

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 02-01-2012

Via: Patrick Wussow, County Administrator

From: Lori Grams, Aitkin Co Treasurer

Title of Item:

Approve Duplicates of Lost Warrant

Requested Meeting Date: 2-7-2012 Estimated Presentation Time: Consent Agenda

Presenter: _____

Type of Action Requested (check all that apply)

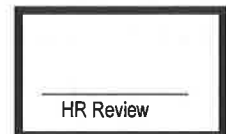
- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Affidavit for Duplicate of Lost Warrant

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

) ss. K & M Signs Inc
)

being duly sworn, on oath says; that she is the owner of a certain warrant,

dated the 23rd day of December, 2011, numbered #38421, Inv# 0735

issued by Aitkin County to K & M Signs, Inc.

in the sum of \$1,275.00 has been Never Received check in the manner
("Lost" or "Destroyed")

following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her)

according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be

approved, in the sum equal to double the amount of said \$1,275.00 Commissioner Warrant

Subscribed and sworn to before me this 31st day of February, 2012

[Signature]
[Signature] Denise M. Monson

Notary Public Aitkin County, Minnesota

My Commission Expires 1-31-2015

STATE OF MINNESOTA,

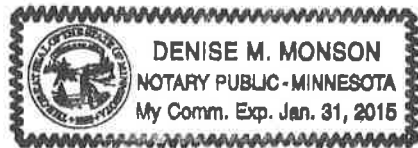
County of Aitkin

_____ of _____

AFFIDAVIT FOR DUPLICATE
OF LOST OR DESTROYED
ORDER OR WARRANT:

Made and filed by _____

this _____ day of _____ 2009





802 4th Street
 Ironton Industrial Park
 Ironton, MN 56455

Invoice

Date	Invoice #
11/29/2011	8735

218-546-8417

Bill To

Aitkin Co. SHERIFF Department
 217 - 2nd Street NW
 Aitkin, MN 56431
 Attn: John Darhota

P.O. No.	Terms	Ship Date	Ship Via
verbal	Net 10	12/7/2011	Installed

Qty	Description	Rate	Amount
1	Lettering & Graphics for 2012 Chevy Impala (#212) Vin#2G1WDSEM9A1261621 w/ graphics per approved layout colors: reflective yellow & cocoa brown Installed 11-29-11	385.00	385.00
1	wash vehicle prior to installation bug & tar & wax remover	30.00	30.00
1	Vehicle # 219 (3) colors: reflective yellow & cocoa brown picked up 11-30-11	30.00	30.00
1	Lettering & Graphics for 2012 Chevy Impala (#224) Vin#2G1WDSEM9A1260964 w/ graphics per approved layout colors: reflective yellow & cocoa brown Installed 12-1-11	385.00	385.00
1	wash vehicle prior to installation bug & tar & wax remover	30.00	30.00
1	Lettering & Graphics for 2012 Chevy Impala (#218) Vin#2G1WDSEM9A1260007 w/ graphics per approved layout colors: reflective yellow & cocoa brown Installed 12-7-11	385.00	385.00
1	wash vehicle prior to installation bug & tar & wax remover	30.00	30.00

Thank you for your business.	Subtotal	\$1,275.00
Advertisizing or Promotional Services	Sales Tax (0.0%)	\$0.00

Phone # 218-546-8417 Fax # 218-545-8417 E-mail info@upnorthsigns.com

Total \$1,275.00