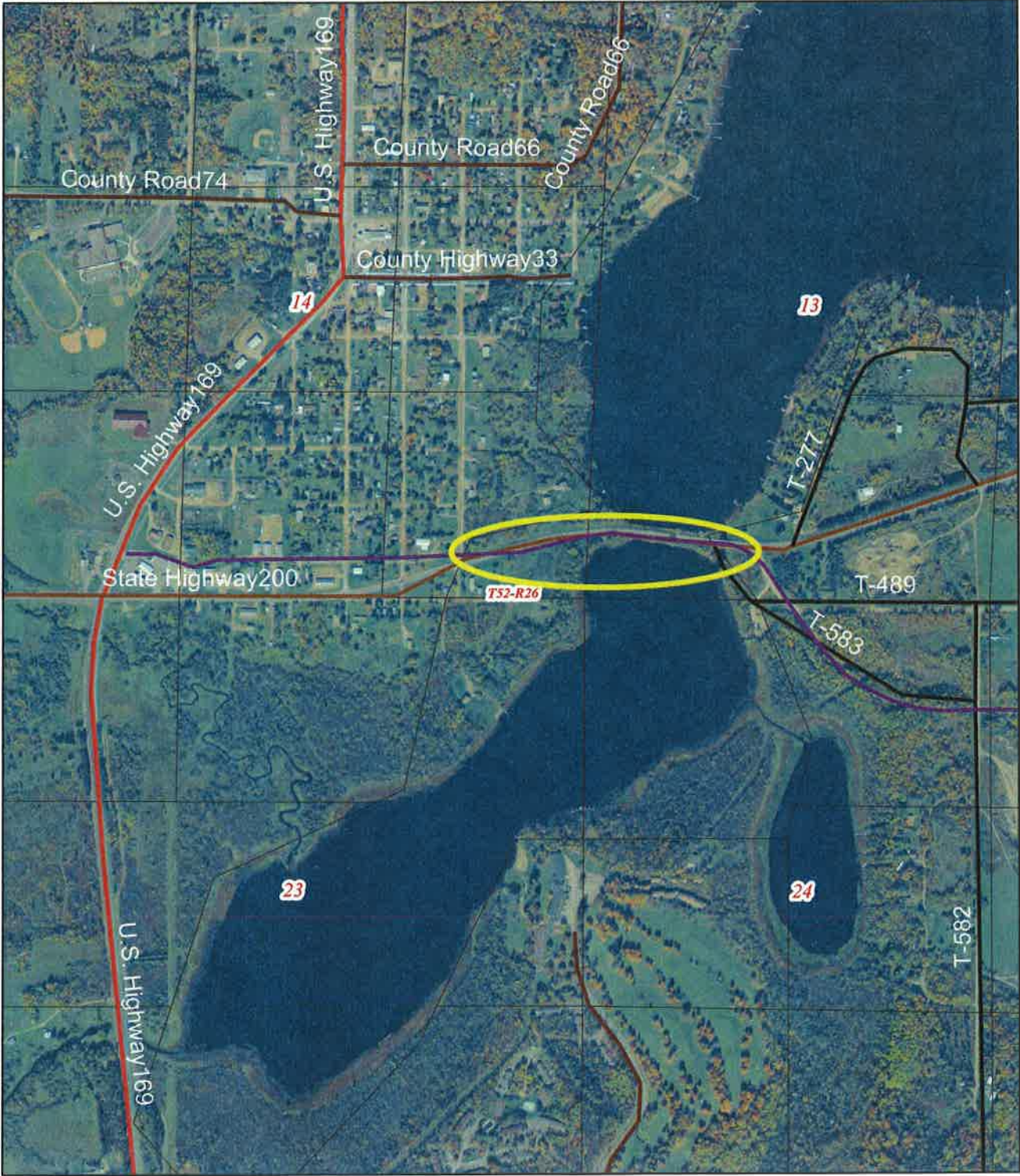
I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 28th day of February A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 28th day of February A.D., 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy

Hill City - State Highway 200 Trail Segment



Northwoods Trail
Area of Discussion



CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED February 28, 2012

By Commissioner: xx

022812-0xx

MN Dot Jacobson Northwoods Trail

WHEREAS, Aitkin County is the administrator of the Northwoods ATV trail, and

WHEREAS, part of the Northwoods ATV trail runs in the ditch along State Highway 65 and State Hwy 200.

