

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 12-27-11

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:  
2012 Committee Appointments

Requested Meeting Date: 1-3-12 Estimated Presentation Time: \_\_\_\_\_

Presenter: Patrick Wussow, County Administrator

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) 2011 Committee List

**Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)**

## AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

**TO: Aitkin County Board of Commissioners**

**FROM: Patrick Wussow, Aitkin County Administrator**

**RE: Committee Appointments**

**DATE: December 27, 2011**

The Board needs to make committee appointments for 2012. I have included a list of the committee appointments for 2011 and proposed resolutions for 2012.

## Year 2011 Committee Appointments

### NOMINATIONS:

Chairperson	Laurie Westerlund
Vice-Chairperson	J. Mark Wedel

### DESIGNATE:

Official Newspaper	Aitkin Independent Age/Voyageur Press
Newspaper/Financial Statement/Taxes/Real Estate	Aitkin Independent Age/Voyageur Press

### APPOINTMENTS:

Assessor for Unorganized Twps.	Mike Dangers
Fairgrounds Custodian	Kirk Peysar
AMC Delegates (8)	County Board County Auditor HHS Director County Administrator
Purchasing/Building Committee	Board
Facilities Committee	J. Mark Wedel Brian Napstad
Aitkin Airport Commission (2)	J. Mark Wedel John Welle
McGregor Airport Commission (2)	Brian Napstad William Bedor
Tri-County Community Health Services Board	Laurie Westerlund
Arrowhead Regional Development Council	Don Niemi
Aitkin County Water Planning Task Force	Mark Wedel
Snake River Watershed Management Board	Don Niemi
NE MN Office Job Training	Brian Napstad

## **COMMITTEE APPOINTMENTS: (Chair Appoints)**

Aitkin County Growth, Board of Directors, Liaison	Anne Marcotte
Aitkin Economic Development Administration	J. Mark Wedel
Arrowhead Counties Association	Don Niemi Anne Marcotte
Arrowhead Economic Opportunity Agency	Brian Napstad
Arrowhead Emergency Management Services (1 + Alternate)	Anne Marcotte Brian Napstad, Alternate
Arrowhead Regional Transportation Committee	John Welle
ATV Committee (2)	Brian Napstad Anne Marcotte
Beyond the Yellow Ribbon Steering Committee	Don Niemi Anne Marcotte
Big Sandy Lake Management Plan (1 + Alternate)	Brian Napstad Anne Marcotte, Alternate
Central MN Corrections (2)	J. Mark Wedel Laurie Westerlund
Development Achievement Center (liaison)	Laurie Westerlund Don Niemi, Alternate
East Central Regional Library Board	Don Niemi
Economic Development (2)	Anne Marcotte Don Niemi
Employee Recognition (2)	Don Niemi Laurie Westerlund
Environmental Assessment Worksheet (2)	Anne Marcotte Brian Napstad
Emergency Management	J. Mark Wedel
Extension Committee (2)	J. Mark Wedel Laurie Westerlund
Forest Advisory Committee (2)	Anne Marcotte Brian Napstad

H & HS Advisory Committee (Liaison)	Laurie Westerlund Anne Marcotte
Historical Society (Liaison)	J. Mark Wedel
Insurance Committee (2)	J. Mark Wedel Laurie Westerlund
Investment Committee	County Board
Joint Powers Natural Resources Board	Brian Napstad Mark Jacobs
Kinship of Aitkin County	J. Mark Wedel
Labor Management Committee	J. Mark Wedel Laurie Westerlund, Alternate
Lakes and Pines (1+ Alternate)	Don Niemi Anne Marcotte, Alternate
Law Library	Don Niemi
MCIT Representative (1 + Alternate)	Laurie Westerlund Kirk Peysar, Alternate
Mille Lacs Watershed (2)	Don Niemi Laurie Westerlund
Mississippi Headwaters Board (MHB)	Brian Napstad
MN Rural Counties Caucus (1 + Alternate)	Don Niemi Anne Marcotte, Alternate
Northeast MN ATP Steering Committee	John Welle
Northeast MN ATP	Don Niemi John Welle
Northeast MN ATP Township Representative	Clayton Grimes (app. 3/6/7)
Northeast Waste Advisory Committee (1 + Alternate) (NEWAC)	Brian Napstad Laurie Westerlund, Alternate

Northern Counties Land Use Coordinating Board (NCLUCB)	Brian Napstad Anne Marcotte, Alternate
Onanegozie (RCDC)      (1 + Alternate)	Laurie Westerlund Anne Marcotte, Alternate
Ordinance Committee (2)	Brian Napstad Anne Marcotte
Park Commission	Laurie Westerlund
Personnel Committee (2)	J. Mark Wedel Don Niemi
Planning Commission	Laurie Westerlund
Public Land Classification Committee (2)	Anne Marcotte Laurie Westerlund, Alternate
Solid Waste Task Force (2)	Laurie Westerlund Brian Napstad

The Board further recognizes the following commitments:

Aitkin County Housing and Redevelopment Authority	Laurie Westerlund Galen Tveit
MnDNR Shoreland Regulations The Board of Water and Soil Resources	Brian Napstad Brian Napstad