NOW THEREFORE BE IT RESOLVED, that Aitkin County as the sponsor has the responsibility for the maintenance and repair of the trail for the portion of State Hwy 200 between the wayside rest and State Hwy 65 and that part of State Hwy 65 between State Hwy 200 and north of County Highway 35 in Jacobson as depicted on the attached map A.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

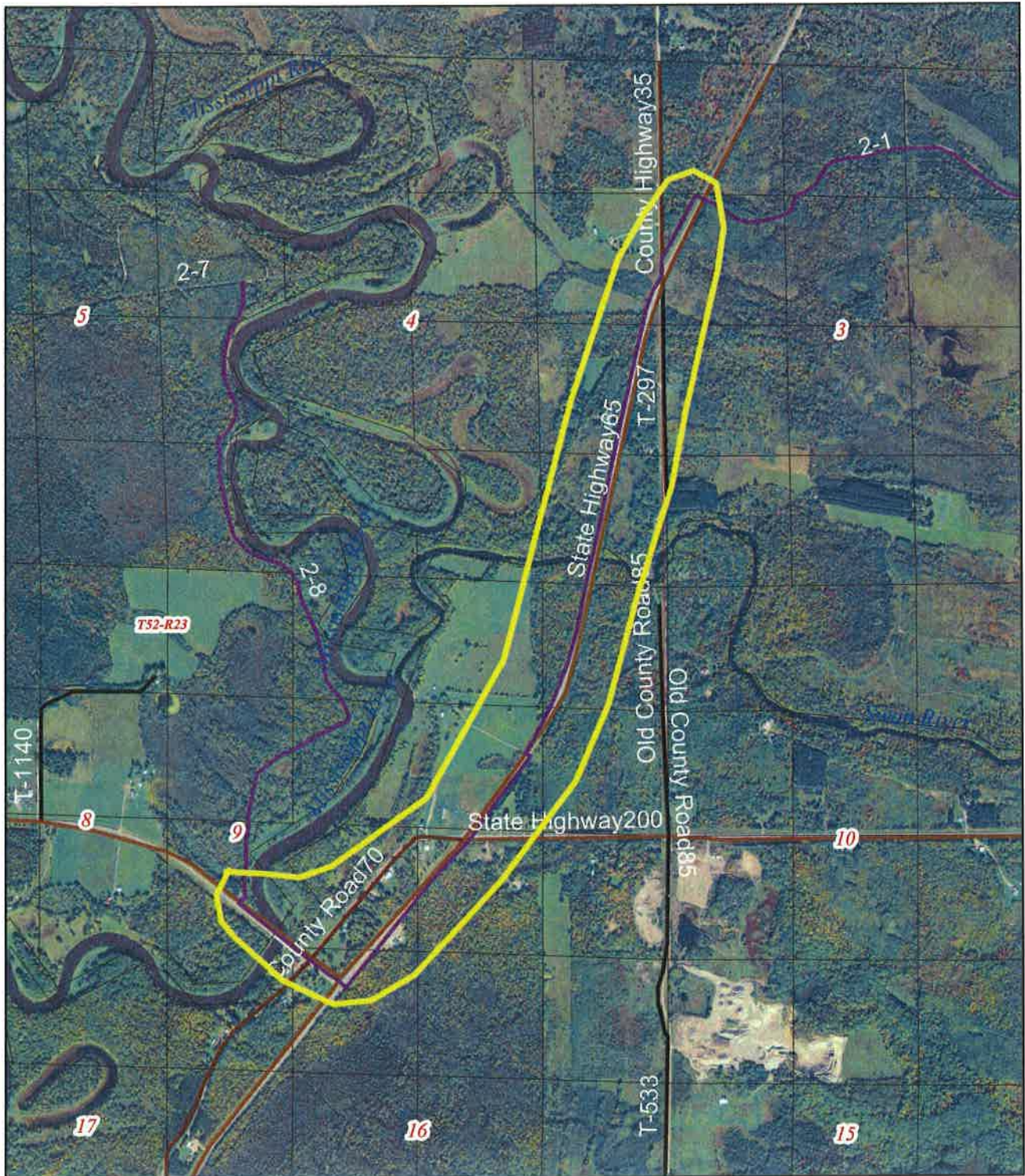
I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 28th day of February A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 28th day of February A.D., 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy

Jacobson - State Highway 200 & 65 Trail Segment



Northwoods Trail
Area of Discussion