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

**ADOPTED January 3, 2012**

By Commissioner: xx

**010312-0xx**

**COMMITTEE APPOINTMENTS**

**BE IT HEREBY RESOLVED**, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2012:

Assessor for Unorganized Twps.  
Fairgrounds Custodian  
AMC Delegates (8)

Mike Dangers  
Kirk Peysar  
County Board  
County Auditor  
HHS Director  
County Administrator  
Board

Purchasing/Building Committee  
Facilities Committee

J. Mark Wedel  
Brian Napstad  
J. Mark Wedel  
John Welle

Aitkin Airport Commission (2)

Brian Napstad  
(Open)

McGregor Airport Commission (2)

Tri-County Community Health Services Board  
Arrowhead Regional Development Council  
Aitkin County Water Planning Task Force  
Snake River Watershed Management Board  
NE MN Office Job Training

Laurie Westerlund  
Don Niemi  
Mark Wedel  
Don Niemi  
Brian Napstad

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)**

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 3<sup>rd</sup> day of January A.D., 2012, and that the same is a true and correct copy of the whole thereof.

**WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 3<sup>rd</sup> day of January A.D., 2012**

**KIRK PEYSAR, County Auditor**

BY \_\_\_\_\_, Deputy

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

**ADOPTED January 3, 2012**

By Commissioner: xx

**010312-0xx**

**COMMITTEE APPOINTMENTS**

**BE IT HEREBY RESOLVED**, that Board Chairperson Westerlund make the following committee appointments for the year 2012:

Aitkin County Growth, Board of Directors, Liaison	Anne Marcotte
Aitkin Economic Development Administration	J. Mark Wedel
Arrowhead Counties Association	Don Niemi
	Anne Marcotte
Arrowhead Economic Opportunity Agency	Brian Napstad
Arrowhead Emergency Management Services (1 + alternate)	Anne Marcotte
Arrowhead Regional Transportation Committee	Brian Napstad, Alternate
ATV Committee (2)	John Welle
	Brian Napstad
Beyond the Yellow Ribbon Steering Committee	Anne Marcotte
	All Board Members
	Don Niemi, Primary
	Anne Marcotte, Primary
Big Sandy Lake Management Plan (1 + Alternate)	Brian Napstad
	Anne Marcotte, Alternate
Central MN Corrections (2)	J. Mark Wedel
	Laurie Westerlund
Development Achievement Center (liaison) (1 + Alternate)	Laurie Westerlund
	Don Niemi, Alternate
East Central Regional Library Board	Don Niemi
Economic Development (2)	Anne Marcotte
	Don Niemi
Employee Recognition (2)	Don Niemi
	Laurie Westerlund
Environmental Assessment Worksheet (2)	Anne Marcotte
	Brian Napstad
Emergency Management	J. Mark Wedel
Extension Committee (2)	J. Mark Wedel
	Laurie Westerlund
Forest Advisory Committee (2)	Anne Marcotte
	Brian Napstad
H & HS Advisory Committee (Liaison)	Laurie Westerlund
	Anne Marcotte
Historical Society (Liaison)	J. Mark Wedel
Insurance Committee (2)	J. Mark Wedel
	Laurie Westerlund
Investment Committee	County Board
Joint Powers Natural Resources Board	Brian Napstad
	Mark Jacobs
Kinship of Aitkin	All Board Members
	J. Mark Wedel, Primary
Labor Management Committee	J. Mark Wedel
	Laurie Westerlund, Alternate



**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

**ADOPTED January 3, 2012**

By Commissioner: xx

**010312-0xx**

**COMMITTEE APPOINTMENTS**

Lakes and Pines (1+ Alternate)	Don Niemi Anne Marcotte, Alternate
Law Library	Don Niemi
MCIT Representative (1 + Alternate)	Laurie Westerlund Kirk Peysar, Alternate
Mille Lacs Watershed (2)	Don Niemi Laurie Westerlund
Mississippi Headwaters Board (MHB)	Brian Napstad
MN Rural Counties Caucus (1 + Alternate)	Don Niemi Anne Marcotte, Alternate
Northeast MN ATP Steering Committee	John Welle
Northeast MN ATP	Don Niemi John Welle
Northeast MN ATP Township Representative	Clayton Grimes
Northeast Waste Advisory Committee (NEWAC) (1+Alternate)	Brian Napstad Laurie Westerlund, Alternate
Northern Counties Land Use Coordinating Board (NCLUCEB) (1 + Alternate)	Brian Napstad Anne Marcotte, Alternate
Onanegozie (RCDC) (1 + Alternate)	Laurie Westerlund Anne Marcotte, Alternate
Ordinance Committee (2)	Brian Napstad Anne Marcotte
Personnel Committee (2)	Don Niemi J. Mark Wedel
Planning Commission	Laurie Westerlund
Public Land Classification Committee (2)	Anne Marcotte Laurie Westerlund, Alternate
Solid Waste Task Force (2)	Laurie Westerlund Brian Napstad
Park Commission	Laurie Westerlund

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 3<sup>rd</sup> day of January A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 3<sup>rd</sup> day of January A.D., 2012

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy